

## REFUND APPLICATION FORM

Requests for a refund will only be accepted for valid, documented reasons that are filed with the C.L.A. no later than the end of the first week of lessons. (resolution CD. 31/10/2007). A total refund will be given if the student has attended only one lesson of the course. If the student has attended a second lesson, a penalty of €30,00 will be deducted. (resolution CD. 2-3/12/2013).

Venice, \_\_\_\_\_

### To the Director of the University Language Centre

Name \_\_\_\_\_

Place of Birth \_\_\_\_\_

Date of Birth \_\_\_\_\_

Fiscal Code \_\_\_\_\_

Address \_\_\_\_\_

Telephone Number \_\_\_\_\_

Email address \_\_\_\_\_

Course \_\_\_\_\_ Level \_\_\_\_\_

Is applying for a **total refund/ partial refund** of the registration fee for €\_\_\_\_\_ for the following reason(s):

\_\_\_\_\_  
\_\_\_\_\_

I declare I have not attended any lessons of the language course I enrolled in. I have also not done any work in the self access language laboratory.  
Deposit receipt is enclosed.

\_\_\_\_\_ (signed)

1  If you are a Ca' Foscari student you will be refunded on your **carta MULTISERVIZI**.  
Please provide details below:

\_\_\_\_\_

2  If you are **NOT** a Ca' Foscari student, please provide bank account details for money transfer:

Bank \_\_\_\_\_ Branch \_\_\_\_\_

Agency \_\_\_\_\_

Name and surname of account holder \_\_\_\_\_

IBAN \_\_\_\_\_

NB. Please indicate only the bank coordinates of the account holder and/or co-holders. If you do not hold a bank account the refund will be made at the Banca Popolare FRIULADRIA, Salizzada San Luca - San Marco n.4121- Venezia (VE), upon communication by the Administration).