



Università
Ca' Foscari
Venezia

www.unive.it



ENROLMENT AT CA' FOSCARI UNIVERSITY OF VENICE



Online enrolment

Procedures and deadlines for enrolment depends on where you come from:

- **EU students and equivalent** are citizens from European Member States and from Norway, Iceland, Liechtenstein, Swiss Confederation, Republic of San Marino, Holy See and citizens of non-EU countries already officially residing in Italy (i.e. holding a permit of stay valid for enrolment).
- **Non-EU students who require a visa** are citizens of non-European countries who require a visa for long-term stay in Italy valid for enrolment.

Why are there different procedures based on nationality? Lately, procedures for visa issuance for non-EU citizens have been completely revised by the Ministry and all deadlines have been postponed.

For this reason, Ca' Foscari decided to postpone deadlines for enrolment to give non-EU students the due time to obtain their visa and complete the subsequent steps.

For more information:

unive.it > Global > Degree-seeking students > Enrolment





Open access and limited access: what's the difference

- **Open-access:** admission through an assessment of curricular requirements and personal preparation. You have received your letter of enrolment eligibility without participating in a selection procedure.
- **Limited-access:** admission through an assessment of curricular requirements and a selection procedure. You have taken an entry test in order to be eligible for enrolment. There are different calls for applications based on the nationality:
 - **EU students and equivalent** follow the call published on www.unive.it
 - **Non-EU students requiring a visa** have already followed the calls published on apply.unive.it





Deadlines for enrolment

PROGRAMMES	NON-EU STUDENTS REQUIRING A VISA	EU STUDENTS AND EQUIVALENT
Limited-access BA	December 19th, 2023	See call for applications
Open-access BA	December 19th, 2023	October 2nd, 2023 (OR October 31st, 2023 + penalty fee)
Limited-access MA	December 19th, 2023	See call for applications
Open-access MA	December 19th, 2023	October 2nd, 2023 (OR December 19th, 2023 + penalty fee)

IMPORTANT! Different deadlines for enrolment if you apply for regional scholarship and incentives:

- **2nd of October 2023** for bachelor's degree programmes;
- **19th of December 2023** for master's degree programmes.

Note: the application for regional scholarship and other incentives must be submitted through your Personal Area on www.unive.it within **2nd of October 2022**. More information on the call for regional scholarship and other incentives, available [on the webpage Scholarship and Incentives](#).

Mandatory documents for enrolment

Bachelor's degree programmes

- Higher Secondary School final Diploma and transcript of records;
- **Statement of Comparability** issued by CIMEA OR **Declaration of Value** issued by the Italian representatives abroad;
- **Language certificates**;
- (for non-EU students) Italian visa for study.
- (for non-EU students residing in Italy) Italian residence permit valid for enrolment.

Master's degree programmes

- Bachelor's degree final Diploma and transcript of records;
- **Statement of Comparability** issued by CIMEA OR **Declaration of Value** issued by the Italian representatives abroad OR **Diploma Supplement** issued by the qualification awarding institution;
- **Language certificates**;
- (for non-EU students) Italian visa for study.
- (for non-EU students residing in Italy) Italian residence permit valid for enrolment.

The **CIMEA Statement of Comparability** can be requested online through the [CIMEA-Ca' Foscari DiploMe platform](#): this allows applicants to request the Statement of Comparability in **30 days only** (instead of 60) **at the same price** of the standard procedure.





Tuition fees

EU students and equivalent

Three instalments for 2023/24 academic year:

1. see deadlines for enrolment (slide 5)
2. to be paid by 11/12/2023
3. to be paid by 15/05/2024

Non-EU students who require a visa

Three instalments for 2023/24 academic year:

1. to be paid by 19/12/2023 (unless you apply for regional scholarship)
2. to be paid by 11/12/2023 (if you pay the first instalment after December 11th, this instalment will be postponed to December 22nd 2023)
3. to be paid by 15/05/2024

Tuition Fee Waiver and CRUI/MAECI scholarship

If you have already obtained your visa (if relevant) will be required to pay only:

- €184 (Regional fee)
- €16 (revenue stamp)





Enrolment procedure

EU students and equivalent for limited-access programmes only

European students and equivalent enrolling in limited-access degree programmes must follow the procedures and deadlines for enrolment described in the relevant **call for applications on www.unive.it**!

*****ALL OTHERS*****

All students who do not belong to the above-mentioned category will follow the procedure described in the following slides.



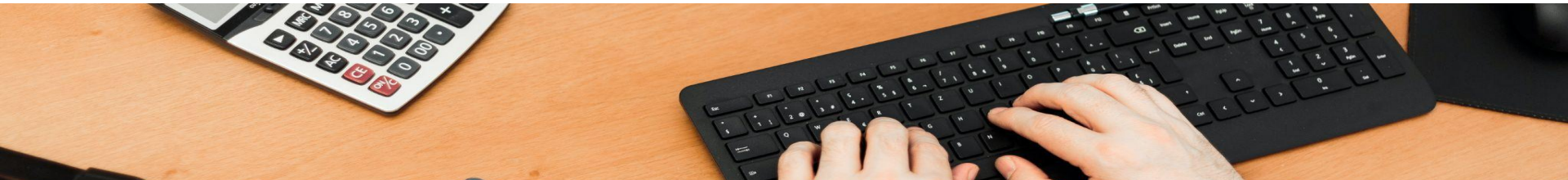


Enrolment procedure for non-EU students (all programmes) and EU students and equivalent (open-access programmes only)

Provisional login information

- **Automatic import:** personal information of students who have been accepted or conditionally accepted on apply.unive.it are imported automatically into Ca' Foscari's database.
- **Instructions for activating the unive.it account:** applicants receive an email with instructions on how to **activate the account** and **obtain the provisional credentials**.
- **Login details - what to do with them:** the provisional username and password can be used to access the Personal Area for pay the tuition fees; access [digital learning tools](#) once classes start; apply for the [Regional scholarship for student financial aid](#).

The provisional credentials **will be replaced** by your **matricola** number and password once you are enrolled.





Enrolment procedure for non-EU students (all programmes)
and EU students (open-access programmes only)

Provisional login information



External account activation

By completing the following forms, you will activate the login credentials for accessing your Personal Area.

[External account activation](#)





Enrolment procedure for non-EU students (all programmes) and EU students (open-access programmes only)

Provisional login information

 Università
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Online

 Area
Riservata
esse3

 MENU



Registrazione: registration completed

All the required information has been correctly provided. In order to **activate your account** and receive your **provisional credentials** via email, please click on **"Obtain your credentials"**.

[Obtain your credentials](#)



 **Legenda**

 **Dato obbligatorio**

Summary

Name

Family Name

E-mail

Username

1 b



Enrolment procedure for non-EU students (all programmes) and EU students (open-access programmes only)

Provisional login information



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Home

Cerca nel sito
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Ricerca insegnamenti
Ricerca aule
Ricerca sedi
Ricerca strutture

DreamApply registration

You successfully completed the activation of your account: you should have received your provisional credentials via email.



Enrolment procedure for non-EU students (all programmes) and EU students (open-access programmes only)

Decide the programme you wish to enrol in

After receiving your provisional credentials, you are required to **confirm the degree programme you wish to enrol in** on our **application portal** apply.unive.it, through the so-called “**Decision**” function.

- Access your online application** on apply.unive.it;
- Click on “**Offers**” > “**Review your offers**”;
- Click on the **drop-down menu** to make the decision;
- Click on “**Make my final decision**” to confirm the programme, the system will automatically decline all other possible offers.

IMPORTANT!

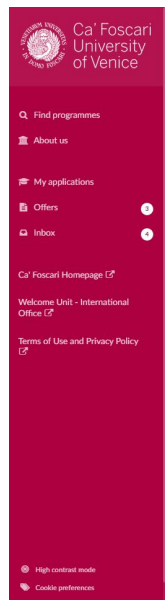
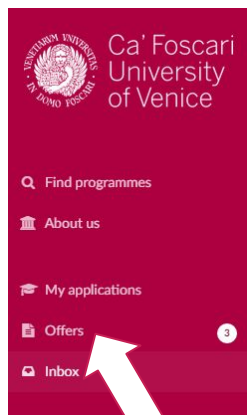
- you need to formally make a decision, even if you have been accepted or conditionally accepted for one programme only.
- if you are a non-EU student requiring a visa for enrolment, you must confirm the choice you made in your pre-enrolment application on University.





Enrolment procedure for non-EU students (all programmes) and EU students (open-access programmes only)

Decide the programme you wish to enrol in



Ca' Foscari University of Venice

Review your offers

Please review the information below and make sure that you have fully understood the replies and conditions.

Academic year 2022/23

Please make your decision

BA - Lingue, civiltà e scienze del linguaggio <ul style="list-style-type: none">Bachelor's degree, full-timeItalianDepartment of Linguistics and Comparative Cultural Studies	Conditionally accepted Jun 28, 2022	Your decision: Choose your decision
BA - Lettere <ul style="list-style-type: none">Bachelor's degree, full-timeItalianDepartment of Humanities	Accepted Aug 4, 2022	Your decision: Choose your decision
BA - Storia <ul style="list-style-type: none">Bachelor's degree, full-timeItalianDepartment of Humanities	Conditionally accepted Aug 4, 2022	Your decision: Choose your decision

Required to decide before: 3 Oct 2022.
Note that you can select only one offer as your final decision.




Enrolment procedure for non-EU students (all programmes) and EU students (open-access programmes only)

Decide the programme you wish to enrol in

Review your offers

Please review the information below and make sure that you have fully understood the replies and conditions.




Academic year 2022/23

<p>BA Lingue, civiltà e scienze del linguaggio</p> <ul style="list-style-type: none">● Bachelor's degree, full-time● Italian🏢 Department of Linguistics and Comparative Cultural Studies	<p>Conditionally accepted Jun 28, 2022</p> <p>i More information</p>
<p>BA Lettere</p> <ul style="list-style-type: none">● Bachelor's degree, full-time● Italian🏢 Department of Humanities	<p>Accepted Aug 4, 2022</p> <p>i More information</p>
<p>BA Storia</p> <ul style="list-style-type: none">● Bachelor's degree, full-time● Italian🏢 Department of Humanities	<p>Conditionally accepted Aug 4, 2022</p> <p>i More information</p>

Please make your decision

Your decision:

Choose your decision ▾



Choose this offer as your final decision. Note that you can select only one offer as your final decision. Your other offers will be declined.

Choose this if you have decided not to accept this offer.

Please also specify the reason:
choose ▾

Required to decide before: 3 Oct 2022.



Enrolment procedure for non-EU students (all programmes) and EU students (open-access programmes only)

Enrolment request

- An **enrolment request** for the programme you chose **will automatically be generated in our system**, when the final decision has been made.
- **Within 2-3 days** you will receive an email confirming that the **enrolment request** has been successfully generated and giving instructions on **how to carry out the payment** to confirm and submit your enrolment request.

IMPORTANT: YOU DO NOT NEED TO DO ANYTHING AFTER THE DECISION!

Just wait for further instructions.





Enrolment procedure for non-EU students (all programmes) and EU students (open-access programmes only)

Payment

- In order to confirm and submit your enrolment request, you must **pay the first installment of annual fees**.
- Make sure to follow the **deadlines** for payments mentioned above.
- More information on how to pay is available here: [How to pay](#).

IMPORTANT: If you have already been granted a **tuition fee waiver** or if you have been recognized the **status of refugee** or if you hold a **MAECI or CRUI scholarship**, please contact us at welcome@unive.it before paying.





Enrolment procedure for non-EU students (all programmes) and EU students (open-access programmes only)

Enrolment finalization

- The Welcome Unit will **verify your enrollment application** and will finalize the request as soon as possible, provided that **you meet all requirements** and **hold all mandatory documents**.
- You will then receive an email containing **your matriculation number** (*matricola*) **and password**. These credentials will replace the provisional ones and grant access to your Personal Area and webmail @stud.unive.it.
- Remember that **your email address @stud.unive.it** will be used for all official communications: make sure to **check it regularly**.





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Degree Seekers

www.unive.it

International Welcome Week

Ca' Foscari's International Welcome Week takes place **at the beginning of each semester**. It consists of a series of **online and in-person orientation initiatives** and social activities designed for new international degree-seeking students enrolling in a Ca' Foscari bachelor's or master's degree.

The programme is available in the webpage: [International Welcome Week for degree-seeking students](#)

Registration needed for in-person activities!

All accepted and conditionally accepted students will receive detailed information via email in August.
If you have any questions, please contact studentlifeinvenice@unive.it

For more information:

unive.it > Global > Degree-seeking students





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How to reach us

International Office

Welcome Unit

- **Enrolment procedures, University, Visa:**
welcome@unive.it
- **Permit of stay, fiscal codes, CartaConto**
immigrationteam@unive.it





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THANK YOU FOR JOINING US!

