



Ca' Foscari  
University  
of Venice

we | 2011/2012  
come!

[www.unive.it](http://www.unive.it)



## / A WORD FROM THE RECTOR /

Dear Student,

I warmly welcome you to Ca' Foscari University of Venice: it's one of the best Universities in Europe for humanities, economics and environmental studies. In the last months, Ca' Foscari has re-structured most of its courses, departments and organization. It is now more efficient and dynamic. Students are prepared to live in a quickly changing world. I am proud to present you its main features and activities through this Welcome Guide.

Ca' Foscari is the name of the University but also of its main building, for centuries the house of the most prestigious Venetian family. It's now the symbol of outstanding quality and innovation in teaching and research. It's the place where you can find all offices, the International Relations Office in particular, that will assist you during your study years in Venice.

This Welcome Guide has been written to assist you in your preparations for coming to Venice. It contains a lot of practical and detailed information about what to expect once you arrive in Venice. It is intended to be a guide to dip into, whenever you need some information over the first few weeks, but it will also be useful throughout your stay in Venice.

Any feedback from you is precious and it will allow us to improve our services and to understand if our efforts are going in the right direction. We would be grateful if you could provide any suggestions, comments, proposals to the International Relations Office.

We are glad that you have chosen our University for your studies and we hope that you will find this experience rewarding in terms of education and personal development.

With very best wishes,

**Carlo Carraro**  
Rector  
Ca' Foscari University of Venice



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## **USEFUL LINKS**

CA' FOSCARI  
UNIVERSITY OF VENICE



## CA' FOSCARI PROFILE

Ca' Foscari University of Venice has a nationally and internationally outstanding reputation for academic excellence in the fields of teaching and research.

Established on August 6th, 1868 as a Royal Business College, Ca' Foscari University of Venice was the first educational institution in Italy to offer higher education in business and economics. Throughout the years it has grown and developed new relevant subject areas. In 1954 the Faculty of Foreign Languages and Literatures was established, followed by the Faculty of Humanities and Chemistry in 1969.

The various seats of the University are spread throughout Venice ([www.unive.it/maps](http://www.unive.it/maps)) but the main building is Ca' Foscari Palace, the Venetian-Gothic building located on the largest bend of the Grand Canal. The palace, which was purchased and renewed by Doge Francesco Foscari in 1452, contains important artistic and architectural works, some of which include a room with a 16th century stucco work by the Venetian sculptor Alessandro Vittoria (1525-1608) and a great hall designed by the Venetian architect Carlo Scarpa (1906-1978), with two murals by Mario Sironi and Mario de Luigi. Between 2004 and 2006 Ca' Foscari underwent a painstaking restoration programme, which was awarded the prestigious "Premio Torta" in 2007. It is possible to visit the palace thanks to Ca' Foscari Tour Service ([www.unive.it/tour](http://www.unive.it/tour)).

### THE UNIVERSITY AT A GLANCE 2011/2012

15 First Cycle Degree Programmes  
30 Second Cycle Degree Programmes  
31 Specialist Master's Programmes  
9 Doctoral Schools, 16 Research Doctorate Programmes

9 Summer and Autumn Schools  
8 Departments, 5 Interdepartmental Schools  
1 Learning Centre Library, 4 subject-related Libraries  
7 Departmental Libraries  
20,000 students, 4,000 new enrolments per year, 3,300 graduates per year  
1,700 professors, lecturers, native language teachers and administrative staff

Ca' Foscari was placed second in the 2010 ranking of the Italian Ministry of Education, University and Research (MIUR). It actively participates in Venetian cultural life, organizing over 400 events every year, collaborating with other prestigious cultural institutions and organizing successful art exhibitions at "Ca' Foscari Esposizioni"- the exhibition space in the main building.

### INTERNATIONAL CA' FOSCARI

Ca' Foscari has drawn up over 250 international cooperation agreements with Universities from all over the world, with the aim of promoting mobility for education and research. The University actively participates in European programmes for technological research, education and training, with projects involving partner institutions from all continents. Ca' Foscari students can choose among many international Double/Joint Degree Programmes and English-taught Degree Programmes included in the University educational catalogue.

## ITALIAN UNIVERSITY SYSTEM

Since 1999, Italian university studies have been reformed in order to meet the objectives of the "Bologna Process". The Italian educational system provides First Cycle and Second Cycle Degree Programmes (*Lauree and Lauree Magistrali*), together with First and Second level Specialist Master's Programmes (*Master Universitari di I e II livello*), Research Doctorates (corresponding to the third cycle of the educational system) and Specializing Schools.

### FIRST CYCLE

First cycle Programmes (*Corsi di Laurea*), aim at guaranteeing students an adequate command of general scientific methods and contents as well as specific professional skills. The general requirement is the school-leaving qualification awarded on completion of 13 years of global schooling and after the relevant State examinations; equivalent foreign qualifications may be accepted as well. Admission to Degree Programmes may be subject to specific requirements. Degree Programmes last 3 years. The 1st cycle degree (*Laurea*) is awarded to students who have earned 180 university credits; however, the completion of a training period and the defence of a thesis may also be required. The 1st cycle degree grants access to competitions for the civil service, regulated and non-regulated professions, first Level Specialist Master's Programmes and 2nd Cycle Degree Programmes.

### SECOND CYCLE

Second Cycle Degree Programmes (*Corsi di Laurea Magistrale*) are aimed at providing students with an advanced level of education for highly qualified activities in specific areas. Access is allowed after having achieved a 1st Cycle Degree or a comparable foreign degree; admission is subject to specific course requirements determined by each university.

Second Cycle Degree Programmes last 2 years for 120 university credits. The awarding of the Second Cycle Degree is conditional on the defense of a thesis.

A limited number of 2nd Cycle Degree Programmes (dentistry, human medicine, pharmacy, veterinary medicine...) are one-block programmes (*Corsi di Laurea a ciclo unico*); access is allowed after having achieved the school-leaving diploma or a comparable foreign qualification; admission is subject to selective entrance exams; each degree programme is organized in just one block of 5 years and 300 university credits (only human medicine requires 6 years and 360 credits). All 2nd Cycle Degree Programmes grant access to competitions for the civil service, regulated and non-regulated professions, second-level Specialist Master's Programmes and Research Doctorates (3rd Cycle).

### FIRST AND SECOND LEVEL SPECIALIST MASTER'S PROGRAMMES

First and Second level Specialist Master's Programmes normally involve one year of full-time study. Only graduates who have completed at least a First Cycle Degree Programme are accepted for a First Level Specialist Master's Programme, whereas only those who have completed a Second Cycle Degree Programme are admitted to a second level Specialist Master's Programme. These programmes are aimed at providing students with advanced educational and professional knowledge.

/  
**ITALIAN UNIVERSITY  
 SYSTEM CHART**  
 /

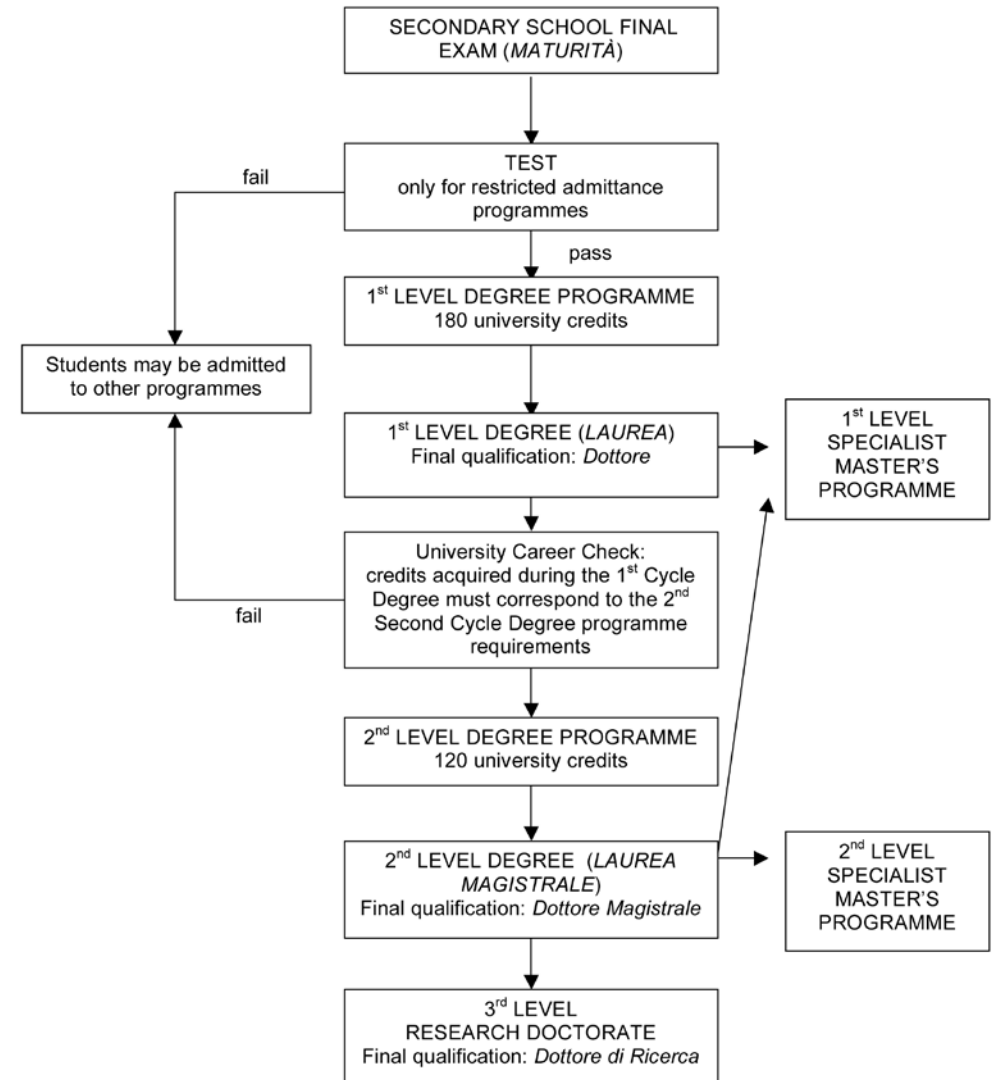
**THIRD CYCLE**

These studies include the following typologies:

**A) Research Doctorates (*Dottorati di Ricerca*)** aim at training students for very advanced scientific research; they adopt innovative teaching methodologies, updated technologies, training periods abroad and supervised activities in specialized research centres. Admission requires a 2nd cycle degree (or a comparable foreign degree) and is based on a selection by a committee; studies last a minimum of 3 years; the doctoral student must work out an original dissertation to be defended during the final examination.

**B) Specializing Courses (*Corsi di Specializzazione*)** are devised to provide students with knowledge and abilities as requested in the practice of highly qualified professions; they mainly concern medical, clinical and surgical specialties. Admission requires a 2nd cycle degree (or a comparable foreign degree) and the passing of a competitive examination; course length varies in relation to subject fields.

For further information see  
[www.study-in-italy.it](http://www.study-in-italy.it)



# CA' FOSCARI ORGANIZATIONAL STRUCTURE

Since 2011/2012 a.y. Ca' Foscari educational offer has been organised in First and Second Cycle Degree Programmes, which refer directly to the new Departments, Interdepartmental Schools and the Centre on Culture and Economics of Globalization in Treviso.

## DEPARTMENTS

### Department of Asian and North African Studies

[www.unive.it/dsaam](http://www.unive.it/dsaam)

### Department of Economics

[www.unive.it/dip.economia](http://www.unive.it/dip.economia)

### Department of Environmental Sciences,

Informatics and Statistics

[www.unive.it/dais](http://www.unive.it/dais)

### Department of Humanities

[www.unive.it/dsu](http://www.unive.it/dsu)

### Department of Linguistics and Comparative Cultural Studies

[www.unive.it/dslcc](http://www.unive.it/dslcc)

### Department of Management

[www.unive.it/dip.management](http://www.unive.it/dip.management)

### Department of Molecular Sciences and Nanosystems

[www.unive.it/dsmn](http://www.unive.it/dsmn)

### Department of Philosophy and Cultural Heritage

[www.unive.it/dip.fbc](http://www.unive.it/dip.fbc)

## INTERDEPARTMENTAL SCHOOLS

### School of Asian Studies and Business Management

### School of Cultural Production and Conservation of the Cultural Heritage

### School of International Relations

### School of Social Sciences and Public Policies

### School of Sustainability of Environmental and Tourism Systems

## RESEARCH AT CA' FOSCARI

Scientific research is carried out within Departments, Interdepartmental Schools and Doctoral Schools, which often work together on inter-disciplinary projects.

Ca' Foscari maintains relationships with several associations and institutions through agreements for cooperation in the area of scientific information, teaching and research.

The University is a member of various research bodies including the Venice International University – VIU, Consorzio Venezia Ricerche and VEGA Science and Technology Park of Venice.

Find detailed maps and directions to reach the various departments at [www.unive.it/maps](http://www.unive.it/maps)

# PROGRAMMES AND COURSES

## DEPARTMENT OF ASIAN AND NORTH AFRICAN STUDIES

### First Cycle Degree Programmes

- Languages, Cultures and Societies of Asia and North Africa

### Second Cycle Degree Programmes

- Cultural Anthropology, Ethnology, Anthropological Linguistics  
- Languages and Civilizations of Asia and North Africa  
- Religious Studies (Inter-University Programme)

## DEPARTMENT OF ECONOMICS

### First Cycle Degree Programmes

- Economics and Business

### Second Cycle Degree Programmes

- Economics  
- Economics and Finance  
**Specialist Master's Programmes (II level)**  
- International Master in Economics and Finance (IMEF)

## DEPARTMENT OF ENVIRONMENTAL SCIENCES, INFORMATICS AND STATISTICS

### First Cycle Degree Programmes

- Computer Science  
- Environmental Sciences

### Specialist Master's Programmes (I level)

- Science and Techniques of Prevention and Safety (STePS)

### Second Cycle Degree Programmes

- Computer Science  
- Environmental Sciences  
**Specialist Master's Programmes (II level)**  
- Methods and Techniques of Environmental Prevention and Control  
- REACH: Registration, Evaluation, Authorisation and restriction of Chemical substances

## DEPARTMENT OF HUMANITIES

### First Cycle Degree Programmes

- Letters  
- History

### Second Cycle Degree Programmes

- Italian Philology and Literature  
- Ancient Civilizations: Literatures, History and Archaeology  
- History from the Middle Ages to the Present Times  
- History and Management of the Archival and Bibliographical Heritage (Inter-University Programme)

## DEPARTMENT OF LINGUISTICS AND COMPARATIVE CULTURAL STUDIES

### First Cycle Degree Programmes

- Languages, Linguistics and Cultural Studies  
**Specialist Master's Programmes (I level)**

- Foreign Language Didactics  
- Didactics of Italian as a Foreign Language (ITALS)

### Second Cycle Degree Programmes

- European, American and Postcolonial Languages and Literatures  
- Language Sciences  
**Specialist Master's Programmes (II level)**  
- Didactics of Italian as a Foreign Language (ITALS) - Advanced Level

## DEPARTMENT OF MANAGEMENT

### First Cycle Degree Programmes

- Business Administration-Economics and Management

### Specialist Master's Programmes (I level)

- Strategic Innovation  
- Master in Ethical Business Management (MEGA)  
- Master in Sports Marketing and Communication (MaSmaCom)

### Second Cycle Degree Programmes

- Accounting and Finance  
- Business Administration  
- Marketing and Communication  
**Specialist Master's Programmes (II level)**  
- Management of Cultural and Artistic Activities (MaBAC)

## DEPARTMENT OF MOLECULAR SCIENCES AND NANOSYSTEMS

### First Cycle Degree Programmes

- Sustainable Chemistry and Technology

### Second Cycle Degree Programmes

- Sustainable Chemistry and Technology
- Sciences and Technologies of Bio- and Nano-Materials

### Specialist Master's Programmes (II level)

- Characterization and Remediation of Contaminated Sites

## DEPARTMENT OF PHILOSOPHY AND CULTURAL HERITAGE

### First Cycle Degree Programmes

- Philosophy

### Specialist Master's Programmes (I level)

- Communication and Non-Verbal Languages. Psychomotility, Musicotherapy, Performances
- E-Teacher and Global Learning
- Intercultural and Environmental Management of Schools

### Second Cycle Degree Programmes

- Philosophy of Society, Art and Communication
- Lifelong Education Studies (Inter-University Programme)

### Specialist Master's Programmes (II level)

- Philosophical Counselling (COFIL)
- Research on Teaching Methodologies and Educational Counselling

## SCHOOL OF ASIAN STUDIES AND BUSINESS MANAGEMENT

### Specialist Master's Programmes (I level)

- International Marketing and Communication

### Second Cycle Degree Programmes

- Languages and Economic and Legal Institutions of Asia and North Africa

### Specialist Master's Programmes (II level)

- Global Management: Contemporary Chinese Society and Institutions

## SCHOOL OF CULTURAL PRODUCTION AND CONSERVATION OF THE CULTURAL HERITAGE

### First Cycle Degree Programmes

- Conservation of the Cultural Heritage and Management of Cultural Activities

- Conservation and Restoration Technologies

### Second Cycle Degree Programmes

- Economics and Management of Arts and Cultural Activities
- Music and Performing Arts (Inter-University Programme)
- Chemical Sciences for Conservation and Restoration
- Art History and Conservation of the Artistic Heritage

## SCHOOL OF INTERNATIONAL RELATIONS

### Specialist Master's Programmes (I level)

- Crossing the Mediterranean: Cultural Mediation towards Investment and Integration (MIM)

### Second Cycle Degree Programmes

- Comparative International Relations

## SCHOOL OF SOCIAL SCIENCES AND PUBLIC POLICIES

### First Cycle Degree Programmes

- Social Sciences and Social Work

### Specialist Master's Programmes (I level)

- Labour Law
- Environmental Law
- Master in Immigration

### Second Cycle Degree Programmes

- Labour, Social Citizenship and Multiculturalism

### Specialist Master's Programmes (II level)

- Master in Public Administration (MPA)
- Health Economics and Management (E.Ma.S)

## SCHOOL OF SUSTAINABILITY OF ENVIRONMENTAL AND TOURISM SYSTEMS

### Specialist Master's Programmes (I level)

- Food and Wine Culture for Oenogastronomic Resources Management

- Economics and Management of Tourism

### Second Cycle Degree Programmes

- Intercultural Programme on Tourism Systems

### Specialist Master's Programmes (II level)

- Chemical Engineering of Wastewater Treatment and Renewable Energy

## CENTRE ON CULTURE AND ECONOMICS OF GLOBALIZATION (CEG), TREVISO

### First Cycle Degree Programmes

- International Trade
- Linguistic and Cultural Mediation

### Second Cycle Degree Programmes

- Interpreting and Translation for Publishing
- Global Development and Entrepreneurship

## PARTNERED SPECIALIST MASTER'S PROGRAMMES

- Chemical Engineering of Wastewater Treatment and Renewable Energy
- European Master's Degree in Human Rights and Democratization (E.MA)
- Global Management: Contemporary Chinese Society and Institutions
- Governance of Sustainable Development
- Methods and Techniques of Environmental Prevention and Control

## OTHER SPECIALIST MASTER'S PROGRAMMES

- Business Communication (UPA-Ca' Foscari)
- Management of the European Metropolitan Region
- Sport Business Strategies (SBS)

## RESEARCH DOCTORATES

- Ancient History and Archaeology
- Ancient History and Archaeology, Art History
- Asian and North African Studies
- Business (DEA)

- Chemical Sciences- Cognition and Education Sciences
- Computer Science
- Economics (DEC)
- Environmental Sciences
- European Doctorate in Economics - Erasmus Mundus (EDE-EM)
- European Doctorate in the Social History of Europe and the Mediterranean "Building on the Past"
- European Law on Civil, Commercial and Labour Contracts
- European Social History from the Middle Ages to Present Times
- History of Arts
- Italian Studies and Classical and Medieval Philology
- Linguistics
- Modern Languages, Cultures and Societies
- Philosophy
- Science and Management of Climate Change

## INTERNATIONAL PROGRAMMES AND COURSES

### DOUBLE/JOINT DEGREES

#### First Cycle Degree Programmes

- Economics and Management – Dual Degree with Georgia State University
- European Joint Master's Degree in English and American Studies
- Computer Science - International Curriculum "European Computer Science - ECS"

#### Second Cycle Degree Programmes

- Double Degree in Economics, Econometrics and Finance (MEEF)
- International Double Degree Ca' Foscari-ESCP Europe
- Models and Methods of Quantitative Economics – Erasmus Mundus (QEM)
- Double Degree in History with Universidad Nacional de Tres de Febrero
- Joint Master's Degree in Sustainable Development

### Specialist Master's Programmes

- Economics and Management of Tourism
- Management of Cultural and Artistic Activities (MaBAC)
- Crossing the Mediterranean: Cultural Mediation towards Investment and Integration (MIM)

### Research Doctorates

- European Doctorate in Economics (EDE-EM) – Erasmus Mundus
- History (MDSH)

### ENGLISH-TAUGHT PROGRAMMES

#### First Cycle Degree Programmes

- Business Administration-Economics and Management – curriculum: Economics and Management
- Languages, Cultures and Societies of Asia and North Africa (English+Italian)
- Languages, Linguistics and Cultural Studies (English+Italian)
- Linguistic and Cultural Mediation (English+Italian, limited places)

#### Second Cycle Degree Programmes

- Economics – curriculum: Models and Methods in Economics and Management – Erasmus Mundus (QEM)
- Comparative International Relations (English+Italian)
- European, American and Postcolonial Languages and Literatures (English+Italian)
- Interpreting and Translation for Publishing (English+Italian)
- Language Sciences (English+Italian)
- Languages and Civilizations of Asia and North Africa (English+Italian)
- Languages and Economic and Legal Institutions of Asia and North Africa (English+Italian)
- Computer Science
- Environmental Sciences (English+Italian)

### Specialist Master's Programmes

- International Master in Economics and Finance (IMEF)

### Research Doctorates

- Business (DEA)
- Economics (DEC)
- Asian and North African Studies (English+Italian)
- Linguistics (English+Italian)
- Modern Languages, Cultures and Societies (English+Italian)
- Chemical Sciences (English+Italian)
- Computer Science
- Environmental Sciences (English+Italian)
- Science and Management of Climate Change

### SUMMER AND WINTER SCHOOLS

- Ca' Foscari - Harvard Summer School
- Columbia University Program of Italian Cultural Studies at Ca' Foscari
- Nanosafety Autumn School - third edition
- Summer School on Conservation Science
- Summer School on Finance, Institutions and History
- Training Summer School for Teachers of Italian as a Foreign Language
- Venice International University (VIU) Summer Schools
- Wake Forest School of Law - Venice Summer Program
- Widener University School of Law - Venice Summer Program

For further information see  
[www.unive.it/nqcontent.cfm?a\\_id=91847](http://www.unive.it/nqcontent.cfm?a_id=91847)

## EUROPEAN CREDIT TRANSFER AND ACCUMULATION SYSTEM (ECTS)

The European Credit Transfer System (ECTS) is a system for transferring university credits throughout Europe. It is based on the clearness and transparency of the students' plans of study and on the assignment of appropriate credits for work completed. The objective of this system is to guarantee that credit for the courses and exams taken during the period spent abroad under the LLP/Erasmus Programme is granted according to clear rules, known to students before leaving and based on precise and recognized agreements ruled by mechanisms that are common to all institutions participating in the Programme.

Ca' Foscari University of Venice- according to European directives regulating the ECTS- has established in a session of the Academic Senate that **1 CFU = 1 ECTS**. After that, the ECTS scale used for converting marks was established, which is based on a statistical distribution of marks in each individual Faculty.

A table for converting marks is available at [www.unive.it/nqcontent.cfm?A\\_ID=87278](http://www.unive.it/nqcontent.cfm?A_ID=87278)

For further information see  
[www.cruui.it/cruui/ECTS/english/index.htm](http://www.cruui.it/cruui/ECTS/english/index.htm)

## ACADEMIC CALENDAR 2011/2012

The Academic Calendar is valid for all Departments. Slight changes may be made during the year, for updated information check the details on the university website.

### FIRST SEMESTER

**First term:** September 19th – October 22nd  
**Rescheduled classes:** October 24th – October 29th  
**Exams (first term):** October 31st – November 5th  
**Second term:** November 7th – December 10th  
**Rescheduled classes:** December 12th – December 23rd  
**Exams (second term):** January 9th – January 28th

### SECOND SEMESTER

**Third term:** January 30th – March 3rd  
**Rescheduled classes:** March 5th – March 10th  
**Exams (third term):** March 12th – March 17th  
**Fourth term:** March 19th – April 21st  
**Rescheduled classes:** April 23rd – April 28th  
**Pre-exam session week:** May 7th – May 12th  
**Exams (fourth term):** May 14th – June 1st  
**Exams (final session):** September 3rd – September 15th

### HOLIDAYS

November 1st: All Saints' Day  
November 21st: Madonna della Salute  
December 8th: Immaculate Conception  
December 24th – January 8th: Christmas Holidays  
April 8th – April 9th: Easter  
April 25th: Liberation Day; Saint Mark's Day – patron of Venice  
May 1st: Labour Day  
June 2nd: Republic Day  
August 15th: Assumption

# GLOSSARY OF UNIVERSITY TERMS

## **ANNO ACCADEMICO** (*academic year*)

The Academic Year usually begins in September and ends in August/September of the following year.

Each academic year is divided into two semesters, which are organised into two terms each.

The duration of each term is approximately one month and a half (5 weeks of lecture plus 1 week of extra/rescheduled lectures).

## **APPELLO D'ESAME** (*exam dates*)

Each course includes at least 4 different dates in which the related exam can be taken.

The dates of the various exams are grouped into sessions which are organized for specific times of the year. The main exam sessions are usually held in January/February, May/June and September. Moreover, for courses occurring in the first period of the 1st and 2nd semesters, exams can also be taken in November and in March.

## **CLASSI DI LAUREA** (*ministerial degree codes*)

All degree programmes with common educational objectives and teaching-learning activities are organized in groups (classi di laurea). Degree programmes may be given different names by the different universities but if they have the same ministerial degree code, it means that the learning outcomes and teaching/learning activities are the same. Therefore, degree programmes with the same code lead to the same qualifications with the same legal value.

## **CREDITO FORMATIVO CFU** (*university credit*)

Conventional measures of the workload undertaken by a student: one credit corresponds to 25 hours of activity (individual study, classroom educational activities, internships, etc.). Only by passing his/her exams and carrying out the educational activities required by his/her plan of study, a student can acquire 60 university credits per academic year - this amount is also called course load. A First Cycle Degree Programme includes a total of 180 university credits, whereas a Second Cycle Degree Programme includes 120 credits. 1 CFU corresponds exactly to 1 ECTS (European Credit Transfer and Accumulation System).

## **DEBITO FORMATIVO** (*supplementary educational debt*)

Admission to the Degree Programmes is subject to an evaluation of the individual educational background of each student in relation to qualifications needed to attend the selected programme. If the evaluation is negative, students are subject to the so-called Supplementary Educational Debts (OFA), which means that they must fill any gaps in their background through specific activities organised by the University.

## **DIPARTIMENTO** (*department*)

Departments promote, coordinate and organise the academic (teaching and research) activities of the Degree Programmes they are responsible for. Following the organisational reform in effect at Ca' Foscari since January 1st, 2011 and the resulting abolition of Faculties, Departments have come to play a key role in the university system, also through the decentralisation of many administrative and financial procedures.

## **DOUBLE/JOINT DEGREES**

Educational Programmes which provide an integrated study curriculum established in cooperation with other international Universities and mobility periods for students and teaching staff. After the final examination students achieve two or more academic qualifications issued by the partner Universities (Double or Multiple Degree) or a jointly conferred qualification recognized and validated by all the partner Universities (Joint Degree).

## **ESAME** (*exam*)

For every exam passed, students are awarded a defined number of credits according to the courses followed and quantitative evaluation. The exam may be written or oral, or both. The minimum mark is 18/30 while 30/30 is the highest, with the possibility of honours (lode).

## **ESAME DI LAUREA** (*final degree exam*)

At the end of the Degree Programmes, the preparation of a thesis and a viva voce examination under a supervisor with any possible co-supervisors is usually required. The final mark ranges from a minimum of 66/110 to a maximum of 110/110, with possible honour. Contents and procedures of the final degree exam are established by the Teaching Committee of each Degree Programme.

## **FREQUENZA** (*attendance*)

Student's participation in all of the educational activities required by his/her Degree Programme. Attendance may be compulsory, recommended or open. Any compulsory attendance requirements are indicated in the teaching regulations of the relevant Degree Programme.

## **LIBRETTO** (*booklet of records*)

Booklet showing university students' academic records. Every time students pass an exam, professors write the mark on the record booklet and then register it on-line.

## **MATRICOLA** (*matriculation number*)

A number that identifies each student and that is given when he/she enrolls at the university. It is required for a number of services such as taking exams, borrowing library books, etc. and represents the student's username to access the Reserved Area of the university website.

## **MODULO** (*course unit*)

Period in which classes and seminars are held. At the end of it there is usually an exam session.

## **SEMESTRE** (*semester*)

One of the two parts in which an academic year is divided into. The first semester starts in September and ends in January while the second starts in February and ends in May. Each semester is divided into two parts called terms.

## **TITOLI ACCADEMICI** (*Academic titles and final qualifications*)

A First Cycle Degree confers the title of "Dottore"; a Second Cycle Degree that of "Dottore Magistrale"; the Research Doctorate that of "Dottore di ricerca".

/  
**STUDYING**  
**AT CA' FOSCARI**  
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## BEING INTERNATIONAL AT CA' FOSCARI

The procedures you need to follow to become an international student at Ca' Foscari University vary according to the kind of programme to which you apply.

### INTERNATIONAL MOBILITY STUDENTS

#### ERASMUS FOR STUDY STUDENTS

Erasmus students are officially nominated by their home institution to spend a period of time studying within the frame of the LLP Erasmus Programme. This period of study is organised on the basis of bilateral agreements between Ca' Foscari and partner universities for specific academic fields.

#### International Relations Office

International Mobility Service

##### Opening hours

Tuesday 9.30 AM > 12.30 PM  
Wednesday 9.30 AM > 12.30 PM  
and 2.30 PM > 4.30 PM  
Friday 9.30 AM > 12.30 PM

##### Contacts

T +39 041 234 7572  
F +39 041 234 7567  
erasmusin@unive.it

To arrange an appointment [www.unive.it/  
international-mobility-service](http://www.unive.it/international-mobility-service) > Erasmus incoming

### INTERNATIONAL EXCHANGE STUDENTS

#### MINISTRY OF FOREIGN AFFAIRS SCHOLARSHIP STUDENTS

Incoming exchange students are selected by the relevant foreign universities on the basis of bilateral agreements between Ca' Foscari and extra EU institutions.

MAE students are students who, in order to carry out their studies in Italy, are awarded a scholarship by the Italian Ministry of Foreign Affairs.

#### International Relations Office

International Mobility Service

##### Opening hours

Tuesday 9.30 AM > 12.30 PM  
Wednesday 9.30 AM > 12.30 PM  
and 2.30 PM > 4.30 PM  
Friday 9.30 AM > 12.30 PM

##### Contacts

T +39 041 234 7566  
F +39 041 234 7567  
international@unive.it

To arrange an appointment [www.unive.it/  
international-mobility-service](http://www.unive.it/international-mobility-service) > International Exchanges

### MULTIPLE, DOUBLE AND JOINT DEGREE STUDENTS

Multiple, Double and Joint Degree Programmes provide an integrated study curriculum established in cooperation with other international Universities and mobility periods.

#### International Relations Office

International Mobility Service

##### Opening hours

Tuesday 9.30 AM > 12.30 PM  
Wednesday 9.30 AM > 12.30 PM  
and 2.30 PM > 4.30 PM  
Friday 9.30 AM > 12.30 PM

##### Contacts

T +39 041 234 7572/7566  
F +39 041 234 7567  
international@unive.it

To arrange an appointment with the Office in charge, write an e-mail to [international@unive.it](mailto:international@unive.it)

### VISITING STUDENTS

Visiting students are students enrolled at an international university who wish to spend a study or research period at Ca' Foscari out of the above mentioned agreements.

#### Enrolment Service for International Students

##### Opening hours

Tuesday 9.30 AM > 12.30 PM

##### Contacts

T +39 041 234 7575  
F +39 041 234 7969  
visiting-student@unive.it

To arrange an appointment [www.unive.it/student-  
services-reservation](http://www.unive.it/student-services-reservation) > Enrolment Service

### PROSPECTIVE STUDENTS

#### Guidance Service for International Students

##### Opening hours

Wednesday 9.30 AM > 12.30 PM  
and 2.30 PM > 4.30 PM

##### Contacts

T +39 041 234 7575  
F +39 041 234 7946  
orientation@unive.it

#### Enrolment Service for International Students

##### Opening hours

Tuesday 9.30 AM > 12.30 PM

##### Contacts

T +39 041 234 7575  
F +39 041 234 7969  
enrolment@unive.it

To arrange an appointment [www.unive.it/  
student-services-reservation](http://www.unive.it/student-services-reservation) > Welcome and Enrolment Office

## HOW TO GET TO CA' FOSCARI PALACE

Various offices belonging to the university central administration are located at Ca' Foscari Palace (Dorsoduro 3246 – 30123 Venezia).

### From Piazzale Roma or from "Venice Santa Lucia" train station

Ca' Foscari can be reached on foot in approximately 15 minutes from both Piazzale Roma (bus station and car parking terminal) and "Venezia Santa Lucia" train station.

By vaporetto (i.e. public boat service), from either the "Ferrovia" or "Piazzale Roma" stop, take either Line 1 or Line 2 and get off at the "San Tomà", which is the closest stop to Ca' Foscari. Vaporetto schedules and routes can be found on the ACTV website- the Public Transportation Authority of Venice.

For an interactive map of Venice with routes for getting to Ca' Foscari from Piazzale Roma or from "Venice Santa Lucia" train station, please see [www.unive.it/maps](http://www.unive.it/maps)

### Disabled accessible route to Ca' Foscari

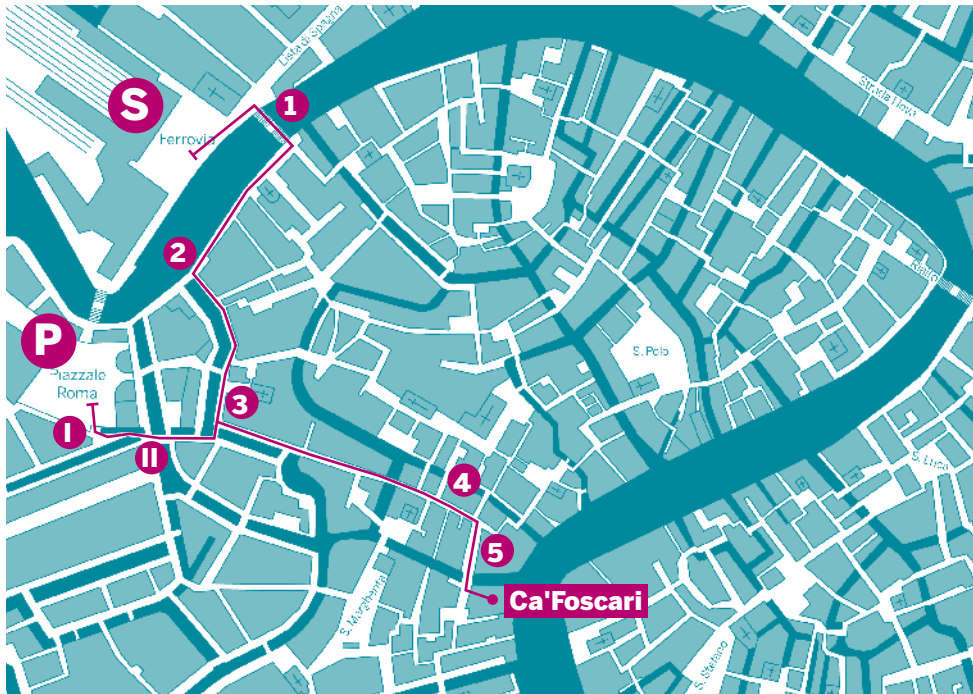
To arrive at Ca' Foscari without encountering architectural barriers you should take the Line 2 vaporetto, or the Line 61 motor-boat (which can accommodate one wheelchair at a time) from the "Ferrovia" stop, the "Piazzale Roma" stop or the "Tronchetto" stop and get off at the "San Basilio" stop. From there, take Calle del Vento, crossing the Campo San Basilio (sign reads "San Basegio") and continue to Fondamenta San Basilio, which turns into Fondamenta San Sebastiano. At the end of Fondamenta San Sebastiano, turn right, taking Fondamenta del Soccorso.

## INTERNATIONAL MOBILITY STUDENTS

Continue straight to Campo dei Carmini (keeping the Church of the same name on your right). Cross Campo dei Carmini and take Calle de la Scuola to Campo Santa Margherita. Once in Campo Santa Margherita, continue straight on, keeping the open area and the building located in the centre on your left. Head toward Rio Tera' Canal, which is located in front of you and enter Calle de Mezo de la Vida (on the left side of Rio Terra' Canal). At the end, turn left into Calle de la Vida and then immediately turn

right into Calle de la Madonna (passing under the portico of the same name). Follow this calle to Campiello dei Squellini, from there turn left into Calle Foscari. The entrance to Ca' Foscari is at the end of Calle Foscari just before the Calle Foscari bridge.

The map of the disable accessible route can be found at [www.unive.it/nqcontent.cfm?a\\_id=85798](http://www.unive.it/nqcontent.cfm?a_id=85798)



### ERASMUS FOR STUDY STUDENTS

#### Preparing for your Erasmus at Ca' Foscari

The Erasmus Programme for Study offers university students the opportunity to study in another European country. Periods abroad should contribute to qualifications at home and should help students to learn different cultures and languages, and should help them in gaining vital experience.

#### How to apply

To come to Ca' Foscari as an Erasmus incoming student, you should first contact the International Office of your home institution. It is important to complete the following:

- confirm that there is a valid inter-institutional agreement between your home university and Ca' Foscari (I VENEZIA01), in your specific subject area;
- find out all of the details about the selection procedure and financial support;
- make sure that official nomination from your home institution is forwarded to the International Relations Office ([erasmusin@unive.it](mailto:erasmusin@unive.it)) prior to your arrival in Venice.

#### Nomination and application deadlines for the academic year 2011/2012:

- April 30th, 2011 - Erasmus mobility for the first semester or full academic year 2011/2012;
- November 30th, 2011 - Erasmus mobility for the second semester of the academic year 2011/2012.

#### Requirements and tuition fees at Ca' Foscari Language requirements

All Erasmus incoming students are not required to demonstrate Italian language competency prior to their arrival. However, a good level of written and spoken Italian is recommended

to ensure that you can successfully follow the courses and complete the corresponding assignments and examinations. You can improve your Italian language at the University Language Centre – CLA ([www.unive.it/cla](http://www.unive.it/cla)) Ca' Foscari University also offers a variety of English-taught courses as well as the opportunity to attend classes at the Venice International University ([www.univiu.org](http://www.univiu.org)), where courses are held in English.

#### Tuition fees

As an Erasmus incoming student you are exempt from paying any tuition fees at Ca' Foscari University.

#### Required documents

After the official nomination is sent from your home university, there are some documents which you will need to prepare. You must present the following documents in order to complete the enrolment as an incoming Erasmus student at Ca' Foscari:

- Application form (with two passport-size photos);
- Transcript of records;
- Learning Agreement for study (or Learning Agreement for research activities);
- copy of a valid ID or passport;
- Accommodation form, if you ask for accommodation in Venice: the International Relations Office of Ca' Foscari University will provide you with the accommodation form as soon as you are officially nominated for an Erasmus mobility period by your home institution.

Sign and send the forms to:  
International Relations Office  
Ca' Foscari University of Venice  
Dorsoduro 3246  
30123 Venice - Italy

If for any reasons you can't meet the above deadlines, please contact us at [erasmusin@unive.it](mailto:erasmusin@unive.it).

### **Before you leave your country**

Do not forget to:

- obtain an identification document valid for foreign travel;
- only for non-EU students: ask the International Relations Office of Ca' Foscari University (erasmusin@unive.it) for an official university acceptance letter for the VISA;
- have a European Health Insurance Card (EHIC card) issued by your National Health Authorities (for EU students) or another health insurance (for non-EU students).

### **Arriving at Ca' Foscari University**

Once you arrive in Venice, come to the International Relations Office (an appointment will be fixed prior to your arrival in Venice).

You will be given:

- a username and password to access the university computer services;
- a booklet of records;
- a student card (university badge);
- a certificate of enrolment as an Erasmus incoming student.

### **During your Erasmus stay**

#### **Appointments with the International Relations Office**

In order to arrange an appointment with the International Relations Office go to [www.unive.it/international-mobility-service](http://www.unive.it/international-mobility-service) and choose the Erasmus Incoming Service. Each appointment is individual. If there are no available appointments, you can come to the office during the following student office hours: Tuesday 9.30 AM > 12.30 PM  
Wednesday 9.30 AM > 12.30 PM  
and 2.30 PM > 4.30 PM  
Friday 9.30 AM > 12.30 PM

### **Changes to the Learning Agreement**

If you would like to change the Learning Agreement you have first to arrange a meeting with the Departmental Coordinator of Ca' Foscari to get it approved and signed; then you must go to the International Relations Office, where they will sign and send it to your home University for approval.

### **Extension of the Erasmus stay**

If you wish to request an extension of your Erasmus study period at Ca' Foscari University, you need to provide the International Relations Office (erasmusin@unive.it) with an authorization from your home university (an e-mail is sufficient).

### **Internships in Italy**

If you are an Erasmus incoming student (Erasmus for study or research activities), you also have the possibility to do an internship in Italy. In order to find a satisfactory internship it is important to start researching as soon as possible.

The internship in Italy:

- must be included in your Learning Agreement. If it is not included, you must fill in a separate form to change your Learning Agreement, which then must be signed by the Departmental Coordinator of Ca' Foscari and the Institutional Coordinator of the International Relations Office. They will then forward it to your university for the final approval.
- must take place at the end of your Erasmus study period (after any possible exams listed in your Learning Agreement). In the case that your Erasmus period of stay expires before or during the internship, you must request an extension of your Erasmus stay from your home university.

In order to verify both the above-mentioned conditions, please contact the International Relations Office.

### **Before you leave Venice**

In order to officially end your Erasmus stay in Venice you must arrange a meeting with the International Relations Office.

Remember to bring:

- your booklet of records;
- your student card;
- (if provided by your home university) the certificate stating the Erasmus period which will be filled in by our Erasmus officers.

### **CONTACTS**

#### **International Relations Office**

International Mobility Service  
T +39 041 234 7572  
F +39 041 234 7567  
erasmusin@unive.it

### **ERASMUS FOR PLACEMENT STUDENTS**

The LLP Erasmus Placement Programme promotes the mobility of young workers throughout Europe by giving students the opportunity to undertake an internship experience in companies or research and training centres which have entered into special agreements with the University.

For further information on how to apply you should refer to your home University. If you have already been selected and you are coming to Ca' Foscari for your internship, the coordinator of the University units where you will complete your Erasmus Placement will be your reference.

### **INTERNATIONAL EXCHANGE STUDENTS**

Incoming Exchange students are selected on the basis of bilateral agreements between Ca' Foscari and their home institutions. The details regarding Incoming Exchange students who have been officially nominated are forwarded to the International Relations Office at Ca' Foscari University by their respective home universities.

### **Required documents**

The documents required to complete your enrolment at Ca' Foscari University are:

- Application form;
- Learning Agreement;
- Accommodation form (if you ask for accommodation in Venice: the International Relations Office of Ca' Foscari University will provide you with the accommodation form as soon as you are officially nominated for a Cultural Exchange mobility period by your home institution).

The above documents are available at [www.unive.it/nqcontent.cfm?a\\_id=76805](http://www.unive.it/nqcontent.cfm?a_id=76805)

You also will need to present:

- a copy of valid ID or passport;
- a certificate of enrolment at your home university.

Fill in, sign and then send all forms to:

International Relations Office  
Ca' Foscari University of Venice  
Dorsoduro 3246 - 30123 Venice- Italy

You can also send them by fax (+39 041 234 7567) or by e-mail (international@unive.it), but a hard copy of all documents must be sent to the above postal address.

### **Deadlines:**

- April 30th, 2011 - International Cultural Exchanges for the first semester (fall semester) or full academic year 2011/2012;

- November 30th, 2011 - International Cultural Exchanges for the second semester (spring semester) of the academic year 2011/2012.

### Before you leave your home country

Do not forget to:

- prepare an identification document valid for foreign travel;
- (only for non-EU students) ask the International Relations Office of Ca' Foscari University (international@unive.it) for an official university acceptance letter for your VISA;
- obtain a European Health Insurance Card (EHIC card) issued by your National Health Authorities (for EU students) or another health insurance (for non-EU students).

### Arriving at Ca' Foscari University

When you arrive in Venice, come to the International Relations Office (an appointment will be fixed prior to your arrival in Venice). You will be given:

- a username and password to access the university computer services;
- a booklet of records;
- a university student card;
- a certificate of enrolment as an Incoming Exchange student.

### During your stay at Ca' Foscari

If you would like to contact the International Relations Office during your stay at Ca' Foscari, please arrange an appointment through the online procedure (www.unive.it/international-mobility-service) by choosing the International Exchange.

### Before you leave Venice

In order to officially end your stay in Venice, you must arrange an appointment with the International Relations Office.

Remember to bring:

- your booklet of records;
- your university student card.

### Contacts

#### International Relations Office

International Mobility Service

T +39 041 234 7566

F +39 041 234 7567

international@unive.it

#### MINISTRY OF FOREIGN AFFAIRS (MINISTERO DEGLI AFFARI ESTERI – MAE) SCHOLARSHIP STUDENTS

Study grants can be awarded to international students by the Italian Ministry of Foreign Affairs (in Italian: Ministero degli Affari Esteri - MAE). This grants contribute toward their studies and research in Italy, with an aim of spreading the Italian language, culture and sciences abroad and of promoting cultural, economic and technological cooperation worldwide. For any further information please contact the Italian Embassy in your home country or visit the website page of the Italian Ministry of Foreign Affairs. You can download the call for 2011/2012 study grants from the above-mentioned webpage (application deadline: May 2nd, 2011).

### Before you leave your home country

Before you leave your country do not forget to prepare:

- an identification document valid for foreign travel;
- European Health Insurance Card (EHIC card) issued by your National Health Authorities (for EU students) or another health insurance (for non-EU students);
- accommodation in Venice; if you intend to ask for accommodation through the Housing Office, the International Relations Office of Ca' Foscari University will provide you with the accommodation form as soon as you are officially nominated as a MAE scholarship student by the Italian Ministry of Foreign Affairs (in Italian: Ministero degli Affari Esteri – MAE).

### Arriving at Ca' Foscari University

Once you arrive in Venice, visit the International Relations Office (please check the office hours or e-mail us to arrange a meeting). In order to enrol, you need to bring the following documents:

- a copy of a valid ID/passport;
- a copy of the document providing your status as a MAE scholarship student;
- a copy of the invitation letter sent by the Ca' Foscari Professor (if issued);
- two recent passport photos.

The International Relations Office will send the necessary documents to the Ministry of Foreign Affairs in order to enable the scholarship payment.

### During your stay at Ca' Foscari

In order to arrange an appointment with the International Relations Office go to www.unive.it/international-mobility-service and choose the International Exchange and COASIT Programme service. Each appointment is individual.

### Contacts

#### International Relations Office

International Mobility Service

T +39 041 234 7566

F +39 041 234 7567

international@unive.it

#### DOUBLE, MULTIPLE AND JOINT DEGREE STUDENTS

The name "Double, Multiple and Joint Degrees" refers to Educational Programmes which provide an integrated study curriculum established in cooperation with other international Universities. After the final examination students achieve two or more academic qualifications issued by the partner Universities (Double or Multiple Degree) or a jointly conferred qualification recognised and validated by all the partner Universities (Joint Degree).

The Double, Multiple and Joint Degrees for 2011/2012 Academic Year are the following:

#### First Cycle Degree Programmes

- Computer Science - International Curriculum "European Computer Science - ECS"
- Economics and Management - Dual Degree with Georgia State University

#### Second Cycle Degree Programmes

- European Joint Master's Degree in English and American Studies
- International Double Degree Ca' Foscari - ESCP Europe
- Joint Master's Degree in Sustainable Development
- Models and Methods of Quantitative Economics - Erasmus Mundus (QEM)

#### Specialist Master's Programmes (1st level)

- Crossing the Mediterranean: Cultural Mediation towards Investment and Integration (MIM)
- Economics and Management of Tourism

#### Specialist Master's Programmes (2nd level)

- Management of Cultural and Artistic Activities (MaBAC)

#### Inter-University Specialist Master's Programmes

- European Master's Degree in Human Rights and Democratization (E.MA)

#### Research Doctorates

- European Doctorate in Economics - Erasmus Mundus (EDE-EM)

#### Other international educational opportunities

- Mediterranean Doctoral School in History (MDSH)

## Contacts

### International Relations Office

International Mobility Service  
T +39 041 234 7572  
F +39 041 234 7567  
international@unive.it

## VISITING STUDENTS

The status of "Visiting Student" may be granted to students enrolled at an international university who wish to spend a study or research period at Ca' Foscari.

In order to promote the participation in this programme, 30 scholarships are available for the 2011/2012 academic year.

### Admission procedures

1. Consult the yearly calls available at [www.unive.it/visiting-student-english](http://www.unive.it/visiting-student-english)
2. The following documents must be submitted along with the application form duly signed:
  - a passport-size photo;
  - a copy of your passport (or ID document valid for foreign travel);
  - a presentation letter written in Italian or English stating your reasons for wanting to attend any educational activities at Ca' Foscari. This letter shall be co-signed by a professor from your home institution;
  - only for students wishing to conduct an independent research activity, a presentation letter in English or Italian written by a professor from the student's home institution identifying the research subjects to be studied at Ca' Foscari;
  - only for non-EU students residing abroad, a certificate including the student's personal data, school/academic qualifications, year of enrolment in the degree programme at his/her home institution and all transcripts of records. This certificate should be translated into one of the main four EU languages (English, French, German, Spanish).

All these forms must be filled in, signed and sent to the Welcome and Enrolment office:

- by email to [visiting-student@unive.it](mailto:visiting-student@unive.it) ;
- by fax to +39 041 234 7969.

You can download the application form at [www.unive.it/visiting-student-english](http://www.unive.it/visiting-student-english)

### Deadlines:

- June 3rd 2011 for first semester/full year students
- November 30th 2011 for second semester students

3. All applications received within the deadlines will be evaluated by a specially appointed University Committee whose decisions are based on merit criteria. Candidates who have been admitted must send an acceptance letter along with a copy of the payment receipt of the enrolment fee (by e-mail or fax) to the contacts mentioned above.

### Before you leave your country

Before you leave your country do not forget to obtain:

- an identification document valid for foreign travel;
- accommodation (if applicable);
- a European Health Insurance Card (EHIC card) issued by your National Health Authorities (for EU students) or other health insurance (for non- EU students);

Expenses for travel, meals, accommodation, health insurance and medical care are entirely your responsibility - as are expenses for books and all visas required to enter and stay in Italy.

### During your stay

As a Visiting Student, you acquire the same rights as other Ca' Foscari students and can take advantage of the same facilities. You can take final exams, use the university libraries and computer laboratories, take part in the student associations, have access to the university canteens at special prices, benefit from accident insurance, etc.

### Before leaving Venice

At the end of the study period at Ca' Foscari, Visiting Students will receive a certificate or transcript listing the exams taken, number of university credits earned and other information necessary for the home institution to recognize and approve credits for the courses and other educational activities completed at Ca' Foscari.

Visiting Students conducting independent research activities can obtain a written declaration signed by his/her Ca' Foscari academic tutor regarding the completed work. Upon request from the student's home university, this tutor can be invited for the discussion of the final thesis based on the student's research.

### CONTACTS

Enrolment Service – Visiting Students  
T +39 041 234 7575  
F +39 041 234 7969  
[visiting-student@unive.it](mailto:visiting-student@unive.it)

## EVALUATION PROCEDURE FOR INTERNATIONAL STUDENTS

If you would like to enrol in First or Second Cycle Degree Programmes, you can request an evaluation of your qualification and school career before starting the official enrolment procedure. In this way it will be possible to receive notice of your full or provisional admission to the chosen Degree Programme.

### DEGREE PROGRAMMES

You can apply for evaluation concerning no more than two Degree Programmes.

### Requirements

Admission to a Degree Programme requires a series of qualifications.  
See [www.unive.it/nqcontent.cfm?a\\_id=10415](http://www.unive.it/nqcontent.cfm?a_id=10415)

### Evaluation procedure

The evaluation procedure includes the following steps:

- online registration procedure that gives you a username and a password;
- evaluation application in the Reserved Area of the university website> Pre-enrolment evaluation.

### Documents required

At the end of the evaluation application, you are required to enclose the following documents:

- a curriculum vitae in European format;
- a certificate including personal data and any school/academic qualifications; (in the case of evaluation for a Second Cycle Degree Programme, a transcript of records and relevant programmes will be required);
- a motivation letter.

A language certificate (at least B1 level) of English or Italian is advisable, unless you are a native speaker of Italian or English. Note that if you don't have an Italian language certificate, you can take an Italian language test in early September.

For evaluation purposes, you can also hand in a self-certificate of required information. In any case, the original certificates must be submitted upon enrolment.

#### **Deadlines**

You may submit your evaluation application from March 1st to August 31st, 2011. Applications will be taken into consideration monthly. You will receive notification of your full/provisional admission by the middle of the month following your application submission.

#### **For non-EU students residing abroad**

- evaluation procedure: from March 1st, 2011 to April 30th, 2011;
- notice of full/provisional admission: by April 15th for those having completed the evaluation procedure by March 30th; by May 15th for those having completed the evaluation procedure by April 30th;
- submission of the pre-enrolment application to the Italian Diplomatic Delegation: starting from May 2011. Deadlines for submission are fixed by each Embassy/Consulate.

#### **Full/provisional admission**

The evaluation procedure will inform you of:

- whether your school career allows admission to the chosen Degree Programme;
- whether the documents submitted - school/academic qualifications and schooling years –allow for enrolment in the chosen Degree Programme.

At the end of the evaluation procedure, the Welcome and Enrolment Office will contact you directly by email to notify you of the following:

- your full admission to the chosen Degree Programme: in this case administrative documents and the school career have been successfully evaluated and the applicant can enrol according to the procedures and the deadlines indicated on the relevant website page;
- your provisional admission: in this case, the reasons for which the applicant is not allowed to enrol directly in the chosen Degree Programme are specified.

#### **Scholarships**

If you enrol in a First or Second Cycle Degree Programme during 2011/2012 (after completing the above-mentioned evaluation procedure), you can be awarded up to EUR 2,000 in scholarships - before tax (including the IRAP, the regional tax on business activities), along with university fees reduction for the first year. Scholarships are delivered in two parts amounting to EUR 1,000 before tax (including the regional tax on business activities).

In particular, Ca' Foscari offers:

- 8 scholarships for students enrolled in the first year of a First Cycle Degree Programme;
- 14 scholarships for students enrolled in the first year of a Second Cycle Degree Programme.

In order to be awarded a scholarship, students should enrol at Ca' Foscari University and earn at least:

- 24 university credits (CFUs) by February 29th, 2012 in order to be given the first part;
- 48 university credits (CFUs) by September 30th, 2012 in order to be given the second part.

The scholarship list takes the grade point average of each student into consideration. Beneficiaries of such scholarships will not be qualified to receive any other form of scholarship or financial aid funding – whether it is provided by the university or by another institution.

In order to benefit from the refund of university tuition and fees (up to a maximum of EUR 4,131 for First Cycle Degree Programmes and EUR 4,749 for Second Cycle Degree Programmes), students who were granted with the scholarship should earn at least 48 university credits by September 30th, 2012 with a grade point average equal to or higher than 28/30.

Furthermore, the top graduate in both the First Cycle Degree Programme and the Second Cycle Degree Programme are awarded with 2 scholarships amounting to EUR 3,000 before tax (including the IRAP, the regional tax on business activities). The best graduate is chosen from all of the international students who follow the above-mentioned evaluation procedures to enrol in a First or Second Cycle Degree Programme. Selection is dependent on the following merit criteria:

- completion of the Degree within the regular time period of the Degree Programme (3 years for First Cycle Degree Programmes and 2 years for Second Cycle Degree Programmes);
- session in which the Degree is taken (first, second or third session of the relevant academic year);
- graduation mark;
- weighted grade point average of completed exams (calculated in relation to university credits).

#### **University fees**

University and tuition fees should be paid in two instalments.

Any relevant information can be found on the webpage concerning the 2011/2012 university fees for First Cycle Degree Programmes or Second Cycle Degree Programmes.

#### **CATEGORIES AND ADMISSIONS FOR ENROLMENT**

##### **EU citizens and EU-equated citizens**

You fall into this category if you are:

- a citizen of a member country of the European Union (Austria, Belgium, Bulgaria, Cyprus, Denmark, Estonia, Finland, France, Germany, Great Britain, Greece, Ireland, Italy, Latvia, Lithuania, Luxembourg, Malta, Holland, Poland, Portugal, Czech Republic, Romania, Slovakia, Slovenia, Spain, Sweden, Hungary);
- a citizen of Norway, Iceland, Liechtenstein, Switzerland and the Republic of San Marino who are, according to current legislation, considered EU-equated citizens.

In this case you can be admitted to the University degree programmes and courses without quotas, as long as you have a valid educational qualification and obtain the required score on any tests required for admission to the selected degree programme.

For further information on documents and procedures see [www.unive.it/nqcontent.cfm?A\\_IT=10416](http://www.unive.it/nqcontent.cfm?A_IT=10416)

##### **Non EU citizens with a stay-permit for Italy**

You belong to this category if you are citizen of a country which is not part of the European Union, you are living in Italy and you have:

- a stay card or stay permit granted for work (whether subordinate or self-employment), family, political asylum, humanitarian or religious reasons;

# STUDENT SERVICES

- a stay permit (of any kind) that must have been held for at least one year along with possession of a secondary school degree earned in Italy.

Others who fall into this category are:

- political refugees;
- staff members of foreign diplomatic organisations or international institutions located in Italy (and recognised by the Italian government or the Vatican) and their families (restricted to members of the immediate family: spouse, son/daughter).

As long as you have a valid educational qualification and achieve the minimum score (or higher) on any admission tests that might be required, you can enrol in a university degree programme without quotas, on the number of available places.

For further information on application procedure see [www.unive.it/nqcontent.cfm?A\\_IT=10417](http://www.unive.it/nqcontent.cfm?A_IT=10417)

### Non-EU citizens residing outside of Italy

You belong to this category if you are a citizen of a country that is not a member of the European Union and if you are resident in a foreign country at the time of pre-enrolment in the University. Enrolment for you is subject to quotas and depends on the number of places set aside annually in each Degree Programme.

In order to request registration in a Degree Programme you must submit a pre-enrolment application to the Italian Diplomatic Authority located in the same country as the nominating university. This application must be submitted by the established date each year and published in the proper Ministerial circular.

For further information on application procedure see

[www.unive.it/nqcontent.cfm?A\\_IT=10418](http://www.unive.it/nqcontent.cfm?A_IT=10418)

### Italian citizens with non-italian educational qualifications

Prospective students who are Italian citizens and who hold a foreign degree or educational qualification that is recognised as being equivalent to an Italian degree - validated using the specified procedure - can follow the enrolment application procedures established for Italian students with Italian degrees. These students may choose to enrol in any degree programme without being subject to any imposed quotas but only if the degree held is recognised as valid and the student has achieved the minimum score (or higher) on any compulsory admission tests required by the chosen Degree Programme.

Prospective students who are Italian citizens and who have a foreign education qualification that is not recognized as equivalent to an Italian degree - not validated using the specified procedure - must follow the application procedures outlined in the website.

For further information on application procedure see [www.unive.it/nqcontent.cfm?A\\_IT=10419](http://www.unive.it/nqcontent.cfm?A_IT=10419)

### CONTACTS

Guidance Service  
T +39 041 234 7575  
F +39 041 234 7946  
[orientation@unive.it](mailto:orientation@unive.it)

Enrolment Service  
T +39 041 234 7575  
F +39 041 234 7969  
[segstud@unive.it](mailto:segstud@unive.it)

At [www.unive.it/student-services-reservation](http://www.unive.it/student-services-reservation) you can:

- arrange an appointment with university offices;

- find information on opening hours;
- find contacts and locations of the offices;
- find useful links.

SECTION	SERVICE	MAIN ACTIVITIES	CONTACTS
Guidance and Counselling, Internship and Placement Section	Guidance Service	Informs and helps students to choose the course of study.	T +39 041 234 7540 F +39 041 234 7946 <a href="mailto:orientation@unive.it">orientation@unive.it</a>
	Disabled Students Services	Helps disabled students to take part in all aspects of university life. Among the services offered: induction interview, personal assistance, sign language interpreter, reserved place in lecture rooms, adapted exams in agreement with lecturers, accessible learning material, specific supports and software.	T +39 041 234 7961 F +39 041 234 7946 <a href="mailto:disabilita@unive.it">disabilita@unive.it</a>
	Internship in Italy Service	Promotes practical training and internships in Italy, collaborating with companies and organisations both in Italy and abroad.	T +39 041 234 7575 F +39 041 234 7954 <a href="mailto:stage@unive.it">stage@unive.it</a>
Educational Programmes, Student Administration, Financial Aid and Graduate Students Section	Enrolment Service	Helps the student deal with all administrative aspects related to the academic career, starting from enrolment.	T +39 041 234 7575 F +39 041 234 7969 <a href="mailto:enrolment@unive.it">enrolment@unive.it</a>
	Financial Aid Office	Helps students to find appropriate financial support <ul style="list-style-type: none"> <li>• scholarships and grants</li> <li>• special student loans</li> <li>• total or partial exemption from fees</li> <li>• student collaborations (jobs within the university allocated to students for a total of 150 hours during the course of the year)</li> <li>• allowances for disabled students</li> </ul>	T +39 041 234 7575 F +39 041 234 7579 <a href="mailto:segstud@unive.it">segstud@unive.it</a>
International Relations Office	International Mobility Service – Erasmus students	Helps Erasmus incoming students in all aspects of their stay at Ca' Foscari University	T +39 041 234 7570 F +39 041 234 7567 <a href="mailto:erasmusin@unive.it">erasmusin@unive.it</a>
	International Mobility Service – International Exchange Students, Double and Joint Degree Students, Ministry of Foreign Affairs Scholarship Students	Helps exchange students (other than Erasmus and Degree Seeking students) in all the aspects of their stay at Ca' Foscari University	T +39 041 234 7566 F +39 041 234 7567 <a href="mailto:international@unive.it">international@unive.it</a>
Housing Office	Accommodation service	Helps international students to look for a suitable and affordable accommodation in one of the student residences, flats or hotels which hold an agreement with Ca' Foscari University	T +39 041 234 8200 F +39 041 234 8202 <a href="mailto:housing@unive.it">housing@unive.it</a>

## GETTING CONNECTED

### COMPUTER FACILITIES

Ca' Foscari University encourages the use of computer applications to support teaching and learning activities in collaboration through the University Centre for Computer and Telecommunication Services (CSITA).

All Ca' Foscari students have free access to the internet.

Many workstations are available in the university departments and libraries.

#### University Wi-Fi Network

The University wireless network allows access to the University network and Internet resources.

If you are in a wireless hotspot you can open your internet browser and follow the step-by-step procedure to get started.

For further information and a step-by-step procedure of how to use Wi-Fi Network at Ca' Foscari University see [venus.unive.it/wifi/](http://venus.unive.it/wifi/)

#### Computer labs

Students can enter the University computer labs – it is necessary to show Ca' Foscari Student Card upon entrance.

The main computer labs are located at:  
Palazzo ex Poste San Giobbe  
San Sebastiano  
Santa Marta

For further information please follow this path:  
Student/Graduate Services > Computer facilities

#### Contacts

##### CSITA

Rio Novo, Dorsoduro 3861 - 30123 Venice  
T +39 041 234 7139  
F +39 041 234 7103  
[help@unive.it](mailto:help@unive.it)

### THE UNIVERSITY WEBSITE – FAQs

#### 1. Where can I find the programmes and the times of the courses that I would like to attend?

In order to find the details of the courses you would like to take, go to [www.unive.it/nqcontent.cfm?A\\_IT=10497](http://www.unive.it/nqcontent.cfm?A_IT=10497)

You can browse all courses or you can search the section devoted to English taught courses.

The course webpage will provide you with all of the details concerning the programme, professor in charge, language, requirements, kind of assessment...

#### 2. Where can I find the Professors' contact information?

In order to find information concerning a Professor you must type his surname (or part of it) in the "search" box on the right-hand corner of the homepage.

On each Professor's page you can find his details, office-hours and office location.

#### 3. How do I find the University buildings?

At [www.unive.it/maps](http://www.unive.it/maps) there is a detailed map of all University buildings. You can filter your search accordingly to find the shortest route.

#### 4. How can I arrange an appointment with a university office?

In order to arrange an office appointment, go to [www.unive.it/student-services-reservation](http://www.unive.it/student-services-reservation) and click on the relevant link. You will find a complete calendar of available days and times.

#### 5. What is the "Area Riservata"?

In the top-right corner of the homepage there is a link to the "Area Riservata" which is an online database devoted to the administration of information concerning each student's career. In order to enter this area you are asked to enter your matriculation number (which corresponds to the username) and a password, both received at your matriculation.

## LEARN ITALIAN IN VENICE

### UNIVERSITY LANGUAGE CENTRE (CENTRO LINGUISTICO DI ATENEO – CLA)

The University Language Centre (CLA) offers daytime and evening language courses of English, French, German, Spanish and Italian for international students.

Courses normally consist of 60 hours: 50 hours of in class lessons (5 or 6 hours per week) and 10 hours of self-access. They are organised on a 3-term basis (approximately, courses start in September, January and April). Classroom teaching and self-access activities are planned in order to maximize language learning and achieve the best possible results in a short time. Depending upon your enrolment category, the enrolment procedures and the course cost differ. If you are an incoming student, please check whether your programme includes linguistic preparation. In this case you are entitled to a reimbursement by the Coordinator of the Programme at your home institution upon presentation of the payment receipt.

### EILC COURSES

Erasmus Intensive Language Courses (EILC) are specialized in the instruction of less widely used languages and take place in the correspondent countries. The initiative, which is co-financed by the European Commission, in the framework of the Lifelong Learning Programme, offers Erasmus students an opportunity to study a language in an original community setting within the country itself prior to starting their Erasmus period.

### Who can participate?

Courses are organized according to two levels of linguistic knowledge (beginner and intermediate). For students participating in the LLP/Erasmus programme in Italy,

# STUDENT FACILITIES

## When?

Ca' Foscari University of Venice organizes EILC courses over two periods:

- Summer, from 22/08/2011 to 16/09/2011: 2 beginner courses and 2 intermediate courses designed for students with scholarships for the fall semester (total class time: 80 hours per course);
- Winter, from 16/01/2012 to 10/02/2012: 1 intermediate course designed for students with scholarships for the spring semester (total class time: 80 hours).

There are a total of 120 EILC course places for 2011/2012 a.y.

## How to apply

You must submit your application to the Erasmus office at your home university. It will be then transmitted to Ca' Foscari Language Centre. Due dates are as follows:

- 1st of June 2011 for the summer period;
- 30th of October 2011 for the winter period;

For further details and application form see [www.unive.it/nqcontent.cfm?a\\_id=75913](http://www.unive.it/nqcontent.cfm?a_id=75913)

## Contacts

Information and application form at: [eilc.venezia@unive.it](mailto:eilc.venezia@unive.it)

Paola Sponchiado - Administrative Coordinator  
Francesca Baldissera - Tutor and Course Coordinator  
T +39 041 234 9738  
F +39 041 234 9737/36  
[eilc.venezia@unive.it](mailto:eilc.venezia@unive.it)

## University Language Centre (CLA)

San Sebastiano, Dorsoduro 1686, 30125 Venice  
T +39 041 234 7311  
F +39 041 234 9737  
[cla@unive.it](mailto:cla@unive.it)  
[www.unive.it/cla](http://www.unive.it/cla) [IT]

## VENICE INTERNATIONAL UNIVERSITY (VIU)

Venice International University was founded in 1995 as an international centre of higher education and research. Its campus is located on the Venetian island of San Servolo. Here, a community of international professors, researchers and students gather in a young and dynamic environment and engage in the discussion of subjects belonging to the undergraduate, graduate and research programmes.

All international students at Ca' Foscari University are eligible to apply to the VIU courses as part of their Learning Agreement.

## Contacts

Venice International University  
Isola di San Servolo - 30100 Venice - Italy  
T +39 041 2719511  
F +39 041 2719510  
[viu@univiu.org](mailto:viu@univiu.org)  
[www.univiu.org](http://www.univiu.org)

## UNIVERSITY LIBRARY SERVICE

The University Library System which is made up of a total of 16 libraries – including subject-related libraries, departmental libraries and a Learning Centre Library - holds approximately 1 million books and has access to 4,400 periodicals as well as to a wide range of electronic resources. The library services are available to all students holding a Ca' Foscari Student Card. International students will receive this card upon arrival.

For further information see [www.unive.it/libraries](http://www.unive.it/libraries)

## LEARNING CENTRE LIBRARY BIBLIOTECA DI SERVIZIO DIDATTICO (BSD)

**Where**  
Zattere, Dorsoduro 1392, 30123 Venice

## Opening hours

Monday > Friday 9.00 AM > 12.00 PM  
Saturday 9.00 AM > 8.00 PM  
Sunday 2.00 PM > 12.00 PM  
Notice: quick reference, book loans and returns, library registration, information and other services only Monday > Friday 9.00 AM > 6.30 PM

## Contacts

T +39 041 234 5820 / 5811  
F +39 041 234 5855  
[bsd@unive.it](mailto:bsd@unive.it)  
[www.unive.it/bsd](http://www.unive.it/bsd) [IT]

## LIBRARY OF ECONOMICS BIBLIOTECA DI AREA ECONOMICA (BEC)

### Where

San Giobbe, Cannaregio 873, 30121 Venice

### Opening hours

Monday > Friday 8.30 AM > 7.45 PM  
Saturday 9.00 AM > 1.00 PM  
Monday > Friday 6.15 PM > 7.45 PM and on Saturdays: reference, photocopying and book return services only.

### Contacts

T +39 041 234 8763  
F +39 041 234 7455  
[bec@unive.it](mailto:bec@unive.it)  
[www.unive.it/bec](http://www.unive.it/bec) [IT]

## LIBRARY OF FOREIGN LANGUAGES AND LITERATURES BIBLIOTECA DI AREA LINGUISTICA (BALI)

The Library of Foreign Languages and Literatures (BALI) includes the following sites:

- Library of Anglo-American, Iberian and Slavic Studies (AMERIBE)
- Library of European and Postcolonial Studies (SLLEP)
- Library of Language Sciences (SC-LING)
- Library of Eurasian Studies (EURASIA)
- Library of East Asian Studies (ASIA-OR)

### Contacts

[www.unive.it/bali](http://www.unive.it/bali) [IT]

## Library of Anglo-American, Iberian and Slavic Studies (AMERIBE)

### Where

Ca' Bernardo, Dorsoduro 3199, 30123 Venice

### Opening hours

Monday > Friday 9.00 AM > 6.00 PM

### Contacts

T +39 041 234 9428 / 9482  
F +39 041 234 9413  
[bibliodais@unive.it](mailto:bibliodais@unive.it)

## Library of European and Postcolonial Studies (SLLEP)

### Where

Palazzo Cosulich, Zattere - Dorsoduro 1405, 30123 Venice

### Opening hours

Monday > Friday 9.00 AM > 6.00 PM

### Contacts

T +39 041 234 7819 / 7827  
F +39 041 234 7822  
[slleppre@unive.it](mailto:slleppre@unive.it)

## Library of Language Sciences (SC-LING)

### Where

Ca' Bembo, Dorsoduro 1075, 30123 Venice

### Opening hours

Monday to Friday 9.00 AM > 6.00 PM

### Contacts

T +39 041 234 5746  
F +39 041 234 5748  
[bibliosl@unive.it](mailto:bibliosl@unive.it)

## Library of Eurasian Studies (EURASIA)

### Where

Ca' Cappello, San Polo 2035, 30125 Venice

### Opening hours

Monday > Friday 8.00 AM > 8.00 PM;  
Saturday 8:00 AM > 2.00 PM

### Contacts

T +39 041 234 8852  
F +39 041 234 8858  
[bibeuras@unive.it](mailto:bibeuras@unive.it)

### Library of East Asian Studies (ASIA-OR)

#### Where

Palazzo Vendramin dei Carmini, Dorsoduro  
3462, 30123 Venice

#### Opening hours

Monday > Friday 9.00 AM > 7.00 PM

#### Contacts

T +39 041 234 9551 / 9503  
F +39 041 234 9523  
asiabib@unive.it

### LIBRARY OF HUMANITIES

#### BIBLIOTECA DI AREA UMANISTICA (BAUM)

#### Where

Malcanton Marcorà, Dorsoduro 3484/D, 30123  
Venice

#### Opening hours

Monday > Friday 8.30 AM > 12.00 PM;  
Saturday 9.00 AM > 1.00 PM

#### Contacts

T +39 041 234 5611  
F +39 041 234 5619  
baum@unive.it  
www.unive.it/baum [IT]

### LIBRARY OF MATHEMATICAL, PHYSICAL AND NATURAL SCIENCES

#### BIBLIOTECA DI AREA SCIENTIFICA (BAS)

#### Where

Santa Marta 2137, 30123 Venice  
via Torino 155, 30175 Mestre

#### Opening hours

Santa Marta: Monday > Friday 8.30 AM > 7.00 PM  
via Torino: Monday > Friday 8.30 AM > 6.30 PM

#### Contacts

T +39 041 234 8516 (Santa Marta) / 8454 (via  
Torino)  
F +39 041 234 8954  
bibliobas@unive.it  
www.unive.it/bas [IT]

### CA' FOSCARI WEB RADIO (RADIO CA' FOSCARI - RCF)

Radio Ca' Foscari (RCF) is the new university  
communication tool created by students for  
students.

Ca' Foscari students can contribute to the  
operation of the radio station through an  
internship programme. In this way, each student  
has an opportunity to offer his/her experience  
and talent to the organization.

#### RCF

San Sebastiano, Dorsoduro 1686, 30123 Venezia  
radiocafoscari@gmail.com  
www.radiocafoscari.it [IT]

### SHYLOCK – UNIVERSITY THEATRE CENTRE (CENTRO UNIVERSITARIO TEATRALE – CUT)

Shylock is a cultural association aimed at  
promoting technical-artistic innovation in  
the field of theatre. It organises training  
and experimental workshops, hosts visiting  
productions and shows, and carries out research  
and production projects. Activities involve a wide  
range of disciplines and professional figures.

#### CUT

Centro Polivalente Nardocci - Dorsoduro 3861  
30123 Venezia  
T +39 041 524 1422 (Tuesday 3.30 PM > 6.00 PM)  
info@cut.it  
www.cut.it [IT]

### UNIVERSITY SPORT CENTRE OF VENICE (CENTRO UNIVERSITARIO SPORTIVO – CUS)

The University Sports Centre of Venice (CUS)  
offers university students the possibility to  
participate in a wide variety of sport such as  
judo and personal defense, aerobics, fitness,  
volleyball, basketball, tennis, handball and five-a-  
side-football. There is also a sauna.  
In the city centre and on the mainland there are  
sports facilities for rowing and 'voga alla veneta',  
sailing, canoeing and kayaking, golf, horse riding,  
free climbing and swimming.  
The CUS also offers university members the  
possibility to take part in summer and winter  
camps. They also organise interfaculty football,  
volleyball, basketball, tennis and five-a-side  
football tournaments.

#### Registration

In order to register, go to the CUS secretary  
in Dorsoduro, Fondamenta dei Cereri 2407  
(Monday > Friday, 10.30 AM > 12.30 PM and  
4.00PM > 6.00 PM). Remember to bring:

- a certificate of Enrolment to Ca' Foscari  
University;
- enrolment fee;
- fee for the activity you choose to participate in;
- evidence of recent medical check-up/  
Certificate of Good Health in English/Italian  
(for all activities)

#### CUS

Fondamenta Cereri, Dorsoduro 2407 - 30123 Venice  
T +39 041 520 0144  
F +39 041 524 6619  
venescus@unive.it  
www.cusvenezia.it [IT]

### UNIVERSITY ORCHESTRA AND CHOIR

For over 25 years the University Orchestra has  
offered students an opportunity to begin or  
to continue to cultivate a passion for vocal or  
instrumental music. The repertoire changes  
every year and ranges from medieval and  
Renaissance music to contemporary, avant-  
garde and easy listening.  
There is also a choir which performs polyphonic  
Renaissance and early Baroque pieces. Choir  
practice involves breathing exercises, singing  
techniques, note reading, as well as the study of  
a musical score.

Anyone can join provided you've got an ear for  
music and/or adequate playing skills.

#### UNIVERSITY ORCHESTRA AND CHOIR

Ca' Dalla Zorza, Dorsoduro 3858 – 30123 Venice  
Prof. Vincenzo Piani: corounive@unive.it  
www.corounive.provincia.venezia.it [IT]

### CA' FOSCARI STUDENT ASSOCIATIONS

Ca' Foscari students who wish to take part in  
leisure, learning, cultural learning and support  
activities may form groups or associations  
of at least 30 students. Registered student  
associations may request funding for their  
initiatives; announcements for the allocation of  
funds are made twice a year.

#### STUDENT ASSOCIATIONS

Welcome and Enrolment Office - Dorsoduro  
3246 - 30123 Venezia  
T +39 041 234 7575  
associazioni.studenti@unive.it  
www.unive.it/associazioni-studenti [IT]

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## BUDDY SCHEMES

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### MEET A MATE

A "Mate" is a Ca' Foscari student who acts as a mentor to International students, by helping to facilitate their integration into university and city life.

A Mate helps you to become familiar with university courses, with various locations and services and with Venice life and its cultural environment.

In order to find a Mate you:

- should browse the database listing Ca' Foscari students who have joined in the Meet a Mate Programme, sent on request by the International Relations Office;
- after selecting a candidate, should contact the potential Mate via e-mail specifying the period of stay in order to arrange the first meeting.

If, for any reason, you could not contact a Mate before your arrival, you have the chance to meet potential Mates at the cultural events organised throughout the year.

### ESN VENEZIA : COMING SOON!

The Erasmus Student Network (ESN) is one of the biggest student associations in Europe, and was founded in 1989 with the aim of supporting and developing international mobility programmes. It is made up of students who have already participated in mobility programmes and in general students who are interested in internationalization.

The Meet a Mate association is about to become ESN Venezia - news coming soon at [www.unive.it/meet-a-mate-programme](http://www.unive.it/meet-a-mate-programme)

### WELCOME AND ENJOY ACTIVITIES

Throughout the year the members of the Meet a Mate Programme in collaboration with the International Relations Office, organize a series of cultural activities to promote socialization and to enhance experience of Italy and Venice.

Listed below is a calendar of the activities organized during the 2010/2011 academic year:

- International Welcome Days - first semester (September 2010)
- Ca' Foscari Tour (October 2010)
- Visit to the Biennale of Architecture - Portuguese Pavilion (November 2010)
- Glass School Abate Zanetti - Murano Island (November 2010)
- Venetian style rowing field trip (November 2010)
- Trip to Padua (December 2010)
- Venice in your Eyes – photo contest (December 2010)
- Christmas Party (December 2010)
- International Welcome Days - second semester (February 2011)
- An afternoon with ESN Padua (February 2011)
- Carnival nights (March 2011)
- Welcome Back Ca' Foscari Erasmus students! (March 2011)
- Visit to San Michele island (March 2011)
- Mystery tour of Venice (March 2011)
- Trip to the islands of the lagoon (April 2011)
- Rehearsals at La Fenice (April 2011)
- Iles de Folies\_Music on San Servolo island (April 2011)
- San Marco Museums (May 2011)
- International Dinner (May 2011)
- Party on the Beach (June 2011)

### Contacts

Facebook: Meet a Mate Unive  
Twitter: MeetAMate

### MATES ABROAD

A Mate Abroad is an Erasmus student who has been at Ca' Foscari University and who has studied within the framework of the LLP/Erasmus Programme during the 2011/2012 academic year. In his/her hometown or university, the Mate Abroad acts as a mentor to a student from Ca' Foscari, devoting his/her free time to help this student integrate into university and city life.

In order to become a Mate Abroad, you should fill in an application form to be requested to the International Relations Office ([erasmusin@unive.it](mailto:erasmusin@unive.it)) before your departure from Venice.

Once the application has been completed and signed, it must be sent to the International Relations Office by e-mail ([erasmusin@unive.it](mailto:erasmusin@unive.it)) or by fax (+39 041 234 7567). The data will be stored in a database and forwarded to Ca' Foscari students who have been nominated for the 2012/2013 LLP Erasmus Programme.

### Contacts

International Mobility Service  
Welcome & Enjoy Activities  
T +39 041 234 7950  
F + 39 041 234 7567  
[international@unive.it](mailto:international@unive.it)

/  
**LIVING  
IN ITALY**  
/



## ITALY FACTS AND FIGURES

### Official name

Repubblica Italiana

### Government

Parliamentary Republic; Giorgio Napolitano is the President of the Republic

### Area

Italy is made up of a peninsula and two main islands, Sicily and Sardinia. 301.260 square kilometres of which 125.470 are hills and mountains

### Regions

20 regions, five of which retain special autonomy status

### Capital city

Rome

### Population

About 60 million inhabitants

### Official language

Italian

## COMING TO ITALY

### VISA

In the Italian Ministry of Foreign Affairs' website, within the section devoted to VISA information, [http://www.esteri.it/visti/home\\_eng.asp](http://www.esteri.it/visti/home_eng.asp) you can find:

- whether you need a VISA or not
- where to apply in your home country
- list of required documents

Remember to request a letter of invitation from the relevant Ca' Foscari Office (your office of reference) before applying for a VISA.

### Contacts

Italian Ministry of Foreign Affairs  
[www.esteri.it/mae/en](http://www.esteri.it/mae/en)

### REGISTRATION AND STAY PERMIT

In accordance with Italian law, all international students should follow a registration procedure if they are remaining in Italy for more than 90 days.

### European and EU-equated students

If you are spending 3 months or less in Italy you do not need to proceed with official registration.

If you are spending more than 3 months in Italy, you have to register in at the local Registry Office (*Anagrafe*).

You need to present the following documents:

- certificate of enrolment to Ca' Foscari (provided by the Office in charge of your enrolment upon your arrival);
- a copy of your health insurance that must cover the entire duration of your stay
- a copy of passport or ID;
- Italian taxpayer code (*codice fiscale*) - see relevant section of this guide.

### Contacts

Ufficio Soggiorno Cittadini Comunitari  
Palazzo Ca' Farsetti - San Marco 4161 – Venice  
T +39 041 274 8102

[soggiornocomunitari.venezia@comune.venezia.it](mailto:soggiornocomunitari.venezia@comune.venezia.it)

Opening hours: Monday, Wednesday, Friday 8.45 AM > 1.00 PM and Thursday 2.00PM > 5.00 PM.

### Non- European students

If you are spending 90 days or less in Italy you do not need to apply for a Stay Permit (*Permesso di Soggiorno*).

If you are spending more than 90 days in Italy you have to apply for a Residence Permit within 8 days of your arrival. In order to apply for a stay permit you need to present the following documents:

- a € 14.62 electronic revenue stamp (you can buy at any tobacconist's);
- a copy of your passport (all pages required)
- certificate of enrolment at Ca' Foscari University of Venice
- a taxpayer code (see relevant section of this guide)
- a declaration of hospitality
- a demonstration of sufficient funding (based on scholarship or bank account)
- health insurance valid for all Italy

### Contacts

The easiest way to get a Residence Permit is to seek assistance at the following institutions:

- CISL – Sportello immigrati  
Via Ca' Marcello, 10 – Mestre (VE)  
T +39 041 290 5985  
Opening hours: Tuesday > Friday 9.00AM > 12.30PM and 2.30PM > 6.30 PM
- CGIL – Sportello Immigrati  
via Ca' Marcello, 10 - Mestre (VE)  
T +39 041 549 1216  
[immigrati.venezia@veneto.cgil.it](mailto:immigrati.venezia@veneto.cgil.it)  
Opening hours: Monday 3.00 PM > 6.30 PM  
Tuesday and Thursday: CLOSED  
Wednesday and Friday: 9.00 AM > 1.00PM

## INTE.S.E. PROJECT – INTEGRATION OF INTERNATIONAL STUDENTS

### WHAT IS INTE.S.E. PROJECT?

Ca' Foscari University of Venice participates in the "Inte.S.E. Project - Integration of International Students", a web portal to promote and facilitate the integration of international students in the Italian universities.

### Who is it for?

The Inte.S.E. web portal addresses international students studying in Italian universities and it pays special attention to the various problems that extra-EU students experience while living in a foreign country.

On Inte.S.E. web portal you can:

- find useful information and take advantage of special services for your integration in the Italian cultural and social environment;
- interact with other students and share your university and life experiences in Italy thanks to the forums and the web seminars;
- attend free online courses concerning the Italian language and culture.

### How to join in?

Visit the Inte.S.E. web portal at [www.intese.eu](http://www.intese.eu) and fill in the registration form to share your university and life experiences, participate in the forums and the web seminars, attend the online courses and take advantage of all the free services provided by this website.

### Partners

The Inte.S.E. project is an initiative of the Italian Ministry of Interior - Immigration and Civil Liberties Department, in cooperation with Politecnico di Milano - Centro METID, Fondazione Politecnico di Milano and MIP Business School. The project is co-financed by the European Union Fund for the integration of extra-EU citizens.

### Contacts

[www.intese.polimi.it](http://www.intese.polimi.it)

## TAXPAYER CODE (CODICE FISCALE)

A taxpayer code is a personal identity document which lists an univocal alphanumeric code necessary for a series of economic or tax related activities such as receiving payments, opening a bank/post office account, registering with the Italian Health Service and completing enrolment at the University.

To obtain your taxpayer code you need to go to the Local Revenue Office (*Agenzia delle Entrate*) where you will be asked to complete an application form and to present the following documents:

- a certificate of enrolment at Ca' Foscari University;
- a copy of your passport or ID;
- a Visa (for non-European students only)

### Contacts

Agenzia delle Entrate (Venice city centre)  
San Marco 3538, Venice  
T+39 041 271 8111  
ul.venezial@agenziaentrate.it  
Monday > Friday 8.30 AM > 12.30 PM  
Tuesday and Thursday 2.30AM > 4.30 PM

## HEALTH CARE

### Health insurance

#### European and EU-equated students

All necessary care for European and EU-equated students is covered by the Italian National Health Service: however you need to have the European Health Insurance Card (EHIC) issued by your national health authorities. If you do not have a EHIC card, you should contact the health service in your country prior to your departure. This card ensures that you will have the same access to public sector health care (e.g. access to a doctor, a pharmacy, a hospital or a health care centre) as would a citizen of the country you are visiting. If you need to receive medical attention in a country that charges for health care, you will be reimbursed either immediately, or after you return to your home country. In general you should be provided with adequate care that will allow you to continue with your stay. However, it is important to note that the card does not cover payments for private sector health care providers.

### Contacts

www.ehic.europa.eu

ULSS 12 - Ufficio estero  
via Cappuccina 129 – Mestre  
T +39 041 260 812  
estero@ulss12.ve.it  
Opening hours:  
Monday > Friday 8.30 AM > 11.30 AM

### Non – European Students

When Applying for their Stay Permit, non-European students are required to provide evidence of health insurance coverage.

If you haven't got an Health Insurance you can:

- obtain a consular statement confirming that you are entitled to receive medical care based on agreements between Italy and their home country;

- obtain a private health insurance policy in your home country, and a statement of its validity in Italy from the Italian Consulate; this statement must also describe which services are covered and for how long this coverage is valid. It must confirm that the contract does not imply any limitations to or exceptions of any charge incurred in the case of urgent hospitalization;
- acquire a health insurance policy with an Italian company such as the Istituto Nazionale delle Assicurazioni (INA), which offers a special insurance policy to cover medical assistance for international students.

### Contacts

ULSS 12 - Sportello Ufficio Amministrativo  
Dorsoduro 1454 - Venice  
T + 39 041 529 4920  
Opening hours: Monday and Wednesday  
8.15 AM > 12.00 PM, 2.15 AM > 4.30 PM  
Tuesday, Thursday, Friday, 8.15 AM > 12.00 PM

### Medical assistance in Venice

If you are not feeling well and need to see a doctor, you can go to the First Aid section of Venice Hospital "SS. Giovanni e Paolo", Castello 6777 (line 41 or 52).

You need to bring:

- your ID or passport
- an EHIC card or valid health insurance

In case of emergency, dial the free number 118.

### Pharmacies and Medicines

Normally, pharmacies follow a commercial schedule; however there are a few 24 hour pharmacies open in case of emergency. If you are undergoing a special treatment, remember to check the availability of your medicine and to bring your prescription with you to the pharmacy. For a list of pharmacies in Venice see [www.ulss12.ve.it/farmacie.aspx](http://www.ulss12.ve.it/farmacie.aspx)

## TELEPHONE CALLS

### Phone calls

If you need to call Italy from abroad you need to enter 0039 before dialling the number; if you are calling a foreign country from an Italian phone, remember to dial 00 (international prefix) and the country code before dialling the rest of the phone number.

### Mobile Phone

If you have a cell-phone, we suggest that you buy an Italian SIM Card. This will allow you to call Italian numbers and to receive phone calls from your home country without spending too much. A new Italian SIM costs about 5 -10 Euros, and you can choose between 4 main mobile operators: 3, Tim, Vodafone and Wind. In order to buy a SIM Card you need to present a copy of your passport or ID, an Italian address and the taxpayer code.

### Skype

You can also call friends and family abroad via internet. Skype is probably the most commonly used free software and can be downloaded at [www.skype.com](http://www.skype.com). By registering, you can call other registered users for free. Also, for external numbers Skype offers a variety of tariffs according to your needs. Please note that you cannot make emergency calls through Skype.

### Pre-paid cards

Prepaid cards are the cheapest way to call abroad if you do not have a mobile phone. You can purchase them at the tobacconist's, newsagent's, or phone-shop. There are different kinds of cards according to the country you wish to call. Each has an expiration date (within days, weeks or months) and cannot be used afterwards.

### Main Emergency numbers

112 European Emergency number  
113 Police  
115 Firemen  
118 First Aid  
1522 Women's Safety

VENICE

I ♥ VENETIAN

2011

# VENICE: AN OVERVIEW

## The Veneto Region

Venice is the capital of the Veneto region. Situated in the North-East of Italy, this area contains a diverse variety of climates and geography: from mountainous Dolomites to the Garda lake, the sandy beaches of the coast and the mild hills of the mainland.

There are six provinces and main cities that are worth visiting and can be easily reached by public transportation: Padua, Treviso, Vicenza, Verona, Belluno and Rovigo.

## ...where lions fly!

Built upon the waters of the Venetian lagoon, Venice is made up of 119 small islands connected by 150 canals and more than 400 bridges.

The most commonly-known part of Venice is the historical centre, which is cut into two areas by the Grand Canal. However, the city also encompasses a section of the mainland - which is connected to the islands by a 4 - kilometre - long bridge and a number of islands within the Venetian lagoon (Murano, Burano, Torcello, the Lido...).

One of the first things that you will notice upon your arrival is the particular way in which Venetians name their streets, etc., it is truly a world apart. Below is the explanation of some expressions that may be useful for your first orientation:

Calle	Long narrow street
Campo	Square
Campielo	Small square
Corte	Courtyard
Fondamenta	Street with one side onto the canal
Piazza	Square (only used to refer to Piazza San Marco)
Rio Terà	Street built on a covered canal
Sotoportego	Part of a street that passes under the buildings

Discovering Venice is a gradual exploration of *calli e campi*. A map is definitely a must –have to prevent you from getting lost.

The city is divided into 6 main areas (called "Sestieri") each with its own features (see table).

## Contacts

There are several APT (Azienda di Promozione Turistica) kiosks scattered around Venice and which provide visitors with information about the city.

The main ones are located in:

- Santa Lucia Train Station
- Piazza San Marco
- Castello 4421 (Headquarters)

T +39 0415298711

info@turismovenezia.it

www.turismo.venezia.it/venezia

NAME	FEATURES	TOP 5 SITES
Dorsoduro	The university area where most departments of Ca' Foscari are located	<ul style="list-style-type: none"> <li>- Campo Santa Margherita (the main campo and centre of student night life)</li> <li>- Accademia Galleries</li> <li>- Zattere (the longest promenade in Venice with a view of Giudecca island)</li> <li>- La Salute church</li> <li>- Punta della Dogana Museum</li> </ul>
Cannaregio	The northern part of Venice where the Department of Economics is located	<ul style="list-style-type: none"> <li>- the Jewish Ghetto</li> <li>- the Lista di Spagna and Strada Nova (a long path from the train station to Rialto, crowded with shops)</li> <li>- the Madonna dell'Orto church</li> <li>- Ca' D'Oro Palace</li> <li>- Campo Santi Apostoli</li> </ul>
San Polo	The smallest sestiere with the largest campo in Venice	<ul style="list-style-type: none"> <li>- the Rialto bridge</li> <li>- the Erbaria Campo</li> <li>- the Scuola Grande di San Rocco Gallery</li> <li>- the Santa Maria Gloriosa dei Frari Church</li> </ul>
Santa Croce	The heart of Venice historical centre	<ul style="list-style-type: none"> <li>- Tolentini (University Institute of Architecture)</li> <li>- Campo San Giacomo dell'Orto</li> <li>- Ca' Pesaro Modern Art Museum</li> <li>- the Calatrava Bridge</li> <li>- the San Stae Church</li> </ul>
San Marco	The most famous area of Venice	<ul style="list-style-type: none"> <li>- Piazza San Marco</li> <li>- the San Marco Cathedral</li> <li>- the Doge's Palace</li> <li>- La Fenice Theatre</li> <li>- Campo Santo Stefano</li> </ul>
Castello	The largest sestiere	<ul style="list-style-type: none"> <li>- Venice Biennale</li> <li>- Venice Gardens</li> <li>- Riva degli Schiavoni (long promenade from San Marco to Giardini)</li> <li>- Arsenal</li> <li>- Campo Santi Giovanni e Paolo</li> </ul>
Giudecca	The largest island of the Venetian lagoon	<ul style="list-style-type: none"> <li>- Redentore Church</li> <li>- Molino Stucky</li> <li>- Long promenade from Molino Stucky to Redentore with a view on Dorsoduro</li> <li>- Junghans Theatre</li> </ul>

## CLIMATE

Generally speaking, Italy is a country that experiences four seasons. These normally include a warm and sunny spring, a hot and humid summer, a mild autumn and a cold and foggy winter. As a matter of fact, if you are spending the entire year in Italy, you need to bring a variety of clothing. Consider that you will walk a lot in Venice; don't forget a pair of comfortable shoes.

### Acqua alta

"Acqua alta" (high water) is a phenomenon which generally takes place in wintertime, when the astronomical tide and wind cause a larger inflow of water into the lagoon. Only exceptional high waters affect the whole town and usually the high water lasts only a couple of hours. In the case of "Acqua alta", people are alerted by acoustic signals. The City Council organised to put up platforms along the main streets to allow passage. Generally, access to most of the town is guaranteed. When the high water is higher than 120 cm, the famous rubber boots are needed. Normally high water causes very little inconvenience to people and most of the time it represents an amazing way to discover the city from a peculiar point of view.

The Venice City Council posts notification of high water in advance. You can be notified by sms if you register on the following website: [www.egov.comune.venezia.it/smsgw/iscrizionesms/iscrizione.jsp](http://www.egov.comune.venezia.it/smsgw/iscrizionesms/iscrizione.jsp)

### Contacts

ARPAV – Veneto Weather Forecast  
[www.arpa.veneto.it](http://www.arpa.veneto.it)

VENICE CITY COUNCIL – Tide Centre  
[www.comune.venezia.it](http://www.comune.venezia.it) /English > Municipality > Tide Centre

## ELECTRICITY

Electricity in Italy is 220V, 50 Hz AC like in the rest of Europe. Plugs are of the European type with two or three round pins. Any adapters you may need can be easily purchased at the supermarket or in an electronics shop.

## COST OF LIVING

Below you will find a list of general expenses you should include in your budget together with the related average prices. While the following amounts are obviously approximate, you need to consider a monthly budget of at least 700 Euros.

Single room in a shared apartment	300 - 350 € + utilities (a month)
Double room in a shared apartment	200 - 250 € + utilities (a month)
Food and drink shopping	50 - 80 € (a week)
Eating out	10 - 30 € (a meal)
A meal in a university canteen	5 - 7 €
Breakfast at a café	1,50 - 3 €
Transports	1,20 € (ticket with Imob)
Monthly Pass for Students	22,00 €
B&W photocopy	0,05 - 0,10 €
Colour photocopy	0,50 - 1,00 €
Cinema ticket	5,50 - 10 €
Museum ticket	4 - 10 €
Internet point	5 - 10 € (1 hour)

## / HOUSING OFFICE /

### **Presentation**

The Housing Office helps international students to search suitable and affordable accommodation in either one of the student residences, or in flats and hotels which hold agreements with Ca' Foscari University.

The Housing Office office acts as an intermediary by matching your needs and preferences with the available accommodation. The office may also help you to look for transitional lodging as a starting point prior to finding a more suitable accommodation in Venice.

### **Who can apply and how to apply**

If you are an international student or researcher coming to study at Ca' Foscari University and you intend to apply for accommodation through the Housing Office, you have to follow the procedures listed below. Please note that the application form for accommodation will be provided directly by the office of Ca' Foscari in charge of your study mobility (no download is available on line).

#### **Degree-seeking/prospective students**

If you are going to study at Ca' Foscari University for the length of your Degree Programme, you will be provided with the accommodation application form at the moment of your enrolment at Ca' Foscari.

#### **Incoming mobility students**

Erasmus Students (incoming mobility for study or for placement)

International Exchange Students

Joint Degree Students

Ministry of Foreign Affairs (MAE) Scholarship Students

Visiting Students

If you are enrolled at a foreign university and you intend to come to Venice for a mobility period, the application form for accommodation will be sent to you after you have been officially selected and nominated.

### **Contacts**

Housing Office

Ca' Foscari (ground floor), Dorsoduro 3246, 30123 Venice

Monday > Friday 9.00 AM > 5.00 PM

(by reservation only)

T +39 041 234 8200

F +39 041 234 8202

housing@unive.it

## / GETTING AROUND /

### **FROM THE AIRPORT TO VENICE**

#### **From Marco Polo airport (Venice)**

The most convenient ways to get to Venice from Marco Polo airport is either by bus or by boat.

In order to take a bus you should use the exits on the ground floor; the bus will stop right in front of you. You can buy tickets from the ACTV stand (3,00 Euros – one way, urban line) and ATVO stand (5,00 Euros – one way and no stops) in the arrivals lounge from 8.00AM to 12.00PM. You can buy ATVO tickets also on board and from the ticket machines in the arrival lounge. Get off at Piazzale Roma, the city's main bus station and the last stop. It takes about 30 minutes to get to Venice by bus.

For further information see  
[www.actv.it/en](http://www.actv.it/en)  
[www.atvo.it/index.php?lang=en](http://www.atvo.it/index.php?lang=en)

If you prefer to catch a boat, turn left as soon as you leave the airport. You can buy tickets for Alilaguna Service (13,00 Euros one way) both on-line and in the arrival lounge and it takes about an hour to get to Venice.

For further information and a detailed map see  
[www.venicelink.com/index.php?lang=english](http://www.venicelink.com/index.php?lang=english)

VENICE AIRPORT "MARCO POLO"  
T +39 041 260 9260  
[www.veniceairport.it/?lan=en](http://www.veniceairport.it/?lan=en)

#### **From Antonio Canova airport (Treviso)**

Antonio Canova airport is about 30 kilometres from Venice. The most convenient ways to get to Venice is either by bus or by train.

In order to take a bus you should use the exits on the ground floor and the bus will stop directly right in front of you. You can buy tickets at the ATVO stand (5,00 Euros – one way and no stops) in the arrivals lounge from 7.30AM to 10.30PM, on board or from the ticket machines in the arrival lounge.

For further information see  
[www.atvo.it/index.php?lang=en](http://www.atvo.it/index.php?lang=en)

You can also catch the ACTT bus number 6 to the Treviso train station and then catch a train to Venice. It takes about an hour to get to Venezia Santa Lucia station, last stop.

For further information and timetables see  
[www.actt.it](http://www.actt.it)  
[www.ferroviedellostato.it/homepage\\_en.html](http://www.ferroviedellostato.it/homepage_en.html)

TREVISO AIRPORT "ANTONIO CANOVA"  
T +39 0422 315 111  
[www.trevisoairport.it/?lan=en](http://www.trevisoairport.it/?lan=en)

### **IN VENICE**

#### **Vaporetti and buses - ACTV**

ACTV is the name of the public transport system in Venice. It combines both land and water transportation, through the use of buses and water buses (*vaporetti*).

#### **IMOB**

Imob is the electronic ticketing system that has replaced the old paper ticket with a new card. Imob allows you to store single tickets, travel passes and/or carnets on the same card and lets you travel at reduced rates on ACTV boats. You can reload your Imob card at ACTV headquarters, at water bus stops, at the tobacconist's and at newspaper stands. The card is valid for 3 years and can be renewed upon expiration.

## / RECYCLING VENICE /

In order to get the Imob you need to go to one of the authorised ACTV offices in Venice (the main offices are in Piazzale Roma and at Tronchetto) or in Mestre (in piazza Barche). It costs 40 Euros. You need to provide the ticket office with the following documents:

- a copy of ID or passport;
- taxpayer code;
- a certificate of enrolment at Ca' Foscari

HELLOVENEZIA  
T +39 041 2424

### THE SURROUNDINGS

The main modes of transportation within Venice and the rest of Italy are:

#### Train

A number of trains to the main Italian cities leave from the Santa Lucia railway station daily.

For further information and timetables see [www.ferroviedellostato.it/homepage\\_en.html](http://www.ferroviedellostato.it/homepage_en.html)

#### Bus

Both ACTV and ATVO offer bus services to the mainland from Piazzale Roma.

For further information and timetable see [www.actv.it/en](http://www.actv.it/en)  
[www.atvo.it/index.php?lang=en](http://www.atvo.it/index.php?lang=en)

#### Bicycle

You can apply for the Bike Sharing Service by presenting your IMOB to the Office of ASM in Mestre, Piazzale Candiani, 34 during these office-hours: Monday > Friday 8:30AM > 1:00PM, Tuesday and Friday 2:30PM > 5:00 PM and Saturday 8:30AM > 12:30PM.

For further information and fees see [www.asmvenezia.it](http://www.asmvenezia.it) [IT]

Venice is committed to recycling: if you are living in the city you need to respect the regulations regarding the separate collection of rubbish.

A daily door to door collection is organised - remember to divide rubbish at home and place sacks outside the door between 6.00AM and 8.00 AM according to the calendar below:

Monday: wet and dry waste  
Tuesday: wet and dry waste + paper  
Wednesday: wet and dry waste + glass, plastic, tin  
Thursday: wet and dry waste  
Friday: wet and dry waste + paper  
Saturday: wet and dry waste + glass, plastic, tin  
Sunday: No service

#### Contacts

VERITAS  
T +39 800 466 466 (customer care)  
[info@gruppoveritas.it](mailto:info@gruppoveritas.it)  
[www.gruppoveritas.it](http://www.gruppoveritas.it) [IT]

## / EATING HABITS IN VENICE /

Venetian cuisine combines regional tradition with the general features of a Mediterranean diet. Healthy food is accompanied by the pleasure of eating and cooking. In Venice, as in the rest of Italy there are mainly three meals: breakfast, lunch and dinner, with several breaks during the day. However, the aperitif is the diversifying factor. The typical aperitif here is the *spritz*, which is usually served with small appetizers called *cicheti*; and normally ordered at the little bars in the campo (*bacari*); it is a very special occasion to meet other people and mark the end of the day by chatting until late at night.

Eating out is very common on weekends and is not necessarily expensive. Cafés are normally open the whole day from early morning to late night while restaurants usually open at 11.30AM and close at 3.30 PM for lunch and they open again at 6.00PM until 12.00AM for dinner. Bars are the place to go for a quick snack, while *osterie* and *trattorie* serve traditional cuisine and *pizzerie* are specialized in pizza and some offer a take-away service. Moreover, in Venice there are a number of ethnic restaurants where you can taste specialties from all over the world.

Although it is not really common to leave tips, they are welcome when you intend to show a deep appreciation for the meal or the service. There is not a fixed rate, normally it corresponds to a few coins or a bit of spare change.

### UNIVERSITY CANTEENS

#### Registration

To take advantage of student fares at the university canteens you have to purchase a special student card which costs 3 Euros.

To register you need to go to the ESU Office at S. Tomà during the opening hours and you should present:

- your certificate of enrolment at Ca' Foscari
- the taxpayer code

#### CONTACTS

Residenza universitaria San Tomà  
San Polo 2843, Campo S. Tomà – 30125 Venice  
Monday and Thursday 3.00 PM > 5.30 PM  
Tuesday, Wednesday and Friday  
9.00 AM > 1.00 PM  
T +39 041 2750926  
[urp@esuvenezia.it](mailto:urp@esuvenezia.it)

#### Where

At the University canteens you can choose among a variety of full or reduced menus including vegetarian and dietetic options.

#### University canteens in Venice

Cantieri ex Toffolo  
Giudecca 554, 30133 Venice  
Monday > Friday 11.45 AM > 2.30 PM and  
Monday to Thursday 7.45 PM > 9.00 PM

DLF Venezia  
Fondamenta Santa Lucia ("Venice Santa Lucia"  
Train Station, next to platform no. 1)  
Every day 11.30 AM > 3.00 PM and  
6.30 PM > 8.30 PM

Rio Novo  
Fondamenta Rio Novo, Dorsoduro 3467, 30123  
Venice  
Monday > Saturday 11.30 AM > 3.00 PM and  
Monday > Friday 6.30 PM > 8.30 PM

San Servolo  
San Servolo, 30124 Venice  
Monday > Friday 11.30 AM > 3.00 PM

## / SHIPPING AND SHOPPING /

### University canteens in Mestre, Treviso and Portogruaro

Bonotto (c/o Cral Ca.ri.ve)  
Via Teodoro Ticozzi 5 (at a right angle to Via Torino), 30172 Venezia Mestre

Tower - Vega Science and Technology Park  
Via delle Industrie 7, 30175 Venezia Marghera  
Monday > Friday 11.40 AM > 2.30 PM

DLF Treviso  
Treviso Train Station, Piazza Duca D'Aosta 8,  
31100 Treviso

University canteen in Portogruaro  
Sala Pilastris, Via Seminario 25, 30026  
Portogruaro (VE)  
Monday > Friday, at lunchtime only

### SUPERMARKETS

In Venice there is a great variety of small shops which sell almost everything you may need; however, the biggest supermarkets are in Piazzale Roma, Zattere and Strada Nuova. Supermarkets are usually open every day from 8.00 AM to 8.00 PM. Some supermarkets are open on Sundays as well. There are market places in the Rialto Bridge area, where you can buy good quality fresh vegetables, fruit or fish. There are also shopping malls in Mestre that can be easily reached by bus or by train.

### POST OFFICES

There are several post offices in Venice. The main one is:

#### Poste – Piazzale Roma

Santa Chiara, 511 – Venice  
T +39 041 244 6811  
Monday > Friday: 8.30 AM > 6.30 PM  
Saturday 8.30 AM > 1.00 PM

For further information on locations and services visit [www.poste.it/en/](http://www.poste.it/en/)

### BOOKSHOPS

You can purchase the books for your university courses at the following bookshops

#### CAFOSCARINA

##### Economics – Cafoscarina 1

Cannaregio 701  
T +39 041 524 3686  
[cafoscarina@cafoscarina.it](mailto:cafoscarina@cafoscarina.it)

##### Humanities – Cafoscarina 2

Dorsoduro 3259  
T +39 041 240 4802  
[cafoscarina2@cafoscarina.it](mailto:cafoscarina2@cafoscarina.it)

##### Foreign Languages and Literatures – Cafoscarina 3

Dorsoduro 3225  
T +39 041 240 4803  
[cafoscarina3@cafoscarina.it](mailto:cafoscarina3@cafoscarina.it)

[www.cafoscarina.it](http://www.cafoscarina.it) [IT]  
Cafoscarina 1, Monday > Friday 9.00AM > 1.00PM  
Cafoscarina 2 and 3, Monday > Friday  
9.00 AM > 7.00 PM

## / STUDENT CARDS /

As a university student you can apply for various discount cards which offer concessions for various cultural institutions, cinemas, theatres, etc.

### EUROPEAN YOUTH CARD/CARTA GIOVANI

The European Youth Card in Italy is available to all young people under 30 years old. The card is recognised in Italy and in 41 countries in Europe. It costs 11,00 Euros.

For further information and application in your home country see [www.euro26.org](http://www.euro26.org) - [www.cartagiovani.it](http://www.cartagiovani.it) [IT]

### ROLLING VENICE CARD

The Rolling VENICEcard is designed for young people between 14 and 29 years old. The membership card costs 4,00 Euros and entitles the member to discounts on transportation, restaurants and hotels. Issued by: Venice APT - Santa Lucia Train Station [www.venicard.it](http://www.venicard.it) [IT]

### CARTATENE0

A service card accepted in numerous stores and entitling the bearer to participate in initiatives and benefit from discounts on a wide range of products and activities (study, sports, leisure-time, culture, etc).

Issued by: LIBRERIA CLUVA  
Santa Croce, Tolentini 191  
[www.cartateneo.it](http://www.cartateneo.it) [IT]

### GIOVANI A TEATRO CARD

Giovani a Teatro is a project of the Fondazione di Venezia to promote theatre as a cultural and learning experience for students. The card allows holders to attend shows at 2,50 Euros.

Issued by: Fondazione di Venezia – Giovani a Teatro  
T+ 39 041 417 7281 (Monday > Friday  
10.00 AM > 1.00 PM, 3.00 PM > 6.00 PM)  
[info@giovaniateatro.it](mailto:info@giovaniateatro.it)  
[www.giovaniateatro.it](http://www.giovaniateatro.it) [IT]

Festival	Period	Contacts
Carnevale	February (11-21 Feb 2012)	<a href="http://www.carnevale.venezia.it">www.carnevale.venezia.it</a>
Saint Mark	25th April	<a href="http://www.comune.venezia.it/english">www.comune.venezia.it/english</a>
La Sensa	May (13 May 2012)	<a href="http://www.comune.venezia.it/english">www.comune.venezia.it/english</a>
Biennale	June - November	<a href="http://www.labiennale.org/en">www.labiennale.org/en</a>
Redentore	July (21 Jul 2012)	<a href="http://www.redentorevenezia.it">www.redentorevenezia.it</a>
Historical regatta	September (4 Sept 2012)	<a href="http://www.regatastoricavenezia.it">www.regatastoricavenezia.it</a>
Venice Film Festival	September (31 Aug - 10 Sept)	<a href="http://www.labiennale.org/en">www.labiennale.org/en</a>
La Salute	21st November	<a href="http://www.comune.venezia.it/english">www.comune.venezia.it/english</a>

### CA' FOSCARI EVENTS

Ca' Foscari University of Venice organises a number of cultural events all throughout the year. You are usually notified by email about forthcoming events and you can check the agenda in Ca' Foscari web magazine, Infoscari.

#### Contacts

[www.unive.it](http://www.unive.it) > Infoscari

### FESTIVALS AND MAIN EVENTS

Venice has its own peculiar festivities and events that take place in the city every year (see table).

### MUSEUMS

Venice is a town very rich in museums and art. Here you can find the links to the most well-known Museums:

- Accademia Galleries  
[www.gallerieaccademia.org/sito/ing\\_museo.html](http://www.gallerieaccademia.org/sito/ing_museo.html)
- Bevilacqua La Masa Foundation  
[www.bevilacquaalamasa.it/english/index.html](http://www.bevilacquaalamasa.it/english/index.html)
- Contarini del Bovolo Staircase  
[www.scalabovolo.org](http://www.scalabovolo.org) [IT]
- Emilio and Annabianca Vedova Foundation  
[www.fondazionevedova.org/en](http://www.fondazionevedova.org/en)
- François Pinault Foundation  
[www.palazzograssi.it/en](http://www.palazzograssi.it/en)

- Palazzo Grassi  
Punta della Dogana
- Giorgio Franchetti Gallery at Ca' d'Oro  
[www.cadoro.org/sito/ing\\_museo.html](http://www.cadoro.org/sito/ing_museo.html)
- Scuola Grande di San Rocco  
[www.scuolagrandesanrocco.it/inglese/index\\_ita.htm](http://www.scuolagrandesanrocco.it/inglese/index_ita.htm)
- Icons Museum  
[www.istitutoellenico.org/english/museo/index.html](http://www.istitutoellenico.org/english/museo/index.html)
- Jewish Museum  
[www.museoebraico.it/english](http://www.museoebraico.it/english)
- Monumental rooms of the Marciana Library  
[www.marciana.venezia.sbn.it](http://www.marciana.venezia.sbn.it) [IT]
- Musei Civici  
[www.museiciviveneziani.it/?lin=EN](http://www.museiciviveneziani.it/?lin=EN)
- Ca' Pesaro - International Gallery of Modern Art
- Ca' Rezzonico - Museum of 18th century art
- Carlo Goldoni's house
- Clock Tower
- Glass Museum
- Lace Museum
- Museo Correr
- Museo Fortuny
- Museum of Natural History
- Palazzo Ducale (Doge's Palace)
- Palazzo Mocenigo
- Museum of Eastern Art  
[http://www.arteorientale.org/sito/ing\\_museo.html](http://www.arteorientale.org/sito/ing_museo.html)
- Peggy Guggenheim Collection  
[www.guggenheim-venice.it/inglese/default.html](http://www.guggenheim-venice.it/inglese/default.html)
- Querini Stampalia Museum  
[www.querinistampalia.it/museo](http://www.querinistampalia.it/museo) [IT]

### THEATRES

#### Ca' Foscari Theatre

Ca' Foscari Theatre in Santa Marta offers a wide variety of performances during the entire year. The detailed programme is available on-line and tickets for students cost 3,50 Euros.

#### Contacts

Teatro di Ca' Foscari a Santa Marta  
Dorsoduro 2137 – 30123 Venezia  
T +39 041 2348962 (Tuesday > Friday, 11.30 AM > 4.30 PM)  
[teatrodisantamarta@unive.it](mailto:teatrodisantamarta@unive.it)  
[www.unive.it/teatrodicafoscari](http://www.unive.it/teatrodicafoscari)  
[www.facebook.com/teatrodicafoscari](https://www.facebook.com/teatrodicafoscari)

#### Theatres in Venice

There are several theatres in Venice, each with its own programme:

#### Venice

- Fondamenta Nuove Theatre  
[www.teatrofondamentanuove.it](http://www.teatrofondamentanuove.it) [IT]
- Goldoni Theatre  
[www.teatrostabileveneto.it](http://www.teatrostabileveneto.it) [IT]
- Junghans Theatre  
[www.teatrojunghans.it](http://www.teatrojunghans.it) [IT]
- La Fenice Theatre  
[www.teatrolafenice.it](http://www.teatrolafenice.it)

#### Mestre

- Teatro della Murata  
[www.teatromurata.it](http://www.teatromurata.it) [IT]
- Momo Theatre  
[www.culturaspettacolovenetia.it/teatroalparco](http://www.culturaspettacolovenetia.it/teatroalparco) [IT]
- Toniolo Theatre  
[www.culturaspettacolovenetia.it/toniolo](http://www.culturaspettacolovenetia.it/toniolo) [IT]

### CINEMAS

In Italy almost all the movies are dubbed, but there are a few cinemas that on certain days show them in the original language.

There are specific week-days in which you can buy tickets at a reduced price.

For a detailed description of times, listings and plots visit [www.mymovies.it](http://www.mymovies.it) [IT]

The main cinemas are:

Giorgione Movie d'Essai  
Cannaregio, 4612 – Venice  
T +39 041 522 6298  
Tickets for students: 5, 50 Euros  
[www.comune.venezia.it/english](http://www.comune.venezia.it/english)

Multisala Astra  
via Corfù, 12 – Lido  
T +39 041 526 5736  
Tickets for students: 5, 50 Euros  
[www.mestrecityplex.it](http://www.mestrecityplex.it) [IT]

Multisala Excelsior Cityplex  
Piazza Ferretto 14 – Mestre  
T + 39 041 988 664  
Tickets for students: 5, 50 Euros  
[www.mestrecityplex.it](http://www.mestrecityplex.it) [IT]

### VENETIAN NIGHTLIFE

At night university students tend to spend their time in and around two main areas – one of which is Campo Santa Margherita. In Campo Santa Margherita you can sit outside and chat with friends at one of the many bars and cafés. The other popular spot is close to the Rialto Bridge, Campo Bella Vienna and Erbaria, where many bars and little restaurants have recently opened.

For detailed information on the forthcoming events see [www.agendavenetia.org/en/](http://www.agendavenetia.org/en/)

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## USEFUL LINKS

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### Ca' Foscari on Social Networks

Facebook: Università Ca' Foscari  
Twitter: cafoscare  
Youtube: [www.youtube.com/user/youcafoscare](http://www.youtube.com/user/youcafoscare)  
Ca' Foscari Free App for Iphone: cafoscare

### Studying in Italy

[www.ec.europa.eu/ploteus](http://www.ec.europa.eu/ploteus)  
Website on Learning Opportunities throughout the European Space

[www.intese.polimi.it](http://www.intese.polimi.it)  
Web portal to promote and facilitate the integration of international students in the Italian universities.

[www.miur.it](http://www.miur.it) [IT]  
Official web-site of the Italian Ministry of Education

[www.study-in-italy.it](http://www.study-in-italy.it)  
Italian Higher Education for International Students

### Venice

[www.comune.venezia.it/english](http://www.comune.venezia.it/english)  
Official web-site of the city of Venice with information on the City Council, culture, events, tourism.

[www.venezianews.it/english](http://www.venezianews.it/english)  
[www.agendavenezia.org/en](http://www.agendavenezia.org/en)  
Web-sites on exhibitions, events, traditional feasts in Venice.

[www.meetingvenice.it/en](http://www.meetingvenice.it/en)  
[www.venice-tourism.com/en/visit-venice.html](http://www.venice-tourism.com/en/visit-venice.html)  
[www.veniceconnected.com](http://www.veniceconnected.com)  
Virtual guides to the city of Venice

### Travelling

[www.europa.eu/abc/travel/](http://www.europa.eu/abc/travel/)  
Information for travelling in Europe

[www.enit.it/en.html](http://www.enit.it/en.html)  
Information about Italian regions, provinces and towns. As well as about Italian history, arts and public transports.

[www.italy.it](http://www.italy.it)  
Information on tourism in Italy.

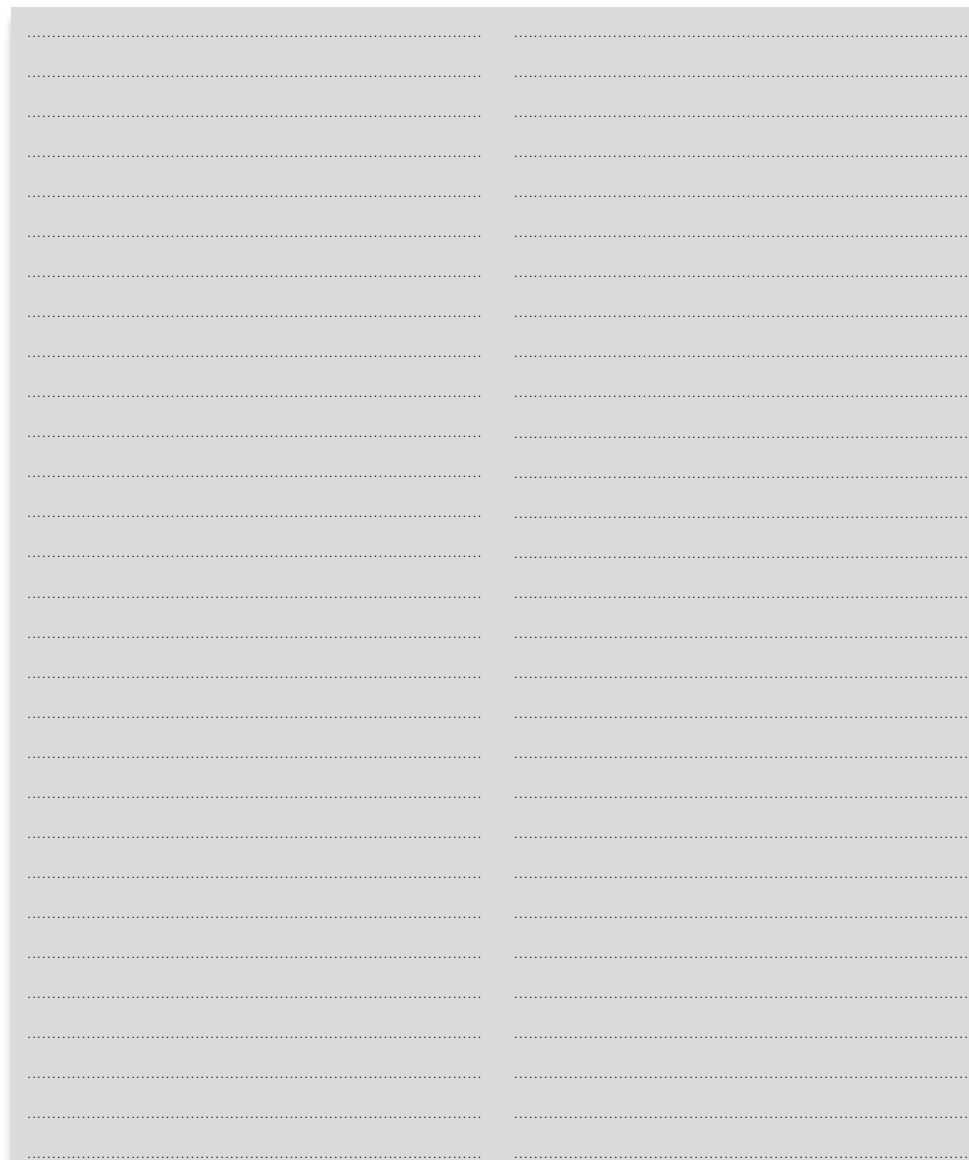
[www.cts.it](http://www.cts.it) [IT]  
Information on travels for students.

[www.veneto.to/english](http://www.veneto.to/english)  
Web-site for travelling in the Veneto region.

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## NOTES

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**Teresa Montero Baranda**, Universidad Complutense de Madrid

