CALL FOR APPLICATIONS: SELECTION PROCEDURE FOR AREA FELLOWSHIPS

Call for applications to award research fellowships for the scientific areas relevant to University in accordance with art. 6 of the Regulations on research fellowship awarding

Num. 55025, reg. 837/2016 of December 12th 2016

UNIVERSITA’ CA’ FOSCARI VENEZIA
Department of Philosophy and Cultural Heritage

The Director of the Department of Philosophy and Cultural Heritage

HAVING REGARD TO the law December of 30th 2010, no. 240 and in particular art. 18 and 22 “assegni di ricerca” [research fellowships];
HAVING REGARD TO the DM of March 9th 2011 no. 102, registered at the Corte dei Conti [National Audit Office] on May 13th 2011;
HAVING REGARD TO the MIUR [Ministry of Education, University and Research] note, reg. no. 583 of 08/04/2011;
HAVING REGARD TO the DLgs of January 9th 2008, no. 17;
HAVING REGARD TO the law of August 7th 1990, no. 241 and subsequent amendments and additions;
HAVING REGARD TO the D.P.R of December 28th 2000, no. 445, “Testo Unico delle disposizioni legislative e regolamentari in materia di documentazione amministrativa” [Consolidation Act of the legislative and regulatory provisions concerning administrative documentation];
HAVING REGARD TO the DLgs of June 30th 2003, no. 196, “Codice in materia di protezione dei dati personali” [Data protection act];
HAVING REGARD TO the Statute of Ca’ Foscari University of Venice;
HAVING REGARD TO the REGOLAMENTO PER IL CONFERIMENTO DEGLI ASSEGNI DI RICERCA [REGULATIONS FOR AWARDING OF RESEARCH FELLOWSHIPS] issued under D.R. 400/2015 of May 15th 2015 and subsequent amendments and additions;
IN VIEW OF the resolution of the Consiglio di Dipartimento [Departmental Council] of December 06th 2016 establishing the research programmes on fellowships awarding;
HAVING REGARD TO the resolution of the Department of Philosophy and Cultural Heritage of December 6th 2016 containing declaration of financial backing and providing financial guarantee of the entire duration of the fellowship as well as of an extra amount aimed at covering actual research costs, equal to 5% of ‘gross to the recipient’ amount charged to budget item COAN AC 03.01.01.01 – “Lordo Assegni di ricerca” 2017 financial year.

establishes the following:
**Art. 1 - Scope**

1. A public selection is announced for the awarding of 1 research fellowship, with the possibility of renewal within the limits of art. 2 of the Regulations on university research fellowship awarding, which will be subject to a specific contract.

2. The research fellowship is awarded for the purpose of collaboration with the research in the scientific areas of interest of the Department of Philosophy and Cultural Heritage specified below:

   **Position Identification code: Research fellowship 1**

   *The fellowship is awarded in order to develop a project concerning Scientific Area CUN 10, sector 10/B1 SSD L-ART/04 having regard to “Unusual or alternative artistic literary sources of the XVIII Century, with particular reference to the Veneto Region”.*

   **Duration 12 months**

   *The expected starting date is February 1st 2017*

   The research fellowship amounts to 19,367.00€ gross to the recipient, net of the expenses to be sustained by the Provider. The amount may be subject to adjustment in the event of variations in the law.

   An extra amount of aimed at covering actual research costs 968.35€ equal to 5% of ‘gross to the recipient’ amount.

3. The selection aims to ascertain the scientific-professional requirements deemed necessary for carrying out the above research activities.

**Art. 2 – Requirements for participation in selection procedure**

1. Citizens belonging to European Union member states and non-community citizens in possession of the following qualifications may take part in the selection:

   - PhD on Art History
   - scientific-professional curriculum appropriate for the research activities.

2. Qualifications obtained abroad will be examined by the Committee, in accordance with the following art. 4, which may consider them as being equivalent for the purposes of admission, without prejudice to the current laws (for further information see http://cimea.it/default.aspx?IDC=129).

3. Candidates must be in possession of the requirements at the deadline established by this selection procedure announcement (see art 3, para. 2).

4. The following are not eligible for fellowships and are therefore automatically excluded from participation in the selection procedures: persons who have a degree of kinship or affinity, up to and including the fourth degree,
with a professor belonging to the department or to the facility issuing the call for applications, or with the Vice Chancellor, the Director-General or a member of the University Board of Directors.

5. The following are not eligible for fellowships: permanent employees of the universities, public research institutions and bodies, the National Council for New Technology, Energy and the Environment (ENEA) and the Italian Space Agency (ASI), institutions whose scientific specialisation diploma has been recognised equivalent to the title of PhD in accordance with article 74, fourth paragraph, of the Presidential Decree of July 11th 1980, no. 382, in accordance with the relative budget availability.

6. Private employees can’t be grant holders.

7. Candidates are admitted to the selection conditionally; the University will exclude, by motivated provision, candidates who are lacking the prescribed requirements. Said provision is notified to the party concerned by registered letter with recorded delivery or by telegram on the request of the party concerned.

8. In any case the grant will be awarded having regard to the art. 18 of the regulation on the research fellowship.

Art. 3 – Application for participation in the selection and deadline

1. In order to participate in the selection procedure, the candidate must submit an application with all the required documents in accordance with the Regulations on research fellowship awarding and the following paragraphs.

2. The application form, available on the University web page (link), must be filled in, dated, signed, addressed and submitted, together with all the required documents to the Director of the Department of Philosophy and Cultural Heritage Università Ca’ Foscari Venezia, at Marcorà Malcanton 3484/D – 30123 Venice, by and no later than 28 days from the date of affixing on the official notice board and publication of this announcement in the University web pages and in the web pages of the MIUR (Ministry of Education, Universities and Research) http://bandi.miur.it/bandi.php/public/cercaFellowship and European Union http://ec.europa.eu/euraxess/index.cfm. Failing this, the candidate will be excluded from the selection.

The deadline for submission of applications and enclosed documentation is January 09th 2017 noon CET. If the deadline falls on a Saturday or a holiday, the deadline is extended to the first working day thereafter. Please, note that University is closed from December 24th 2016 to January 09th 2017.

3. The form schemes for participation in the selection procedure are available in the web page of this University (link).
4. Applications and related attachments must be sent by the online application procedure, available in the call fiche web page [http://static.unive.it/domandeconcorso-en/accesso/dfbc-837-2016](http://static.unive.it/domandeconcorso-en/accesso/dfbc-837-2016). The applicant must fill in the application and upload the compulsory attachments required, according to the schemes available in the web page of this University ([link](http://static.unive.it/domandeconcorso-en/accesso/dfbc-837-2016)).

5. The candidate, after the uploading procedure, will receive a submission number and an e-mail acknowledging the receipt of his/her application. The candidate if necessary could access the procedures for updating any data and materials by the link provided by the e-mail, in any case any updates must be made no later than the deadline January 09th 2017 noon CET.

6. Please note that the University can be contacted for any support needs by the candidate until 24 hours prior to the deadline.

7. Please note that in case of an high number of applications and/or weight of the materials uploaded by the candidates the system might become slower. Therefore it is suggested not to start the process close to the deadline.

8. Incomplete applications or the ones without the compulsory attachments or unsigned, where required, will not be taken into consideration. Furthermore the applications which, for any reason, reach this University beyond the term specified in paragraph 2 cannot be accepted.

9. All the communication between the University and the applicants will be sent by certified e-mail account, if possessed, by registered letter with recorded delivery, or telegram.

10. The candidate in the application or the attachments, if required, must declare his/her surname and first name, date and place of birth, taxpayer’s code and residence, an e-mail account, a certificate email account (if possessed). Any variation of these data must be notified to the Department.

11. The candidate in the application or the attachments, if required, must declare also:
   a) the identification position code of the research fellowship;
   b) “Area CUN” [Italian National University Council] area or Academic Field or Competition Sector or Scientific Disciplinary Sector Groups relevant to the fellowship s/he is applying to;
   c) the possession of the PhD degree, with the date on which it was obtained and the University where the course was held. Candidates in possession of a qualification obtained abroad must also specify whether, under the current laws, it has been declared equivalent to the Italian qualification (further information [http://www.cimea.it/default.aspx?IDC=129](http://www.cimea.it/default.aspx?IDC=129));
   d) nationality;
   e) to be medically fit to discharge his/her duties for the fellowship;
f) whether s/he received a PhD grant;
g) whether s/he has already received a research fellowship ("assegno di ricerca") under art. 22 of Italian law no. 240/2010;
h) whether s/he has already held contracts under art. 24 of Italian law no. 240/2010;
i) his/her submission of an individual proposal such as Marie Skłodowska Curie Individual Fellowships/ERC Starting Grants/FIRB (Italian Fund for basic research investments)/SIR (Scientific Young Independence Research) or similar, having passed all the evaluation thresholds;
j) the conclusion of a Marie Skłodowska Curie Individual Fellowship/ERC Starting Grant/FIRB (Italian Fund for basic research investments)/SIR (Scientific Young Independence Research) or similar funded projects until December 12th 2016;
k) the possession of a residence permit valid at the deadline of the call for applications, in case s/he is a non-European citizen residing in Italy;
l) to be informed that the awarding of the fellowship is not compatible with the positions referred to in art. 11, with the exception of the provisions of the Regulations on university research fellowships awarding and the current laws;
m) the preference of the foreign language/s in which to be tested during the interview, if art. 5 of this call offers a choice of foreign languages;
n) indication, where scheduled (art. 5), of the candidate’s intention to avail himself/herself of the choice of a telematic interview;
o) the possession of the evaluation criteria listed in art. 5;
p) the title of the proposed research project;
q) the request to be interviewed and take the other foreseen tests in English or another language, if specifically foreseen by this call;
r) any other item specifically required in articles 2, 3 and 5;
s) any other item specifically required by the application form;
t) disabled candidates, in accordance with the Italian law of 5th February 1992 no. 104 and subsequent amendments and additions, shall make a specific request in relation to their disability concerning any aids they require in order to take any tests and sit the interview.

12. Lack of the declaration/s in accordance with letters c) and p) of previous paragraph of this article, will result in the exclusion from the selection.

13. The University accepts no liability in the event of the recipient being untraceable or dispersion of the communications due to inaccurate indication of the domicile by the candidate, failure or delay in communication of variation of domicile or causes not depending on the University, or for any postal, telegraphic or telematic errors or those attributable to third parties, chance events or force majeure.

14. The declarations made in the application shall be considered issued in accordance with the Italian DPR no. 445/2000 and subsequent amendments, by candidates entitled to use the simplified administrative certifications permitted by the above decree.
15. Candidates must enclose with their application:
   a) a scanned copy of any valid identification document;
   b) their scientific-professional curriculum, the original copy of which must be signed, specifying the educational qualification possessed for the purposes of the application and a detailed description of the candidate’s scientific-professional qualifications; a declaration must be appended in the footnote of the curriculum, pursuant to the Italian DPR 445/2000 and subsequent amendments and additions, that the information provided corresponds to the truth. Moreover the candidates have to consent to the use of their personal data for the purposes of this selection procedure pursuant to the Italian Legislative Decree 196/2003;
   c) the attachments called “obligations and understanding” and “participation and compatibility”;
   d) the research proposal in Italian language.

16. Other attachments:
   a) a list of the candidate’s scientific publications;
   b) declaration to fulfil the additional evaluation criteria listed in art. 5 according the scheme “preferential criteria”;
   c) any other item specifically required in articles 2, 3 and 5.

17. The same procedures established in the previous paragraphs for Italian citizens should be applied to citizens of the European Union. Citizens of countries not belonging to the European Union, regularly residing in Italy, can use the self-certifications established by the Italian DPR no. 445/2000 limited to the countries, personal qualities and facts that can be certified or attested by Italian public bodies, with the exception of the special provisions contained in the laws and regulations concerning immigration and the status of foreigners.

18. Citizens of countries not belonging to the European Union authorised to reside in the Italian territory can use the aforementioned self-certifications if the same are produced under international agreements between Italy and the country of origin of the declarant.

19. The University performs sample checks on the truthfulness of the declarations made by the candidates in the applications and in the curriculum, reserving the right to request the original copies of the publications indicated in the application.

20. If the above check reveals that the content of the declaration is not true, the declarant will be excluded by any benefits conferred on the basis of the untruthful declaration, without prejudice to the provisions of the criminal code and relevant special laws.
Art. 4 – Selection Committee

1. A Selection Committee is purposely set up, appointed in accordance with art. 9 of the Regulations, to award the research fellowships.

2. Prior to examination of the applications, the Committee determines the general criteria for evaluation of the scientific-professional qualifications required for participation in selection, the possible preliminary tests, the project proposal, the interview and the evaluation criteria described in articles 2 and 5, with regard to their specific relevance to the research activity subject of this call and establishes, for each type of qualification, the score to be attributed, in accordance to the evaluation grid defined by the Regulations on Research Fellowship Awarding (see att. A).

3. The selection reports will be approved by decree of the Director of Department and made public as established by art. 10 para. 5 of the University Regulations for research fellowships.

Art. 5- Assessment procedure

1. The selection is made by assessment of the scientific and professional qualifications, the curriculum vitae and scientific production of the candidates, integrated by a research project, drawn up according to the scheme provided in the web pages of this University (link) followed by an interview.

2. Candidates are admitted to the interview on the basis of assessment of their scientific-professional qualifications, their curriculum vitae, their scientific production and the research project submitted. The interview aims to assess the candidates’ skills and expertise on the following subjects:

- Artistic literature of the Venetian Region on XVIII Century,
- History of the Venetian Region, focused on XVIII Century,
- Assessment of the Italian language for foreign applicants,
- Assessment of knowledge of English or French language.

3. Candidates whose qualifications are judged to be insufficient by the Selection Committee, in accordance with the preceding art. 4, are excluded from the interview. The candidate must reach a minimum threshold of 56/80.

4. Exclusion is justified in detail in the selection reports which can be accessed in accordance with law 241/90, and as established also in the subsequent art. 8.

5. The following qualifications are considered as preferential evaluation criteria:
   a. specialisation diplomas and attendance certificates at post-graduate specialisation courses, obtained both in Italy and abroad;
b. the performance of documented research activity in public and private organisations with contracts, study grants or assignments both in Italy.

6. In the case of foreign candidates resident outside Italy, and candidates who reside over 200 km from the selection centre, the interview can be held by video, subject to consent of the Selection Committee and once technical feasibility has been verified.

**Art. 6 – Selection and formation of the classification**

1. The classification and consequent identification of the successful candidate will be made by The Selection Committee, which can award a total of 100 points, as established by the Regulations on research fellowship awarding (see Annex A), to be allocated as follows:
   - Qualifications (including publications), up to 50 points;
   - Proposed research project, up to 30 points;
   - Interview, up to 20 points.

2. Candidates are admitted to the interview if assessment of the qualifications (and any other tests) and research project results in a score equal to or greater than 56/80.

3. The interview will be held in any case on January 18th 2017, at 15.30 (Italian time) at Marcorà Malcanton 3484/D – 30123 Venice. The list of candidates admitted to the interview, or any delaying, will be published on January 12th 2017.

4. Publication of the above calendar and of the shortlisted candidates, or any delaying, constitutes notification to all intents and purposes of the call for applications. Candidates are therefore required to report, with valid identification document, without any notice, to the venue indicated, on the day and at the time specified in the public notice.

5. Absence of the candidates at the interview will be considered to all intents and purposes as a withdrawal from the selection, whatever the cause.

6. The interview is held publicly. Candidates are deemed to have passed the interview if they reach a minimum score of 14/20.

7. Candidates are considered suitable for the specific research activity if the sum of the points assigned to the qualifications, research project and to the interview is equal to or greater than 70/100.

8. On the basis of the scores attributed, the Committee draws up a classification in order of merit in accordance to art. 10 of the Regulations.
9. In the event of two or more candidates obtaining the same score at the end of the selection, the younger candidate will be preferred.

10. In the event of non-acceptance or withdrawal of the selected candidate within the terms communicated by the department or early termination of the collaboration in the research activity, the classification can be used according to the order in which the candidates are listed, as established by the Regulations for awarding of the research fellowships (art. 6 and 21 para. 6).

Art. 7 – Awarding of the research fellowship – Research fellowships to non-EU citizens

1. Having received the selection documents, the Director approves, by his own decree, the classification and the selection procedure reports and makes them public according to the procedures specified in the following art. 8.

2. The Director of the Department where the research programme will be conducted, awards the research fellowship to the winner of the selection procedure, subject to ascertaining of the prescribed requirements.

3. The latter shall accept the award until the January 28th 2017, within 7 days from receipt of the communication by signing the relative contract at the competent office of the Department of Philosophy and Cultural Heritage, which will establish the terms of and procedures for the collaboration and allocation of the grant, within the terms set in article 1.

4. The research fellowship can be renewed, subject to the necessary financial backing, in the manner and under the terms established by articles 2, 13 and 21 of the Regulations on research fellowship awarding.

Art. 8 – Publication of the selection procedure

1. Publication of the results of all the selection phases is ensured by affixing a notice at the premises of the department concerned, in the spaces provided, with indication of the scores assigned to the qualifications, to the research proposals and to the interview and the final classification. The selection documents are made public also on the university website and on the other web pages as established by the current regulations.

2. Access to the selection documents is guaranteed pursuant to the law of August 7th 1990, no. 241 and subsequent amendments and additions and relative internal implementation regulation.

Art. 9 – Activity of the research fellow

1. During the whole research period, the activity of the research fellow is conducted at the Department awarding the fellowship, except for external
missions envisaged by the research project and/or those the tutor or the Department Director have authorised in advance, as established in art. 13 of the Regulations on research fellowship awarding.

2. The activity of the research fellow is conducted independently and without set working times, solely within the limits of the research programme and the indications provided by the research coordinator, who will act as tutor without prejudice to art. 13 of the Regulations on research fellowship awarding.

3. The activity of the research fellow in no way constitutes a subordinate working relationship and does not give rise to rights in respect of access to permanent employment at the University.

4. The research fellow must arrange for his/her social security and welfare obligations. Also, he/she is to register on [https://loginmiur.cineca.it/](https://loginmiur.cineca.it/) and implement U-GOV scientific publications’ list. He has to follow the University Regulations, specifically this notice, the Regulation concerning intellectual property, issued by D.R. n. 351/2012, June 28th 2012 and subsequent amendments and additions, the University ethical code, the public administration code of conduct, in accordance with art. 54, d.l. 165 March 30th 2001.

**Art. 10 – Intellectual property, patentability and confidentiality**

1. The legal and economic aspects relative to protection and exploitation of all the results of the research will be established by the contract stipulated with the winning candidate/s. Specifically, in compliance with the current legislation and the rules of the University concerning patents and industrial property D. R. n. 351/2012, June 28th 2012 and subsequent amendments and additions, and without prejudice to legislation in force, all the research results will be considered as property of the University; the latter will be able to exploit, use and/or publish such results, without prejudice to the inventor’s moral rights.

2. The University Regulations (e.g. see art. 17 of the Regulations on research fellowship awarding), and the current laws will apply to all matters not covered in this call about the Intellectual property, patentability and confidentiality.

**Art. 11 - Incompatibility – Ban on accumulation – Suspension of activity**

1. Research fellows can hold teaching contracts within the University and can be part of the examining committees as experts in their subject, having regard to art. 4 of the regulations on research fellowship awarding.

2. The research fellowship may not be accumulated with study grants awarded for any reason, except for those awarded by national or foreign
institutions for stays abroad in order to integrate the research activity of the research fellow.

3. The research fellowship is not compatible with participation in degree courses, specialist or master's degree, PhD with grant or medical specialisation, in Italy or abroad, and entails extended unpaid leave for public administration employees, even if part-time employed, without prejudice to the provisions contained in the laws concerning the appointment of paid assignments to full-time civil servants.

4. The duration of the relations between the University and the research fellow - as in L. 240/2010 art. 22, including any renewals, may not in any case exceed 6 years, including different contracts stipulated with different universities, also for non-continuous periods, according to the provisions of the law 240/2010 art. 22 as well as the Regulations on research fellowship awarding (art. 2). For the purpose of duration of the above relations, periods of leave due to maternity or for health reasons are not taken into account under the current regulations.

5. The duration of the relations between the University and the same person, who is a research fellow, can exceed 6 years in the cases established by the Regulations art. 2, and any subsequent adaptations to national laws.

6. The research fellow may accept self-employed work or occasional or continuous collaboration, compatibly with the existing research activity and subject to authorisation by the Department, on condition that the activity does not involve conflict of interest with the specific research activity carried out by the research fellow and does not damage the University, without prejudice to the provisions of the Regulations on research fellowship awarding, and any normative adaptations.

7. The research activity and the grant may be suspended due to compulsory military service, compulsory maternity leave and parental leave, serious infirmity and study grants awarded by national or foreign institutions permitted by the current regulations and not directly linked to the research programme funded, for a maximum of 1 year; in this case the entire duration of the research fellowship grant is not reduced due to the above suspensions.

8. An overall period of justified absence of less than thirty days in one year does not constitute suspension and consequently does not have to be made up.

9. The research fellows, with the exclusion of those who are simultaneously holders of teaching contracts within the University, can attend PhD courses
without grant, also as supernumeraries, subject to passing of the entrance tests.

10. The research fellow may take part in University research groups and projects, whatever the funding body.

Art. 12 – Method of control and assessment of research fellow activity

1. Without prejudice to the provisions of para. 2 of this article, the research fellow is required to report on his/her research activity whenever requested to do so by the tutor. For said purpose the research fellow may be required to keep a diary-register in which he/she periodically notes the state of progress of the research programme, except for art. 13 provisions within the Regulations.

2. The research fellow is required to present to the Department, at the end of the tenure period and in any case at the end of each year, in the case of a grant lasting several years, a written report on the research activity conducted also for the purpose of adjustment of the amount of the research fellowship grant where scheduled by the contract according to the preceding art. 7. In the report, the research fellow shall accurately and thoroughly detail the research methods applied and achievement of the results, also partial, with reference to the specific programme in which he/she collaborates with, also for the purpose of renewal of the grant if necessary, except for art. 13 provisions within the Regulations.

3. At the end of his/her research activity, the research fellow is required to provide the Department with:

At least 2 scientific papers or conference proceedings or scientific articles in miscellanea.

4. The report, together with the opinion of the tutor on the appropriateness of the research methods applied and the validity of the results achieved, is submitted to examination by the Council of the Department or the body responsible.

5. In the event of a negative assessment, the Council of the Department or the body responsible, having consulted the research fellow, can propose revocation of the grant. Early termination of the collaboration in the research activity is decided by the Council of the Department or the body responsible.

6. At the end of the grant, the above report shall describe accurately and thoroughly the research methods applied and achievement of the goals set by the research programme, also for the purpose of renewal of the grant if necessary.

7. Collaboration in the research activity may be terminated early in cases of serious and documented non-fulfilment by the research fellow notified by the
tutor or by the Council of the department or body responsible. Likewise the University is entitled to take any legal action to protect its interests and assets.

**Art. 13 – Taxation, social security and insurance**

1. In respect of taxation, the grants are subject to the provisions of art. 4 of the law of 13/08/1984, no. 476 and subsequent amendments and additions, and in respect of social security, those of art. 2, paragraphs 26 and following of the law August 08th 1995, no. 335 and subsequent amendments and additions.


3. During the period of compulsory maternity leave, the benefit paid by INPS (National Social Security Institute) in accordance with article 5 of the above decree of 12th July 2007 is integrated up to the entire amount of the research grant by the body responsible for administration and management of the grant.

4. The grants pertaining to this call for applications are subject, in respect of sick leave, to article 1, paragraph 788, of the law of December 27th 2006, no. 296, and subsequent amendments and additions.

5. The financial aspects of the research grants are regulated by the ministerial notes no. 2867 of December 15th 1997 and no. 523 of March 12th 1998; the remuneration, in the light of the resolution no. 17/E of the Ministry of Finance, ref. no. 2000/30703 of February 17th 2000, comes under the category of incomes equated to those of subordinate employment since they fall within the scope of art. 50 (ex art. 47), para. 1, letters c) and c)-bis of the DPR no. 917 of December 22nd 1986 and subsequent amendments in the matter of ‘Tax Consolidation Act’.

6. The University provides insurance cover for accidents and third party liability for the research grant holders during their research activity.

**Art. 14 – Processing of personal information**

The personal information provided by the candidates in their applications for participation in the selection procedure, pursuant to the legislative decree of 30th June 2003, no. 196 and subsequent amendments and additions, will be processed exclusively for the purposes of management of this procedure and any procedures for attribution of the grants in question.

**Art. 15 – Withdrawal of documents and publications**

Candidates shall provide at their own expense for withdrawal of the documentation and publications sent to this University, two months after completion of the selection, barring any disputes in progress.
Art. 16 – Person in charge of the procedure

Pursuant to the provisions of art. 5 of the law of August 7th 1990, no. 241 and subsequent amendments and additions, the person in charge of the administrative procedure for this selection is Mrs. Francesca Bernardi in charge of the Department of Philosophy and Cultural Heritage.

Art. 17 – Final provisions

The University Regulations and the current laws will apply to all matters not covered in the following call.

Venice, December 12th 2016

Signature
The Director of the Department of Philosophy and Cultural Heritage
Prof. Luigi Perissinotto
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2. The research fellowship is awarded for the purpose of collaboration with the research in the scientific areas of interest of the Department of Philosophy and Cultural Heritage specified below:

Position Identification code: Research fellowship 1

The fellowship is awarded in order to develop a project concerning Scientific Area CUN 10, sector 10/B1 SSD L-ART/04 having regard to “Unusual or alternative artistic literary sources of the XVIII Century, with particular reference to the Veneto Region”.

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The expected starting date is February 1st 2017
The research fellowship amounts to 19,367.00€ gross to the recipient, net of the expenses to be sustained by the Provider. The amount may be subject to adjustment in the event of variations in the law.
An extra amount of aimed at covering actual research costs 968.35€ equal to 5% of ‘gross to the recipient’ amount.

3. The selection aims to ascertain the scientific-professional requirements deemed necessary for carrying out the above research activities.

Art. 2 – Requirements for participation in selection procedure

1. Citizens belonging to European Union member states and non-community citizens in possession of the following qualifications may take part in the selection:
   • PhD on Art History
   • scientific-professional curriculum appropriate for the research activities.

2. Qualifications obtained abroad will be examined by the Committee, in accordance with the following art. 4, which may consider them as being equivalent for the purposes of admission, without prejudice to the current laws (for further information see http://cimea.it/default.aspx?IDC=129).

3. Candidates must be in possession of the requirements at the deadline established by this selection procedure announcement (see art 3, para. 2).

4. The following are not eligible for fellowships and are therefore automatically excluded from participation in the selection procedures: persons who have a degree of kinship or affinity, up to and including the fourth degree,
with a professor belonging to the department or to the facility issuing the call for applications, or with the Vice Chancellor, the Director-General or a member of the University Board of Directors.

5. The following are not eligible for fellowships: permanent employees of the universities, public research institutions and bodies, the National Council for New Technology, Energy and the Environment (ENEA) and the Italian Space Agency (ASI), institutions whose scientific specialisation diploma has been recognised equivalent to the title of PhD in accordance with article 74, fourth paragraph, of the Presidential Decree of July 11th 1980, no. 382, in accordance with the relative budget availability.

6. Private employees can’t be grant holders.

7. Candidates are admitted to the selection conditionally; the University will exclude, by motivated provision, candidates who are lacking the prescribed requirements. Said provision is notified to the party concerned by registered letter with recorded delivery or by telegram on the request of the party concerned.

8. In any case the grant will be awarded having regard to the art. 18 of the regulation on the research fellowship.

Art. 3 – Application for participation in the selection and deadline

1. In order to participate in the selection procedure, the candidate must submit an application with all the required documents in accordance with the Regulations on research fellowship awarding and the following paragraphs.

2. The application form, available on the University web page (link), must be filled in, dated, signed, addressed and submitted, together with all the required documents to the Director of the Department of Philosophy and Cultural Heritage Università Ca’ Foscari Venezia, at Marcòra Malcanton 3484/D – 30123 Venice, by and no later than 28 days from the date of affixing on the official notice board and publication of this announcement in the University web pages and in the web pages of the MIUR (Ministry of Education, Universities and Research) http://bandi.miur.it/bandi.php/public/cercaFellowship and European Union http://ec.europa.eu/euraxess/index.cfm. Failing this, the candidate will be excluded from the selection.

The deadline for submission of applications and enclosed documentation is January 09th 2017 noon CET.

If the deadline falls on a Saturday or a holiday, the deadline is extended to the first working day thereafter. Please, note that University is closed from December 24th 2016 to January 09th 2017.

3. The form schemes for participation in the selection procedure are available in the web page of this University (link).
4. Applications and related attachments must be sent by the online application procedure, available in the call fiche web page http://static.unive.it/domandeconcorso-en/accesso/dfbc-837-2016

The applicant must fill in the application and upload the compulsory attachments required, according to the schemes available in the web page of this University (link).

5. The candidate, after the uploading procedure, will receive a submission number and an e-mail acknowledging the receipt of his/her application. The candidate if necessary could access the procedures for updating any data and materials by the link provided by the e-mail, in any case any updates must be made no later than the deadline January 09th 2017 noon CET.

6. Please note that the University can be contacted for any support needs by the candidate until 24 hours prior to the deadline.

7. Please note that in case of an high number of applications and / or weight of the materials uploaded by the candidates the system might become slower. Therefore it is suggested not to start the process close to the deadline.

8. Incomplete applications or the ones without the compulsory attachments or unsigned, where required, will not be taken into consideration. Furthermore the applications which, for any reason, reach this University beyond the term specified in paragraph 2 cannot be accepted.

9. All the communication between the University and the applicants will be sent by certified e-mail account, if possessed, by registered letter with recorded delivery, or telegram.

10. The candidate in the application or the attachments, if required, must declare his/her surname and first name, date and place of birth, taxpayer’s code and residence, an e-mail account, a certificate email account (if possessed). Any variation of these data must be notified to the Department.

11. The candidate in the application or the attachments, if required, must declare also:
   a) the identification position code of the research fellowship;
   b) “Area CUN” [Italian National University Council] area or Academic Field or Competition Sector or Scientific Disciplinary Sector Groups relevant to the fellowship s/he is applying to;
   c) the possession of the PhD degree, with the date on which it was obtained and the University where the course was held. Candidates in possession of a qualification obtained abroad must also specify whether, under the current laws, it has been declared equivalent to the Italian qualification (further information http://www.cimea.it/default.aspx?IDC=129);
   d) nationality;
   e) to be medically fit to discharge his/her duties for the fellowship;
f) whether s/he received a PhD grant;
g) whether s/he has already received a research fellowship (“assegno di ricerca”) under art. 22 of Italian law no. 240/2010;
h) whether s/he has already held contracts under art. 24 of Italian law no. 240/2010;
i) his/her submission of an individual proposal such as Marie Skłodowska Curie Individual Fellowships/ERC Starting Grants/FIRB (Italian Fund for basic research investments)/SIR (Scientific Young Independence Research) or similar, having passed all the evaluation thresholds;
j) the conclusion of a Marie Skłodowska Curie Individual Fellowship/ERC Starting Grant/FIRB (Italian Fund for basic research investments)/SIR (Scientific Young Independence Research) or similar funded projects until December 12th 2016;
k) the possession of a residence permit valid at the deadline of the call for applications, in case s/he is a non-European citizen residing in Italy;
l) to be informed that the awarding of the fellowship is not compatible with the positions referred to in art. 11, with the exception of the provisions of the Regulations on university research fellowships awarding and the current laws;
m) the preference of the foreign language/s in which to be tested during the interview, if art. 5 of this call offers a choice of foreign languages;
n) indication, where scheduled (art. 5), of the candidate’s intention to avail himself/herself of the choice of a telematic interview;
o) the possession of the evaluation criteria listed in art. 5;
p) the title of the proposed research project;
q) the request to be interviewed and take the other foreseen tests in English or another language, if specifically foreseen by this call;
r) any other item specifically required in articles 2, 3 and 5;
s) any other item specifically required by the application form;
t) disabled candidates, in accordance with the Italian law of 5th February 1992 no. 104 and subsequent amendments and additions, shall make a specific request in relation to their disability concerning any aids they require in order to take any tests and sit the interview.

12. Lack of the declaration/s in accordance with letters c) and p) of previous paragraph of this article, will result in the exclusion from the selection.

13. The University accepts no liability in the event of the recipient being untraceable or dispersion of the communications due to inaccurate indication of the domicile by the candidate, failure or delay in communication of variation of domicile or causes not depending on the University, or for any postal, telegraphic or telematic errors or those attributable to third parties, chance events or force majeure.

14. The declarations made in the application shall be considered issued in accordance with the Italian DPR no. 445/2000 and subsequent amendments, by candidates entitled to use the simplified administrative certifications permitted by the above decree.
15. Candidates must enclose with their application:
   a) a scanned copy of any valid identification document;
   b) their scientific-professional curriculum, the original copy of which must be signed, specifying the educational qualification possessed for the purposes of the application and a detailed description of the candidate’s scientific-professional qualifications; a declaration must be appended in the footnote of the curriculum, pursuant to the Italian DPR 445/2000 and subsequent amendments and additions, that the information provided corresponds to the truth. Moreover the candidates have to consent to the use of their personal data for the purposes of this selection procedure pursuant to the Italian Legislative Decree 196/2003;
   c) the attachments called “obligations and understanding” and “participation and compatibility”; 
   d) the research proposal in Italian language.

16. Other attachments:
   a) a list of the candidate’s scientific publications; 
   b) declaration to fulfil the additional evaluation criteria listed in art. 5 according the scheme “preferential criteria”; 
   c) any other item specifically required in articles 2, 3 and 5.

17. The same procedures established in the previous paragraphs for Italian citizens should be applied to citizens of the European Union. Citizens of countries not belonging to the European Union, regularly residing in Italy, can use the self-certifications established by the Italian DPR no. 445/2000 limited to the countries, personal qualities and facts that can be certified or attested by Italian public bodies, with the exception of the special provisions contained in the laws and regulations concerning immigration and the status of foreigners.

18. Citizens of countries not belonging to the European Union authorised to reside in the Italian territory can use the aforementioned self-certifications if the same are produced under international agreements between Italy and the country of origin of the declarant. 

19. The University performs sample checks on the truthfulness of the declarations made by the candidates in the applications and in the curriculum, reserving the right to request the original copies of the publications indicated in the application.

20. If the above check reveals that the content of the declaration is not true, the declarant will be excluded by any benefits conferred on the basis of the untruthful declaration, without prejudice to the provisions of the criminal code and relevant special laws.
Art. 4 – Selection Committee

1. A Selection Committee is purposely set up, appointed in accordance with art. 9 of the Regulations, to award the research fellowships.

2. Prior to examination of the applications, the Committee determines the general criteria for evaluation of the scientific-professional qualifications required for participation in selection, the possible preliminary tests, the project proposal, the interview and the evaluation criteria described in articles 2 and 5, with regard to their specific relevance to the research activity subject of this call and establishes, for each type of qualification, the score to be attributed, in accordance to the evaluation grid defined by the Regulations on Research Fellowship Awarding (see att. A).

3. The selection reports will be approved by decree of the Director of Department and made public as established by art. 10 para. 5 of the University Regulations for research fellowships.

Art. 5- Assessment procedure

1. The selection is made by assessment of the scientific and professional qualifications, the curriculum vitae and scientific production of the candidates, integrated by a research project, drawn up according to the scheme provided in the web pages of this University (link) followed by an interview.

2. Candidates are admitted to the interview on the basis of assessment of their scientific-professional qualifications, their curriculum vitae, their scientific production and the research project submitted. The interview aims to assess the candidates’ skills and expertise on the following subjects:

   - Artistic literature of the Venetian Region on XVIII Century,
   - History of the Venetian Region, focused on XVIII Century,
   - Assessment of the Italian language for foreign applicants,
   - Assessment of knowledge of English or French language.

3. Candidates whose qualifications are judged to be insufficient by the Selection Committee, in accordance with the preceding art. 4, are excluded from the interview. The candidate must reach a minimum threshold of 56/80.

4. Exclusion is justified in detail in the selection reports which can be accessed in accordance with law 241/90, and as established also in the subsequent art. 8.

5. The following qualifications are considered as preferential evaluation criteria:
   a. specialisation diplomas and attendance certificates at post-graduate specialisation courses, obtained both in Italy and abroad;
b. the performance of documented research activity in public and private organisations with contracts, study grants or assignments both in Italy.

6. In the case of foreign candidates resident outside Italy, and candidates who reside over 200 km from the selection centre, the interview can be held by video, subject to consent of the Selection Committee and once technical feasibility has been verified.

**Art. 6 – Selection and formation of the classification**

1. The classification and consequent identification of the successful candidate will be made by The Selection Committee, which can award a total of 100 points, as established by the Regulations on research fellowship awarding (see Annex A), to be allocated as follows:
   - Qualifications (including publications), up to 50 points;
   - Proposed research project, up to 30 points;
   - Interview, up to 20 points.

2. Candidates are admitted to the interview if assessment of the qualifications (and any other tests) and research project results in a score equal to or greater than 56/80.

3. The interview will be held in any case on January 18th 2017, at 15.30 (Italian time) at Marcorà Malcanton 3484/D – 30123 Venice. The list of candidates admitted to the interview, or any delaying, will be published on January 12th 2017.

4. Publication of the above calendar and of the shortlisted candidates, or any delaying, constitutes notification to all intents and purposes of the call for applications. Candidates are therefore required to report, with valid identification document, without any notice, to the venue indicated, on the day and at the time specified in the public notice.

5. Absence of the candidates at the interview will be considered to all intents and purposes as a withdrawal from the selection, whatever the cause.

6. The interview is held publicly. Candidates are deemed to have passed the interview if they reach a minimum score of 14/20.

7. Candidates are considered suitable for the specific research activity if the sum of the points assigned to the qualifications, research project and to the interview is equal to or greater than 70/100.

8. On the basis of the scores attributed, the Committee draws up a classification in order of merit in accordance to art. 10 of the Regulations.
9. In the event of two or more candidates obtaining the same score at the end of the selection, the younger candidate will be preferred.

10. In the event of non-acceptance or withdrawal of the selected candidate within the terms communicated by the department or early termination of the collaboration in the research activity, the classification can be used according to the order in which the candidates are listed, as established by the Regulations for awarding of the research fellowships (art. 6 and 21 para. 6).

**Art. 7 – Awarding of the research fellowship – Research fellowships to non-EU citizens**

1. Having received the selection documents, the Director approves, by his own decree, the classification and the selection procedure reports and makes them public according to the procedures specified in the following art. 8.

2. The Director of the Department where the research programme will be conducted, awards the research fellowship to the winner of the selection procedure, subject to ascertainment of the prescribed requirements.

3. The latter shall accept the award until the January 28th, 2017, within 7 days from receipt of the communication by signing the relative contract at the competent office of the Department of Philosophy and Cultural Heritage, which will establish the terms of and procedures for the collaboration and allocation of the grant, within the terms set in article 1.

4. The research fellowship can be renewed, subject to the necessary financial backing, in the manner and under the terms established by articles 2, 13 and 21 of the Regulations on research fellowship awarding.

**Art. 8 – Publication of the selection procedure**

1. Publication of the results of all the selection phases is ensured by affixing a notice at the premises of the department concerned, in the spaces provided, with indication of the scores assigned to the qualifications, to the research proposals and to the interview and the final classification. The selection documents are made public also on the university website and on the other web pages as established by the current regulations.

2. Access to the selection documents is guaranteed pursuant to the law of August 7th, 1990, no. 241 and subsequent amendments and additions and relative internal implementation regulation.

**Art. 9 – Activity of the research fellow**

1. During the whole research period, the activity of the research fellow is conducted at the Department awarding the fellowship, except for external
missions envisaged by the research project and/or those the tutor or the Department Director have authorised in advance, as established in art. 13 of the Regulations on research fellowship awarding.

2. The activity of the research fellow is conducted independently and without set working times, solely within the limits of the research programme and the indications provided by the research coordinator, who will act as tutor without prejudice to art. 13 of the Regulations on research fellowship awarding.

3. The activity of the research fellow in no way constitutes a subordinate working relationship and does not give rise to rights in respect of access to permanent employment at the University.

4. The research fellow must arrange for his/her social security and welfare obligations. Also, he/she is to register on https://loginmiur.cineca.it/, and implement U-GOV scientific publications’ list. He has to follow the University Regulations, specifically this notice, the Regulation concerning intellectual property, issued by D.R. n. 351/2012, June 28th 2012 and subsequent amendments and additions, the University ethical code, the public administration code of conduct, in accordance with art. 54, d.l. 165 March 30th 2001.

Art. 10 – Intellectual property, patentability and confidentiality

1. The legal and economic aspects relative to protection and exploitation of all the results of the research will be established by the contract stipulated with the winning candidate/s. Specifically, in compliance with the current legislation and the rules of the University concerning patents and industrial property D. R. n. 351/2012, June 28th 2012 and subsequent amendments and additions, and without prejudice to legislation in force, all the research results will be considered as property of the University; the latter will be able to exploit, use and/or publish such results, without prejudice to the inventor’s moral rights.

2. The University Regulations (e.g. see art. 17 of the Regulations on research fellowship awarding), and the current laws will apply to all matters not covered in this call about the Intellectual property, patentability and confidentiality.

Art. 11 - Incompatibility – Ban on accumulation – Suspension of activity

1. Research fellows can hold teaching contracts within the University and can be part of the examining committees as experts in their subject, having regard to art. 4 of the regulations on research fellowship awarding.

2. The research fellowship may not be accumulated with study grants awarded for any reason, except for those awarded by national or foreign
institutions for stays abroad in order to integrate the research activity of the research fellow.

3. The research fellowship is not compatible with participation in degree courses, specialist or master's degree, PhD with grant or medical specialisation, in Italy or abroad, and entails extended unpaid leave for public administration employees, even if part-time employed, without prejudice to the provisions contained in the laws concerning the appointment of paid assignments to full-time civil servants.

4. The duration of the relations between the University and the research fellow - as in L. 240/2010 art. 22, including any renewals, may not in any case exceed 6 years, including different contracts stipulated with different universities, also for non-continuous periods, according to the provisions of the law 240/2010 art. 22 as well as the Regulations on research fellowship awarding (art. 2). For the purpose of duration of the above relations, periods of leave due to maternity or for health reasons are not taken into account under the current regulations.

5. The duration of the relations between the University and the same person, who is a research fellow, can exceed 6 years in the cases established by the Regulations art. 2, and any subsequent adaptations to national laws.

6. The research fellow may accept self-employed work or occasional or continuous collaboration, compatibly with the existing research activity and subject to authorisation by the Department, on condition that the activity does not involve conflict of interest with the specific research activity carried out by the research fellow and does not damage the University, without prejudice to the provisions of the Regulations on research fellowship awarding, and any normative adaptations.

7. The research activity and the grant may be suspended due to compulsory military service, compulsory maternity leave and parental leave, serious infirmity and study grants awarded by national or foreign institutions permitted by the current regulations and not directly linked to the research programme funded, for a maximum of 1 year; in this case the entire duration of the research fellowship grant is not reduced due to the above suspensions.

8. An overall period of justified absence of less than thirty days in one year does not constitute suspension and consequently does not have to be made up.

9. The research fellows, with the exclusion of those who are simultaneously holders of teaching contracts within the University, can attend PhD courses
without grant, also as supernumeraries, subject to passing of the entrance tests.

10. The research fellow may take part in University research groups and projects, whatever the funding body.

**Art. 12 – Method of control and assessment of research fellow activity**

1. Without prejudice to the provisions of para. 2 of this article, the research fellow is required to report on his/her research activity whenever requested to do so by the tutor. For said purpose the research fellow may be required to keep a diary-register in which he/she periodically notes the state of progress of the research programme, except for art. 13 provisions within the Regulations.

2. The research fellow is required to present to the Department, at the end of the tenure period and in any case at the end of each year, in the case of a grant lasting several years, a written report on the research activity conducted also for the purpose of adjustment of the amount of the research fellowship grant where scheduled by the contract according to the preceding art. 7. In the report, the research fellow shall accurately and thoroughly detail the research methods applied and achievement of the results, also partial, with reference to the specific programme in which he/she collaborates with, also for the purpose of renewal of the grant if necessary, except for art. 13 provisions within the Regulations.

3. At the end of his/her research activity, the research fellow is required to provide the Department with:

   At least 2 scientific papers or conference proceedings or scientific articles in miscellanea.

4. The report, together with the opinion of the tutor on the appropriateness of the research methods applied and the validity of the results achieved, is submitted to examination by the Council of the Department or the body responsible.

5. In the event of a negative assessment, the Council of the Department or the body responsible, having consulted the research fellow, can propose revocation of the grant. Early termination of the collaboration in the research activity is decided by the Council of the Department or the body responsible.

6. At the end of the grant, the above report shall describe accurately and thoroughly the research methods applied and achievement of the goals set by the research programme, also for the purpose of renewal of the grant if necessary.

7. Collaboration in the research activity may be terminated early in cases of serious and documented non-fulfilment by the research fellow notified by the
tutor or by the Council of the department or body responsible. Likewise the University is entitled to take any legal action to protect its interests and assets.

Art. 13 – Taxation, social security and insurance

1. In respect of taxation, the grants are subject to the provisions of art. 4 of the law of 13/08/1984, no. 476 and subsequent amendments and additions, and in respect of social security, those of art. 2, paragraphs 26 and following of the law August 08th 1995, no. 335 and subsequent amendments and additions.


3. During the period of compulsory maternity leave, the benefit paid by INPS (National Social Security Institute) in accordance with article 5 of the above decree of 12th July 2007 is integrated up to the entire amount of the research grant by the body responsible for administration and management of the grant.

4. The grants pertaining to this call for applications are subject, in respect of sick leave, to article 1, paragraph 788, of the law of December 27th 2006, no. 296, and subsequent amendments and additions.

5. The financial aspects of the research grants are regulated by the ministerial notes no. 2867 of December 15th 1997 and no. 523 of March 12th 1998; the remuneration, in the light of the resolution no. 17/E of the Ministry of Finance, ref. no. 2000/30703 of February 17th 2000, comes under the category of incomes equated to those of subordinate employment since they fall within the scope of art. 50 (ex art. 47), para. 1, letters c) and c)-bis of the DPR no. 917 of December 22nd 1986 and subsequent amendments in the matter of ‘Tax Consolidation Act’.

6. The University provides insurance cover for accidents and third party liability for the research grant holders during their research activity.

Art. 14 – Processing of personal information

The personal information provided by the candidates in their applications for participation in the selection procedure, pursuant to the legislative decree of 30th June 2003, no. 196 and subsequent amendments and additions, will be processed exclusively for the purposes of management of this procedure and any procedures for attribution of the grants in question.

Art. 15 – Withdrawal of documents and publications

Candidates shall provide at their own expense for withdrawal of the documentation and publications sent to this University, two months after completion of the selection, barring any disputes in progress.
Art. 16 – Person in charge of the procedure

Pursuant to the provisions of art. 5 of the law of August 7th 1990, no. 241 and subsequent amendments and additions, the person in charge of the administrative procedure for this selection is Mrs. Francesca Bernardi in charge of the Department of Philosophy and Cultural Heritage.

Art. 17 – Final provisions

The University Regulations and the current laws will apply to all matters not covered in the following call.

Venice, December 12th 2016

Signature
The Director of the Department of Philosophy and Cultural Heritage
Prof. Luigi Perissinotto