Decree of the Department Director  
Rep. 392/2017  
Prot. 29873 – III/13 of June the 29th 2017

**Call for n. 1 Short Research Fellowship – Ca' Foscari University of Venice – Department of Management**  
(L. 240 of 30/12/2010, art. 18, D.L. 19/2012;  
Regulations about Short Research Fellowships D.R. 300/2014 of 04/14/2014)

The Department of Management – Ca’ Foscari University of Venice, having regard to the resolutions of the Council Department n. 07 of May the 17th 2017, establishes the research programme for awarding of 1 short research fellowship in “Strategic mapping of cultural and creative industries in the Veneto region” lasting 04 months, financed by L.R. n. 49/1978 – D.G.R. n. 347 of March the 22nd 2017, with the possibility of renewal within the limits of art. 4 of the Regulation for awarding of university short research fellowships. The expected starting date is August the 07th 2017: the contract will last from August the 07th to December the 06th 2017.

The short research fellowship is awarded for the purpose of collaboration with the following research programme of the Department of Management - abstract:

- Reconstruction of a comprehensive picture of the economic and employment dimension and, above all, of the real business proposals the ICC is developing and offering to the regional economy.

The research fellowship amounts to:

- **Euro 5.000,00**, net to the recipient; the amount will be given through deferred bimonthly payments and it will be inclusive of any possible cost related to the research activity of the project.

**Deadline:** 01:00 p.m. of July the 20th 2017.

**Rules of eligibility - Beneficiaries.**

a) Candidates with master degree (or equivalent) and an adequate scientific and professional cv are eligible;  
b) (priority requisites) Candidates with:
   - Content analysis skills through specialized text analysis software.

Applicants must hold all the requisites within the call deadline. The qualifications will be evaluated by a Commission that examines the eligibility and qualifications of the candidates and makes a merit rank of them.

**Short Research Fellowship to non-EU citizens.**

If a non-EU citizen already living in Italy applies for a Research Fellowship, he/she must hold a residence permit valid up to the Deadline of the Call. Otherwise, the Department undertakes to undergo the procedures for obtaining a residence permit for research activities.

**How to apply**

Candidates should submit:

1. the application form ([http://www.unive.it/nqcontent.cfm?a_id=177683](http://www.unive.it/nqcontent.cfm?a_id=177683)), duly dated and signed;  
2. a CV in European format ([http://www.unive.it/pag/10368/](http://www.unive.it/pag/10368/)), duly dated and signed. The candidates have to specify that what declared is true (D.P.R. 445/2000) and the consent to the use of personal data (D.Lgs. 96/2003);  
3. a photocopy of a valid identity document (e.g. Identity Card or Passport);  
4. all documents, qualifications and publications relevant for the selection procedure.
The applicants will not be admitted automatically to the present selection in case of lack or inaccuracy of the declarations sent for points 1, 2 and 3.

How to submit your application
Hard copy of the application should be printed, signed and delivered to the Department of Management – Fondamenta San Giobbe – Cannaregio 873 – 30121 Venice (Italy) by hand delivery (Mon-Fri, 9:00-13:00) or by registered mail with return receipt. Copy of the application could be sent also by e-mail to: ricerca.management@unive.it writing “SRF– Strategic mapping” in the object.

Selection procedure
The selection is made by assessment of the scientific-professional qualifications of the candidates, the curriculum vitae et studiorum, other documents presented for the selection.

Information and contacts
Candidates may find further details about the application process and the research project in the official call published on http://www.unive.it/data/17431/.
For further information please write to the following web mail: ricerca.management@unive.it.

Evaluation Procedure and Commission
A Commission summoned by the Director of the Department, who indicates the President of the Commission and the member taking the minutes, will evaluate the applications.

Evaluation procedure. The Commission defines the general evaluation criteria in order to ascertain the suitability of the applicant to the research activity. The Commission compiles a ranking and specifies the winning applicant, having regard to the score appointed to experience and qualifications, as specified by the Call.

Awarding of the Short Research Fellowship
Having received the selection documents, and at the outcome of the checks, the Director approves, by his own decree, the classification and the selection procedure reports and makes them public, according to the procedures specified in the Regulation awarding the short research fellowships (artt. 6, 8) and in the website http://www.unive.it/nqcontent.cfm?an_id=177684. Exclusion is justified in detail in the selection reports which can be accessed in accordance with Law 241/90.

The Director of the Department, at which the research programme will be conducted, awards the research fellowship to the winner of the selection procedure, subject to ascertainment of the prescribed requirements. The latter shall accept the award within 7 days from receipt of the communication by answering to the e-mail sent by the Administrative Office of the Department of Management, which will establish the terms of and procedures for the collaboration and allocation of the grant and will give information also about the signing of the relative contract.

The Department will revoke the procedure or will not stipulate the contract with the winner if the Research topic will lose interest or if the Sponsor will not pay the grant for the Short Research Fellowship.

Grant
The fellowship is intended to provide the successful candidate with the opportunity to pursue his/her own research while benefiting from the range of expertise at Ca’ Foscari University of Venice. The tutor coordinates the activities of the Research Fellow and any other research activity within the same program and provides the Fellow with all the information for carrying out the research.

The Department provides the Research Fellow with the needed back-up support such as access to facilities, equipment and administrative services.

The rights for any patentable invention coming from Research Activities belong to the University or entities with which the University has signed (or will sign) specific agreements.
During his/her research activity, the Fellow has to produce:
- periodic bimonthly reports about the progress of the research activity which have to be approved by the tutor;
- within the contract deadline, a final relation about the developed research, which has to be approved by the tutor and presented to the Council Department.

Incompatibility
The Short Research Fellowship cannot be combined with:
- Research Grants;
- Scholarships, excepting Scholarships granted by National and International Institutions to complete the own Research Program with foreign journey;
- Dependent Employment; the Short Research Fellowship is compatible with work under an independent contractor agreement. The Tutor will certify the compatibility for what concerns self-employment agreements.

In any case the Short Research Fellowship is not considered as an employment contract and the Fellow is not part of the University staff.
The Fellows cannot be enrolled to Master Degree courses and they cannot be involved in teaching activities.