

Minor Enrolment

a.y. 2023/2024

External users not enrolled at Ca' Foscari

1. If you have been enrolled at Ca' Foscari you can reactivate your unive account by contacting the student **call center** and use it to enrol in the Minor.
2. If you are an external user, before enrolling you must register at: <https://unive.it/registration>



Registration

The registration on the university website is the first step to enrol in a programme of a Ca' Foscari University. It requires entering your personal data, residence and domicile, if any. At the end of the procedure, you will be able to access your Personal Area and carry out all the online procedures by using your SPID credentials.

You do not need to register if you already hold valid credentials. If you cannot access your Personal Area, please check the [Frequently Asked Questions section](#).


If you need more information before registering, please refer to:

- the Call Center - [Click here](#);
- the Counseling and Welcome Unit (for International students only) - [Click here](#).

Before filling in the designated form, please read carefully the [privacy notice](#) [ITA].

Registration

3. Click [here](#) and then “Accedi con SPID”:



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Futuri studentiStudenti e laureatiDocenti e staffEnti e aziende

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Home / Login

Login

Cambio password o recupero via SMS / SPID

Staff e collaboratori: richiesta account

IDEM

Autenticazione / Authentication

Per accedere al servizio inserire username e password.
To access the service, enter username and password.


Username


priscilla.coin


Password

.....

Accedi al servizio / Access the service



 **Accedi con SPID**

 **Entra con CIE**


Single Sign-On (SSO)

Contatti in caso di problemi con l'autenticazione:

studenti:
[FAQ per gli studenti](#)
041 234 7575

docenti e PTA:
[Account e posta elettronica staff](#)

4. Access your Personal area and select “Immatricolazione – S3”:



cerca in Unive.it

Logout


Area riservata studenti

Carriera - Servizi

Qui puoi accedere direttamente a tutti i servizi e alle procedure online che riguardano la tua **carriera universitaria**.
Alcuni servizi sono gestiti attraverso **Esse3 (S3)**, un sistema informatico esterno utilizzato da molti atenei italiani; altri sono gestiti direttamente attraverso gli strumenti informatici di Ca' Foscari.

Dati personali

- Modifica dati anagrafici - S3
- Cambio password




Ammissione e immatricolazione

- Iscrizione a test di ammissione - S3
- Immatricolazione - S3
- Iscrizione a test di valutazione - S3
- Iscrizione esami di stato - S3


Carriera

- Iscrizioni - S3
- Passaggio interno / opzione - S3
- Trasferimento ad altro Ateneo - S3

5. Click on “Enrolment”:



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MENU


Enrolment

You are about to begin your enrolment.
Please, remember that the University will use the data you provide in accordance with the regulations of the D. Lgs. 196/2003, which foresees the “protection of people and subjects regarding personal data processing”, and within the purposes strictly related to pertinent activities. Personal data processing is fulfilled so as to guarantee data safety and privacy.


Data may be communicated to external parties as well (e.g. AlmaLaurea or the bank treasurer), in the case that the communication is necessary for the university's institutional performance.

Enrolment

6. Select “Enrolment” and continue:



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Enrolment: Tipology


Enrolment request

Tipology


☒ Enrolment

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 Data needed


7. Select “Enrolment to unlimited admission Programmes” and continue:



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Enrolment: Choose type of admission


Through the following pages you will be able to proceed with the registration in the course of study that you will indicate.

Choose type admission to the course of study

☒ Enrolment to unlimited admission Programmes


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 Data needed

NOTE: If the Minor is with limited admission (call for application), you will see “Enrolment to limited admission programmes”.


8. Select “Minor”:



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Enrolment: Choose type of course


In this page are presented the types of courses you can choose to enroll.

Choose type of course


Post-reform* ☒ Minor
☐ SINGLE COURSE

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9. Select the desired Minor:



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Enrolment: Choose path of study

In this page are presented the path of study you can choose to enroll at Ca' Foscari University of Venice

Facoltà	Course of study
Department of Asian and North African Studies	<input type="radio"/> ENVIRONMENTAL HUMANITIES
Dipartimento di Economia	<input type="radio"/> ECONOMICS AND LABOUR OF DIGITAL INNOVATION
Dipartimento di Management	<input checked="" type="radio"/> BUSINESS, BANKS, EMPLOYMENT AND TAXATION


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Pin


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★ Data needed


10. Continue by clicking on “next” and “confirm”:



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Confirm the chosen course of study

This page summarizes all the options set. If they are correct, proceed with the confirmation, otherwise use the "Back" button to make changes

Course of study

Type of course of study	Minor
Academic year	2023/2024
Course of study	BUSINESS, BANKS, EMPLOYMENT AND TAXATION
Curriculum	PERCORSO COMUNE

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If you are enrolled at another University, you can attach the self-certification of enrolment in the “other” tab. **Do not proceed with the payment.** Please, contact the Enrolment Unit through the following link: <https://www.unive.it/data/36736/>. You will be contacted and given information on how to get the reduced contribution

If you are not enrolled at another University, proceed by clicking on “payments” and pay the enrolment tax via PagoPA.

IMPORTANT:

- You will receive an email confirming enrolment after the office has taken charge of the application and completed it, approximately within a week.
- For the purposes of enrolment, the pre-enrolment date is valid; the completion can also take place after the closure of the registrations.