

PRICES FOR MEETING AND EVENT SPACE HIRE AT CA' FOSCARI UNIVERSITY OF VENICE			
STRUCTURE / INSTITUTION RESPONSIBLE FOR EVENT MANAGEMENT	PAYING STRUCTURE / INSTITUTION		
	Internal structures	External subjects	Mode
	1) Internal structure	<p>Fees for Internal structures: Teaching rooms and meeting and event spaces are available only in the evenings or on public holidays/Sundays and on days immediately preceding them (fees not subject to VAT). Applicable to institutional and/or educational activities (lectures) with reference to third party projects. Not applicable to meeting activities that require entry contributions or fees and/or direct or indirect subsidies.</p> <p>Applicable to Ca' Foscari student association initiatives.</p> <p>The Internal Structure is subject to paying 9% and 6% of the final project revenue to the University as well as to the payment of the internal fee for temporary hire of university spaces, where foreseen (see fees).</p>	Not applicable

	<p>2) Internal structure in collaboration with external subjects</p>	<p>Intermediate discounted fees: Operation not subject to VAT. This fee type includes initiatives related to third party projects not included in teaching or lecture activities (e.g. dinners, meeting activities, exhibitions) and general meeting activities or events that receive contributions such as direct or indirect fees (fees, subsidies, sponsorships).</p>	<p>Not applicable</p>	<p>1) Contract forms and identity document of the legal representative of the internal structure involved must be supplied;</p> <p>2) certificate declaring third party contributions and/or other external revenues (fees, subsidies etc.) required. This fee type includes initiatives related to third party educational activities (e.g. conventions, dinners, meetings, galas, receptions, exhibitions, performances, etc.).</p> <p>3) certificate related to the event organisation by the applicant internal structure</p> <p>4) intermediate fees cannot be applied to external entities. This fee type includes activities of general interest to the university and carried out in collaboration with external subjects/institutions</p> <p>5) examples: conventions, seminars or events promoted and organised by an internal structure in collaboration with an external subject (national seminars for associations; projects in collaboration with public bodies and institutions, associations or companies; concerts, theatre and music events in collaboration with choirs or performing arts associations...)</p> <p>6) for events subject to intermediate fees, standards and regulations will be complied with in relation to the observance,</p>
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	<p>3) External subjects</p>		<p>1) External events, unrelated to university institutional interests: Full rate for external entities (subject to VAT)</p> <p>2) External events of interest to the University or organised in collaboration with a university internal structure: External fee of which 20% of the revenue from the temporary hire of university spaces is allocated to the internal structure involved. Fee subject to VAT for external entities</p>	<p>1) Contract forms and identity document of the legal representative of the internal structure involved requires.</p> <p>2) This fee is applied to external subjects interested in the temporary hire of university spaces for conventions, events, seminars unrelated to university general interest.</p> <p>3) Fees for external subjects/organizations can be also applied to sponsor institutional activities, as well as a form of partnership aimed at promoting institutional activity. Should the external client be nominated by an internal University structure equipped with financial decision-making power (for instance Departments), the University will pay the internal structure 20% of the rate applied to the external subject for temporary hire of university spaces and rooms, as established by the authorised university office.</p>
<p>* Any further services related to equipment, installations and technical staff will be considered as additional services to be evaluated in terms of feasibility and costs and they will be borne by the applying internal or external structure.</p>				
<p>** Fees refer to the application solely for use of spaces. Particular needs or applications for multiple uses (that is for more days and/or more spaces) can be considered on a 'package' basis.</p>				
<p>*** Temporary use of spaces will be granted subject to compatibility with the university teaching activities verification.</p>				
<p>**** The University may suspend or postpone use of its spaces due to circumstances beyond its control and will offer an alternative spaces with the same specifications.</p>				