CALL FOR APPLICATIONS: Selection of 60 students for the Ca’ Foscari – Harvard Summer School 2017 (13th edition)

Art. 1 – Presentation
1. Ca’ Foscari University of Venice has established a Summer School in collaboration with Harvard University so as to offer its students English-taught courses of excellence which allow for credit recognition. Selected students can use the credits they obtain through the Ca’ Foscari – Harvard Summer School:
   a) to access further studies at Harvard University, or at any other tertiary education institution;
   b) to complete their studies at Ca’ Foscari University: certain curricular courses at Ca’ Foscari have been approved by the University’s various Departments and Schools as being “equivalent” to courses taught during the Ca’ Foscari – Harvard Summer School and can therefore be substituted;
   c) to develop and enrich their curriculum vitae in preparation for entering the workforce.

Art. 2 – Courses, structure and credit recognition
1. A total of 120 students will be accepted for the Ca’ Foscari – Harvard Summer School (CFHSS) in 2017, of which 60 from Ca’ Foscari and 60 from Harvard.
2. Courses are taught by instructors from both Harvard and Ca’ Foscari Universities in the areas of economics, environmental science and the humanities, and are held in English (the official language of the programme).
3. Students attending the CFHSS can participate in supplementary extra-curricular activities (Framing Activities, Culture Classes, such as creative workshops, guided visits, sporting and recreational activities) which will be published online before the programme begins.
4. In 2017 the CFHSS will hold the following courses:

   ECONOMICS
   o Redeeming Keynes
     Steven A. Marglin – Walter S. Barker Professor of Economics, Harvard University
   o Job Discrimination and the Gender Pay Gap
     Noemi Pace – Assistant Professor of Economics, Ca’ Foscari University
   o Organizational Theory and Design
     Andrea Pontiggia – Professor of Organizational Theory and Design, Ca’ Foscari University
   o Dispute Resolution
     Marco Licalzi – Professor of Economics, Ca’ Foscari University
   o International Business Law
     Fabrizio Marrella – Professor of International Law and of European Union Law, Ca’ Foscari University

   MATHEMATICS
   o Math 1B
     Robin Gottlieb – Professor of Mathematics, Harvard University
ENVIRONMENTAL SCIENCE
  o **The Earth's Climate: past, present and future**
    Carlo Barbante – Professor of Analytical Chemistry, Ca' Foscari University

HUMANITIES
  o **Nature**
    Joyce Chaplin – James Duncan Phillips Professor of Early American History, Harvard University
  o **American Literary Expatriates in Europe**
    Glenda Carpio – Professor of English and of African and American Studies, Harvard University
  o **The Ethics of Identity**
    Jay Harris – Harry Austryn Wolfson Professor of Jewish Studies, Ca' Foscari University
  o **Shakespeare’s Venice: Jews, Blacks, Muslims and Christians at the Origin of the Modern World**
    Shaul Bassi – Associate Professor of English Language and Literature, Ca’ Foscari University
  o **Venice and the Classical Past**
    Lorenzo Calvelli – Tenured lecturer in Ancient History, Ca’ Foscari University
  o **Venetian Art and the Bible**
    Gordon Teskey – Professor of English, Harvard University

5. **Tutorial sections** (“sections”) are held by graduate students so as to assist and support the students in their studies.

6. The programme runs for 8 weeks, from June 12th until August 3rd. Classes are held at Polo Didattico di San Basilio.

7. The programme has two modules:
   a. during the first 2 weeks (from June 12th-23rd) students can take part in non-mandatory extra-curricular activities (**Framing Activities and Culture Classes**). To enrol in these activities students will need to fill in a request form which will be available on the website at a later date;
   b. teaching takes place during the following 6 weeks (from June 26th until August 3rd): 5 weeks of lessons and 1 week of assessment.

8. All courses except for Math 1B (see 2.9 below) run for a total of 30 hours plus sections (see above, 2.5). Physical attendance is mandatory. If a student is unable to attend any of the sessions (classes, sections, field trips), the course instructor, the course tutor and the CFHSS office must all be notified, and valid motivation must be provided. All courses will assign a percentage of the total grade to participation; all absences, therefore, will affect the student’s final grade. Please note that only in exceptional circumstances will a student be given permission to attend their classes via Skype.

9. Math 1B runs for a total of 50 hours plus section (see above, 2.5).

10. Students are expected to meet the prerequisites for each course as listed on the programme website, and to take them into consideration when selecting their courses. A brief refresh course, “An Introduction to Trigonometry for Math 1B” will be offered to Ca’ Foscari students
who wish to enrol in Math 1B. This course will be offered at no additional cost to students whose applications are successful.

11. Students enrol in two courses and must indicate a total of four courses they are interested in, ranked in order of preference. It is not always possible to assign the first two preferences to every student. Requests to take one course only are not automatically accepted, must be approved by the Selection Committee and typically result in lower admission rates. Students who take one course only are not eligible for fee waivers (see art. 6.1).

12. Upon successful completion of each course, students will obtain 6 credits (CFU) per course in accordance with the indications provided by the Head of Studies for their respective degree programmes (“Collegio Didattico”). Credits are registered in the student’s study plan at Ca’ Foscari University, and at the Harvard Summer School. For credit recognition, students must read the relevant section of the webpage thoroughly (“Applications -- Credit Recognition”).

13. The Ca’ Foscari – Harvard Summer School Board of Directors reserves the right to cancel any course which does not reach the minimum number of course enrolments.

14. Students who have attended previous editions of the CFHSS cannot repeat the same courses.

15. For all further information on courses, schedule, extra-curricular activities and credit recognition students can visit the CFHSS webpage: www.unive.it/cafoscari-harvard.

Art. 3 – Selection Requirements

1. To apply for the Ca’ Foscari – Harvard Summer School, students must have regularly enrolled at Ca’ Foscari for the 2016/2017 academic year in the first, second or third year of an undergraduate degree (Bachelor’s / “Corso di Laurea”) or in the first or second year of a graduate degree (Master’s / “Magistrale”) by January 31st, 2017 (but see below, 3.5).

2. Applicants must have a good working knowledge of English (a solid B2 is expected). Students are not required to produce certification but must be able to interact with their peers and instructors. All applicants are required to sit and pass an assessment of their English language skills in the form of an interview at the School for International Education.

3. The following minimum requirements for selection apply:
   a. students in their first year of an undergraduate degree (“corso di laurea”) must have obtained 85/100 in the Italian high school finishing exam, “esame di stato”, or the equivalent in a University entrance qualification obtained outside of Italy, as stated on the student’s “dichiarazione di valore” and converted into the Italian evaluation system;
   b. students in their second or third year of an undergraduate degree (“corso di laurea”) must have an arithmetic average (GPA) of no less than 26/30 and must have accumulated a minimum of 40 CFU during their first year (second year students) or 90 CFU by their second year (third year students); the relevant exams must have been registered by September 30th, 2016;
   c. students enrolled in their first year of a graduate degree (“magistrale”) with the Departments of Economics, Management, Molecular Sciences and Nanosystems, and Environmental Sciences, Informatics and Statistics must have obtained a minimum of 100/110 in their Italian undergraduate degree, or the equivalent in an undergraduate educational qualification obtained outside of Italy, as stated on the student’s “dichiarazione di valore” and converted into the Italian evaluation system;
   d. students enrolled in their first year of a graduate degree (“magistrale”) with the Departments of Philosophy and Cultural Heritage, Humanities, Linguistics and Cultural
Comparative Studies, and Asian and North African Studies must have obtained a minimum of 105/110 in their Italian undergraduate degree, or the equivalent in an undergraduate educational qualification obtained outside of Italy, as stated on the student’s “dichiarazione di valore” and converted into the Italian evaluation system; e. Students enrolled in their second year of a graduate degree (“magistrale”) must have an arithmetic average (GPA) of no less than 28/30.

4. Students who do not have the minimum requirements may apply nonetheless, but their applications will be considered for admission if there are places available after all students on the waitlist have been contacted. Approval for admission is at the discretion of the Selection Committee.

5. Students who have not completed their studies within the regular period of time specified for their degree programme (i.e., are considered “fuori corso”) are not eligible for selection.

6. Undergraduate students who are graduating in the 2015/2016 Spring graduation session, or in the 2016/2017 summer session are eligible for selection, but the credits obtained will be recognised in the study plan for the following year’s graduate degree at Ca’ Foscari University (also see art. 6.3 below).

7. Students who have attended previous editions of the Ca’ Foscari – Harvard Summer School are eligible to apply a second time. Students cannot participate in more than two editions of the same programme.

8. Exchange students are not eligible for selection.

**Art. 4 – Applications**

1. All applicants must fill out the application form available online (www.unive.it/cafoscari-harvard -- Applications).

2. Applicants must include the following documents in their application:
   a. curriculum vitae in English in European format (https://europass.cedefop.europa.eu);
   b. passport photo (it can be included directly in the curriculum vitae, but in this case must be printed in colour with a visible resolution).

3. Applications must be handed in directly to the International Summer Schools office at the Ca’ Foscari School for International Education (at San Sebastiano, Dorsoduro 1686, room number 118) from Monday to Thursday between 10am and 1pm, and no later than 1pm on Monday April 3rd.

4. Applications may be rejected for any of the following reasons:
   a. received after the deadline;
   b. incomplete or incorrect;
   c. incorrect application form;
   d. missing attachments;
   e. false information.
Art. 5 – Selection and overall ranking
1. The selection process will be carried out by a Selection Committee, to be nominated by the Director of the School for International Education. Students will be ranked according to the following criteria:
   a. the overall score will be based on:
      - 40% academic performance as per the students’ i) high school finishing exam, ii) arithmetic average (GPA), or iii) undergraduate degree (depending on which year the student is currently enrolled in, see art. 3.3);
      - 60% oral assessment of English language skills. The interviews are expected to take place between April 5th and April 7th. Students will pass the assessment with a minimum grade of 40/60.
   b. should two or more students attain an equal placing in the ranking, precedence will be given (in this order) to:
      i) students enrolling in Math 1B
      ii) students enrolled at the International College;
      iii) students who attended the Summer Orientation Programme “Choose your future” (“Scegli il tuo futuro”);
      iv) students enrolled in an undergraduate degree “corso di laurea”;
      v) students applying for the first time.
   c. should the above criteria (see above, 5.1.b) not result in differentiating tied candidates, the younger student will be given precedence.
2. The rankings will be available on the website within 7 days of the end of the selection process (www.unive.it/cafoscariharvard).
3. Students who are ranked within the top 60 positions are admitted on condition they accept their place within the specified time frame (see art. 7). The number of places may be increased by up to 10 extra places if the total number of applications received exceeds 110.
4. Students who are ranked in the 61st position and lower, but who have met the admission requirements, will be placed on a waitlist. Students on the waitlist will be contacted should a place come available, following the final admission deadline (see art. 7).
5. All places will be confirmed by the end of April, 2017.

Art. 6 – Fee waiver
1. There are fee waivers available for the 12 highest ranking students selected for the Ca’ Foscari –Harvard Summer School who have also filed an ISEE declaration to Ca’ Foscari University for the 2016/2017 academic year. In particular:
   a. 6 fee waivers for both courses (€338.00) will be awarded to the 6 highest ranking students;
   b. 6 fee waivers one course (€169) will be awarded to the next 6 highest ranking students.
2. Students who have filed an ISEE declaration but who exceed €39,999.99, or who are enrolling in one course only, are not eligible for a fee waiver.
3. Students who are graduating in the 2015/2016 spring session or the 2016/2017 summer session are not eligible for a fee waiver.
Art. 7 – Final admission and payment
1. Students who have been selected for the Ca’ Foscari – Harvard Summer School must confirm their place within 14 days following the publication of the overall ranking (see art. 5.2). Students must:
   a. fill out the online acceptance form (which will be made available together with the ranking);
   b. send receipt of payment – **€ 169.00 per course and €50.00 application fee** – to the International Summer Schools office by email, or take it to the office in person (see art. 8.1).

2. Should a student not confirm their place by the specified deadline, students on the waitlist will be contacted.

Art. 8 – General indications
1. All payments are to be made to:
   - **Account name:** Ca’ Foscari School for International Education
   - **Bank name:** Banca Popolare Friuladria
   - **Bank address:** San Marco 4121 Salizada San Luca, 30124 Venezia
   - **IBAN:** IT 96 U 05336 02020 000046603825
   - **Reference:** LAST NAME and NAME of the student – CFHSS enrolment 2017

2. Students will also be required to enrol at the Harvard Summer School. In doing so, they will receive a PIN through which they can access the electronic resources at Harvard University.

3. Course credit for the Ca’ Foscari – Harvard Summer School will be added to the students’ online record book following successful completion of evaluation. Students may also receive bonus points towards their total grade upon graduation in compliance with current University regulation.

4. Students admitted to the Ca’ Foscari – Harvard Summer School will be required to submit a request for credit recognition to the International Summer Schools office. The credit recognition form will be made available on the website upon publication of the overall rankings (see art. 5.2). **Students must read the relevant section of the webpage thoroughly** (“Applications – Credit Recognition) to ascertain the guidelines for credit recognition issued by each Department. NB: Students in the Department of Environmental Sciences, Informatics and Statistics may also be required to have their request signed by the Head of Studies for their respective degree programmes (“Collegio didattico”) (see the webpage for further information).

5. Final grades will be accessed exclusively through the PIN provided by the Harvard Summer School (see above, 8.2). Students cannot refuse their grade.

6. Students can request course changes during the first week of classes.

7. Students wishing to withdraw from their course(s) must withdraw officially. Withdrawal information will be available at a later date. Refunds are not provided under any circumstances.

8. For further information: www.unive.it/cafoscariharvard / cafoscariharvard@unive.it. International Summer Schools office: 041 234 7086 / San Sebastiano, Dorsoduro 1686, room number 118.
Art. 9 – Data protection and access

1. Personal information must be provided by candidates when requested (Italian Legislative Decree 196/2003).

2. In compliance with current legislation (Italian Legislative Decree 196/2003), personal information will be processed on paper or in electronic form, and will be shared with external parties where strictly necessary for carrying out institutional activities.

3. Candidates shall be guaranteed access to the records concerned, in accordance with Italian Law (241/1990) and subsequent amendments.