



Università
Ca' Foscari
Venezia



ATTENDANCE REGISTER

Trainee / Intern:

Training / Internship Period from _____ **to** _____

Host Partner:

Tutor / Supervisor:

Professional Master's Program:

- The intern/trainee has to arrive on time and respect the tutor's instructions and rules.
- Both the intern/trainee and the tutor/supervisor have to sign the Attendance Register every working day.
- It is the tutor/supervisor's responsibility to fill in the Attendance Register correctly.
- Please print one page for each month.

Date	Month	From - To (hrs)	Trainee/Intern's signature	Tutor/Supervisor's signature
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
21				
22				
23				
24				
25				
26				
27				
28				
29				
30				
31				