



Decreto Rettorale /2022
Prot. n

Tit. III cl. 13

Oggetto: I Bando mobilità internazionale “Erasmus+ KA171 Progetto ICM 2022-2025” studenti a.a. 22-23 – destinazioni: Armenia, Australia, Azerbaigian, Bosnia ed Erzegovina, Canada, Georgia, Giappone, Marocco, Mongolia, Sudafrica, USA

IL RETTORE

VISTO lo Statuto di Ateneo;
VISTA il Regolamento di Ateneo per l'Amministrazione, la Finanza e la Contabilità
VISTO il DDG N. 45/2022 Prot. n. 0005146 del 24/01/2022 che assegna il budget 2022 alle singole strutture;
VISTO l'Accordo Finanziario n. 2022-1-IT02-KA171-HED-000073396, siglato tra l'Agenzia Nazionale Erasmus+ INDIRE e l'Università Ca' Foscari Venezia per l'assegnazione di un Progetto nell'ambito del Programma Erasmus+ Settore Istruzione Superiore - Attività KA1 Mobilità per l'apprendimento individuale (International Credit Mobility);
CONSIDERATO che il Programma Erasmus+ 2021-2027 consente di finanziare mobilità in uscita verso Paesi terzi non appartenenti al Programma mediante l'utilizzo di fondi KA131 fino a un massimo del 20% del budget allocato a tale azione;
PRESO ATTO che la struttura proponente ha attestato la conformità del provvedimento alla legislazione vigente e ai regolamenti di Ateneo;
CONSIDERATA la necessità di emanare il I bando di mobilità ICM 2022-2025 per gli studenti, che verrà finanziato per una spesa prevista di Euro 215.765,00, così ripartiti:

- Armenia: Euro 13.700 per le mobilità ed Euro 1.440 per i relativi viaggi A/R,
- Australia: Euro 23.500 per le mobilità ed Euro 9.000 per i relativi viaggi A/R,
- Azerbaigian: Euro 11.125 per le mobilità ed Euro 1.590 per i relativi viaggi A/R,
- Bosnia ed Erzegovina: Euro 38.750 per le mobilità ed Euro 2.650 per i relativi viaggi A/R,
- Canada: Euro 9.800 per le mobilità ed Euro 2.460 per i relativi viaggi A/R,
- Georgia: Euro 13.000 per le mobilità ed Euro 1.080 per i relativi viaggi A/R,
- Giappone: Euro 16.500 per le mobilità ed Euro 6.000 per i relativi viaggi A/R,
- Marocco: Euro 28.500 per le mobilità ed Euro 2.160 per i relativi viaggi A/R,
- Mongolia: Euro 2.100 per le mobilità ed Euro 820 per i relativi viaggi A/R,
- Sudafrica: Euro 19.000 per le mobilità ed Euro 6.000 per i relativi viaggi A/R,
- USA: Euro 4.950 per le mobilità ed Euro 1.640 per i relativi viaggi A/R,

DECRETA

Art. 1 È emanato, secondo il testo allegato al presente decreto, il Bando per l'ammissione, con contributo finanziario del programma Erasmus+ KA171 International Credit Mobility 2022-25, degli studenti iscritti ai corsi di Laurea, Laurea Magistrale e Dottorato di ricerca per la partecipazione nell'anno

accademico 2023/24 a opportunità di mobilità internazionale per studio, con destinazione Armenia, Australia, Azerbaigian, Bosnia ed Erzegovina, Canada, Georgia, Giappone, Marocco, Mongolia, Sudafrica, USA. Il bando è emanato con riferimento ai posti destinati all'Università Ca' Foscari Venezia secondo gli accordi citati in premessa. Il formulario di compilazione della domanda di ammissione sarà disponibile al seguente link: <https://apps.unive.it/domandeconcorso-en/accesso/callstudentiicm22-23>

Art. 2

La spesa prevista è di **Euro 215.765,00** che graverà sui seguenti progetti, come di seguito ripartita:

- **Euro 129.580,00**, con riferimento al I Bando mobilità internazionale "Erasmus+ KA171 Progetto ICM 2022-2025" studenti a.a. 23-24 e limitatamente alle destinazioni Australia, Bosnia ed Erzegovina, Canada, Giappone, Mongolia, USA, sul progetto INTERN.CREDIT.MOBILITY2225.RI conto co.an. A.C.05.09.01 - Borse studio ERASMUS
- **Euro 86.185,00**, con riferimento al I Bando mobilità internazionale "Erasmus+ KA171 Progetto ICM 2022-2025" studenti a.a. 23-24 e limitatamente alle destinazioni Armenia, Azerbaigian, Georgia, Marocco, Sudafrica, sul progetto ADISS.RI.ERASMUSSTUDIO.KA131.CALL2022 conto co.an. A.C.05.09.01 - Borse studio ERASMUS

Venezia,

LA RETTRICE
Tiziana Lippiello

VISTO: IL RESPONSABILE DEL PROCEDIMENTO AMMINISTRATIVO
Francesca Magni



ERASMUS+ HIGHER EDUCATION STUDENTS MOBILITY TO NON-EUROPEAN COUNTRIES (ICM)

Call for Applications for Student mobility for studies

for mobilities during the 2023/24 and 2024/25 academic years

Art. 1 Purpose of the call and general regulations

1.1 This call regulates the application procedure for student mobility in the framework of the **Erasmus+ International Credit Mobility project** between **Ca' Foscari University of Venice**, and the following country and partner Universities:

Armenia:	<i>Yerevan State University (YSU), Yerevan</i>
Australia:	<i>University of Melbourne (UoM), Melbourne*</i> <i>Southern Cross University (SCU), East Lismore*</i>
Azerbaijan:	<i>ADA University (ADA), Baku*</i> <i>Azerbaijan University of Languages (AUL), Baku</i>
Bosnia and Herzegovina:	<i>University of Banja Luka (UNIBL), Banja Luka</i> <i>University of Sarajevo (UNSA), Sarajevo*</i>
Canada:	<i>University of Ottawa (UO), Ottawa*</i>
Georgia:	<i>Tbilisi State University (TSU), Tbilisi</i>
Japan:	<i>Waseda University (WU), Tokyo*</i>
Mongolia:	<i>National University of Mongolia (NUM), Ulaan Baatar</i>
Morocco:	<i>Université Internationale de Rabat (UIR), Rabat</i>
South Africa:	<i>Stellenbosch University (SU), Stellenbosch</i>
USA:	<i>Boston University (BU), Boston*</i>

(* *Inter-Institutional Agreements with partner Universities marked with an asterisk are still under negotiation. Mobilities will not be possible until the Inter-Institutional Agreements will be signed by the partner*)

Erasmus+ is the EU programme for education, training, youth and sport covering the 2021-2027 period. It offers a wide range of opportunities for students and staff to study and train abroad and obtain credits that are then recognised by the sending institution.

1.2 The present call includes scholarships in the frame of one Erasmus+ International Credit Mobility project between Ca' Foscari University of Venice and its partner universities. The project lasts 36 months, from August 1st 2022 to July 31st 2025.

Art. 2 Mobility type and available places

In the frame of this call for applications, the following places are available for prospective candidates from Ca' Foscari University of Venice:

COUNTRY	UNIVERSITY	CITY	STUDY CYCLE	CODES OF DEGREE/PhD COURSES	N° OF PLACES	MONTHS	TOT. SCHOLARSHIP PER STUDENT – BASIC AMOUNT (see Art. 5 for details)
Armenia	Yerevan State University	Yerevan	BA	CT6, CT60, FT1, FT3, FT5, LT10, LT40 – priority to students who already took at least one exam of Armenian language and/or literature	1	5	€ 3.500,00
			MA	CM60, FM2, FM7, FM8, FM9, FM10, LM3, LM5, LM9, LM10, LM20, LM40, LM60	1	5	€ 3.500,00
			PhD	Ancient Heritage Studies	1	3	€ 2.100,00
			PhD	Asian and African Studies; Historical, Geographical and Anthropological Studies; Law, Market and Person; Modern Languages, Cultures and Societies and Linguistics	1	3	€ 2.100,00
Australia	University of Melbourne	Melbourne	BA	LT5	3	5	€ 3.500,00
			MA	LM7, LM70	1	5	€ 3.500,00
	Southern Cross University	East Lismore	MA	EM13	2	5	€ 3.500,00
Azerbaijan	ADA University	Baku	BA	LT6, LT40 – priority to LT6	1	4,5	€ 3.150,00

	Azerbaijan University of Languages	Baku	BA	LT10, LT40 – priority to students who already took at least one exam among LT0204, LT0214	1	5	€ 3.500,00
			PhD	Asian and African Studies; Modern Languages, Cultures and Societies and Linguistics	1	3	€ 2.100,00
Bosnia and Herzegovina	U. of Banja Luka	Banja Luka	BA	LT10 – priority to students who have chosen Serbian and Croatian language as first or second language <u>and</u> who already took at least one exam of Serbian and Croatian language and/or literature	2	5	€ 3.500,00
			BA	LT6	1	5	€ 3.500,00
			MA	LM3, LM5 – in both cases priority to students who already took at least one exam of Serbian and Croatian language and/or literature	1	5	€ 3.500,00
			MA	LM10, LM60	1	5	€ 3.500,00
	U. of Sarajevo	Sarajevo	BA	LT10 – priority to students who have chosen Serbian and Croatian language as first or second language <u>and</u> who already took at least one exam of Serbian and Croatian language and/or literature	1	5	€ 3.500,00
			BA	LT6	2	5	€ 3.500,00
MA			LM3, LM5 – in both cases priority to students who already took at least one exam of Serbian and Croatian language and/or literature	1	5	€ 3.500,00	

			MA	FM10, LM10, LM60	1	5	€ 3.500,00
Canada	University of Ottawa	Ottawa	BA	LT5, LT10	1	4	€ 2.800,00
			MA	LM7, LM70	1	4	€ 2.800,00
			MA	EM12	1	4	€ 2.800,00
Georgia	Tbilisi State University	Tbilisi	MA	FM2, FM7, FM10, LM10, LM60	2	5	€ 3.500,00
			PhD	Ancient Heritage Studies	1	5	€ 3.500,00
Japan	Waseda University	Tokyo	MA	LM20	4	5	€ 3.500,00
Mongolia	National University of Mongolia	Ulaan Baatar	PhD	Asian and African Studies	1	3	€ 2.100,00
Morocco	Université Internationale de Rabat	Rabat	BA	LT40	3	5	€ 3.500,00
			MA	LM20, LM40, LM60	3	5	€ 3.500,00
South Africa	Stellenbosch University	Stellenbosch	BA	LT5, LT10 – priority to LT5	2	5	€ 3.500,00
			MA	LM7, LM70	2	5	€ 3.500,00
USA	Boston University	Boston	MA	LM10 – only research for thesis	1	3	€ 2.100,00
			PhD	Science and Management of Climate Change; Management; Economics; Law, Market and Person	1	3	€ 2.100,00

The present call for applications provides mobility grants for the 2023-2024 and 2024-2025 academic years. Detailed information about eligible degree/PhD courses, type, contacts for mobilities is available in **ANNEX I**.

Depending on the epidemiological situation related to the COVID-19 emergency, mobilities may be postponed to the following semester and/or academic year, and in any case no later than the end date of the project. Ca' Foscari University of Venice will monitor the international situation and duly inform each beneficiary accordingly.

Art. 3 Admission requirements

3.1 In order to apply prospective candidates must be officially enrolled in Ca' Foscari University of Venice at the date of **February 6th 2023** and for the whole duration of the mobility. In addition, students wishing to apply for a place reserved to 2nd cycle/Master level must be enrolled in a 2nd cycle/Master degree course at the moment of the application; applications to places reserved to 2nd cycle students coming from 1st cycle/Bachelor students not yet enrolled in a 2nd cycle/Master degree course will not be considered.

Students wishing to apply for a place reserved to 3rd cycle/PhD level must be enrolled in a 3rd cycle/PhD degree course at the moment of the application; applications to places reserved to 3rd cycle students coming from 2nd cycle/Master students not yet enrolled in a 3rd cycle/PhD degree course will not be considered.

Students enrolled at the same time in two different degree courses (ex L. n33 of 12/04/2022 and Decree n.930 of 29/07/2022) must specify:

- If enrolled in two courses at Ca' Foscari University, both of which are eligible to apply for a certain destination: candidates **must** state in their application which degree course should be considered for their application.

- Candidates will be evaluated accordingly (see Art. 7 for the selection process);
- If enrolled in two courses, one of which is at Ca' Foscari University, while the other one is in another Italian institution: only the Ca' Foscari academic career will be considered;
 - If enrolled in two courses, one of which is at Ca' Foscari University, while the other one is in a foreign, non-Italian institution: only the Ca' Foscari academic career will be considered; moreover, the chosen destination **must not** be a foreign institution which the candidate is already enrolled in.

Pre-enrollments will not be accepted either. Only in the event that a student has regularly made the enrollment tax payment before December 19th, but he/she does not result as fully enrolled within the date set by the present article due to reasons beyond his/her control, the selection committee has the right to reconsider for eligibility any applications submitted by pre-enrolled students which have met all remaining requirements set by the present Call.

3.2 Language proficiency

Applicants must demonstrate, at the application stage and before the closing date of the Call, to hold the following language requirements and certificates, as requested by the receiving institution and formalized within the Inter-Institutional Agreements signed with UNIVE (for further information please check Annex I). No integrations will be possible after the closing date of the call.

In the event that a student does not hold required language certificates as set by art. 3.2, he/she will be considered eligible but automatically positioned at the end of the ranking. In the event that all eligible applicants for a specific destination do not hold required language certificates, the Selection committee has the right to evaluate them according to criteria set by art. 7.2, and the selected candidate will have the possibility to integrate the document after the closing date of the call. In any case the language certificates will be necessary to proceed with the application to the partner University.

COUNTRY	UNIVERSITY	STUDY CYCLE	1st LANGUAGE OF TEACHING	LEVEL	LANGUAGE CERTIFICATE REQUIRED	ALTERNATIVE LANGUAGES ACCEPTED	LEVEL	LANGUAGE CERTIFICATE REQUIRED
Armenia	Yerevan State University	BA, MA, PhD	Armenian	B2	Any certificate can be accepted	English	B2	Any certificate can be accepted
Australia	University of Melbourne	BA, MA	English	C1	See Annex I	Italian (only within Italian Studies Program)	C1	See Annex I
	Southern Cross University	MA	English	B2	See Annex I	n/a		
Azerbaijan	ADA University	BA	English	B2	Any certificate can be accepted	n/a		
	Azerbaijan University of Languages	BA, PhD	English	B2	Any certificate can be accepted	Russian	B1	Any certificate can be accepted
Bosnia and Herzegovina	U. of Banja Luka	BA, MA	Serbian and Croatian	B1	Any certificate can be accepted	English	B1	Any certificate can be accepted
	U. of Sarajevo	BA, MA	Serbian and Croatian	B2	Any certificate can be accepted	English	B1	Any certificate can be accepted
Canada	University of Ottawa	BA, MA	English	B2	See Annex I	French	B2	See Annex I
Georgia	Tbilisi State University	MA, PhD	Georgian	B2	Any certificate can be accepted	English	B2	See Annex I

Japan	Waseda University	MA	Japanese	See Annex 1	See Annex 1	English	See Annex 1	See Annex 1
Mongolia	National University of Mongolia	PhD	English	B2	Any certificate can be accepted	Mongolian	Knowledge is suggested	Any certificate can be accepted
Morocco	Université Internationale de Rabat	BA, MA	French	B2	Any certificate can be accepted	English	B2	Any certificate can be accepted
South Africa	Stellenbosch University	BA, MA	English	B2	No specific certification is required	Afrikaans	B2	No specific certification is required
USA	Boston University	MA, PhD	English	C1	See Annex 1	n/a		

3.3 Incompatibility

- The same applicant may participate in Erasmus+ mobility periods totaling up to 12 months maximum per each cycle of study (Bachelor or equivalent, Master or equivalent, Doctoral level), independently from the number and type of mobility activities. Previous Erasmus+ experiences (including European destinations and mobilities for traineeship) must be considered for calculation purposes.
- Selected beneficiaries will not be allowed to benefit from any other grant provided by the European Commission for mobility for study / for teaching or training for the same period.
- Beneficiaries must carry out their mobility activity in a Programme or Partner Country different from the country of the sending organisation and the country where the student has his/her accommodation during his/her studies.
- Candidates with a double nationality must specify the nationality under which they submit their scholarship application.

3.4 Ineligibility

- Students who have been found in violation of the Code of Student Conduct and thus sanctioned by a governing body of the University will not be eligible.
- If, at any stage in the application procedure, it is established that the information provided by the applicant has been knowingly falsified, the candidate will be disqualified from the selection process.
- Selected beneficiaries who receive an Erasmus+ grant will fully or partially reimburse the EU grant if they do not comply with the terms of the grant agreement and/or if they fail to complete and submit the final online report, unless they are prevented from completing their planned activities abroad due to a case of force majeure.
- Students who withdraw from mobility after accepting it will lose the right to participate to every Erasmus + ICM call for study that will be launched until December 2023, except for documented causes of force majeure.

Art. 4 Activities

Erasmus+ grants for study are awarded for full time study activities (credits or thesis preparation or both).

Art. 5 Grant

5.1 Beneficiaries will receive a grant contribution to their costs for individual support during mobility, as follows:

INDIVIDUAL GRANT	INDIVIDUAL SUPPORT
Students (basic amount)	Euro 700,00 per month
Students (top-up for fewer opportunities)	Euro 950,00 per month

The 2021-2027 Erasmus+ Programme “seeks to promote equal opportunities and access, inclusion, diversity and fairness across all its actions. Organisations and the participants with fewer opportunities themselves are at the heart of these objectives and with these in mind, the programme puts mechanisms and resources at their disposal.” (Erasmus+ Programme Guide 2022, page 7).

The basic amount of the Erasmus+ scholarship is €700 per month, which is guaranteed to all selected students. Students with fewer opportunities receive a top-up to the individual support of their Erasmus+ grant with an amount of additional €250 per month.

Ca' Foscari University identifies students with fewer opportunities through Family Income level, certified through an ISEE form. The top-up will be assigned to students whose ISEE is lower than 24.000,00 Euros.

To grant the top-up, an ISEE form will be requested **only to selected beneficiaries after the selection will be completed**. However, candidates may include in their application an ISEE form already at the application stage (see Art. 6.2.).

For PhD students no top-up is envisaged: any contribution for fewer opportunities (if applicable) is intended to be covered by the 50% increase in the PhD scholarship envisaged for students conducting research, training and studies in a foreign university or a foreign research body (<https://www.unive.it/pag/20459/>).

For BA and MA candidates, top-ups to scholarships are available as follows:

COUNTRY	UNIVERSITY	AVAILABLE PLACES (BA AND MA ONLY)	AVAILABLE TOP-UPS
Armenia	Yerevan State University	1 BA and 1 MA	2
Australia	University of Melbourne	3 BA and 1 MA	2
	Southern Cross University	2 MA	0
Azerbaijan	ADA University	1 BA	1
	Azerbaijan University of Languages	1 BA	1
Bosnia and Herzegovina	U. of Banja Luka	3 BA and 2 MA	2
	U. of Sarajevo	3 BA and 2 MA	1
Canada	University of Ottawa	1 BA and 2 MA	1
Georgia	Tbilisi State University	2 MA	2
Japan	Waseda University	4 MA	2
Morocco	Université Internationale de Rabat	3 BA and 3 MA	6
South Africa	Stellenbosch University	2 BA and 2 MA	4
USA	Boston University	1 MA	1

In the event of parity at the selection stage, preference will be assigned to students from less advantaged socio-economic

backgrounds.

In the event that the number of eligible candidates with fewer opportunities applying for a certain destination is higher than the top-ups available, preference will be assigned to candidates with the higher overall evaluation results (see Art. 7).

5.2 Beneficiaries will receive a travel contribution (1 round-trip flight ticket per beneficiary) according to the fixed amount assigned per destination, as follows:

TRAVEL DISTANCE	AMOUNT	AMOUNT FOR GREEN TRAVEL
Between 100 and 499 Km (Bosnia and Herzegovina – Banja Luka)	Euro 180,00 per participant	Euro 210,00 per participant
Between 500 and 1999 Km (Bosnia and Herzegovina – Sarajevo)	Euro 275,00 per participant	Euro 320,00 per participant
Between 2000 and 2999 Km (Armenia, Georgia, Morocco)	Euro 360,00 per participant	n/a
Between 3000 and 3999 Km (Azerbaijan)	Euro 530,00 per participant	n/a
Between 4000 and 7999 Km (Canada, Mongolia, USA)	Euro 820,00 per participant	n/a
8000 Km or more (Australia, Japan, South Africa)	Euro 1.500,00 per participant	n/a

Contributions for green travel are allocated if the beneficiary chooses sustainable means of transport that use low-emissions means of transport for the main part of the travel, such as bus, train or car-pooling.

5.3. Erasmus+ selected beneficiaries might be required to purchase their international medical insurance with their own funds. Ca' Foscari University of Venice does not automatically provide health insurance for outgoing beneficiaries.

5.4 Erasmus+ selected beneficiaries will continue to pay fees to their sending university but will benefit from tuition-fee waiver from their host university.

5.5 The mobility period must be carried out continuously and it must not be split into different periods. Therefore, during their mobility period beneficiaries must not carry out any learning activity at Ca' Foscari University of Venice (such as taking exams, carrying out internships, graduating).

5.6 Selected candidates accepting the scholarship will sign a grant agreement for mobility listing their duties and responsibilities. They will be required to comply with the local admission requirements and registration procedures at the Host University.

5.7 Special needs support:

Extra-financial support may be available for beneficiaries with special needs. A person with special needs is a potential participant whose individual, physical, mental or health-related situation is such that his/her participation in the project would not be possible without extra financial support. The contribution will be awarded to beneficiaries with special needs upon request to Ca' Foscari University of Venice at the moment of acceptance of the grant and depending on the approval of the Erasmus+ Italian National Agency.

5.8 Administrative support:

Support in visa application, housing, accommodation, and health insurance will be supplied by each host partner university. Ca' Foscari University will assist beneficiaries in obtaining such support from the receiving institution.

Art. 6 Admission procedure

6.1 Application

- Applicants must submit their **application form** and **all required documents** (see list at art. 6.2) through the form available at the following link: <https://apps.unive.it/domandeconcorso-en/accesso/callstudentiicm22-23>. **Deadline: February 24th 2023, at 1.00 p.m (13.00 Italian time zone)**. Any application received after the deadline **will not be accepted**.

VERY IMPORTANT: applicants to Canada (University of Ottawa), Japan (Waseda University), and South Africa (Stellenbosch University) must submit their application **no later than February 6th 2023 at 1.00 p.m (13.00 Italian time zone)**. Any application received after the deadline **will not be accepted**.

- At the time of application any diplomas, transcripts and other official documents submitted in original language (other than English, French or Italian) must be accompanied by an English translation. At this stage non-certified translations are accepted. Selected applicants may be asked to provide certified translations of all relevant documents upon request of the Host institution.
- Candidates are entitled to submit 1 application per partner institution. In case of more than 1 partner institution, candidates must submit as many applications as desired destinations. Each application must contain all required documents.
- All requested documents **MUST BE MERGED IN ONE PDF** file named after:
 - a. the Host Country for which the application is submitted;
 - b. the acronym of the partner institution for which the application is submitted;
 - c. candidate's surname and namefollowing this sample: **Country.ABC.surname.name.pdf** (i.e.: *Australia.UoM.Rossi.Mario.pdf*).

6.2 Required Documents

Bachelor Students must provide the following documents:

- Copy of official language certifications (or self-certifications of language qualifications, if requested by the Receiving Institution - check art. 3.2 and Annex I);
- Proposed Learning Agreement (Annex IIA to the Call) signed by the applicant and by Ca' Foscari Erasmus+ academic Coordinator (check Annex I to find the person in charge of signing the Learning agreement) – in case of submission of a Learning Agreement for thesis (Annex IIB to the Call), the document must be signed by the Research activities Coordinator at Ca' Foscari (*Relatore di Tesi*) and by Ca' Foscari Erasmus+ academic Coordinator;
- Motivation letter in English (max 1 page) explaining the background of the candidate and the reasons for applying to the programme;

Master Students must provide the following documents:

- Copy of official language certifications (or self-certifications of language qualifications, if requested by the Receiving Institution (check art. 3.2 and Annex I);
- Proposed Learning Agreement (Annex IIA to the Call) signed by the applicant and by Ca' Foscari Erasmus+ academic Coordinator (check Annex I to find the person in charge of signing the Learning agreement) – in case of submission of a Learning Agreement for thesis (Annex IIB to the Call), the document must be signed by the Research activities Coordinator at Ca' Foscari (*Relatore di Tesi*) and by Ca' Foscari Erasmus+ academic Coordinator;
- Motivation letter in English (max 1 page) explaining the background of the candidate and the reasons for applying to the programme;
- **Only for students who achieved their Bachelor degree in a University other than Ca' Foscari:** Copy of a transcript of records or any official certification indicating university grades/marks for accomplished first-cycle degree;

PhD students must provide the following documents:

- Copy of official language certifications (or self-certifications of language qualifications, if requested by the Receiving Institution (check art. 3.2 and Annex I);

- Proposed Mobility Programme (Annex IIC to the Call) signed by the applicant and by the applicant's Supervisor;
- Letter of interest or e-mail by the prospective academic supervisor/Head of Department at the host university stating the availability and willingness to supervise the applicant. For further information please contact the administrative Erasmus + local unit at the Host University (see Annex I) and provide: CV and Mobility Programme;
- Motivation letter in English (max 1 page) explaining the background of the candidate and the reasons for applying to the programme;
- Curriculum Vitae with list of publications, conferences/seminars held as a speaker, other research activities if relevant;
- **Only for students who achieved their Master degree in a University other than Ca' Foscari:** Copy of a transcript of records or any official certification indicating university grades/marks for accomplished second-cycle degree;

OPTIONAL (for Bachelor, Master, PhD students): Proof of socio-economic disadvantaged background (ISEE - Equivalent Financial Indicator Index) only if applicable and if available at the moment of application. See art. 5.1 for measures regarding applicants from a less advantaged background.

6.3 The eligibility check of applications will be based on the following criteria:

Applications will be rejected ONLY in the following cases:

Bachelor and Master students:

- Submission after the deadline set by art. 6.1
- Missing Learning Agreement
- Missing signature by the Ca' Foscari Erasmus+ academic Coordinator on the Learning Agreement for studies
- Missing signature by the Research activities Coordinator at Ca' Foscari or by the Ca' Foscari Erasmus+ academic coordinator on the Learning Agreement for thesis (the lack of just one of the two signatures will not entail the rejection of the application)

PhD students:

- Submission after the deadline set by art. 6.1
- Missing Mobility Programme
- Missing signature by the student's Supervisor on the Mobility Programme

Applications will be declared not eligible ONLY in the following cases:

- Degree or PhD course of the student not matching with requirements set by art. 2
- Study cycle of the student not matching with requirements set by art. 2

Additional cases:

- In case of missing motivation letter, the selection criterion "Motivation", if applicable to the specific destination according to art. 7.2, will not be evaluated
- In case of motivation letter provided in a language different than English, the grade assigned to "Motivation" will be reduced by 50%
- Only for Master students who achieved their Bachelor degree in a University other than Ca' Foscari: missing transcript of records or certification related to grades for accomplished first cycle degree could entail the impossibility to evaluate the "Academic Merit" (Check art. 7.2 and 7.3)
- Only for PhD students who achieved their Master degree in a University different from Ca' Foscari: missing transcript of records or certification related to grades for accomplished second cycle degree could entail the impossibility to evaluate the "Academic Merit" (Check art. 7.2 and 7.3)
- Only for PhD students: in case of missing Letter of interest at the closing date of the present Call, the student will be considered eligible but automatically positioned at the end of the ranking. In the event that all eligible applicants for a specific destination do not submit a Letter of interest, they will be evaluated according to criteria set by art. 7.2, and the selected candidate will have the possibility to integrate the document after the closing date of the call. In any case the Letter of interest will be necessary to proceed with the nomination to the partner University
- Only for PhD students: in case of missing CV, the grade assigned to "Academic Merit" will be reduced by 50%
- In the event that a student does not hold required language certificates as set by art. 3.2, he/she will be considered eligible but automatically positioned at the end of the ranking. In the event that all eligible applicants for a specific destination do not hold required language certificates, the Selection committee has the right to evaluate them according to criteria set by art. 7.2, and the selected candidate will have the possibility to integrate the document after the closing date of the call. In any case the language certificates will be necessary to proceed with the application to the partner University.
- In the event that a student has regularly made the enrollment tax payment before September 30th, but he/she does not result as fully enrolled within the date set by art. 3.1 due to reasons beyond his/her control, the selection committee has the right to reconsider for eligibility any applications submitted by pre-enrolled students which have met all remaining requirements set by the present Call.

- In the event of parity, the correct file name will be a criterion for selection.
- In the event of parity, preference will be assigned to students from less advantaged socio-economic backgrounds (based on the ISEE - Equivalent Financial Indicator Index, see also Art. 5)

Art. 7 Selection process

7.1 The selection process includes the following steps:

- Eligibility check and evaluation process by Ca' Foscari University;
- Nomination to the receiving institution;
- Scholarship awarding upon confirmation of the selection by the host University.
- Formal application to the host University.

7.2 Valid and eligible applications will be evaluated according to the following criteria, which have been jointly agreed by the partner universities and the coordinating university:

UNIVERSITY	ACADEMIC MERIT	MOTIVATION	PROPOSED L.A. or MOBILITY PROGRAMME	LANGUAGE SKILLS	PREVIOUS MOBILITIES (more points to applicants with less mobility experiences)
Yerevan State University	0-35	0-15	0-35	0-15	n/a
University of Melbourne	0-30	0-20	0-20	0-20	0-10
Southern Cross University	0-30	0-20	0-20	0-20	0-10
ADA University	0-20	0-20	0-20	0-20	0-20
Azerbaijan University of Languages	0-20	0-20	0-20	0-20	0-20
University of Banja Luka	0-35	0-15	0-35	0-15	n/a
University of Sarajevo	0-35	0-15	0-35	0-15	n/a
University of Ottawa	0-60	0-30	To be evaluated together with academic merit	0-10	n/a
Tbilisi State University	0-30	0-30	0-20	0-20	n/a
Waseda University	0-30	0-15	0-30	0-20	0-5
National University of Mongolia	0-35	0-15	0-35	0-15	n/a
Université Internationale de Rabat	0-30	0-15	0-20	0-30	0-5
Stellenbosch University	0-60	0-30	To be evaluated together with academic merit	0-10	n/a
Boston University	0-30	0-20	0-20	0-20	0-10

7.3 The above-mentioned criteria will be evaluated starting from the following indicative rules. Selection committees will have the possibility to adapt them if needed:

- **Academic Merit** (based on information – ECTS and grades - registered in Esse3 by the closing date of the Call – grades assigned to partial exams will be considered only in case of absence of any other final exam registered):

Bachelor students:

If the student did not register any credit by the call's deadline, she/he will receive by default 0 points;

If the student registered up to 30 ECTS, the weighted average will be considered, but reduced by a 10% malus;

If the student registered more than 30 ECTS, the full weighted average will be considered;

Master students:

If the student did not register any credit by the call's deadline, the Bachelor's Degree's final grade will be converted (for students who achieved the Bachelor degree in a different University from UNIVE, if a transcript of the Bachelor degree is not attached to the application, the student will receive 0 points);

If the student registered up to 30 ECTS, both the weighted average (50%) and the Bachelor's Diploma's final grade (50%) will be considered for evaluation (for students who achieved the Bachelor degree in a different University from UNIVE, if a transcript of the Bachelor degree is not attached to the application, the student will receive up to the 50% of available points);

If the student registered more than 30 ECTS, only the weighted average will be considered;

PhD students:

The grade assigned will depend on the evaluation of academic results (50%) and research activities as per CV (50%).

If the student registered ECTS credits by the call's deadline, the 50% of the academic merit criteria will be calculated based on the converted weighted average. Research activities as per CV will be evaluated as follows, until the remaining 50% of the overall Academic merit score is reached:

- 5 points for every published monograph
- 2 points for every published scientific article
- 1,5 points for every international conference or seminar held as a speaker
- 1 point for every national conference or seminar held as a speaker

If the student did not register any credit by the call's deadline, the academic results component of the criteria will be based on the converted Master's Degree's final grade (for students who achieved the Master degree in a different University from UNIVE, if a transcript of the Master degree is not attached to the application, the student will receive only evaluation for the research activities component);

If the student does not state in his/her CV any research activities, he/she will receive up to the 50% of available points;

- **Motivation:** discretionary evaluation based on both written form and content of the letter (relevance of the mobility for the student's career; use of research facilities at the Host University; impact of the mobility). In case of missing motivation letter the student will receive 0 points. In case of motivation letter provided in a language different than English, the grade assigned to the selection criteria "Motivation" will be reduced by 50%;

- **LA for study and/or research:** discretionary evaluation based on amount of credits to be achieved while on mobility; quality of thesis project (if applicable); consistence between the student's degree program and the exams stated in the LA;

- **Language Skills:** 75% of the score envisaged by the project if the student meets the basic requirements as of art. 3.2 of the call + an additional bonus for every official certification submitted and for every additional language level other than the minimum required;

- **Previous mobility experiences:** 10% of the maximum score will be subtracted for each semester/term-long mobility for study and for each traineeship experience (regardless of its duration), based on information declared by the student in the online application form (that could be checked by International Office based on available data sets).

7.4 In the event of parity, preference should be assigned to students from less advantaged socio-economic backgrounds.

7.5 The final selection decision will consider also cross-cutting evaluation criteria such as gender balance, equal opportunities and participation of less advantaged groups (disabled students, economically disadvantaged students) providing a more equal and fair selection process.

7.6 At the end of the selection procedure, Ca' Foscari University of Venice will draft a ranking list of qualified candidates. A reserve list will also be defined and will include the names of eligible candidates who may be awarded a grant in case of withdrawals/drop-out of selected students.

7.7 All applicants will be notified by e-mail to their institutional e-mail addresses (matricola@stud.unive.it) of the selection results as soon as the evaluation procedure has been concluded. The final list will be also published on the Ca' Foscari University website (*Sezione Graduatorie*) for transparency reasons.

7.8 Selected candidates will receive a **scholarship offer** and are required to **accept or reject it in written** (within 2 days from the notification e-mail). For every selected candidate who will renounce or not accept within the deadline, Ca' Foscari University of Venice will nominate a candidate from the reserve list.

7.9 Appeal Procedure

- **Rejected applicants** who feel that a mistake has been made in the process or that their application has not been fairly evaluated can file a complaint to icm@unive.it not later than **2 days after the notification e-mail**, explaining their reasons.
- Complaints from applicants who have failed to satisfy all the eligibility criteria (e.g. who have not produced the required documentation, or have applied for a scholarship but do not meet the requirements, etc.), or have failed to satisfy them within the established timeframes, will not be taken into consideration.
- The appeal procedure can only come into play if a candidate feels that the Selection Committees have not handled

his/her own application in line with the principles and procedures described in the call. In other words, the appeal cannot concern the decision itself, but only an alleged error made in the process.

Art. 8 Data protection

Information relating to individuals (personal data) is collected and used in accordance with the General Data Protection Regulation (GDPR) n. 2016/679 of the European Commission, with regard to the processing of personal data by European institutions and organizations and the unrestricted circulation of such data.

Venice,

The Rector
Prof. Tiziana Lippiello