CALL FOR APPLICATIONS: SELECTION PROCEDURE FOR SPECIFIC PROJECT

Call for applications toward research fellowships for specific research programmes pursuant to art. 7 of the Regulations on research fellowships awarding

UNIVERSITA' CA' FOSCARI VENEZIA
DEPARTMENT OF HUMANITIES

The Director of the Department of Humanities

HAVING REGARD TO the law December of 30th 2010, no. 240 and in particular art. 18 and 22 “assegni di ricerca” [research fellowships];

HAVING REGARD TO the DM of March 9th 2011 no. 102, registered at the Corte dei Conti [National Audit Office] on May 13th 2011;

HAVING REGARD TO the MIUR [Ministry of Education, University and Research] note, reg. no. 583 of 08.04.2011;

HAVING REGARD TO the DLgs of January 9th 2008, no. 17;

HAVING REGARD TO the law of August 7th 1990, no. 241 and subsequent amendments and additions;

HAVING REGARD TO the D.P.R of December 28th 2000, no. 445, “Testo Unico delle disposizioni legislative e regolamentari in materia di documentazione amministrativa” [Consolidation Act of the legislative and regulatory provisions concerning administrative documentation];

HAVING REGARD TO the DLgs of June 30th 2003, no. 196, “codice in materia di protezione dei dati personali” [Data protection act];

HAVING REGARD TO the Statute of Ca’ Foscari University of Venice;

HAVING REGARD TO the REGOLAMENTO PER IL CONFERIMENTO DEGLI ASSEGNI DI RICERCA [REGULATIONS ON RESEARCH FELLOWSHIP AWARDING] issued under D.R. 914/2014 of November 25th 2014 and subsequent amendments and additions;

HAVING REGARD TO the resolution of the Consiglio di Dipartimento [Departmental Council] of Humanities of April 29th 2015 establishing the research programmes on fellowships awarding and containing declaration of financial backing charged to budget 2015, COAN A.C. 03.01.01.01

establishes the following:

Art. 1 - Scope

1. A public selection is announced for the awarding of n. 1 research fellowship lasting 12 months, with the possibility of renewal within the limits of art. 2 of the Regulations on university research fellowship awarding, which will be subject to a specific contract. The expected starting date is June 2015.

The research fellowship amounts to Euro 19,367.00 per year gross to the recipient, net of the expenses to be sustained by the Provider. The amount may be subject to adjustment in the event of variations in the law.

2. The research fellowship is awarded for the purpose of collaboration with the following research programme of the Department of Humanities:

- title: Nonantola: a community grown in the shade of the Abbot
- scientific disciplinary sector: L-ANT/08 Christian and medieval archaeology
scientific coordinator and tutor: prof. Sauro Gelichi

duration: 12 months

abstract: The research aims to deepen the understanding of the community of Nonantola, one of the most important Early Medieval Monasteries in Italy, through an analysis of the whole archaeological database collected until now and that will be collected in the near future. The use of the material source will be used eventually to highlight models of identity - representation and distinction - of the Nonantola’s community (both the monastic one and the lay one). It will be studied through the commercial networks that involved it, the characteristics of its material culture, ways of organizing spaces settled, the markers of the social hierarchies. The main aim of this project is to value the role of Nonantola’s community as an example of the early medieval society that promoted the development and the transformations of monastic settlements between 8th and 11th century.

3. The selection aims to ascertain the scientific-professional requirements deemed necessary for carrying out the above research activities.

Art. 2 – Requirements for participation in selection procedure

1. Citizens belonging to European Union member states and non-community citizens in possession of the following qualifications may take part in the selection:
   - PhD in Medieval History or Medieval Archaeology and appropriate scientific-professional curriculum for the research.

2. Qualifications obtained abroad will be examined by the Committee, in accordance with the following article 4, which may consider them as being equivalent for the purposes of admission, without prejudice to the current laws (for further information see http://cimea.it/default.aspx?IDC=129).

3. Candidates must be in possession of the requirements at the deadline established by this selection procedure announcement (see art. 3, par. 2).

4. The following are not eligible for fellowships and are therefore automatically excluded from participation in the selection procedures: persons who have a degree of kinship or affinity, up to and including the fourth degree, with a professor belonging to the department or to the facility issuing the call for applications, or with the Vice Chancellor, the Director-General or a member of the University Board of Directors.

4 bis. The following are not eligible for fellowships: permanent employees of the universities, public research institutions and bodies, the National Council for New Technology, Energy and the Environment (ENEA) and the Italian Space Agency (ASI), institutions whose scientific specialisation diploma has been recognised equivalent to the title of PhD in accordance with article 74, fourth paragraph, of the Presidential Decree of July 11th 1980, no. 382, in accordance with the relative budget availability.

5. Candidates are admitted to the selection conditionally; the University will exclude, by motivated provision, candidates who are lacking the prescribed requirements. Said provision is notified to the party concerned by registered letter with recorded delivery or by telegram on the request of the party concerned.

Art. 3 – Application for participation in the selection and term

1. In order to participate in the selection procedure, the candidate must submit an application with all the required documents in accordance with the Regulations on research fellowship awarding and the following paragraphs.
2. The application form, available on the University web page (link), must be filled in, dated, signed, addressed and submitted, together with all the required documents, to the Director of the Department of Humanities, Università Ca’ Foscari Venezia, at Palazzo Malcanton Marcorà, 2° flat, Dorsoduro 3484/D, 30123 Venezia, by and no later than 20 days from the date of affixing on the official notice board and publication of this announcement in the University web pages and in the web pages of the MIUR (Ministry of Education, Universities and Research) http://bandi.miur.it/bandi.php/public/cercaFellowship and European Union http://ec.europa.eu/euraxess/index.cfm. Failing this, the candidate will be excluded from the selection.

The above-mentioned term constitutes the deadline for the selection procedure. If the deadline falls on a Saturday or a holiday, the deadline is extended to the first working day thereafter.

3. The forms for participation in the selection procedure are available in the web page of this University (link).

4. In the application the candidate must clearly specify the title of the research fellowship for which s/he wishes to be selected.

5. The documented application can be delivered by hand to the secretariat of the organization structure at the following times:

<table>
<thead>
<tr>
<th>DAY</th>
<th>from</th>
<th>to</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday to Friday</td>
<td>8:30</td>
<td>14</td>
</tr>
</tbody>
</table>

6. The complete application can also be forwarded by post, by registered letter with recorded delivery (see previous par. 2). In this case, proof of receipt will not be the mailing postmark but the date of receipt by the Administration, which must be by and no later than the deadline for the selection procedure.

7. Applications can also be sent by certified email to the certified email address of Ca’ Foscari University, Venice: protocollo@pec.unive.it by the above-mentioned term. The application must be sent only from another certified email address. In the subject of the email sent to the certified email address, specified above, please indicate [Research fellowship – Department of Humanities – Nonantola: a community grown in the shade of the Abbot].

8. Applications can also be sent by e-mail to (account del Dipartimento). In the subject of the email sent to the email address, specified above, please indicate [Research fellowship – Department of Humanities – Nonantola: a community grown in the shade of the Abbot].

9. The email and certified email must contain:
   a. application form;
   b. declarations pursuant to the DPR 445/2000 duly signed, accompanied by a copy of a valid identity document scanned in PDF format;
   c. further attachments (see article 5), also sent exclusively in PDF format.

Transmission of the above-mentioned documentation in different formats (e.g. .doc, .xls) will result in exclusion from the selection.

10. Applications can also be sent by the online application procedure, if available in the call fiche web page (link).

11. Regardless the type of application’s submission, the photocopy of a valid identity document of the candidate shall be attached; failure to do so will result in the application being rejected.

12. Applications that are not signed, are illegible or do not contain the required personal information, and applications which, for any reason, reach this University beyond the term specified in paragraph 2 cannot be accepted, and therefore will not be taken into consideration.
13. Without prejudice to the provisions of art. 6, all communications concerning the public selections announced hereunder are sent to the concerned parties by certified email, registered mail with recorded delivery, or telegram.

14. In the application the candidate must declare his/her surname and first name, date and place of birth, taxpayer’s code and residence, in addition to:
   a) the title of the fellowship;
   b) the scientific disciplinary sectors;
   c) the research coordinator with the role of tutor;
   d) the possession of any PhD, with the date on which it was obtained and the University where the course was held. Candidates in possession of a qualification obtained abroad must also specify whether, under the current laws, it has been declared equivalent to the Italian qualification;
   e) nationality;
   f) fitness for the fellowship;
   g) whether he/she received a PhD grant;
   h) whether he/she has already received a research fellowship under art. 22 of law no. 240/2010;
   i) whether he/she has already held contracts under art. 24 of law no. 240/2010;
   j) his/her presentation of an individual proposal such as Marie Skłodowska Curie/ERC Starting Grants/FIRB (Italian Fund for basic research investments)/SIR (Scientific Young Independence Research) or similar, having passed all the evaluation thresholds;
   k) the completion of a Marie Skłodowska Curie/ERC Starting Grants/FIRB (Italian Fund for basic research investments)/SIR (Scientific Young Independence Research) or similar funded projects;
   l) the possession of a residence permit valid at the deadline of the call for applications, in case he/she is a non-European citizen residing in Italy;
   m) confirmation that he/she is aware that awarding of the fellowship is not compatible with the positions referred to in art. 11, without prejudice to the provisions of the Regulations on university research fellowships awarding and the current laws;
   n) the foreign language/s in which to be tested, if art. 5 of this call offers a choice of foreign languages in which to be tested during the interview;
   o) indication, where scheduled (art. 5), of the candidate’s intention to avail himself/herself of the option to be interviewed by video. In this case the technical feasibility should be declared in the application;
   p) the possession of the evaluation criteria listed in art. 5;
   q) any other item specifically required in articles 2 and 5;
   r) disabled candidates, in accordance with the law of 5th February 1992 no. 104 and subsequent amendments and additions, shall make a specific request in relation to their disability concerning any aids they require in order to take any tests and sit the interview.

15. Lack of the declaration in accordance with letter d) par. 14 of this article, will result in exclusion from the selection.

16. The application must contain the email and/or ‘Posta Elettronica Certificata’ (certified email) address, if possessed, and the address elected by the candidate for the purposes of the selection. Any variation must be promptly notified to the Department to which the application has been addressed.

17. The University accepts no liability in the event of the recipient being untraceable or dispersion of the communications due to inaccurate indication of the domicile by the candidate, failure or delay in communication of variation of domicile or causes not depending on the University, or for any postal, telegraphic or telematic errors or errors attributable to third parties, chance events or force majeure.

18. The declarations made in the application shall be considered issued in accordance with the DPR no. 445/2000 and subsequent amendments, by candidates entitled to use the simplified administrative certifications permitted by the above decree.
19. Candidates shall enclose with their application:
   a) their scientific-professional curriculum, the original copy of which must be signed, specifying the educational qualification possessed for the purposes of access to the selection and a detailed description of the candidate’s scientific-professional qualifications; a declaration must be appended at the foot of the curriculum, pursuant to the DPR 445/2000 and subsequent amendments and additions, that the information provided corresponds to the truth, and authorisation for processing of the candidate’s personal information for the purposes of this selection procedure pursuant to the Legislative Decree 196/2003;
   b) a list of the candidate’s scientific publications;
   c) maximum 5 publications about scientific disciplinary sector (.pdf format), that will be valued by the Selection Committee;
   d) declaration of absence of kinship and affinity, up to and including the fourth degree, with a professor belonging to the Department or to the department issuing the call or with the Rector, the Director-General or a member of the University Board of Directors;
   e) declaration to fulfil the additional evaluation criteria listed in art. 5;
   f) any other items specifically required in articles 2 and 5;

20. Candidates must demonstrate possession of the qualifications (excluding the publications) by means of the declarations established by the DPR no. 445/2000 referred to above.

21. The same procedures as those established in the previous paragraphs for Italian citizens apply to citizens of the European Union. Citizens of countries not belonging to the European Union regularly residing in Italy can use the self-certifications established by the DPR no. 445/2000 referred to above only in respect of the countries, personal qualities and facts that can be certified or attested by Italian public bodies, without prejudice to the special provisions contained in the laws and regulations concerning immigration and the status of foreigners.

22. Outside the cases provided for in the preceding paragraph, citizens of countries not belonging to the European Union authorised to reside in the territory of the Country can use the aforementioned self-certifications if the same are produced under international agreements between Italy and the country of origin of the Declarant.

23. The curriculum, the list of publications, the declaration concerning absence of kinship or affinity and all the required attachments to the application must be delivered or sent by post together with the applicant into the address and by the term specified in paragraph 2. Failure to do so will result in the application being rejected.

24. The University performs sample checks on the truthfulness of the declarations made by the candidates in the applications and in the curriculum, reserving the right to request the original copies of the publications indicated in the application. If the above check reveals that the content of the declaration is not true, the Declarant will forfeit any benefits conferred on the basis of the untruthful declaration, without prejudice to the provisions of the criminal code and relevant special laws.

Art. 4 – Selection Committee

1. A Selection Committee is purposely set up, appointed in accordance with art. 9 of the Regulations, to award the research fellowships.

2. Prior to examination of the applications, the Committee determines the general criteria for evaluation of the scientific-professional qualifications required for participation in selection, the interview and the evaluation criteria described in articles 2 and 5, with regard to their specific relevance to the research activity subject of this call and establishes, for each type of qualification, the score to be attributed, in accordance to the evaluation grid defined by the Regulations on Research Fellowship Awarding (see att. B).
3. The selection reports will be approved by decree of the Director of Department/Centre and made public as established by art. 10 par. 5 of the University Regulations for research fellowships.

**Art. 5 - Assessment procedure**

1. The selection is made by assessment of the scientific-professional qualifications of the candidates, the *curriculum vitae et studiorum*, the scientific publications and the interview.

2. Candidates are admitted to the interview on the basis of assessment of their scientific-professional qualifications. The interview aims to assess the candidates’ skills and expertise on the following subjects:

- Medieval Archaeology;
- Monastic Archaeology;
- Computer skills (especially database and GIS) about historical and archaeological data;
- Previous experience in research project management;

The knowledge of almost one foreign language will be valued (preference to English).

3. Candidates whose qualifications are judged to be insufficient by the Selection Committee, in accordance with the previous art. 4, are excluded from the interview. The candidate must reach a minimum threshold of 42/60.

4. Exclusion is justified in detail in the selection reports which can be accessed in accordance with law 241/90, and as established also in the subsequent art. 8.

5. In addition to the publications, the following qualifications are considered as evaluation criteria:

a. specialisation diplomas and attendance certificates at post-graduate specialisation courses, obtained both in Italy and abroad, the documented research activity in public and private organisations with contracts, study grants or assignments both in Italy and abroad;

b. previous experiences in archaeological excavations, in urban context too, and/or archaeological data processing about the scientific disciplinary sector.

6. In the case of foreign candidates resident outside Italy, and candidates who reside over 200 km from the selection centre, the interview can be held by video, subject to consent of the Selection Committee and once technical feasibility has been verified.

**Art. 6 – Selection and formation of the classification**

1. The classification and consequent identification of the successful candidate will be made by The Selection Committee, which can award a total of 100 points, as established by the Regulations on research fellowship awarding (see Annex B), to be allocated as follows:

- Qualifications (including publications) up to 60 points;
- Interview up to 40 points.

2. Candidates are admitted to the interview if assessment of the qualifications results in a score equal to or greater than 42/60.

3. The interview will be held in any case on **May 25th 2015**, at **11’ a.m.**, at Department of Humanities, Ca’ Foscari University Venice, second floor of Palazzo Malcanton Marcorà (studio A02), Dorsoduro 3484/d.

The list of candidates admitted to the interview will be published on **May 25th 2015**.

4. Publication of the above calendar and of the shortlisted candidates constitutes notification to all intents and purposes of the call for applications. Candidates are therefore required to
report, with valid identification document, without any notice, to the venue indicated, on the
day and at the time specified in the public notice (link).

5. Absence of the candidates at the interview will be considered to all intents and purposes as
a withdrawal from the selection, whatever the cause.

6. The interview is held publicly. Candidates are deemed to have passed the interview if they
reach a minimum score of 28/40.

7. Candidates are considered suitable for the specific research activity if the sum of the points
assigned to the qualifications and to the interview is equal to or greater than 70/100.

8. On the basis of the scores attributed, the Committee draws up a classification in order of
merit in accordance to art. 10 of the Regulations.

9. In the event of two or more candidates obtaining the same score at the end of the
selection, the younger candidate will be preferred.

10. In the event of withdrawal or non-acceptance of the selected candidate within the terms
communicated by the department or early termination of the collaboration in the research
activity, the classification can be used according to the order in which the candidates are
listed, as established by the Regulations on research fellowship awarding (articles 10, and 21
par. 7).

Art. 7 – Awarding of the research fellowship

1. Having received the selection documents, the Director approves, by his own decree, the
classification and the selection procedure reports and makes them public according to the
procedures specified in the following art. 8.

2. The Director of the Department where the research programme will be conducted, awards
the research fellowship to the winner of the selection procedure, subject to ascertainment of
the prescribed requirements.

3. The latter shall accept the award within 7 days from receipt of the communication by
signing the relative contract at the competent office of the Department of Humanities, which
will establish the terms of and procedures for the collaboration and allocation of the grant,
within the terms set in article 1.

4. The research fellowship can be renewed, subject to the necessary financial backing, in the
manner and under the terms established by articles 2, 13 and 21 of the Regulations on
research fellowship awarding.

Art. 8 – Publication of the selection procedure

1. Publication of the results of all the selection phases is ensured by affixing a notice at the
premises of the department concerned, in the spaces provided, with indication of the scores
assigned to the qualifications and to the interview and the final classification. The selection
documents are made public also on the University website and on the other web pages as
established by the current regulations.

2. Access to the selection documents is guaranteed pursuant to the law of August 7th 1990,
no. 241 and subsequent amendments and additions and relative internal implementation
regulation.

Art. 9 – Activity of the research fellow
1. During the whole research period, the activity of the research fellow is conducted at the Department awarding the fellowship, except for external missions envisaged by the research project and/or those the tutor or the Department Director have authorised in advance, as established in art. 13 par. 2.

2. The activity of the research fellow is conducted independently and without set working times, solely within the limits of the research programme and the indications provided by the research coordinator, who will act as tutor without prejudice to art. 13 par. 2.

3. The activity of the research fellow in no way constitutes a subordinate working relationship and does not give rise to rights in respect of access to permanent employment at the University.

4. The research fellow must arrange for his/her social security and welfare obligations. Also, he/she is to register on https://loginmiur.cineca.it/ and implement U-GOV scientific publications’ list. He has to follow the University Regulations, specifically this notice, the Regulation concerning intellectual property, issued by D.R. n. 351/2012, 28/06/2012 and subsequent amendments and additions, the University ethical code, the public administration code of conduct, in accordance with art. 54, d.l. 165 30/03/2001.

**Art. 10 – Intellectual property, patentability and confidentiality**

1. The legal and economic aspects relative to protection and exploitation of all the results of the research will be established by the contract stipulated with the winning candidate/s. Specifically, in compliance with the current legislation and the rules of the University concerning patents and industrial property D. R. n. 351/2012, 28/06/2012 and subsequent amendments and additions, and without prejudice to legislation in force, all the research results will be considered as property of the University; the latter will be able to exploit, use and/or publish such results, without prejudice to the inventor’s moral rights.

2. The University Regulations (e.g. see art. 17 of the Regulations on research fellowship awarding), and the current laws will apply to all matters not covered in this call about the Intellectual property, patentability and confidentiality.

**Art. 11 - Incompatibility – Ban on accumulation – Suspension of activity**

1. Research fellows can hold teaching contracts within the University and can be part of the examining committees as experts in their subject.

2. The research fellowship may not be accumulated with study grants awarded for any reason, except for those awarded by national or foreign institutions for stays abroad in order to integrate the research activity of the research fellow.

3. The research fellowship is not compatible with participation in degree courses, specialist or master’s degree, PhD with grant or medical specialisation, in Italy or abroad, and entails extended unpaid leave for public administration employees, even if part-time employed, without prejudice to the provisions contained in the laws concerning the appointment of paid assignments to full-time civil servants.

4. The duration of the relations between the University and the research fellow - as in L. 240/2010 art. 22, including any renewals, may not in any case exceed 4 years, including different contracts stipulated with different universities, also for non-continuous periods, according to the provisions of the law 240/2010 art. 22 as well as the Regulations on research fellowship awarding (art. 2). For the purpose of duration of the above relations, periods of leave due to maternity or for health reasons are not taken into account under the current regulations.

5. The duration of the relations between the University and the same person, who is a research fellow, can exceed 4 years in the cases established by the Regulations art. 2, and any subsequent adaptations to national laws.
6. The research fellow may accept self-employed work or occasional or continuous collaboration, compatibly with the existing research activity and subject to authorisation by the Department/Centre, on condition that the activity does not involve conflict of interest with the specific research activity carried out by the research fellow and does not damage the University, without prejudice to the provisions of the Regulations on research fellowship awarding, and any normative adaptations.

7. The research activity and the grant may be suspended due to compulsory military service, compulsory maternity leave and parental leave, serious infirmity and study grants awarded by national or foreign institutions permitted by the current regulations and not directly linked to the research programme funded, for a maximum of 1 year; in this case the entire duration of the research fellowship grant is not reduced due to the above suspensions.

8. An overall period of justified absence of less than thirty days in one year does not constitute suspension and consequently does not have to be made up.

9. The research fellows, with the exclusion of those who are simultaneously holders of teaching contracts within the University, can attend PhD courses without grant, also as supernumeraries, subject to passing of the entrance tests.

10. The research fellow may take part in University research groups and projects, whatever the funding body.

Art. 12 – Method of control and assessment of research fellow activity

1. Without prejudice to the provisions of par. 2 of this article, the research fellow is required to report on his/her research activity whenever requested to do so by the tutor. For said purpose the research fellow may be required to keep a diary-register in which he/she periodically notes the state of progress of the research programme, except for art. 13 provisions within the Regulations.

2. The research fellow is required to present to the Department/Centre, at the end of the tenure period and in any case at the end of each year, in the case of a grant lasting several years, a written report on the research activity conducted also for the purpose of adjustment of the amount of the research fellowship grant where scheduled by the contract according to the preceding art. 7. In the report, the research fellow shall accurately and thoroughly detail the research methods applied and achievement of the results, also partial, with reference to the specific programme in which he/she collaborates with, also for the purpose of renewal of the grant if necessary, except for art. 13 provisions within the Regulations.

3. At the end of his/her research activity, the research fellow is required to provide the Department with:

- one or more paper, of adequate consistency, also in press, about the themes of the Research project

4. The report, together with the opinion of the tutor on the appropriateness of the research methods applied and the validity of the results achieved, is submitted to examination by the Council of the Department or the body responsible.

5. In the event of a negative assessment, the Council of the Department or the body responsible, having consulted the research fellow, can propose revocation of the grant. Early termination of the collaboration in the research activity is decided by the Council of the Department or the body responsible.

6. At the end of the grant, the above report shall describe accurately and thoroughly the research methods applied and achievement of the goals set by the research programme, also for the purpose of renewal of the grant if necessary.
7. Collaboration in the research activity may be terminated early in cases of serious and documented non-fulfilment by the research fellow notified by the tutor or by the Council of the department or body responsible. Likewise the University is entitled to take any legal action to protect its interests and assets.

**Art. 13 – Taxation, social security and insurance**

1. In respect of taxation, the grants are subject to the provisions of art. 4 of the law of 13/08/1984, no. 476 and subsequent amendments and additions, and in respect of social security, those of art. 2, paragraphs 26 and following of the law 08/08/1995, no. 335 and subsequent amendments and additions.


3. During the period of compulsory maternity leave, the benefit paid by INPS (National Social Security Institute) in accordance with article 5 of the above decree of 12th July 2007 is integrated up to the entire amount of the research grant by the body responsible for administration and management of the grant.

4. The grants pertaining to this call for applications are subject, in respect of sick leave, to article 1, paragraph 788, of the law of 27th December 2006, no. 296, and subsequent amendments and additions.

5. The financial aspects of the research grants are regulated by the ministerial notes no. 2867 of 15/12/1997 and no. 523 of 12/03/1998; the remuneration, in the light of the resolution no. 17/E of the Ministry of Finance, ref. no. 2000/30703 of 17/02/2000, comes under the category of incomes equated to those of subordinate employment since they fall within the scope of art. 50 (ex art. 47), par. 1, letters c) and c)-bis of the DPR no. 917 of 22/12/1986 and subsequent amendments in the matter of ‘ Tax Consolidation Act’.

6. The University provides insurance cover for accidents and third party liability for the research grant holders during their research activity.

**Art. 14 – Processing of personal information**

The personal information provided by the candidates in their applications for participation in the selection procedure, pursuant to the legislative decree of 30th June 2003, no. 196 and subsequent amendments and additions, will be processed exclusively for the purposes of management of this procedure and any procedures for attribution of the grants in question.

**Art. 15 – Withdrawal of documents and publications**

Candidates shall provide at their own expense for withdrawal of the documentation and publications sent to this University, two months after completion of the selection, barring any disputes in progress.

**Art. 16 – Person in charge of the procedure**

Pursuant to the provisions of art. 5 of the law of 7th August 1990, no. 241 and subsequent amendments and additions, the person in charge of the administrative procedure for this selection is dr. Patrizia Rossetti, in charge of the Department of Humanities.

**Art. 17 – Final provisions**
The University Regulations and the current laws will apply to all matters not covered in the following call.

Venice, 30/04/2015

The Director of the Department of Humanities  
Prof. Paolo Eleuteri

Person in charge of the procedure  
dr. Patrizia Rossetti

Palazzo Malcanton Marcorà  
Dorsoduro 3484/D  
30123 Venezia  
CF 80007720271  
P.IVA 00816350276  

centralino  
041- 2347211  

Settore Amministrazione  
T 041 234 7229 / 7230 / 9808  
F 041 234 7250  
segreteria.dsu@unive.it

Settore Ricerca  
T 041 234 6352 / 6354 / 9806  
F 041 234 9872  
ricerca.dsu@unive.it

Settore Didattica  
T 041 234 9801 / 9802  
F 041 234 9873  
didattica.dsu@unive.it

PEC: protocollo@pec.unive.it