Career Service for Employers

Guide to services 2023
The university

Founded on August 6, 1868 as the Scuola Superiore di Commercio (Royal High School of Commerce), Ca’ Foscari was the first institution in Italy to address higher education in trade and economics. Today, the curriculum covers several areas of study: Economics and Management, Languages and Cultures, Science and Technology, Arts and Humanities, Public Policy and Social Change, International Studies and Globalisation, Conservation and Management of Cultural Heritage. Its historic headquarters is in the large Gothic palace in the volta de canal, in the heart of Venice; the other offices are spread throughout the historic centre of Venice, but also in Mestre and Treviso.

Ca’ Foscari’s numbers

• 22,000+ students enrolled
• 1,300 international students
• 4,000 graduates each year
• 8 Departments
• 56 bachelor’s and master’s degree programmes
• 40+ languages taught
• More than 15,000 internship agreements in Italy and abroad
• 700+ student mobility agreements

For further information:
www.unive.it

The Career Service

The Career Service of Ca’ Foscari University of Venice is an integrated system of activities, consultancy and guidance services which aims at promoting graduate employability and effectively addressing the companies needs of brokerage, recruiting, orientation and employer branding. The Career Service operates at a central level in the University and its activities are based on the seven disciplinary areas offered by Ca’ Foscari.

Our services at a glance

Through the Career Service, companies can:
• Publish internship and job offers in Italy and abroad and receive CVs from Ca’ Foscari students and graduates.
• Meet Ca’ Foscari students and recent graduates for recruitment purposes.
• Participate in career guidance and employer branding activities.

Some services have membership fees marked with an *.
INTERNSHIP OFFERS

DO YOU WANT TO START AN INTERNSHIP?
Ask our Traineeship Department. Traineeships can be set up for:

• **Students**: internships are carried out as part of their degree programme, with or without awarding university credits, with a maximum duration of 12 months.

• **Recent graduates, masters’ graduates and PhDs**: traineeships must be started within 12 months of obtaining their university degree.

How to do it?
1. Post an internship offer by filling in the online internship form at www.unive.it/offrire-stage-italia.
2. Once the traineeship offer is published, you will receive spontaneous applications from Ca’ Foscari students, but you will also receive a sample of CVs based on the objective criteria of the profile sought.
3. If you have not already done so, before starting an internship, activate an agreement with our University and define your individual training project.

Go to [www.unive.it/offriestage-italy](http://www.unive.it/offriestage-italy) to view the regulations on internships and the activation procedure, depending on whether you are starting an internship for students or recent graduates in Veneto or outside.

Do you want to start an internship abroad?
See the dedicated procedure on [www.unive.it/careerservice-en > Companies and Organizations > Internships](http://www.unive.it/careerservice-en). Some services have membership fees marked with an *.

JOB OFFERS

DO YOU WANT TO PLACE A RESOURCE IN THE COMPANY?
Fill in the online form at www.unive.it/offertedilavoro to publish the job offer for students or recent graduates from Ca’ Foscari. Once online, the offer remains active for 45 days from the date of publication and can be renewed.

With the published job offer, you can:

• **Receive CVs** from students and recent graduates interested in your offer.

• **Request undergraduates and recent graduates’ CVs** in line with the profile sought.

You will also have access to the following additional services.

• **Jobposting**: mail/newsletter targeted to the sought-after profile.*

• **Talent Search Programmes Notice Board**: visibility and promotion of your projects aimed at recruiting (Graduate Programme, Business Game...)

• **Pre-selection of CVs** by us, based on objective criteria that you provide.*

Do you want to place a resource in a foreign location?
See the procedure on [www.unive.it/careerservice-en > Companies and Organizations > Job offers](http://www.unive.it/careerservice-en).

Are you looking for a senior profile?
Post a job offer only for our Ca’ Foscari Alumni, i.e. profiles with one or more years of professional experience, through the online form: [www.unive.it/offertedilavoro](http://www.unive.it/offertedilavoro).

For further information alumni@unive.it.
ARE YOU LOOKING FOR A CA’ FOSCARI TALENT?

We have created several opportunities where you can get in touch with students and recent graduates from Ca’ Foscari according to your business industry, the professional profiles you are looking for and your own objectives: employer branding, CV collection, selection interviews or orientation.

We schedule appointments according to the academic calendar to make your search more effective.

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**RECRUITING, EMPLOYER BRANDING AND ORIENTATION SUPPORT ACTIVITIES**

**FEB**: RECRUITING, EMPLOYER BRANDING AND CAREER GUIDANCE ACTIVITIES

**MAR**: RECRUITING, EMPLOYER BRANDING AND CAREER GUIDANCE ACTIVITIES

**APR**: CAREER DAYS DIVIDED BY SECTOR

**MAY**: RECRUITING, EMPLOYER BRANDING AND CAREER GUIDANCE ACTIVITIES

**JUN**: EXAM PERIOD

**JUL**: BREAK

**AUG**: BREAK

**SEP**: RECRUITING, EMPLOYER BRANDING AND CAREER GUIDANCE ACTIVITIES

**OCT**: RECRUITING, EMPLOYER BRANDING AND CAREER GUIDANCE ACTIVITIES

**NOV**: CAREER DAY

**DEC**: RECRUITING, EMPLOYER BRANDING AND CAREER GUIDANCE ACTIVITIES

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**CAREER DAYS***

A matching and recruiting event for students and recent graduates from all the University’s disciplines, which takes place in autumn. Its aim is to create a meeting point between companies and undergraduate/graduate students and to perform targeted matching between sought-after profiles and Ca’ Foscari profiles.

For 2023 there will be three methods of Career Day:

- **Sectorial Career Days**
  - on-site interviews
  - Finance & Consulting | April 20th
  - Fashion & Lifestyle | April 27th

- **Career Day**
  - Dual mode
  - On-site | November 14th
  - Virtual | November 16th

For every method, the first phase of application collection will take place on the M.I.T.O. platform provided by the AlmaLaurea Consortium.

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**MEETUP WITH…***

Mono-branded meetings in which you can describe your organizational reality, also through the help of managers’ or Ca’ Foscari alumni’s interviews, in which they can tell their experience with the company.

The aim is to create engagement with the Ca’ Foscari community involving not only recent graduates but also students from their second year bachelor degree.
MENTORING PROGRAMME
The Career Service is promoting a free mentoring programme: Coltiviamoci. Mentoring allows a manager/professional (mentor) to share their work experience with a Master’s degree student (mentee), who will be able to better understand and orientate themselves towards the job market as a result of the meeting and support. Through the Coltiviamoci programme, Ca’ Foscari master’s degree students can embark on a career guidance course accompanied by the experience and example of established professionals in Italy or abroad. The programme has a dedicated portal www.unive.it/mentoring.

LEI PROJECT*
Lei (Leadership, Energy, Entrepreneurship) is the Career Service’s project to promote female leadership and the role of women in the job market. The project involves workshops on leadership development and self-entrepreneurship, internship projects dedicated to strategic professional industries and talks with women from different workplaces. In 2020, the Magazine Lei was founded: a four-monthly magazine that reports the activities promoted by LEI, the most innovative corporate projects in support of women and profiles of distinguished female professionals. It also features in-depth articles on women’s employability, soft skills, rights and inclusiveness in the labour market. The magazine targets the Ca’ Foscari community and local companies and institutions.

To become a partner in the project write an e-mail to lei@unive.it.
CONTACTS

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