



Ca' Foscari  
University  
of Venice



## Career Service for employers

2020  
Service guide

### CONTACTS

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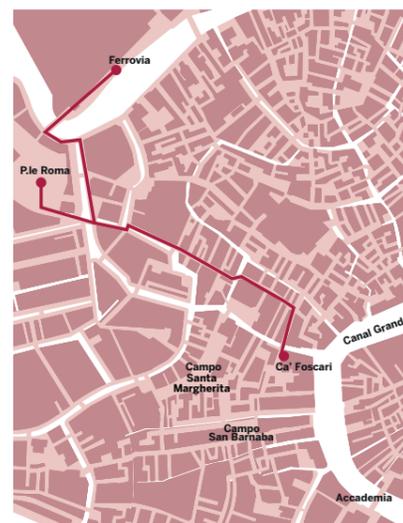
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**Careers Service 's Director**  
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[www.unive.it/careerservice](http://www.unive.it/careerservice)



## The University

Founded on 6 August 1868 as a business school, Ca' Foscari was the first institution in Italy to provide higher education in the fields of business and economics. Today it is a modern university, pursuing quality in teaching, research and on-the-job training at national and international level.

Ca' Foscari in numbers:

- 21,000 enrolled students
- 1,300 international students
- 4,000 graduates every year
- 8 Departments
- 46 Bachelor's and Master's degree courses
- 28 English taught courses
- courses in more than 40 languages
- over 11,000 internship agreements
- over 600 international internships
- 92% of students employed 5 years after completing their Master's degree

For more information:  
[www.unive.it](http://www.unive.it)

## The Career Service

The Careers Service at Ca' Foscari University is dedicated to preparing students and recent graduates to enter the workforce effectively and give invaluable on-the-job training and professional work experience. Throughout the year, it organises career guidance events, internships, seminars, etc. aimed at promoting **graduate employability** and drawing a roadmap to professional success. At the same time, it supports its well-consolidated network of (inter)national corporate partners in terms of **employer branding** in order to **recruit the most talented profiles** and thus satisfy the needs of the fast-changing labour market. All its activities and projects are related the University four study areas: *Economics, Languages, Humanities and Sciences*.

## I nostri servizi in sintesi

- Companies can use our Careers Service to:
- **Publish internship and job offers in Italy** and abroad and receive Ca' Foscari students and graduates' CVs
  - **Meet** Ca' Foscari students and graduates for recruitment purposes
  - **Participate** in career guidance and employer branding activities
  - Become a **partner** of the University in a wide range of projects promoting employability

Some services require subscription fees, highlighted with an \*.

**Find out more about the activities we offer you in the following pages.**

## INTERMEDIATION INTERNSHIP OFFERS

### DO YOU WANT TO TAKE ON AN INTERN?

Do not hesitate to contact our **Internships Unit!**  
Traineeships can be set up for:

- **Students:** internships are undertaken during the degree course, with or without awarding course credits, for a maximum duration of 12 months.
- **Newly graduates:** internships must be started within 12 months of graduation for a maximum duration of 6 months.

### What do I need to do?

1. Publish an internship offer by completing the online form at [www.unive.it/stageitalia](http://www.unive.it/stageitalia)
2. Once the internship offer is published, you will receive spontaneous applications but you will also be able to filter CVs and receive only those that meet your specific requirements.
3. You will be required to draw up an agreement with our University, whereas you will have to sign the individual training project for each Ca' Foscari beneficiary.

Go to [www.unive.it/stageitalia](http://www.unive.it/stageitalia) to check the regulations on internships and the administrative procedure, based on whether you are setting up an internship for students or new graduates in Veneto or outside of the region.

### Do you want to set up an internship with a company abroad?

See the dedicated procedure at [www.unive.it/pag/17213](http://www.unive.it/pag/17213)

## INTERMEDIATION JOB OFFERS

### DO YOU WANT TO HIRE A NEW EMPLOYEE AT YOUR COMPANY?

Fill out the online form at [www.unive.it/data/11472/](http://www.unive.it/data/11472/) to publish the job offer for Ca' Foscari students or new graduates.

Once online, the offer remains active for 45 days from the date of publication, and can be renewed.

### When the job offer is online, you can:

- **Receive CVs** from students and recent graduates who are interested in your placement
- Ask for **CVs**, in line with the desired profile.

You also have access to the following additional services.

- **Jobposting:** emails/newsletters with targeted promotion of the desired profile. \*
- **Extrapolation** of names and complete CVs, where available, of students who graduated more than 12 months ago. \*
- **CVs, pre-selected** by the office staff, according to the criteria you provide, for a maximum of 3 roles. \*

### Are you looking for a senior role?

Publish a job offer for our Alumni only - i.e. people with one or more years of professional experience - via the online form at [www.unive.it/data/11472/](http://www.unive.it/data/11472/).

For more information, please write to [alumni@unive.it](mailto:alumni@unive.it).

## SUPPORT IN RECRUITMENT, EMPLOYER BRANDING AND ORIENTATION

### ARE YOU LOOKING FOR YOUR NEXT TALENT FROM CA' FOSCARI?

We have created several opportunities to meet and recruit Ca' Foscari students and new graduates based on your business sector, the professional profiles you are looking for and your goals, for example, **employer branding projects, selection interviews, CVs submission sessions, etc.**

We **schedule** appointments based on the **academic calendar**, in order to identify the most profitable periods for your recruiting activities.



### RECRUITMENT DAY

#### CAREER DAY\*

Days devoted entirely to **recruiting**, for students and new graduates in all subject areas, which take place twice throughout the year.

During the Career Days, we will provide you with a company desk, where you can invite Ca' Foscari students to hand their CVs and get to know them through one-to-one interviews.

**We have planned two Career Days this year.**

#### Career Day – Spring Session

7 April 2020

#### Dedicated to the following business sectors:

Finance & Consulting  
Industry and Services  
Retail & Lifestyle

#### Career Day - Fall Session

15 October 2020

#### Dedicated to the following business sectors:

Finance & Consulting  
Industry and Services  
Retail & Lifestyle  
Art and Communication

### RECRUITING WEEK

#### FASHION & LUXURY WEEK\*

Are you a Fashion & Luxury company? Our Fashion & Luxury Week is the perfect opportunity for **targeted recruiting** and discovering the best talent that Ca' Foscari has to offer.

#### Fashion & Luxury Week

11-15 May 2020

At the university  
At the company

### RECRUITING WEEK

#### FOOD FOR GOOD WEEK\*

Are you a company in the Food sector? We have planned **recruiting days** devoted entirely to this business sector and aimed at Ca' Foscari students who are truly motivated to become part of the world of food.

#### Food for Good Week

21-22 and 25-27 May 2020

At the university  
At the company

### COMPANY PRESENTATIONS

#### MEETUP WITH...\*

*Meet-Up with...* events are an excellent **employer branding** tool for **presenting your own organisation**, with a focus on job opportunities and career progression, to a **group of Ca' Foscari students selected in advance** according to objective criteria provided by the company (e.g. academic qualifications, language proficiency, etc.).

#### MeetUp with...

from February to April and from October to December

At the university  
At the company

### EXPERIENCE THE HOSPITALITY SECTOR

#### TOURISM\*

Are you a company in the hotel industry? Held over a number of days, **TOURism** features specific **tours and visits** in discovery of the major players in this sector. You will have the opportunity to welcome a pre-selected group of students and/or new graduates from Ca' Foscari who will have the opportunity to visit your hotel and gain first-hand experience of what it's like to work everyday behind the scenes in the hospitality industry.

#### TOURism

From February to March and in November

At the university

At the company

### ORIENTATION EXERCISE SESSIONS

#### CAREER TRAINING\*

**NEW**

This is our brand-new, experience-based project that will help you to **network** and **identify the best talent in an innovative way**. There will be *outdoor training sessions* organised into various practical tests, enabling participants to test their individual abilities in goal orientation, planning, time management, teamwork, stress management and other situations often found in the world of work. This setting will allow you to assess in person the qualities and individual approach of candidates in concrete case studies and situations.

#### Career Training

8-12 June 2020

## WORKSHOPS DEDICATED TO EMPLOYERS - LEI PROJECT LAB\*

**NEW**

### ARE YOU INTERESTED IN ATTENDING INFORMATION SESSIONS ON THE TOPIC OF INCLUSIVENESS FROM A FEMALE PERSPECTIVE?

At Università Ca' Foscari, **LEI** is a project dedicated to female leadership and the promotion of women's employability.

We will organise information sessions open to employers on the topic of inclusiveness from a female perspective. In 2020, these will be the topics that we will be focusing on in our workshops:

- **Self Branding and effective communication**  
April/May 2020
- **Leadership, inclusiveness and people development**  
October/November 2020
- **Generational transition and mentoring**  
November 2020

