



INTERNATIONAL COLLEGE REGULATIONS

B) Educational Programme

Effective from 2022/23 a.y.

Paragraph 1 – Status requirements

- 1.1. The status requirements must be achieved in each year. As per art. 3 of the *INTERNATIONAL COLLEGE REGULATIONS – A) Student status and residency*, their fulfillment is a necessary condition to keep the status of “allievo” at the College and gain admission to the following academic year or, at the end of the programme, be awarded a College diploma.
- 1.2. The status requirements are:
 - a) acquiring at least 42 curricular credits per year between September and June. Curricular credits must be registered and appear on the academic transcript (“libretto”);
 - b) achieving a cumulative credit-weighted grade point average for the curricular courses no lower than the top 75% of the distribution of credit-weighted grade point averages for the student’s academic program (*ex ante*);¹
 - c) registering a final mark no lower than 24/30 in each curricular or College course;²
 - d) acquiring at least 15 College credits per year between September and June, with a cumulative credit-weighted grade point average for the College courses no lower than 27;
 - e) a minimum attendance of 75% for College activities.
- 1.3. Status requirements are checked and must be fulfilled every year by the end of June for ongoing students, by the end of September for students awaiting their final Diploma, and by the end of the academic year for second-level students who opt to be awarded a postgraduate Master’s degree instead of a Diploma.

Paragraph 2 – Educational programme

- 2.1 The activities offered in the Educational Programme of Ca’ Foscari International College are organized into the following categories. Courses may be reserved only to first-level students (L1), only to second-level students (L2), or open to any student (LC).
- 2.2 FIRST LEVEL COURSES (L1 only)

A **MINOR** is a three-year programme dedicated to BA students enrolled in the International College. The current Minor programmes are:

- Data, Information, and Society (DIS);

¹ Updated information about the threshold is made available at the beginning of each academic year. If the student is enrolled in a programme for which there are no available data, the threshold is conventionally set to 27/30.

² A student may accept a final mark lower than 24/30 only from the second attempt onwards, provided that the final mark is greater than the median of the distribution of grades for the specific course.



- Global Asian Studies (GAS);
- Sustainability (SUS).

Each Minor is constituted by six courses, for a total of 36 CFU (ECLT). The six courses must be attended in sequence, one per each semester of three academic years. Each course corresponds to 6 CFU (ECLT). L1 students admitted to the International College are assigned to a Minor according to their preferences as indicated on their application and on the final admission ranking. The College Teaching Committee reserves the right to assign students to Minor courses so as to balance size and degree affinity.

There is an individual graded evaluation for every course in a minor. Students cannot turn down the grade.

2.3 SECOND LEVEL COURSES (L2 only)

2.3.1 **ADVANCED COURSES** are 6-CFU courses offered by the College exclusively to L2 students (including courses arranged in a Major programme) or any class taken within the PhD programmes offered by Ca' Foscari University, exclusively from the list sent at the beginning of the academic year.

There is an individual graded evaluation for every advanced course. Students cannot turn down the grade.

2.3.2 **TEAMWORK** are 2-CFU activities, focused on experiential learning.

There is a graded evaluation for every teamwork. Students cannot turn down the grade.

2.4 COMMON ACTIVITIES (LC) are interactive laboratories, open to both L1 and L2 students. They can be of two types: technical (T-Lab) and qualifying (Q-Lab). The **T-labs** focus on technical and soft skills; the **Q-labs** expand the cultural offer of the College. Each T-lab and each Q-Lab corresponds to 1 CFU (ECTS).

There is an individual graded evaluation for every lab. Students can turn down the grade.

2.5 OTHER ACTIVITIES can be organized or promoted by the International College (e.g.: Special On, Pise Lectures, workshops, etc.) may offer from 0,25 to 0,5 CFU each; activities organized or promoted by Ca' Foscari University or by its Departments (e.g., lectures, conversations, workshops, etc.) that have been preliminary approved by the referent professor and by the Director may be counted as 0,25 College credits every 6 hours.

Other activities are on a pass/fail basis. Students cannot acquire more than 2 CFU/ECTS per year from other activities.

Paragraph 3 – Final degree

3.1 The College awards a Diploma by September 30th of the final year to all students who successfully complete their program. In order to acquire the College Diploma, students must:

- have fulfilled their status requirements;
- conclude their academic programme within the prescribed time, obtaining their degree within the last examination session valid for the third year of the Bachelor's program or for the second year of the Master's program.



Paragraph 4 – Customization of the Educational programme

- 4.1 At the beginning of **every academic year** students must customize their College educational programme. Their programme requires the approval of the referent professor by October 10th.
- 4.2 L1 students must acquire at least 15 College credits per year with the following distribution requirement:
12 CFU from L1 courses (Minor);
at least 1 CFU from a T-Lab and at least 1 CFU from a Q-Lab.
- 4.3 In 2022-2023 L2 students must acquire at least 15 College credits per year with the following distribution requirement:
at least 6 CFU from L2 Courses;
at least 1 CFU from a T-Lab and at least 1 CFU from a Q-Lab;
at least 2 CFU from a Teamwork;
2 CFU for the College thesis (as per paragraph 4).

Paragraph 5 – College thesis

- 5.1 Master's students are expected to submit a College thesis on a topic different from their academic thesis, preferably involving a multidisciplinary or transdisciplinary approach. The thesis is graded and students cannot turn down the grade.
In 2022-2023, both the project and final thesis corresponds to 2 CFU.
- 5.2 Students are asked to find a supervisor within the faculty of Ca' Foscari University, stay in constant touch with him/her, and schedule no less than three meetings during a year. The College referent professor must be informed on the project.
- 5.3 In 2022-2023:
a) 1st-year L2 students submit in PDF format a thesis project, that consists in a general introduction, an abstract, a detailed table of contents and a bibliography (minimum of 3,000 words) **by June 15th, 2023**. The name of the supervisor must be communicated to the Administration Office **by March 1st, 2023**.
b) 2nd-year L2 students submit their final project in PDF format (minimum of 30,000 words), accompanied by a short video presentation (minimum length 10 minutes) where they summarize the content **by June 15th, 2023**. Changes to the supervisor and/or title must be promptly communicated to the Administration Office. Later submissions will not be taken into consideration.

Paragraph 6 – Mobility

- 6.1 For students enrolled in a Bachelor's or in a Master's Degree programme spending a period of their studies abroad, research or work experience is compulsory. The Administration Office must be informed in advance on students' mobility plans, in order to facilitate accommodation in the *Camplus*.



- 6.2 The mobility programme cannot last less than 1 month or more than 10 months (in total) within the span of the three (L1) or two (L2) years of studies. In order to guarantee the continuity of the College experience, first-year L2 students who were not College students during their Bachelor's Degree cannot apply for a mobility programme abroad during their first academic year.
- 6.3 Students who for study, research or work experience reasons spend a part of or the entire academic year abroad must respect the status requirements and successfully complete all the activities listed in the Learning Agreement entered into with the University regarding exams and duties expected during training programmes or international internships.
- 6.4 Students may acquire College credits during their experience abroad as follows:
- Duration of the experience abroad:
 - 3 credits if the mobility is at least 6 consecutive months;
 - 2 credits if the mobility is at least 3 consecutive months but less than 6 months;
 - 1 credit if the mobility is at least one consecutive month but less than 3 months.
 - Minor courses / Advanced courses / PhD courses (prior approval of the referent professor is compulsory):
 - Taking an equivalent course offered by the host University;
 - Taking the course at the College remotely.
 - Other academic and educational experiences:
 - Course with final examination = 1 credit every 6 class hours;
 - Course without final examination = 1 credit every 25 class hours.
- Every activity has to be accompanied by the "*Declaration of Attendance*" form, signed by the professor of the course.
- Relevant internships and/or working experiences different from the Learning Agreement. Students can acquire a maximum of 4 credits, based on the number of working hours (1 credit = 25 working hours), under condition of validation of the referent professor.
- 6.5 Students must submit to the College Administration Office all the documents regarding their mobility programme (such as Learning Agreement, Confirmation of Arrival/Departure, Declarations of Attendance, etc.) within 15 days from the return date (as indicated on the Confirmation of Departure). The Transcript of Records must be sent to the Administration Office as soon as it is available.

Paragraph 7 – Attendance and participation

- 7.1 College students must be simultaneously enrolled for a curricular academic degree at Università Ca' Foscari Venezia. Because the College delivers an additional educational program, they cannot be simultaneously enrolled in academic programs at other institutions. Students who are no longer enrolled at Università Ca' Foscari Venezia or who are simultaneously enrolled in more than one academic program (except the College itself) will immediately forfeit their status as College students.
- 7.2 Students are expected and requested to sign attendance sheets for the College educational activities they participate in. Students are required to attend at least 75% of the courses, workshops and other planned College activities in which they have enrolled in at the beginning of the year.



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- 7.3 Students are required to attend the Cultural Programme Presentation at the beginning of the academic year, the University Inaugural Ceremony, project and workshop presentations and the end of semester workshops. The College Administration Office will inform students of any other important event that requires their attendance.
- 7.4 Students are expected to be punctual for the programmed courses and activities and to remain in the hall until these have ended.
- 7.5 Students must keep their cell phones off during lessons.
- 7.6 During class, students may use their pc/laptop/tablet/smartphone (devices), speakers or headphones only for activities connected to their coursework; they are not allowed to use their devices for personal reasons.