HOW TO ACCESS THE TEST

The sample test and the official test will be administered via Moodle, a multi-purpose platform used by Ca’ Foscari to support several online activities. The platform is open-source and free; it is reliable and trusted by countless academic institutions throughout the world.

To take the sample test (or the official test), you need to take the following steps:

1) **Create a temporary UNIVE account:**
   Open a temporary account with Ca’ Foscari using the link [https://esse3.unive.it/AddressBook/ABStartProcessoRegAction.do](https://esse3.unive.it/AddressBook/ABStartProcessoRegAction.do)

   The page will open in Italian or in English based on your browser preferences. If you wish to switch language, click on the “Menu” icon in the top-right corner.

   You will be asked to fill out a form with some personal data. Make sure that the personal data are correct, because they must match those in your application. The procedure is simple but somewhat tedious: luckily, it must be done only once. Here is a screenshot of the first input window:
After filling the form, click “confirm” and you will be given a Username and a Password. Make sure to note them, because we cannot retrieve your username or your password. These credentials will turn into your official Username and Password if you enrol at Ca’ Foscari University.

2) **Access Moodle and self-enrol into the test:**
Use your new account to access the test on the Moodle platform at the direct link [https://moodle.unive.it/course/view.php?id=4096](https://moodle.unive.it/course/view.php?id=4096)
We suggest to bookmark this link for easy access during the test.

Click on the “Login Unive” rectangle (bottom left) and insert your Username and Password.

After you enter the Moodle platform, you must “self-enrol” into [college_admission]. This needs to be done only once: after you enrol, the link will appear on the left of your screen.

3) **Take the test:**
From the main screen within “college_admission” you can see four lines: one for instructions, and three for each of the blocks of the test. The test is given only in English, the official language of the College.
**Read carefully the instructions in the first line before starting the test.**
Note 1: the starting and ending time indicated in the instructions are valid **only for the official test**. As for the sample test, you can try it at any time and you can start from the block you prefer.

Note 2: as a safety measure, we use Grabify to log the IP of your device at the time you take the exam --- every time you click on a block, you are asked to agree to logging your device IP and then you are redirected to the exam: please **click on “I agree, let’s continue”**. No personal information is obtained or recorded.
When taking the exam, use the Moodle commands for browsing: do not refresh the page and do not use the browser window commands to move forwards and backwards. Make sure to familiarize with the Moodle interface before taking the official test.

If you get confused or disconnected, “don’t panic”: return to the test using the direct link
https://moodle.unive.it/course/view.php?id=4096
and the test will resume. The system automatically backups your answers, protecting your work from being lost.