



Università
Ca' Foscari
Venezia

D.D. N. 2176/2019
Prot. N. 53838 - V/5
del 17/09/2019

D.D. N. 1621 / 2019
Prot. N. 39665 - V/5
del 05/07/2019

**CALL FOR THE ASSIGNMENT OF
THE SCHOLARSHIP FOR THE RIGHT TO UNIVERSITY STUDY
ACADEMIC YEAR 2019/2020**

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Art. 1 - Definitions

1. For the purposes of this call for applications, the following definitions are given:
 - a) for **University**, the Ca' Foscari University of Venice;
 - b) for **courses of study**, the courses of study established and activated in the University for the attainment of one of the qualifications referred to in the following point;
 - c) for **academic qualifications**, bachelor's degree programmes, master's degree programmes, PhD programmes;
 - d) for **degree programmes of the old system**, the courses of the regulations before Ministerial Decree n. 509/1999;
 - e) for **degree programmes of the new system**, the courses of the regulations referred to in Ministerial Decree n. 509/1999 and the Ministerial Decree n. 270/2004;
 - f) for **master's degree programmes**, the courses of the regulations referred to in Ministerial Decree n. 270/2004;
 - g) for **PhD programmes**, the courses of the regulations referred to in Ministerial Decree n. 224/1999 and Ministerial Decree n. 45/2013;
 - h) for **student**, one who is enrolled in a course of study at the University;
 - i) for **ECTS**, the university educational credits provided for by Ministerial Decree n. 509/1999 and by Ministerial Decree n. 270/2004;
 - j) for **part-time student**, one who is enrolled in a part-time course of study, referred to in article 25, paragraph 3 of the University Academic Regulations issued on 4 December 2012 and subsequent amendments and additions;
 - k) for **scholarship**, the scholarship for the right to university study as per Presidential Decree of the Council of Ministers (P.D.C.M.), April 9, 2001;
 - l) for **eligible**, the student who is in possession of the income and merit requisites provided for access to the rankings for the allocation of scholarships;
 - m) for **beneficiary**, the student who is the assignee of the scholarship;
 - n) for **ESU**, the ESU-Ardsu - Regional Agency for the right to university study;
 - o) for **DSU**, the Single Substitute Declaration referred to in the Presidential Decree of the Council of Ministers, December 5, 2013, n. 159 and subsequent amendments and additions;
 - p) for **I.S.E.E.**, the indicator of the equivalent economic situation of the family unit referred to in the P.D.C.M. December 5, 2013, n. 159 and subsequent amendments and additions;
 - q) for **I.S.E.E.E.**, the indicator of the equivalent economic situation abroad of the family unit pursuant to Legislative Decree 29 March 2012, n. 68;
 - r) for **I.S.E.E. for the subsidized services for the right to university study**, the indicator of the equivalent economic situation of the student's family unit valid for the subsidized services for the right to university study as per Legislative Decree of 29 March 2012, n. 68 and to the P.D.C.M. December 5, 2013, n. 159 and subsequent amendments and additions;
 - s) for **I.S.P.E.**, the indicator of the equivalent patrimonial situation of the family unit referred to in P.D.C.M. December 5, 2013, n. 159 and subsequent amendments and additions, and the Decree of the Ministry of Education, University and Research n. 486 of 14 July 2015;
 - t) for **equalized I.S.E.E.**, the indicator of the equivalent economic situation of the family unit of the foreign or Italian student residing abroad identified by the Memorandum of Understanding concluded on 3 June 2015 between the National Association of Bodies for the Right to University Study (ANDISU) and the CAF (tax assistance centres) registered in the Register of tax assistance centres for employees who are members of the National Council.

Art. 2 – Purpose of the call for applications

1. As part of the annual Plan for the implementation of the Right to university study in the Veneto Region for the academic year 2019/2020, the Ca' Foscari University of Venice issues the call for applications for the allocation of scholarships intended for capable and deserving students without means.

With the assignment of the scholarship, the objective is to contribute to covering the maintenance costs incurred by students over at least ten months for each year of the course.

Art. 3 - Types of students who can compete for the scholarship

1. The scholarship referred to in articles 2 and following and 12 of the P.D.C.M. April 9, 2001 is assigned by competition, according to the procedures set out in this call for applications:
 - a) to those registered in bachelor's degree programmes, for a period of seven semesters, starting from the year of first enrolment;
 - b) to those enrolled in master's degree programmes for a period of five semesters starting from the year of first enrolment;
 - c) to those enrolled in PhD programmes (with the exclusion of those registered in a joint-supervision PhD) for a period of time equal to the duration envisaged by the respective educational systems starting from the year of first enrolment;

- d) to part-time students, enrolled in bachelor's degree and master's degree programmes, for which the scholarship is granted for a longer period of time, as indicated in article 15 below;
- e) to students with disabilities with a disability rate of 66% or more, for which the scholarship is granted for a longer period of time, depending on the type of course attended, as indicated in the following article 14.

The first year of enrolment means the first year of enrolment for the first time at any university. All the years in which the student has been enrolled in any course of study, at this or at another university, other than the one in which he/she is currently enrolled, are considered to be career years. Therefore, the career year may also not coincide with the course year.

In the calculation of the career years, any years of suspension of studies are not considered in order to be able to request the aforementioned benefit.

The student who, following a previous renouncement of studies, enrolls in another university study course, for the purposes of granting the benefits referred to in the P.D.C.M. April 9, 2001, is considered registered for the first time and does not accumulate the years of previous registration in the courses, starting from the date of his/her first enrolment, on condition that he/she did not receive any scholarship during the previous registration.

Any credits acquired during the previous registration cannot be taken into account for the purpose of awarding the scholarship during the new registration.

2. The benefit is granted for the achievement, for the first time, of each of the study course levels. The courses of study referred to in Ministerial Decree. n. 509/1999 are equivalent to bachelor's degree and master's degree programmes, as identified in the article 3 of the Ministerial Decree. n. 270/2004.

Students referred to in paragraph 1 letter a) must not already be in possession of another degree, obtained either according to the regulations prior to Ministerial Decree. 509/1999 or according to the new system, obtained in Italy or abroad, or the diploma issued by a Conservatory/Academy of Fine Arts, or a first level academic diploma (Three-year period) issued pursuant to Law n. 508/1999, or another equivalent title.

Students referred to in paragraph 1 letter b) must not already be in possession of the bachelor's degree obtained according to the regulations prior to Ministerial Decree 509/1999, of a bachelor's degree obtained abroad considered second-level, a specialist degree, a master's degree, a diploma issued by a Conservatory/Academy of Fine Arts or a second-level academic degree (Two-year period) issued pursuant to Law n. 508/1999, or another equivalent title.

In the case of simultaneous registration at the University and the Higher Institutes of Music and Dance Studies, the student will be able to compete for the scholarship for the 2019/2020 academic year for only one of the two careers.

Students enrolled in an inter-university study course will be required to submit the application for a scholarship to the University, the administrative headquarters of the course, to which they pay the registration fees.

3. The student who obtains the degree or master's degree within the duration foreseen by the respective educational systems, will benefit, **provided the funds are available** in the relative financial management and in any case after the allocation of the regional scholarship to all the eligible students possessing the right, from a scholarship integration equal to half of the one obtained in the last year of the course.

The amount of the scholarship is equal to 50% of the amount foreseen by article 6, paragraph 2 letter a), paragraph 3 letter a), paragraph 4, net of the fees provided for the canteen service and accommodation service, this last calculated as a lump sum for students not staying at the ESU residences in Venice in 1,500.00 euros.

With regard to the integration, priority will be given to students who achieve their qualifications within the regular sessions, by means of a ranking based on income, considering the order of graduation sessions and giving priority to students with the lowest I.S.E.E. for the subsidized services for the right to university study.

4. The benefits may be granted to students who meet the requirements for admission to the course for which they are requested, regardless of the number of years elapsed since obtaining the previous degree.
5. The detained student, possibly enrolled in the courses of study of this University, will be able to compete for the assignment of the scholarship based on the same criteria in force for the non-detained student; for the purpose of determining the amount of the scholarship the detained student will be considered an on-site student.

Art. 4 - Deadlines and methods for submitting the application

1. Students who can present an application for the academic year 2019/2020 are:
 - registered for the first time in bachelor's degree programmes;
 - registered in subsequent years of bachelor's degree programmes;
 - registered for the first time in master's degree programmes;
 - registered in subsequent years of master's degree programmes;
 - registered for the first time in PhD programmes;
 - registered in subsequent years of research PhD programmes.
2. In order to be eligible for the scholarship, **all students, regardless of whether they are already registered in the University or intend to enrol in the University's bachelor's degree, master's degree and PhD programmes must:**

a) **by the non-deferable deadline of September 30, 2019 at 12:30:**

- **request the I.S.E.E. 2019 valid for the "subsidized services for the right to university study",** in favour of the student requesting the benefit, for which he/she must state his/her tax identification number. This I.S.E.E. certificate must not contain omissions / discrepancies. To request the I.S.E.E. the student must complete the DSU, which contains information on the family unit and on the income and assets of each member of the same household, directly from the "online services" section of the INPS website (www.inps.it), or with the help of a Tax Assistance Centre or a qualified professional. In the case of two (or more) students belonging to the same family unit both applying for the benefit, the I.S.E.E. certificate must indicate that the same applies in favour of each student whose tax code must be reported. Foreign or Italian students residing abroad must comply with what is specified in article 13, paragraph 1, by obtaining the equalized I.S.E.E.

The paper certificate of the I.S.E.E. 2019 must not be delivered to the University, which will import it if the student has correctly sent the subsidy request. I.S.E.E. certificates will not be taken into consideration for the University without sending the subsidy request or requests beyond the aforementioned deadline; to this end, the date shown on the DSU presentation receipt will prevail.

- **present**, starting from 8 July 2019, the application for a scholarship - indicating the status with which he/she intends to participate - by completing and submitting, exclusively online, the "**Subsidy Request**" available in the Reserved Area of the University website in the section "Right to study and fees"> "*Subsidy request*", through which the University is mandated to receive from the INPS all the information contained in the I.S.E.E. certificate. If at the end of this process the subsidy request is not transmitted, thus lacking validity, the application for a scholarship cannot under any circumstances be accepted. After the correct transmission of the application, a receipt will be issued which the interested party must keep as proof of the presentation of the application; this receipt will also be sent by email to the student's address (numerodimatricola@stud.unive.it).

b) **by the non-deferrable deadline of September 30, 2019 at 23:59 for students of bachelor's degree programmes and those registered in subsequent years of master's degree programmes and December 16, 2019 at 23:59 for students enrolled in the first year of master's degree programmes and students transferred from other universities:**

- **register for the 2019/2020 academic year by paying**, from 1 July 2019 for students enrolled in the first year of bachelor's degree, master's degree and PhD programmes, or from 22 July 2019 for those registered in subsequent years, the first instalment of fees and contributions. The amount of the first instalment of fees and contributions is equal to:
 - **700.00 euros**, an amount including the regional tax for the right to university study and stamp duty, for students of bachelor's degree and master's degree programmes (except as provided for the bachelor's degree programme in "Digital Management" and the master's degree programme in "Crossing the Mediterranean: towards Investment and Integration - MIM");
 - **187.00 euros**, an amount including the regional tax for the right to university study and the stamp duty, for students of PhD programmes.

Failure or erroneous performance of even one of the operations (referred to in letters a and b) reported in this paragraph will result in exclusion from the competition.

After the closure of the call for applications, documentary additions and requests for changes are not permitted.

Furthermore, it will be possible to check the progress of the aforementioned operations by connecting to the reserved area in the section "Right to study and fees"> "*Subsidy request summary*".

3. Students who register in the successive years of the bachelor's degree and master's degree programmes (excluding students outside of the prescribed time period for the academic year 2019/2020) and students who register in the second or third year of the PhD programmes, who are found to be eligible in the academic year 2018/2019, only if in possession of all the requisites envisaged by this call for applications and upon presentation of the request for access to the benefit, will be able to pay, by 23.59 on 30 September 2019, and exclusively, the stamp duty (16.00 euros) and the regional fee for the right to university study (171.00 euros). If the student does not meet the requirements, does not present the application for a scholarship or is excluded, he/she must contact the Right to Study and Disability Sector in advance for the recalculation of the amount of fees due; otherwise, the amount not paid in the registration phase of the 2019/2020 academic year (first and second instalment) will be added to any third instalment due and will have to be paid as a lump sum.
4. Students who move from another University can apply for the scholarship by registering on the Ca 'Foscari website and submitting the subsidy request by 12:30 on 30 September 2019, in the manner indicated in the preceding paragraph 2, provided they forward the request for transfer to the University of origin by and no later than the deadline of 30 September 2019 and are in possession of the requirements set out in articles 7 and 8 of this call for applications. In the verification of the merit requirements, the years of registration at the University of origin are also considered.

Art. 5 - Definition of student status

1. For the purposes of access to benefits, the following is defined:

- a) **on-site**, the student residing in the municipality or in the area surrounding the venue of the course attended;
- b) **commuter**, the student residing in a place that allows the daily transfer to the venue of the course attended within distances of 40km and 80km and/or journey times between 40 and 80 minutes; the student resident in the Municipality in which the main office of the course attended is located can also be considered a commuter, in relation to particular distances or travel times of public transport systems;
- c) **off-site**, the student who resides in a location far from the venue of the course he/she is attending and for this reason takes up accommodation against payment in the vicinity of that location (i.e. in the municipality where the university is located or in a municipality classified as on-site), using public residential structures or other private lodgings or agencies for a period of not less than ten months with reference to the academic year 2019/2020; if the student residing in a place far from the venue of the course takes up residence near this venue at no charge, he/she is considered a commuter student.

To the student residing in a place far from the venue of the attended course of study who takes accommodation against payment near this venue for a period of less than ten months, but that in the same academic year attends a study program abroad (including internships and traineeships) promoted by the University, off-site status is still assigned on the condition that, also abroad, he/she takes accommodation against payment for a period that, cumulative with that in Italy, is not less than ten months. The student will be required to present a copy of the rental contract translated into Italian or English with the procedures and schedule reported in the following paragraph 2.

The student enrolled in the PhD programmes will be considered off-site regardless of the place of residence and will not have to present any certification attesting to the election of the domicile; in this case, the deduction from the scholarship for the catering service will be equal to the maximum amount of 400.00 euros, ensuring in any case that the cash portion of the scholarship is not less than 1,100.00 euros.

Foreign students not belonging to the European Union, whose family unit does not reside in Italy, is considered to be off-site, regardless of the distance between the residence and the place of study. However, to confirm the status of off-site, the student must take accommodation against payment in the municipality where the university is located or in a municipality classified as on-site for a period of not less than ten months with reference to the academic year 2019/2020 and comply with the provisions of paragraph 2.

The definition of on-site commuter and off-site student status is carried out with reference to the tables available at the Universities and ESUs, which can be consulted at the web page www.unive.it/dirittoallostudio> Scholarships for the right to study, unless the contrary is proved provided by the interested student through the display of official documents issued by the providers of transport services.

If the student's residence falls within the list of commuter or on-site with respect to the course venue, the student cannot be considered off-site even though he/she presents a regular rental contract.

2. **The off-site student, regardless of the type of accommodation** (at ESU venues in Venice or in private homes), **must complete the online form** in the Reserved area of the University website in the section "Right to study and fees"> " **Upload rental contract for off-site from 1 August 2019 to 31 October 2019.**

The off-site student who does not use the residential facilities of the ESU of Venice or uses them for only one part of the year, when filling out the online form "Upload rental contract for off-site", in the period from 1 August 2019 to October 31, 2019, is obliged to attach the file in .pdf format of the **rental contract** against payment pursuant to the law for a period of at least 10 months or the remaining months to complete the 10 planned, included in the period between August 2019 and August 2020.

Only and exclusively for students registered for the first time for the academic year 2019/2020 in a master's degree programme of the University, the deadline for completing the online form "Upload rental contract for off-site" and attaching the rental contract already in place is set for November 30, 2019.

Only in the event that the student participates for the academic year 2019/2020 in a study program abroad promoted by the University and lodges during the academic year in two different residences, accumulating the periods for the purpose of reaching the 10 months, he/she must:

- a) fill out the online form "Upload rental contract for off-site" in the period from 1 August 2019 to 31 October 2019 (or 30 November for students enrolled in a master's degree course) and attach the file in .pdf format of the first of the two contracts for consideration, abroad in case he/she participates in a study program abroad in the first semester, or of the municipality classified on-site;
- b) send by email to dirittoallostudio@unive.it the .pdf file of the second of the two contracts for consideration, abroad in case he/she participates in the study program abroad in the second semester, or of the municipality classified on-site, by and no later than 15 April 2020.

The two contracts presented must have immediate continuity between them.

Once the online form "Upload rental contract for off-site" has been transmitted it will no longer be active.

The rental contract must be accompanied by the registration effectuated at the Inland Revenue Office and by a copy of the F23 form relating to the annual registration tax payment.

The student requesting the benefit must necessarily be a signatory or co-signer of the rental contract.

Failure to comply with the indications given in this paragraph will lead to the re-determination of the status from off-site to commuter.

3. In any case, the student who participates in international mobility programs retains the scholarship originally due (off-site scholarship, commuter scholarship, on-site scholarship), without the possibility to change the status and increase the aforementioned scholarship, provided that the requirements necessary for defining the status are satisfied (e.g. the off-site, to maintain this status, must satisfy the requirement of domicile in the city where the course of study is located for at least 10 months as required by the previous paragraphs).

Art. 6 - Financing and amounts

1. In order to provide the scholarship for the 2019/2020 academic year, the funds derive:

- a) from the proceeds of the regional fee for the right to university study;
- b) a prospective portion of the supplementary state fund set up pursuant to Legislative Decree no. 68/2012;
- c) prospective resources of the Veneto Region pursuant to Legislative Decree no. 68/2012.

The resources referred to in point a), once quantified, will finance the first ranking of the eligible candidates which will be drawn up according to article 9.

Any additional resources, referred to in letters b) and c), will be used to finance the additional rankings that will be processed as soon as the availability of the aforementioned funds is ascertained.

The financial resources are divided between the various rankings, referred to in article 9 below, using the following criteria:

- 30% to those registered for the first time in bachelor's degree and master's degree programmes, of which:
 - 95% to those registered for the first time with EU citizenship;
 - 5% to those registered for the first time with non-EU citizenship.
- 70% to those registered in years subsequent to the first year of all courses.

To those enrolled in PhD programmes who do not benefit from the scholarship referred to in Ministerial Decree n. 224/1999 and Ministerial Decree. n. 45/2013, a number of scholarships are intended for a total amount not exceeding the percentage ratio between those eligible for scholarships in the academic year 2018/2019 and the total number of registered students.

2. The amount of the scholarship for the **off-site** student is as follows:
 - a) 4,637.50 euros plus a daily meal to be used in the calendar year 2020 according to the modalities established by the ESU of Venice;
 - b) 5,237.50 euros in the event that the catering service is not provided through the Venice ESU.
3. The amount of the scholarship for the **commuter** student is as follows:
 - a) 2,490.50 euros plus a daily meal to be used in the calendar year 2020 according to the modalities established by the ESU of Venice;
 - b) 2,890.50 euros in the event that the catering service is not provided through the Venice ESU.
4. The amount of the scholarship for the **on-site** student is 1,977.50 euros plus a daily meal to be used in the 2020 calendar year according to the modalities established by the ESU of Venice.
5. In the case of awarding the scholarship for the seventh semester of the bachelor's degree programmes and for the fifth semester of the master's degree programmes, the amount of the scholarship and deduction for the catering service provided by the Venice ESU are attributed to the extent of 50% of their value.
6. Students registered in years subsequent to the first one, eligible for the scholarship based on the possession of the requirements relating to merit and economic status, but not beneficiaries of the same due to lack of resources, are permitted to benefit from the catering service for free.
7. For students enrolled in the first year, eligible for the scholarship but not beneficiaries of the same for lack of resources, the ESU applies the tariff of 2.70 euros per meal. If such a student becomes a beneficiary of the scholarship during the academic year 2019/2020 or at the end of the academic year, he/she can request reimbursement of the fee paid by contacting the ESU in Venice directly.
8. The catering service cannot be used by students participating in the Erasmus + international mobility program or by those registered in PhD courses regularly authorized to carry out training activities abroad. In such cases, in order to calculate the actual period of usability of the service, the maximum amount of the scholarship, compared to ten months of university attendance, is reduced in relation to the period of attendance at the course site.
9. For students from abroad who use the ESU residential facilities in Venice, a fee of 1,500.00 euros is retained, corresponding to the standard rate due for the accommodation service; the University will pay this sum to the ESU of Venice or, at the request of the latter, to the managers identified by it.

10. The rate that will be applied by the ESU of Venice must however guarantee that the cash portion of the student's scholarship is not less than 1,100.00 euros.
11. The remaining amount due for the accommodation will be paid by the student directly to the ESU in Venice, within the deadline set by the Body.
12. The student who is eligible and/or beneficiary of the scholarship is exempt from paying fees and contributions due for the 2019/2020 academic year. The return of fees and contributions paid in the first instalment (with the exclusion of the stamp duty) will automatically take place by 31 July 2020.
13. For the student who is eligible and/or beneficiary of the scholarship for a further semester with respect to the normal duration, foreseen by the didactic regulations referred to in the Ministerial Decree n. 509/1999 and the Ministerial Decree n. 270/2004, of the bachelor's degree and master's degree programmes, the total exemption of the regional fee for the right to university study will be granted and the exemption equal to half of the contributions. The return of fees and contributions paid in the first instalment (with the exclusion of the stamp duty) will automatically take place by 31 July 2020.
14. The scholarship, awarded pursuant to the rankings referred to in article 9 below, will be paid in full to the winning student whose I.S.E.E. for the subsidized services for the right to university study is less than or equal to 15,672.52 euros (equal to two thirds of the maximum reference limit set by article 7, paragraph 9)
15. For higher values, until the aforementioned maximum limits are reached, the scholarship, assigned according to the rankings referred to in article 9 below, is gradually reduced to half the amount, ensuring however that the cash portion is not lower than 1,100.00 euros for the off-site and commuter student, according to the following table:

from 23.508,78 euros to 15.672,52 euros	
off-site	€ 5.237,50 – [(I.S.E.E. for subsidized services for the right to university study – € 15.672,52) * <i>reduction coeff. 0,334183654</i>]
commuter	€ 2.890,50 – [(I.S.E.E. for subsidized services for the right to university study – € 15.672,52) * <i>reduction coeff 0,184431093</i>]
on-site	€ 1.977,50 – [(I.S.E.E. for subsidized services for the right to university study – € 15.672,52) * <i>reduction coeff 0,126176263</i>]

In which the reduction coefficient is calculated as follows:

Reduction coefficient	
off-site	$(5.237,50 / 2) / (23.508,78 - 15.672,52) = 0,334183654$
commuter	$(2.890,50 / 2) / (23.508,78 - 15.672,52) = 0,184431093$
on-site	$(1.977,50 / 2) / (23.508,78 - 15.672,52) = 0,126176263$

16. In implementation of Article 6 of Law n. 398/1989 the scholarship cannot however be combined with other scholarships for any reason, except those granted by national or foreign institutions aimed at supplementing with sojourns abroad the research or training activities (scholarships for mobility). If the winner of the regional scholarship has already won or is simultaneously the winner of another scholarship (except for that of mobility), he/she must opt for one or the other scholarship, giving notice within 15 days to the Right to Study and Disability Sector. For the student who renounces the regional scholarship, the eligibility of the same with the connected services also ceases (e.g. exemption from payment of fees, discounts on catering and residential services).

Art. 7 – The criteria for assessing the economic conditions

1. The economic conditions of the student are identified on the basis of the I.S.E.E., of which the P.D.C.M. of December 5, 2013, n. 159 and subsequent amendments and additions.
2. Pursuant to Article 8, paragraph 3 of Legislative Decree no. 68/2012 and article 2, paragraph 1 of the P.D.C.M. December 5, 2013, n. 159, the I.S.E.E.E., as per paragraph 7, and the I.S.P.E., referred to in paragraph 8 below, are provided as additional selection methods.
3. For the purposes of granting the benefits referred to in Article 3, the student's family unit is defined according to the procedures provided for by the P.D.C.M. of December 5, 2013, n. 159, and in particular by article 8 of the latter.
4. In the presence of parents not cohabiting with the student making the request, the same applicant also registered in PhD programmes is part of the family nucleus of the parents, unless both the following requirements are met:
 - a) residence outside the housing unit of the family of origin, for at least two years with respect to the date of submission of the application for registration for the first time in each course of study, in accommodation not owned by one of its members;

- b) income from employment or similar fiscally declared, for at least two years, not less than 6,500.00 euros per year, with reference to a family unit of a person.
5. The parents of the applicant who are not cohabitants are part of the same family unit, defined according to the procedures set out in article 3, paragraph 2 of the P.D.C.M. n. 159/2013 with the exception of the cases referred to in Article 3, paragraph 3, of the aforementioned P.D.C.M. if married, and of the cases referred to in Article 7, paragraph 1, of the aforementioned P.D.C.M. if not married. If the cases referred to in Article 7, paragraph 1, of the aforementioned P.D.C.M. occur, the I.S.E.E. is supplemented with an additional component, calculated on the basis of the economic condition of the non-cohabiting parent, according to the procedures set out in Annex 2, paragraph 2, of the aforementioned P.D.C.M.
 6. The family of the applicant for the PhD programmes is formed exclusively by the same applicant, the spouse, children under the age of 18, as well as adult children, according to the rules referred to in paragraphs 2 to 5 of Article 3 of the P.D.C.M. n. 159/2013, and in any case without prejudice to the possibility for the beneficiary to establish the family unit according to the ordinary rules referred to in Article 3 of the aforementioned P.D.C.M. (INPS Circular No. 171 of 18 December 2014 on the subject of ISEE Reform. P.D.C.M No. 159/2013).
 7. Pursuant to Article 8, paragraph 3, of the Legislative Decree of March 29, 2012, n. 68, the economic condition of foreign students or Italian students residing abroad is defined through the I.S.E.E.E., calculated as the sum of income received abroad and 20% of assets held abroad, valued in the same manner and on the basis of the average euro exchange rate in the reference year, defined by a decree of the Ministry of Finance pursuant to Article 4, paragraph 4 of the Decree June 28, 1990, n. 167, converted, with modification, by the Law of 4 August 1990, n. 227. In the delays of the adoption of the decree referred to in Article 7, paragraph 7, of Legislative Decree no. 68/2012, the economic condition of foreign students or Italian students residing abroad is defined through the ISEE / ISPE, as specified in the Memorandum of Understanding concluded on 3 June 2015 between the National Association of Bodies for the right to university study (ANDISU) and CAF (tax assistance centres) registered in the Register of Tax Assistance Centres for employees who are members of the National Council. The operating procedures for calculating the I.S.S.E.E. are indicated at www.unive.it/tasse> How to present the ISEE.
 8. The I.S.P.E. is calculated according to the procedures described in the P.D.C.M. of December 5, 2013, n. 159 and the Decree of the Ministry of Education, University and Research n. 486 of 14 July 2015.
 9. For access to the benefit referred to in Article 3, the I.S.E.E. for the subsidized services for the right to university study of the family unit, added to the I.S.S.E.E., may not exceed the limit of 23,508.78 euros.
 10. Pursuant to Article 8, paragraph 3 of Legislative Decree no. 68/2012 and article 2, paragraph 1 of the P.D.C.M. December 5, 2013, n. 159, the student for whom the I.S.P.E. of the family unit referred to in paragraph 8 above exceeds the limit of 36,218.63 euros is in any case excluded.

Art. 8 - The criteria for determining merit

1. For students registered for the first time in the bachelor's degree and master's degree programmes the scholarship benefit is awarded only on the basis of the requirements relating to the I.S.E.E. for the subsidized services for the right to university study referred to in Article 7 above. The merit requirement for access to the benefits is assessed ex post according to the provisions of article 11, paragraph 1 below.
2. For students registered for the first time in PhD programmes the scholarship benefit is awarded on the basis of the requirements relating to the I.S.E.E. for the subsidized services for the right to university study referred to in article 7 above.
3. Students registered for the first time in PhD programmes are only required, for access to the benefit, to be admitted to the courses according to the procedures provided by the respective teaching regulations.
4. For students registered for the first time in bachelor's degree programmes and master's degree programmes, the second instalment is paid provided they have obtained 20 credits, without acknowledgments deriving from previous careers or exemptions, by 10 August 2019. The bonus referred to in paragraph 6 cannot be used to achieve this merit requirement.
5. The merit requirements for access to the benefit requested to the student registered in years subsequent to the first for the bachelor's degree programmes are the following:
 - a) fulfilment of any educational obligations where required in the course admission document;
 - b) for the second year, n. 25 ECTS by 10 August 2019;
 - c) for the third year, n. 80 ECTS by 10 August 2019;
 - d) for the last semester, n. 135 ECTS by 10 August 2019.
6. The student can use, in addition to the credits actually earned, a "bonus". The "bonus" does not intervene in the definition of the merit index referred to in paragraph 13 below but may be used (if necessary) exclusively to achieve the requisite of merit required for each year (see previous paragraph). The bonus must be applied only once during the studies and takes different values based on the year in which it is used:
 - a) n. 5 ECTS, if used to obtain the benefit for the second academic year;
 - b) n. 12 ECTS, if used to obtain the benefit for the third academic year;

- c) n. 15 ECTS, if used to obtain the benefit for subsequent academic years.
7. The bonus is considered used if it is actually necessary to achieve the requirements. The bonus quota not used in the academic year in which it was requested can be used in subsequent years only for the remaining part (e.g. *if the bonus is requested for the attainment of the benefit for the second academic year, equal to 5 ECTS, and if only 3 ECTS are used, for the following years the student will be able to use only the residual amount equal to 2 ECTS*).
 8. For access to the benefit the merit requirements of the student registered in years subsequent to the first of the master's degree programmes are the following:
 - a) for the second year, n. 30 ECTS by 10 August 2019;
 - b) for the last semester, n. 80 ECTS by 10 August 2019.
 9. To achieve the merit requirement referred to in the previous paragraph, the student can use the bonus accrued and not used in the previous degree course (e.g. *if in the career of the degree course the bonus has never been requested, the student still has 15 bonus credits available for the master's degree programme*).
 10. In case of transfer from another University, internal transfer or option, only the credits recognized for the course of study for which the student requests the benefit are valid.
 11. Without prejudice to the provisions of the preceding paragraph, the ECTSs deriving from the following are not considered valid:
 - exams/apprenticeships recognized from previous careers concluded with the attainment of the qualification or following withdrawal/forfeiture or from other activities, also effected before enrolment, for which a career exemption has been obtained;
 - exams taken as single courses prior to enrolment in bachelor's degree and/or master's degree programmes
 - exams that have not been taken in their entirety (partial exams are not considered).
 12. For the student registered in years subsequent to the first one in relation to PhD programmes, students must possess the requisites necessary for registration in the following years provided for by the respective teaching regulations.
 13. For the student registered in the years following the first year of the bachelor's degree and master's degree programmes, the ranking is defined on the basis of the merit identified according to the number of ECTS and the student's average compared to the number of ECTS envisaged under the previous paragraphs 5 and 8 and the reference average. The reference average is given by the average of the marks obtained by the students in the same exams and in the same academic year as the candidate student. The merit index (I) is given by the difference between the student's number of credits (CS) and the minimum number of credits required for access (CR) plus the difference between the average student's marks (MS) and the average grade of reference (MR) multiplied by a different weighting coefficient (P) for each degree course, inversely proportional to the difference between 30 and the degree course average. The merit index is therefore calculated according to the following formula: $I = (CS - CR) + P * (MS - MR)$.
 14. The number of annualities, the number of credits and the years of enrolment at non-Italian universities, prior to the year of first registration at an Italian university authorized to issue titles with legal value, are not taken into consideration for the purpose of calculating merit.
 15. For the student enrolled in the course attended with "part-time" status and that during the university career has become "full-time", in order to determine the number of years and the consequent requirement of merit set out in the previous paragraphs, two academic years attended with the status of "part-time" are counted as a "full-time" year; the single academic year attended with the status of "part-time" will still be considered as a "full-time" year.

Art. 9 – Formation of the rankings

1. Pursuant to Article 4, paragraph 7 of the P.D.C.M. April 9, 2001, the definition of the rankings for the granting of benefits for the 2019/2020 academic year will take place as follows:
 - a) for students registered for the first time in bachelor's degree programmes, a single ranking will be approved of those eligible with publication by October 31, 2019, without any differentiation between courses, defined in ascending order based on the I.S.E.E. for the subsidized services for the right to university study. 5% of the total resources reserved (as a maximum limit) for this ranking are intended for non-EU students present in this ranking;
 - b) for students registered for the first time in the master's degree programs, a ranking will be approved, with publication by 24 January 2020, without any differentiation between courses, defined in ascending order based on the I.S.E.E. for the subsidized services for the right to university study;
 - c) for students registered in the years following the first year of bachelor's degree programmes and master's degree programmes, rankings of merit will be approved, with reference to the criteria referred to in Article 8 above, with publication by 31 October 2019, based on methodologies that take into account the number of ECTS and the marks obtained, rendering the parameters of individual merit of the students comparable;

- d) for students registered in PhD programmes (which do not benefit from the scholarship referred to in Ministerial Decree n. 45/2013), a ranking will be approved, with publication by 31 October 2019, defined in ascending order based on the I.S.E.E. for the subsidized services for the right to university study.
2. Students are required to consult the rankings on the University web page www.unive.it/dirittoallostudio> Scholarships for the right to study.
 3. The student who finds anomalies in the rankings referred to in paragraph 1 above, published by 31 October 2019, must complete and submit the "*important report*", available on the University website www.unive.it/dirittoallostudio> Scholarships for the right to study, **by 15 November 2019** (or by 7 February 2020 only for students registered for the first time in a master's degree programme). The notifications received after the aforementioned deadline will not be taken into consideration.

Art. 10 - Methods of payment of the scholarship

1. The monetary part of the scholarship is paid in two six-monthly instalments of equal amount.
2. The first six-month instalment of the scholarship is paid to the beneficiary student no later than 31 December 2019 except for the student enrolled for the first time in a master's degree programme for which the deadline is postponed to 28 February 2020.
3. From the first instalment, if applicable, the accommodation fee of 1,500.00 euros is deducted (Article 6 paragraph 9).
4. For students registered in the years following the first year of the bachelor's degree and master's degree programmes, and the students enrolled in PhD programmes, the second instalment of the scholarship is paid no later than 30 June 2020.
5. For students registered for the first time in bachelor's degree and master's degree programmes, the second instalment of the scholarship is paid by September 30th 2020, if 20 ECTS have been achieved by the 10th of August 2020. For the achievement of this merit requirement, the bonus referred to in article 8, paragraph 6 above cannot be used.
6. The disbursement of the scholarship instalments will take place, within the terms indicated in the preceding paragraphs 4 and 5, **only by crediting on the CartaConto Ca' Foscari**.
7. The student, registered in bachelor's degree programmes, master's degree programmes and PhD programmes, who presents the application for participation in the call for scholarship applications, **is obliged to activate the CartaConto Ca' Foscari** within 30 days of receipt thereof.

The CartaConto Ca' Foscari will be used as the sole method of crediting the instalments of any scholarship awarded and the reimbursement of the instalment paid for registration for the year 2019/2020 (with the exception of the stamp duty); failure to activate will result in the forfeiture of the right to receive the sums due.

Art. 11 - Revocation / forfeiture of the scholarship and relative eligibility

1. The scholarship, and its related eligibility, is revoked for the student registered for the first time in bachelor's degree programmes and master's degree programmes who, by 30 November 2020, has not achieved at least n. 20 credits, considered valid for the course of study in which the student is registered or, alternatively, for the course of study in which he/she will register in the academic year 2020/2021, if different from the previous one. For the achievement of this merit requirement, the bonus referred to in article 8, paragraph 6 above cannot be used.
2. In exceptional cases, upon duly documented request, subject to the approval of the Veneto Region, the deadline for achieving the minimum levels of merit required to avoid revocation may be deferred until February 28, 2021.
3. The student who has not obtained the credits required by the previous paragraph 1 by November 30th 2020 will also have to pay the fees and contributions as foreseen by the current administrative regulations adopted by the University.
4. The eligible scholarship holder who is not a beneficiary and has not established the right to receive the second instalment of the scholarship by the deadline of 10 August 2020, and who has not been subjected to revocation of the benefit, will have to pay the fees and contributions due for the academic year 2019/2020 to the amount of 50% of the amount foreseen by the current administrative provisions adopted by the University.
5. Students registered in bachelor's degree programmes and master's degree programmes undergo the cancellation of the scholarship and the relative eligibility, as well as in the case described in the previous paragraph 1, even if:
 - a) withdraws from the course of study during the academic year 2019/2020;
 - b) transfers to another university during the 2019/2020 academic year.

For the cases mentioned in this paragraph, the student must communicate his/her decision to the Right to Study and Disability Sector at least 15 days in advance, which will indicate the amounts due following the withdrawal of the scholarship and how to pay back the scholarship.

6. The scholarship is revoked for the student registered in PhD programmes who withdraws from the course of studies during the academic year 2019/2020.

7. The beneficiary who graduates in the extraordinary session of the academic year 2018/2019 (February-April 2020) shall forfeit the scholarship awarded for the academic year 2019/2020. In this case the student must return the amounts previously received before the graduation date.
8. In case of revocation or forfeiture of the benefit the student is required to return the monetary amount of the scholarship and the sum corresponding to the value of the catering and/or accommodation services, guaranteed by the ESU of Venice, enjoyed by the interested party during the year, in the manner and times established by the University.

The student, subjected to revocation or forfeiture of the benefit, will have to proceed with the payment of fees and contributions, to the extent provided for by the current administrative provisions adopted by the University.

Art. 12 - Integration and benefits for international mobility

1. Eligible non-assignee students and scholarship beneficiaries in the academic year 2019/2020, who participate in international mobility programs during the same academic year, registered in bachelor's degree programmes, master's degree programmes and PhD programmes and who do not benefit from the scholarship referred to in Ministerial Decree 45/2013, can benefit, subject to the availability of resources, from contributions for international mobility only once for each course.
2. International mobility means the "Erasmus + for Europe study" program and the "Overseas" program for non-EU international cultural exchanges.
3. A contribution may be provided, subject to the availability of economic resources and according to the priority criterion indicated in the following paragraph, also to the student who has not requested, although in possession of the conditions of merit for the attainment of eligibility, the scholarship due to economic conditions of the family unit higher than those envisaged for the scholarship; it is necessary for the student to send the Subsidy Request and that he/she is not in possession of financial conditions in excess of 40% of those provided for in article 7, paragraphs 9 and 10 of this call for applications (I.S.E.E. of 32.912,29 euros and I.S.P.E. of 50.706,08 euros).
4. The integration is assigned, until the available resources are exhausted, to the students referred to in the preceding paragraphs 1 and 3, according to the following order of priority:
 - a) winning students of the scholarship in the academic year 2019/2020, based on the position in the ranking;
 - b) eligible students but not scholarship beneficiaries in the academic year 2019/2020, based on the position in the ranking;
 - c) students who have not presented the application for a scholarship, in possession in the academic year 2019/2020 of the merit requisites referred to in article 8 above and the requirements relating to the economic condition not exceeding the values indicated in paragraph 3 of this article, in ascending order based on the I.S.E.E.

The assignees of the aforementioned integration will be contacted by the Right to Study and Disability Sector.

5. An essential condition for the contribution, referred to in the preceding paragraphs, is that the study period abroad has an academic recognition in terms of validation of the ECTS in the course of study to which the student is registered in at Ca' Foscari. Alternatively, at the end of the period abroad, a statement by the thesis supervisor or mentor must be produced certifying that during the study period abroad, the student has achieved the objectives set for the final exam. In the absence of this condition, the contribution will be revoked and the amounts unduly paid must be returned.
6. The regional integration for students referred to in paragraph 1 will be equal to 500.00 euros per month, and will be assigned for the duration of the period of stay abroad, up to a maximum of 10 months. From the amount of the integration assigned will be deducted the amount of the scholarship granted from European Union funds or another bilateral agreement, including non-EU ones.
7. In addition to the integration referred to in the previous paragraph, there will be a regional reimbursement of round-trip travel costs up to 100.00 euros for European countries and up to 500.00 euros for non-European countries. "European countries" are the countries of the European geographical area with the exclusion of Turkey and Russia.
8. The regional integration provided for the students referred to in paragraph 3, will be equal to 125.00 euros per month, and will be assigned for the duration of the period of stay abroad, up to a maximum of 10 months.
9. Payment will be made in two instalments. The first instalment of 70% of the amount will be paid by 30 June 2020; the final instalment relating to any residual amount and round-trip travel expenses for the amounts set forth in paragraph 7 of this article, will be paid within 50 days from the end of the mobility period, subject to verification of the achievement of the expected results in the program and after producing the related supporting documents for the Right to Study and Disability Sector.
10. In the event of failure to achieve the results envisaged by the program (for example, the failure to take exams or training activities agreed with the local exchange manager), the initial instalment assigned to the student referred to in the previous paragraph must be returned by the same to the University within 30 days of communication by the Right to Study and Disability Sector.

Art. 13 - Foreign and Italian students residing abroad

1. Pursuant to article 8, paragraph 3, of Legislative Decree March 29, 2012, n. 68, the economic condition of foreign students or Italian students residing abroad is defined through the I.S.E.E.E., calculated as the sum of the income received abroad and 20% of the assets owned abroad, evaluated according to the methods referred to in article 7, paragraph 7, of the Legislative Decree of March 29, 2012, n. 68. Pending the adoption of the decree referred to in Article 7, paragraph 7, of Legislative Decree no. 68/2012, the economic condition of foreign students or Italian students residing abroad is defined through the ISEE / ISPE as specified in the Memorandum of Understanding concluded on 03/06/2015 between the National Association of Organizations for the right to university study (ANDISU) and CAFs (tax assistance centres) registered in the Register of Tax Assistance Centres for employees who are members of the National Council. The operating methods for calculating the I.S.E.E.E. are indicated at www.unive.it/tasse> How to present the ISEE.
2. Students who do not belong to the European Union can access services and interventions for the right to study in accordance with the Presidential Decree of August 31, 1999, n. 394 article 46, paragraph 5.
3. Pursuant to the aforementioned article 46, paragraph 5 of the Presidential Decree. n. 394/1999, the economic and patrimonial condition of the student not belonging to the European Union is certified with appropriate documentation issued by the competent authorities of the country where the income was produced and translated into Italian by the Italian diplomatic authorities competent for the territory. This documentation is provided by the competent foreign diplomatic or consular offices in Italy, for those countries where there are particular difficulties in issuing the certification attested by the local Italian Embassy, and legalized by the Prefectures pursuant to Article 33 of the Presidential Decree of December 28th 2000, n. 445.
The aforementioned documentation must be accompanied by documentation that confirms the availability of sufficient means of subsistence for the duration of the stay and for the return to the country of origin, provided for in Article 4 ("Entry and residence provisions") of Legislative Decree 25 July 1998, n. 286.
4. For the purposes of access to the benefit, the student not belonging to the European Union is considered to be off-site, regardless of the location of his/her residence in Italy, except in the case where the family unit of the same resides in Italy. In any case, in order to be considered off-site, the student must lodge against payment in the Municipality where the university is located or in a municipality classified on-site, for a period of not less than ten months with reference to the academic year 2019/2020; if the student takes lodgings at no charge in the vicinity of this site, he/she is considered a commuter student.
5. For students from particularly poor countries, also in relation to the presence of a low indicator of human development, whose list is defined by the Ministerial Decree of 11 June 2019, the evaluation of the economic condition is carried out on the basis of a certification of the Italian Representation in the country of origin that attests that the student does not belong to a family known to have high income and high social level.
Alternatively, in the case of a student registered at a university in the country of origin, connected with agreements or conventions with the university of registration in Italy, such certification can be issued by the aforementioned university.
For the student who registers in the first year of bachelor's degree programmes and master' degree programmes, the certification that the same does not belong to a family known to be of high income and high social level can also be issued by Italian bodies qualified to provide guarantees of economic coverage as per current regulations on the enrolment of foreign students in Italian universities: in this case the body issuing this certification commits itself to the eventual return of the scholarship on behalf of the student in case of revocation according to the procedures referred to in Article 11 of this text. This student is in any case obliged to declare the income and assets possibly held in Italy by his/her family unit according to the methods indicated in the previous article 7.
6. For the purposes of assessing the economic condition, for the student recognized as a political and stateless refugee, only income and assets held in Italy are taken into account according to the procedures set out in article 7.

Art. 14 – Students with disabilities

1. The University, through the Right to Study and Disability Sector, provides students with disabilities with broad access to information aimed at guiding them in training and university courses and the associated administrative procedures, as well as those relating to the services and resources available and the relative procedures of access. These services are organised in consideration of the various obstacles posed by the specific types of disability. The interventions are carried out in such a way as to ensure that the individual with a disability can maintain full control over every aspect of their life, without being subjected to constraints by anyone else.
2. For disabled students with disabilities (recognized by the Commissions of the S.S.N.), equal to or greater than 66%, who are enrolled in bachelor's degree programmes, the duration of the granting of the benefits referred to in Article 3 is:
 - a) 9 semesters for bachelor's degree programmes;
 - b) 7 semesters for master's degree programmes.
3. The student with a disability is not subject to the provisions of article 10, paragraph 5 of this call for applications which render the disbursement of the second instalment of the scholarship subject to the achievement of a

certain number of ECTSs by 10 August 2020, as well as the provisions on the revocation of the scholarship referred to in article 11 above.

4. The merit requirement for access to the benefits requested to the student with disabilities, registered in years subsequent to the first year of the bachelor's degree programmes, is:
 - a) for the second year, for disability between 66% and 80%, n. 20 ECTS credits by the 10th of August of the year in which the application is submitted, as well as the fulfilment of any educational obligations where envisaged upon admission to courses;
 - b) for the second year, for disability between 81% and 100%, n. 15 ECTS credits by 10 August of the year in which the application is submitted, as well as the fulfilment of any educational obligations where envisaged upon admission to courses;
 - c) for the third year, for disability between 66% and 80%, n. 64 ECTS by 10 August of the year in which the application is submitted;
 - d) for the third year, for disability between 81% and 100%, n. 48 ECTS by 10 August of the year in which the application is submitted;
 - e) for the first year outside the prescribed time, for disability between 66% and 80%, n. 108 ECTS by 10 August of the year in which the application is submitted;
 - f) for the first year outside the prescribed time, for disability between 81% and 100%, n. 81 ECTS by 10 August of the year in which the application is submitted;
 - g) for the last semester, for disability between 66% and 80%, n. 144 ECTS by August 10th of the year in which the application is submitted;
 - h) for the last semester, for disability between 81% and 100%, n. 108 ECTS by 10 August of the year in which the application is submitted.
5. For the achievement of the merit requirement referred to in the previous paragraph 4, the disabled student with a disability equal to or greater than 66% will be able to use, in addition to the credits actually obtained, a bonus with the same methods provided by Article 8 paragraph 6:
 - a) n. 4 ECTS for the achievement of the benefits for the second academic year for disability between 66% and 80%;
 - b) n. 3 ECTS for the achievement of the benefits for the second academic year for disability between 81% and 100%;
 - c) n. 9 ECTS for the achievement of the benefits for the third academic year for disability between 66% and 80%;
 - d) n. 7 ECTS for the achievement of the benefits for the third academic year for disability between 81% and 100%;
 - e) n. 12 ECTS for the achievement of the benefits for the successive academic years for disability between 66% and 80%;
 - f) n. 9 ECTS for the achievement of the benefits for the successive academic years for disability between 81% and 100%.
6. The bonus quota not used in the academic year in which it was requested can be used in subsequent years only for the remaining part.
7. The merit requirement for access to the benefit requested for the disabled student, registered in the years following the first year of master's degree programmes, is:
 - a) for the second year, for disability between 66% and 80%, n. 24 ECTS by 10 August of the year in which the application is submitted;
 - b) for the second year, for disability between 81% and 100%, n. 18 ECTS by August 10th of the year in which the application is submitted;
 - c) for the first year outside the prescribed periods of time, for disability between 66% and 80%, n. 64 ECTS by 10 August of the year in which the application is submitted;
 - d) for the first year outside of the prescribed periods of time, for disability between 81% and 100%, n. 48 ECTS by 10 August of the year in which the application is submitted;
 - e) for the last semester, for disability between 66% and 80%, n. 96 ECTS by 10 August of the year in which the application is submitted;
 - f) for the last semester, for disability between 81% and 100%, n. 72 ECTS by 10 August of the year in which the application is submitted.
8. These limits are increased by a number of ECTS equal to those in excess of the 180, eventually granted to the student at the time of enrolment.
9. In order to achieve the merit requirement set out in the previous paragraphs, the student can use the bonus accrued and not used in the previous degree course.

10. Students with disabilities who have won the scholarship for the academic year 2019/2020 may be assigned, subject to the availability of economic resources, an integration of the benefit within the limits of the value of double the scholarship received.

Art. 15 - Part-time students

1. The student who is assigned by the University the status of part-time student, according to the administrative provisions published on the web page www.unive.it/part-time, can apply for the attribution of the benefits referred to in the article 3 for the following duration:
 - a) if registered in bachelor's degree programmes, for a period of 7 years (fourteen semesters), starting from the year of first enrolment;
 - b) if registered in master's degree programmes for a period of 5 years (ten semesters) starting from the year of first enrolment.

For the student enrolled in the course he/she attended with "full-time" status and who has opted for "part-time" status during his/her university career, in order to determine the number of years and the consequent merit requirement referred to in subsequent paragraphs 7 and 8, each academic year attended with the status of "full-time" is counted as two "part-time" years.

2. The benefit is granted in the same manner as indicated in article 3 of this call for applications.
3. The deadline for applying for scholarships is the same as in the previous article 4.
4. In order to be eligible for the scholarship, the part-time student must submit a specific application and be registered at the University for the academic year 2019/2020, with the same procedures indicated in the previous article 4.
5. For the part-time student, the maximum scholarship amounts are as follows:
 - a) off-site students: 2.618,75 euros;
 - b) commuter students: 1.445,25 euros;
 - c) on-site students: 988,75 euros.

The scholarship will be paid entirely in cash to the aforementioned student, and if the catering service provided by the ESU in Venice is used, a fee of 5.70 euros per meal will be applied.

The methods of reduction of the amount of the scholarship in relation to the economic condition provided for in article 6 are applied to the amounts referred to in letters a), b) and c), ensuring however that the cash portion is not less than 550.00 euros for the off-site and commuter student. The amounts of the scholarships assigned to the student enrolled in the seventh year of a bachelor's degree programme or in the fifth year of a master's degree programme will not be reduced.

6. The part-time student who is eligible and/or beneficiary of the scholarship will be exempt from the payment of fees and contributions due for the academic year 2019/2020.
7. The merit requirement for access to the requested benefit to the part-time student registered in years subsequent to the first year for the bachelor's degree programmes is the following:
 - a) for the second year, n. 12 ECTS by 10 August of the year of application submission;
 - b) for the third year, n. 25 ECTS by 10 August of the year of application submission;
 - c) for the fourth year, n. 60 ECTS credits by 10 August of the year of application submission;
 - d) for the fifth year, n. 80 ECTS credits by 10 August of the year of application submission;
 - e) for the sixth year, n. 110 ECTS by 10 August of the year of application submission;
 - f) for the seventh year, n. 135 ECTS by 10 August of the year of application submission.
8. The merit requirement for access to the benefits requested for the part-time student enrolled in years subsequent to the first year for the master's degree programmes is the following:
 - a) for the second year, n. 15 ECTS by 10 August of the year of application submission;
 - b) for the third year, n. 30 ECTS credits by 10 August of the year of application submission;
 - c) for the fourth year, n. 60 ECTS credits by 10 August of the year of application submission;
 - d) for the fifth year, n. 80 ECTS credits by 10 August of the year of application submission.
9. For the attainment of the merit requirements, the use of the bonus is not envisaged, as per article 8.
10. The economic and patrimonial conditions of the part-time student are identified with the same criteria foreseen in article 7.
11. The winning student of a scholarship registered as part-time for the academic year 2019/2020 who loses the status for the same year, becoming full-time, maintains the original scholarship amount due.
12. For the part-time student registered in years subsequent to the first year, the second instalment of the scholarship is paid no later than 30 June 2020. The return of the fees and contributions paid in the first instalment (with the exception of the stamp duty) takes place automatically by 31 July 2020.

For the part-time student registered for the first time the second instalment of the scholarship is paid by September 30th 2020 if at least n. 10 ECTS have been attained by 10 August 2020. The return of fees and contributions paid in the first instalment (with the exclusion of the stamp duty) takes place automatically by 31 July 2020.

13. The scholarship is revoked for the part-time student registered for the first time who, by November 30th 2020, has not achieved at least n. 10 ECTS, recognized in the course of study in which the same is registered or, alternatively, in the course of study in which he/she enrolled in the academic year 2020/2021, if different from the previous one.
The other reasons for revocation already mentioned in the previous article 11 remain confirmed.

Art. 16 - Declarations: amendments and checks

1. The application for access to the benefit accompanied by information on the economic and merit conditions is presented by the student using the faculty of self-certification pursuant to the Presidential Decree of December 28th 2000, n. 445.
2. The University has the obligation to check the veracity of the self-certification produced by the student with random checks, which annually involve at least 20% of those eligible to benefit from the services and interventions not intended for the generality of students.
3. In carrying out these checks, the University may request appropriate documentation to demonstrate the completeness and truthfulness of the declared data, also for the purpose of correcting material errors or minor errors.
4. The checks and verifications on the veracity of the student's self-certification can also be carried out after the benefit has been paid and with the help of the Guardia di Finanza to which the University transmits the declarations for its in-depth inspections.
5. Once the appropriate administrative and fiscal checks have been carried out, if a lack of veracity of the content of the declaration emerges from the above checks, the forfeiture of the benefit eventually obtained is applied, even in the case of material errors or small errors. The provisions of current national legislation remain valid. In particular, reference is made to Articles 71, 75 and 76 of Presidential Decree n. 445/2000, the Penal Code and article 10 of Legislative Decree n. 68/2012 which states: "*anyone [...] present untruthful declarations [...] is subject to an administrative sanction consisting in the payment of a sum three times higher than the one received, or the value of the services unduly used, and loses the right to obtain other payments for the duration of the course of study, without prejudice in any case to the application of the sanctions referred to in Article 38, paragraph 3, of Law Decree 31 May 2010, n. 78, converted, with modifications, by the Law of 30 July 2010, n. 122, as well as the penal provisions for the facts constituting a crime*".
6. The student assigned a scholarship of a reduced amount as per article 6, whose economic condition has worsened with respect to the declaration presented at the time of granting the scholarship, may submit a suitable declaration, by March 31st 2020, to obtain an increase in the amount starting from the immediately successive six-month instalment.
7. The student must promptly notify the Right to Study and Disability Sector of any event that occurs, subsequent to the date on which the application is submitted, relevant for the purpose of granting or revoking the Scholarship.

Art. 17 – Head of the procedure

1. The head of the procedure, pursuant to and for the purposes of Law no. 241/1990, is the Director of the Office for Student Careers and Right to Study, Dr. Francesca Magni.

Art. 18 – References for information

For information regarding this call, please contact the Right to Study and Disability Sector (c / o Palazzo Ca 'Foscari - Dorsoduro, 3246 - 30123 - Venice) of the Teaching and Student Services Area, Student Careers Office and the Right to Study, through:

- tel. +39 041 234 7575 (Call center "Student services")
- fax +39 041 234 7579
- notifications - www.unive.it/aiutostudenti
- access to the desk by appointment, to be booked online at <http://www.unive.it/pag/10590>, during the following opening hours: Tuesday, Friday: 9.30 - 12.30; Wednesday: 9.30 - 12.30 and 14.30 – 16.30

Art. 19 – Legislative references

University Statute Rector's Decree n. 750 of 8 September 2011 and subsequent amendments and additions
Presidential Decree. 31 August 1999, n. 394
Regional Law 18 June 1996, n. 15
Regional Law 7 April 1998, n. 8
Law 21 December 1999, n. 508
Presidential Decree. 28 December 2000, n. 445
P.D.C.M. 9 April 2001

Ministerial Decree. 22 October 2004, n. 270
Legislative Decree. 29 March 2012, n. 68
P.D.C.M. 5 December 2013, n. 159
Decree of the Ministry of Labor and Social Policies of 7 November 2014
Ministerial Decree 29 March 2019, n. 288
Ministerial Decree. 5 April 2019, n. 316
Veneto Regional Council Resolution no. 761 of 4 June 2019
Ministerial Decree 11 June 2019
Convention in place with the Veneto Region

Signed by the Area Manager
Teaching and Student Services
Dr. Francesca Magni

Information regarding the processing of personal data

Pursuant to article 13 of the Regulation (EU) 2016/679 we inform aspirants to this selection that the processing of personal data provided by them or otherwise acquired for this purpose by the University is aimed solely at the completion of the selection and will take place at the Ca' Foscari University of Venice by authorized personnel, also with the use of computerized procedures, in the manner and within the limits necessary to pursue the aforementioned purposes. The data will be stored in accordance with the regulations on the conservation of administrative documentation.

The data controller is the University Ca 'Foscari Venezia, with headquarters in Dorsoduro, 3246 - 30123 - Venice PEC *protocollo@pec.unive.it*.

The provision of such data is necessary to assess the requirements for participation and the possession of the qualifications and failure to indicate them may preclude this assessment, with consequent exclusion from the procedure.

The rankings will be published in accordance with current legislation; communications are not provided to third parties except to comply with any requests by the judicial and control bodies and for the performance of activities related to the provision of benefits.

The interested parties have the right to obtain from the University, in the cases provided, access to personal data and the correction or cancellation of the same or the limitation of the processing that concerns them or to oppose the processing (articles 15 with subsequent amendments and additions of the Regulations). The specific application to the University is presented by contacting the Data Protection Officer at Ca 'Foscari University of Venice (Ca' Foscari University of Venice - Head of Personal Data Protection, Dorsoduro, 3246 - 30123 - Venice PEC *protocollo@pec.unive.it*, email: *dpo@unive.it*).

Interested parties who believe that the processing of their personal data is in violation of the provisions of the Regulation have the right to lodge a complaint with the Guarantor, as provided for by Article 77 of the Regulation itself, or to take appropriate judicial proceedings (Article 79 of the Regulation).