



Università  
Ca' Foscari  
Venezia

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**CALL FOR THE ASSIGNMENT OF  
SCHOLARSHIPS FOR THE RIGHT TO UNIVERSITY EDUCATION  
ACADEMIC YEAR 2023/2024**

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## Art. 1 - Definitions

1. Pursuant to this call, the following terms shall be understood as indicated:

- a) **University:** Ca' Foscari University of Venice
- b) **study programmes:** the study programmes established and activated at the university for the achievement of one of the academic qualifications referred to in the following point;
- c) **academic qualifications:** Bachelor's degree, Master's degree, PhD;
- d) **degree programmes of the old system:** the courses of the systems prior to Ministerial Decree no. 509/1999;
- e) **degree programmes of the new system:** the courses of the systems referred to in Ministerial Decree no. 509/1999 and Ministerial Decree no. 270/2004;
- f) **Master's degree programmes:** the courses of the systems referred to in Ministerial Decree no. 270/2004;
- g) **PhD programmes:** the courses of the systems referred to in Ministerial Decree no. 226/2021;
- h) **student:** a person enrolled in a study programme at the University;
- i) **credits:** the university credits provided for by Ministerial Decrees no. 509/1999 and no. 270/2004;
- j) **part-time student:** a person enrolled in a part-time study programme at the university (e.g. due to work, health or family reasons for which they must provide documentary evidence) pursuant to art. 25 paragraph 2 of the University Teaching Regulations issued on 4 December 2012 and subsequent amendments and additions;
- k) **financially independent student,** a person who have been residing outside of their family home for at least two years prior to the issuance of their Single Substitute Declaration (DSU) in an accommodation that does not belong to a member of their household and who have adequate income sources, not below € 9.000,00 per year, which they must have received for at least two years prior to the date of issuance of their DSU, as established by Ministerial Decree no. 159/2013 and by Ministerial Decree no. 1320/2021, art. 3. Paragraph 1;
- l) **Scholarship:** the Scholarship for the Right to University Education referred to in Articles 2 et seq. and 12 of Prime Ministerial Decree 9 April 2001;
- m) **eligible:** students who meet the income and merit requirements for admission to the scholarship assignment rankings;
- n) **beneficiary:** student who is awarded the scholarship;
- o) **ESU:** the ESU-Ardsu - Regional Agency for the Right to University Education;
- p) **DSU:** the self-certification form as referred to in Prime Ministerial Decree no. 159 of 5 December 2013 and subsequent amendments and additions;
- q) **I.S.E.E.,** the household Equivalent Financial Situation Indicator referred to in Prime Ministerial Decree no. 159 of 5 December 2013 and subsequent amendments and additions;
- r) **I.S.E.E.E.:** the foreign household Equivalent Financial Situation Indicator referred to in Prime Ministerial Decree no. 68 of 29 March 2012;
- s) **I.S.E.E. for the financial aid for the right to university education:** the equivalent financial situation indicator of the student's household valid for the financial aid for the right to university education pursuant to Legislative Decree no. 68 of 29 March 2012 and to Prime Ministerial Decree no. 159 of 5 December 2013 and subsequent amendments and additions;
- t) **I.S.P.E.,** the household Equivalent Asset Situation Indicator referred to in Prime Ministerial Decree no. 159 of 5 December 2013 and subsequent amendments and additions;
- u) **I.S.E.E. Equivalent:** the equivalent financial situation indicator of the household of a foreign student or Italian student residing abroad identified by the Memorandum of Understanding concluded on 3 June 2015 between the National Association of Bodies for the Right to University Education (ANDISU) and the CAF centres (government office for tax assistance and information) registered on the Register of Tax Assistance Centres for employees who are members of the National Council;
- v) **Current I.S.E.E.:** the equivalent financial situation indicator that may be required if an I.S.E.E. certificate is already present for the financial aid for the right to university education and there has been a change in self-employed or employed work situation (or welfare, social security or indemnity payments, even exempt from personal income tax) or a variation in the total income of the household greater than 25%, pursuant to Legislative Decree no. 147 of 15 September 2017 and Legislative Decree no. 34 of 30 April 2019 and the amendments of Law 58 of 28 June 2019, or a decrease in the movable and immovable assets of the family unit (such as bank accounts, houses, etc.) by more than 20%, compared to what was owned on December 31 of the previous year and as indicated in the ordinary ISEE (2 years prior), as stated in the "Extensive Modalities of the Current ISEE" set forth in the Decree of the Minister of Labor and Social Policies, in agreement with the Minister of Economy and Finance, dated July 5, 2021 (published in the Official Gazette no. 203 on August 25, 2021), implementing paragraph 4 of Article 10 of Legislative Decree September 15, 2017, no. 147;
- w) **S.T.E.M. study programmes:** Bachelor's degree and Master's degree in fields such as science, technology, engineering and mathematics, which refer to the ministerial degree codes established by the Ministry according to the table on the webpage: <http://dati.ustat.miur.it/dataset/dati-per-bilancio-di-genero/resource/3f52db2f-24ce-4605-8e51-5618cc4ff4e3>. Ca' Foscari University offers the following S.T.E.M. programmes:

Bachelor's degree:

- Sustainable Chemistry and Technologies (cod.CT7 – ministerial degree code L-27)
- Informatics (cod.CT3 - ministerial degree code L-31)
- Engineering Physics (cod.CT8 – ministerial degree code L-8)
- Environmental Sciences (cod.CT5 – ministerial degree code L-32)
- Science and Technologies for Cultural Heritage (cod. CT60 – ministerial degree code L-43)
- Technologies for the Conservation and the Restoration (cod.CT6 – ministerial degree code L-43)
- Ingegneria ambientale per la transizione ecologica (cod. CT10 – classe L-7)

**Master's degree courses:**

- Biotechnologies for Sustainable Development and the Environment (cod.CM10 – ministerial degree code LM-8)
- Sustainable Chemistry and Technologies (cod.CM7 – ministerial degree code LM-54)
- Conservation Science and Technology for Cultural Heritage (cod.CM60 – ministerial degree code LM-11)
- Computer Science and Information Technology (cod.CM90 – ministerial degree code LM-18)
- Data Analytics for Business and Society (cod. EM14 – ministerial degree code LM-91)
- Engineering Physics (cod.CM13 – ministerial degree code LM-44)
- Informatics - Computer Science (cod.CM9 – ministerial degree code LM-18)
- Science and Technology of Bio and Nanomaterials (cod.CM12 – ministerial degree code LM-53)
- Science and Technology of Bio and Nanomaterials (cod.CM11 – ministerial degree code LM-53)
- Science and Technology of Bio and Nanomaterials (cod.CM14 - ministerial degree code LM-Sc. Mat.)
- Chemical Sciences for Conservation and Restoration (cod.CM6 – ministerial degree code LM-54)
- Environmental Sciences (cod.CM5 – ministerial degree code LM-75)

**Art. 2 - Purpose of the call**

1. As part of the annual plan of action to implement the Right to University Education of the Veneto Region Veneto for the 2023/2024 academic year and in compliance with the National Recovery and Resilience Plan (NRRP) which allocates further financial resources, funded by both the European Union - Next Generation EU and the mission 4, component 1, investment 1.7 “Scholarships for University access” of the NRRP, the Ca' Foscari University of Venice issues the call for the assignment of scholarships for capable and deserving students in difficult financial conditions.
2. The aim of the Scholarship is to contribute to covering the maintenance costs incurred by students over at least ten months for each year of the course. The NRRP financial resources are aimed at increasing the number and the amount of the scholarships for capable and deserving students in difficult financial conditions.

**Art. 3 - Categories of students who can apply for a Scholarship**

1. The scholarship is awarded through competitive selection, according to the procedures established in this call:
  - a) to students enrolled in Bachelor's degree programmes, for a period of 7 semesters, starting from the first year of enrolment;
  - b) to students enrolled in Master's degree programmes, for a period of 5 semesters, starting from the first year of enrolment;
  - c) to students enrolled in PhD courses (with the exception of those enrolled under joint supervision and those who are assigned a scholarship for their PhD) for the duration provided for by the respective educational systems, starting from the first year of enrolment;
  - d) to part-time students, enrolled in Bachelor's degree and Master's degree programmes, for which the scholarship is awarded for a longer period of time, as indicated in Article 15 below;
  - e) to disabled students with a disability rating of at least 66% and to students with a recognized handicap pursuant to article 3, paragraph 1 of Italian Law no. 104 of 5 February 1992, for whom the scholarship is granted for a longer period of time, in relation to the type of course attended, as indicated in Article 14 below.

First year of enrolment is understood to mean the first year of enrolment for the first time at any university. Years of academic career are considered to be all years in which the student has been enrolled in any study programme, at this or another university, other than that in which they are currently enrolled. Therefore, the year of academic career may not coincide with the course year.

The calculation of academic years for applying for this benefit does not consider possible years of course suspension.

Students who, following previous withdrawal from courses or forfeiture of the place on a course, enrol on a course at another university, for the purpose of awarding the benefits referred to in Prime Ministerial Decree 9 April 2001, shall be considered enrolled for the first time and does not accumulate previous years of enrolment on other courses, running from the date of first enrolment, provided that they did not receive any scholarship

during previous enrolment. Any credits acquired during previous enrolment cannot be included in calculations for merit for the purpose of awarding the scholarship during the new enrolment.

2. The benefit is awarded to students studying for the relative level of study programme for the first time. The study programmes referred to in Ministerial Decree n. 509/1999 are considered equivalent to Bachelor's degree and Master's degree programmes, as identified in Article 3 of Ministerial Decree no. 270/2004. For the purpose of the award, the level of the degree titles already obtained in Italy or abroad will be taken into account.

The students referred to in paragraph 1 letter a) must not already have another degree, awarded either according to the system prior to Ministerial Decree n. 509/1999 or according to the new system, awarded in Italy or abroad or a diploma issued by a College of Music/Academy of Fine Arts, or a first-level academic diploma (Triennium) issued pursuant to Law no. 508/1999, or other equivalent qualification.

The students referred to in paragraph 1 letter b) must not already have a degree awarded according to the system prior to Ministerial Decree n. 509/1999, a degree awarded abroad considered to be second-level, a specialisation degree, diploma issued by a College of Music/Academy of Fine Arts, second level academic diploma (Biennium) issued pursuant to Law no. 508/1999, or other equivalent qualification.

Students enrolled on an inter-university course will be required to submit their scholarship application to the university, the administrative headquarters of the course, where they pay the enrolment fees.

In case of execution from the academic year 2023/2024, students enrolled in two study programmes at the same time can benefit from the Right to University Education services in relation to one of the two programmes exclusively, as established by Law 12 April 2022, no. 33, art.1 and 2. Students, if enrolled in the academic year 2023/2023 as a first year student for both curriculum, must choose the University where they want to apply for the Scholarship for the whole duration of their simultaneous enrolment to the study programmes. Students already enrolled in subsequent years of a study programme cannot choose the University of second enrolment or the course of second enrollment if enrolled at the same University for the purposes of the Right to University Education benefits.

The student who does not declare, by October 2, 2023, the simultaneous enrolment (following the provisions contained on the page <https://www.unive.it/pag/27540>) will not be entitled to the corresponding increase for the academic year 2023/2024 if they are eligible for the scholarship.

3. Students who will graduate with a Bachelor's degree or Master's degree within the duration foreseen by the respective educational systems will benefit from a scholarship supplement equal to half the amount awarded in the last year of the course, on condition that there are available funds after the assignment of regional Scholarships to all the eligible students enrolled in the academic year 2023/2024.

The scholarship is equal to 50% of the amount foreseen by Article 6, paragraph 2, 3 and 4, net of the fees foreseen for the canteen service and the accommodation service, the latter calculated at a flat rate for students not living in the ESU residences in Venice is €1,600.00.

The supplement will be awarded giving priority to students who obtain their qualification within regular sessions, through a ranking ordered by income, considering the order of the degree sessions and giving priority to students with the lowest I.S.E.E. for financial aid for the right to university education.

4. Benefits can be granted to students who meet the requirements for admission to the course for which they are requested, regardless of the number of years that have passed since the achievement of the previous academic qualification.
5. Inmate students that may be enrolled in the study programmes at this university may apply for the scholarship award on the basis of the same criteria in force for non-inmate students; for the purpose of determining the amount of the scholarship, inmate students shall be considered local students.

#### **Art. 4 - Deadlines and procedures for submitting applications**

1. Students who may apply for the academic year 2023/2024 must:
  - a) For the academic year 2023/2024:
    - be enrolled for the first time in Bachelor's degree programmes;
    - be enrolled for the first time in Master's degree programmes;
    - be enrolled from the second year onwards in Bachelor's degree programmes;
    - be enrolled from the second year onwards in Master's degree programmes;
    - be enrolled for the first time on PhD courses;
    - be enrolled from the second year onwards on PhD courses
  - b) have obtained an I.S.E.E. 2023 certificate valid for the benefits for the right to education / I.S.E.E. Corrente 2023 / I.S.E.E. Parificato 2023 (I.S.E.E. equivalent), whose value is less than EUR 26.306,25 and to have an asset situation (ISPE) of less than EUR 40.031,27.
  - c) have obtained the merit requirement provided for by art.8 of the current Call

2. In order to be eligible for the scholarship, **all students** - regardless of whether they are already enrolled at the university or intend to enrol in Bachelor's degree, Master's degree programmes and PhD courses at the university - must complete **ALL** of the following operations:

- a) **SUBMIT the scholarship application by 2 October 2023 at 12:30**- select the status with which you intend to participate (failure to select the status leads to exclusion from the benefit) - fill in and submit the **"Benefits application"** available exclusively online in the reserved area of the university site in the section "Right to education and tuition fees"> *"Benefits application"*, or via the link <https://esse3.unive.it/auth/Autocertificazioni/Autocertificazione.do> for those not yet enrolled; the submission of the Benefits Application simultaneously authorises the University to receive from INPS all the information contained in the I.S.E.E. certificate.

The non-deferrable deadline for submitting the scholarship application is set for **2 October 2023 at 12:30 pm**.

If, having completed the Benefits Application, the benefits application is pending and the scholarship application is not sent, it shall not be accepted under any circumstances. Following successful submission of the application, a receipt will be issued which the applicant must save as proof of submission of the application; this receipt shall also be sent via email to the student's address (matriculationnumber@stud.unive.it). It is also recommended that you print or save the receipt that is displayed after submitting the benefits application.

- b) **REQUEST I.S.E.E. 2023 CERTIFICATE valid for "financial aid for the right to university education"** - by presenting the DSU to INPS – or Current I.S.E.E. or I.S.E.E. Equivalent, in the name of the student applying for the benefit, which must display their tax code, by the deadline shown in the table below (the date of presentation of the DSU shall be taken as proof).

Deadlines for I.S.E.E. requests	
<ul style="list-style-type: none"> <li>enrolled for the first time in Bachelor's degree programmes, with Italian or EU citizenship;</li> <li>enrolled from the second year onwards in Bachelor's degree programmes, with no distinction of citizenship;</li> <li>enrolled from the second year onwards in Master's degree programmes, with no distinction of citizenship;</li> <li>enrolled on PhD courses, with no distinction of citizenship;</li> </ul>	2 October 2023 at 11:59 pm
<ul style="list-style-type: none"> <li>enrolled for the first time in Bachelor's degree programmes, with non-EU citizenship;</li> <li>enrolled for the first time in Master's degree programmes, with no distinction of citizenship;</li> <li>students transferring from another university;</li> </ul>	30 November 2023 at 11:59 pm

**If your ISEE certificate has omissions/non-conformities flagged by the Revenue Agency**, you can request a new ISEE certificate where the omissions/non-conformities are rectified. Alternatively, you can choose to still use the ISEE certificate with omissions/non-conformities by filling out a form and submitting it to Financial Aid Unit. In case all this process must be completed within the deadlines showed in the aforementioned table. For all other indications relating to I.S.E.E. certificates, please refer to the provisions of Article 7 below.

- c) **ENROL IN THE ACADEMIC YEAR 2023/2024** by paying the first instalment of fees and contributions by the deadline shown in the table below:

Deadline for enrolment in the academic year 2023/2024	
<ul style="list-style-type: none"> <li>enrolled for the first time in Bachelor's degree programmes, with no distinction of citizenship;</li> <li>enrolled from the second year onwards in</li> </ul>	2 October 2023 at 11:59 pm

Bachelor's degree programmes, with no distinction of citizenship; <ul style="list-style-type: none"> <li>enrolled from the second year onwards in Master's degree programmes, with no distinction of citizenship;</li> <li>enrolled on PhD courses, with no distinction of citizenship;</li> </ul>	
<ul style="list-style-type: none"> <li>enrolled for the first time in Master's degree programmes, with no distinction of citizenship;</li> <li>students transferring from another university;</li> </ul>	19 December 2023 at 11:59 pm

The total first instalment of fees and contributions is:

- **€500,00**, including the regional tax for the right to university education, for students on Bachelor's and Master's degree programmes (except as provided for the Bachelor's degree in "Digital Management", the Bachelor's degree in "Hospitality, Innovation and e-Tourism" and the Master's degree in "Crossing the Mediterranean: towards Investment and Integration MIM"); Students who enrol for the first time or transfer from another University in the academic year 2023/2024 will be also charged a €16 stamp duty;
- **€184,00**, that is the amount of the regional tax for the right to university education, for students on PhD courses. Students who enrol for the first time in the academic year 2023/2024 will be also charged a €16 stamp duty.

The enrollment for the academic year 2023/2024 is considered valid if, in addition to the payment of the first installment of tuition fees and contributions for the academic year 2023/2024, all amounts related to contributions (university fees, arrears, etc.) from previous academic years have been settled.

Students who enrol to more than one study programme in the Veneto Region Universities shall pay the amount of regional tax for the right to study only once, to the University chosen as main place of study.

Failure or error in even one of the operations (referred to in letters a, b or c) described in this paragraph shall result in exclusion from the call.

After the closing of the call, no documentary additions or modification requests shall be admitted.

It will also be possible to check the progress of the aforementioned operations by connecting to your own reserved area in the section "Right to education and fees" > "*Summary of benefits application*".

3. Students enrolling in the second year onwards of Bachelor's and Master's degree programmes (with the exception of those enrolled in years beyond the prescribed duration of their programme for the 2023/2024 academic year) and students enrolling in the second or third year of PhD courses, who were eligible in the 2022/2023 academic year, only if they meet all the requirements set out in this call and subject to prior submission of the application for admission to the benefit, may pay, by 2 October 2023 – 11:59 pm, only the amount of €184,00, which equals to the amount of the regional tax for the right to study.

If the student fails to meet the requirements, fails to submit the scholarship application or is excluded from it, they must contact the Financial Aid Office in advance to have the amount of fees recalculated; otherwise, the amount not paid during the enrolment phase of the academic year 2023/2024 (first and second instalments) will be added to any third instalment of fees due and must be settled in a single payment.

4. Students who transfer from another university may apply for the scholarship by registering on the Ca' Foscari website and submitting the Benefits Application by 12:30 pm on 2 October 2023, provided that they forward the transfer request made at the university of origin no later than the deadline of 2 October 2023 and meet the requirements set out in Articles 7 and 8 of this call. The merit requirements also take into consideration the years of enrolment at the university of origin. Students must complete the application procedure for the call by requesting the I.S.E.E. certificate and enrolling in the academic year 2023/2024 according to the procedures and deadlines described in letters b) and c) of paragraph 2 of this article.

#### Art. 5 - Definition of student status

1. For the purposes of access to benefits, the following definitions shall apply:

- a) **local**: students residing in the municipality or in the area surrounding the location of the study programme attended;
- b) **commuter**: students residing in a place that allows daily transfer to the location of the study programme attended within a distance between 40 and 80 km and/or travel time of between 40 and 80 minutes; students resident in the municipality where the study programme is based may also be considered commuters, in relation to particular distances or travel times on public transport;
- c) **non-resident**, students residing in a place far from the location of the study programme attended and who, for this reason, pay for accommodation near that location (i.e. in the municipality where the university is

located or in a municipality classified as local), using public residential facilities or other private or corporate housing for a period of at least ten months with reference to the academic year 2023/2024; a student residing in a place far from the course location lives in accommodation near the course for free are considered commuter students.

Students residing in a place far from the location of the attended study course who pay for accommodation near the course for a period of less than ten months but who in the same academic year attend a study programme abroad (including work experience and internships, as long as they are mandatory according to one's curriculum) promoted by the university, are in any case assigned the status of non-resident, provided that they also pay for accommodation abroad for a period that, combined with the period in Italy, is at least ten months. Students must present a copy of the rental contract translated into Italian or English according to the procedures and timing indicated in paragraph 2 below.

Students enrolled on PhD courses shall also be considered non-resident regardless of the place of residence and shall not have to present any certification of election of domicile; in this case, the maximum amount of €540,00 for catering services shall be withheld from the scholarship.

Non-EU foreign students, whose household is not resident in Italy, are considered non-resident, regardless of the distance between the residence and the location of the study course. However, to confirm non-resident status, students must pay for accommodation in the municipality of the university attended or in a municipality classified as local, for a period of at least ten months with reference to the academic year 2023/2024, (therefore between September 2023 and September 2024) and must meet the requirements outlined in paragraph 2 below. Students who do not meet the requirements will be considered as commuter students.

Lastly, financially independent students, defined according to the requirements on art. 1, paragraph 1, letter k) of this call, are considered non-resident, regardless of the distance between their residence in Italy and the location of their study course.

The definition of local, commuter and non-resident student status, is made with reference to the tables available at universities and ESUs (Agencies for the Right to University Education), which can be consulted in Italian on the website [www.unive.it/dirittoallostudio](http://www.unive.it/dirittoallostudio) > Borse per il diritto allo studio, unless proven otherwise as provided by the student through the presentation of official documents issued by the transport service providers.

If the student's residence is included in the list of commuter or local municipalities in relation to the course venue, they cannot be considered non-resident, even if they present a legitimate rental contract.

2. **Non-resident students, regardless of the type of accommodation** (at ESU residences in Venice or in private accommodation), **must fill in the online form** in the reserved area of the university website in the section "Right to study and education" > "*Upload non-resident rental contract*" **from 28 August 2023 to 30 October 2023**.

Non-resident students who do not use ESU residences in Venice or use them for only part of the year, when completing the online form "*Upload non-resident rental contract*", in the period from 28 August 2023 to 30 October 2023, must attach a .pdf copy of the legally compliant paid **rental contract** with a duration of at least ten months or the remaining months to complete the planned 10, if the contract is the first of two rental contracts whose overall duration is ten months, included in the period between September 2023 and September 2024.

All students, including those who are housed in an ESU Residences, must fill the online form.

In the form students must indicate the beginning and the end date of the stay, the address at which they are residing, name and surname of the tenant or, in case of students residing in ESU Residences, the name of ESU structure.

Only and exclusively for students enrolled for the 2023/2024 academic year on a Bachelor's degree programme, who have non-EU citizenship, or for students enrolled on a Master's degree programme, the deadline for completing the online form "*Upload non-resident rental contract*" and attaching the existing rental contract is set for 30 November 2023.

Students participating for the academic year 2023/2024 in a study programme abroad promoted by the University and living in two different places during the academic year, or students who change accommodation during the year (inside the municipality classified as local), combining the periods to reach the minimum of ten months, must:

- a) fill in the online form "*Upload non-resident rental contract*" in the period from 28 August 2023 to 30 October 2023 (or 30 November for students enrolled on a Bachelor's degree course, with non-EU citizenship, or for students enrolled on a Master's course) and attach a .pdf copy of the first of the two paid contracts valid for the first semester (foreign if taking part in a study programme abroad in the first semester, or sited in the municipality classified as local);
- b) send a .pdf copy of the second of the two paid contracts via e-mail to [dirittoallostudio@unive.it](mailto:dirittoallostudio@unive.it) (foreign if taking part in a study programme abroad in the second semester, or sited in the municipality classified as local), no later than 30 April 2024.

The two contracts presented must have immediate continuity between them.

Once submitted, the online form "*Upload non-resident rental contract*" shall no longer be active.

Students applying for the benefit must necessarily be the signatory or co-signatory of the rental contract.

The rental contract must be accompanied by proof of registration at the National Revenue Agency and the copy of the annual payment receipt of registration tax. If the rental contract expires during the year and is extended, the student must send proof of registration of the extension by the Revenue Agency via email to [dirittoallostudio@unive.it](mailto:dirittoallostudio@unive.it), within 15 days of expiry of the contract.

If students withdraw early from the submitted rental contract, they must promptly inform the Financial Aid Office, writing an email to [dirittoallostudio@unive.it](mailto:dirittoallostudio@unive.it).

Failure to comply with the indications outlined in this paragraph shall result in the official reevaluation of status from non-resident to commuter.

3. Students who take part in international mobility programmes shall, in any case, retain the scholarship originally awarded (off site scholarship, commuter scholarship, on site scholarship), with no possibility of changing status and increasing the aforementioned scholarship, fulfilling however the necessary requirements for the definition of the status (e.g. *non-resident: to maintain this status, they must satisfy the living requirements in the town/city where the study programme is based for at least ten months, as indicated in the aforementioned paragraphs*).

## Art. 6 - Loans and amounts

1. In order to award the scholarship for the 2023/2024 academic year, funds have been set aside deriving from:
  - a) the proceeds from the regional tax for the right to university education;
  - b) from any portion of the state supplementary fund specifically set up pursuant to Legislative Decree no. 68/2012;
  - c) from any resources of the Veneto Region pursuant to Legislative Decree no. 68/2012.
  - d) from any resources of the National Recovery and resilience Plan (NRRP): initiative by Next Generation EU, funded by the European Union, mission 4, component 1, investment 1.7.

The aforementioned resources, as soon as they are quantified, will be used to finance the first ranking of eligible candidates that will be drawn up in accordance with Article 9 below.

The financial resources are divided among the various rankings, referred to in Article 9 below, using the following criteria:

- 30% to those enrolled for the first time on Bachelor's degree and Master's degree programmes. For Bachelor's degrees only, this percentage is divided as follows:
  - 95% to those enrolled for the first time with EU citizenship;
  - 5% to those enrolled for the first time with non-EU citizenship;
- 70% to those enrolled in the second year onwards of all courses (Bachelor's and Master's degree regardless of citizenship).

Those enrolled in PhD programmes who do not benefit from the scholarship referred to in Ministerial Decree no. 226/2021, are assigned a total number of scholarships that does not exceed the percentage ratio between those eligible for the Scholarship in the 2022/2023 academic year and the total number of enrolled students.

2. The total scholarship for **non-resident** students changes according to their financial condition and their enrolment as follows:
  - a) Students with an I.S.E.E. for financial aid for the right to education between 50% and 2/3 of the maximum amount as established by art.7, paragraph 13 (meaning, with an I.S.E.E. between €13.153,12 and €17.537,50): Scholarship amount equals to €6.656,52, of which €760,00 are necessarily deducted for the canteen service and will be paid to Venice ESU whether or not students use the service. If the canteen service is not provided for by Venice ESU, this amount will not be deducted from the scholarship;
  - b) Students with an I.S.E.E. for financial aid for the right to education below 50% of the maximum amount as established by art.7, paragraph 13 (meaning, with an I.S.E.E. that is equal or below €13.153,11): Scholarship amount (increased by 15% as compared to students outlined in letter a) equals to €7.654,99, of which €760,00 are necessarily deducted for the canteen service and will be paid to Venice ESU whether or not students use the service. If the canteen service is not provided for by Venice ESU, this amount will not be deducted from the scholarship;
  - c) Students with an I.S.E.E. financial aid for the right to education above 2/3 of the maximum amount as established by art.7, paragraph 13 and in any case not above the maximum (meaning, with an I.S.E.E. between €17.537,51 and €26.306,25): Scholarship amount *between €6.656,51 and €3.328,26*, of which €760,00 are necessarily deducted for the canteen service and will be paid to Venice ESU whether or not students use the service. If the canteen service is not provided for by Venice ESU, this amount will not be deducted from the scholarship;
  - d) Students enrolled in two study programmes at the same time: Scholarship amount is increased by 20% on condition that students meet the merit requirements outlined in art.8 for both the courses in which they are enrolled and for the whole duration of the courses. The increase is not due if students lose the requirements for the scholarship for the study programme where they have been awarded the increased scholarship. The



20% increase cannot be combined with the one established on letter e) nor with the one indicated on letter f). Scholarship amounts are outlined in the tables below on paragraph 16;

- e) Female gender students enrolled in S.T:E:M. Bachelor's or Master's degrees: Scholarship amount is increased by 20%. This increase cannot be combined with the one indicated on letter b), d) and f). Scholarship amounts are outlined in the tables below on paragraph 16;
  - f) Financially independent student: students who fall under the condition indicated on letter k) of article 1 of the current call are considered financially independent students. These students are considered "non residents" regardless of the distance of their residence in Italy with relation to the administrative headquarters of their course of study. The amount of the scholarship is equal to 6,656.52 Euro, of which 760.00 Euro are necessarily deducted for the canteen service and will be paid to Venice ESU whether or not students use the service. If the canteen service is not provided for by Venice ESU, this amount will not be deducted from the scholarship. The scholarship amount is always equal to 6,656.52 Euro, regardless of the value of the I.S.E.E., and it is not subject to the increases described on letter b), d) and e).
3. The total scholarship for **commuter** students is as follows:
- a) Students with an I.S.E.E. for financial aid for the right to education between 50% and 2/3 of the maximum amount as established by art.7, paragraph 13 (meaning, with an I.S.E.E. between 13.153,12 Euro and 17.537,50 Euro): Scholarship amount equals to €3.889,99, of which €540.00 are necessarily deducted for the canteen service and will be paid to Venice ESU whether or not students use the service. If the canteen service is not provided for by Venice ESU, this amount will not be deducted from the scholarship;
  - b) Students with an I.S.E.E. for financial aid for the right to education below 50% of the maximum amount as established by art.7, paragraph 13 (meaning, with an I.S.E.E. that is equal or below €13.153,11). Scholarship amount (increased by 15% as compared to students outlined in letter a) equals to €4.473,48 of which €540.00 are necessarily deducted for the canteen service and will be paid to Venice ESU whether or not students use the service. If the canteen service is not provided for by Venice ESU, this amount will not be deducted from the scholarship;
  - c) Students with an I.S.E.E. financial aid for the right to education above 2/3 of the maximum amount as established by art.7, paragraph 13 and in any case not above the maximum (meaning, with an I.S.E.E. between €17.537,51 and €26.306,25): Scholarship amount *between* €3.889,98 *and* €1.944,99, of which €540.00 are necessarily deducted for the canteen service and will be paid to Venice ESU whether or not students use the service. If the canteen service is not provided for by Venice ESU, this amount will not be deducted from the scholarship;
  - d) Students enrolled in two study programmes at the same time Scholarship amount is increased by 20% according to letter a), b) and c), on condition that students meet the merit requirements outlined in art.8 for both the courses in which they are enrolled and for the whole duration of the courses. The increase is not due if students lose the requirements for the scholarship for the study programme where they have been awarded the increased scholarship. The 20% increase cannot be combined with the one established on letter e). Scholarship amounts are outlined in the tables below on paragraph 16;
  - e) Female gender students enrolled in S.T:E:M. Bachelor's or Master's degrees: Scholarship amount is increased by 20%. This increase cannot be combined with the one indicated on letter b) or with the one indicated on letter d). Scholarship amounts are outlined in the tables below on paragraph 16;
4. The total scholarship for **local** students is as follows:
- a) Students with an I.S.E.E. for financial aid for the right to education between 50% and 2/3 of the maximum amount as established by art.7, paragraph 13 (that is between €13.153,12 and €17.537,50): Scholarship amount equals to €2.682,77 plus a daily meal to be used according to the procedure established by Venice ESU;
  - b) Students with an I.S.E.E. for financial aid for the right to education below 50% of the maximum amount as established by art.7, paragraph 13 (that is equal or below €13.153,11): Scholarship amount (increased by 15% as compared to students outlined in letter a) equals to €3.085,18 plus a daily meal to be used according to the procedure established by Venice ESU;
  - c) Students with an I.S.E.E. financial aid for the right to education above 2/3 of the maximum amount as established by art.7, paragraph 13 and in any case not above the maximum (that is between €17.537,51 and €26.306,25): Scholarship amount *between* €2.682,76 *and* €1.341,38 plus a daily meal to be used according to the procedure established by Venice ESU;
  - d) Students enrolled in two study programmes at the same time: Scholarship amount is increased by 20% on condition that students meet the merit requirements outlined in art.8 for both the courses in which they are enrolled and for the whole duration of the courses. The increase is not due if students lose the requirements for the scholarship for the study programme where they have been awarded the increased scholarship. The 20% increase cannot be combined with the one established on letter e). The Scholarship amounts are outlined in the tables below on paragraph 16;
  - e) Female gender students enrolled in S.T:E:M. Bachelor's or Master's degrees: Scholarship amount is increased by 20%. This increase cannot be combined with the one indicated on letter b) and d). Scholarship amounts are outlined in the tables below on paragraph 16.

5. To the students who fall into one or more categories eligible for an increase in the scholarship amount (e.g., female gendered student enrolled in S.T.E.M. Bachelor/Master's courses while simultaneously meeting the requirements for independent student status, or a student simultaneously enrolled in two degree programs while meeting the requirements for independent student status, etc.), and who are classified as winners of the scholarship, priority will be given to the most favourable economic scenario for the recipient.
6. In the cases of awarding of the Scholarship for the seventh semester of Bachelor's degree courses and for the fifth semester of Master's degree courses, the total Scholarship and the deduction for the catering service provided by the Venice ESU are reduced by 50%.
7. Students enrolled in the second year onwards eligible for the Scholarship because they meet the requirements relating to merit and financial situation, but do not receive it due to lack of resources, can use the catering service free of charge.
8. For students enrolled in the first year, eligible for the Scholarship but do not receive it due to lack of resources, the ESU shall apply a rate of €2,70 per meal. If these students become a scholarship recipient during the 2023/2024 academic year or at the end of the academic year, they can request a refund for the rate paid by contacting the Venice ESU directly.
9. Students who have been granted the scholarship and who participate in an international mobility programme can request ESU Venice a partial reimbursement of the share of their scholarship intended for the canteen service. Their request must be done at the end of their mobility programme, on condition that the programme has an academic recognition in terms of credits for their course of study in Italy. The share of the scholarship intended for the refectories service shall be reimbursed by ESU Venice according to the number of months of absence (from Ca' Foscari University) reported by the host University.
10. For non-resident students who use the residential facilities of the Venice ESU (including students who have been awarded the last semester scholarship) a quota of €1.600,00 is deducted, corresponding to the standard rate due for the accommodation service; the University shall pay this sum to the Venice ESU or, at the agency's request, to the managers indicated by it.
11. The remaining amount due for accommodation shall be paid by the student directly to the Venice ESU, within the deadline set by the agency.
12. Students eligible and/or beneficiaries of the scholarship are exempt from paying the fees and contributions due for the 2023/2024 academic year (with the exception of those who enrolled in Univeristy through the "Formazione PA 110 e lode" project). The fees and contributions paid in the first instalment (with the exclusion of stamp duty) shall be refunded ex officio by 28 July 2024.
13. Students eligible and/or beneficiaries of the Scholarship for an additional semester beyond the normal duration of the Bachelor's degree and Master's degree programmes, established by the educational systems as per Ministerial Decree no. 509/1999 and Ministerial Decree no. 270/2004, shall be granted total exemption for the regional tax for the right to university education and the 50% exemption for fees (with the exception of those who enrolled in Univeristy through the "Formazione PA 110 e lode" project). The fees and contributions paid in the first instalment, if the payment was not due, (with the exclusion of stamp duty) shall be refunded ex officio by 28 July 2024.
14. The scholarship, assigned in accordance with the rankings referred to in Article 9 below, shall be paid in full to the successful applicants whose I.S.E.E. for financial aid for the right to university education is no more than €17.537,50.
15. For higher values, until the aforementioned maximum limits are reached, the scholarship, assigned in accordance with the rankings referred to in Article 9 below, shall be gradually reduced to half the amount using the following formula:

$$\text{Maximum amount of the Scholarship} - [ ( \text{I.S.E.E. value} - € 17.537,50 ) * \text{Reduction Coefficient} ]$$

The aforementioned reduction coefficient is calculated as follows:

$$( \text{Maximum Amount of the Scholarship} / 2 ) / ( € 26.306,25 - € 17.537,51 )$$

16. The amounts of the Scholarships, in accordance to the type of enrolment, the status and the values of I.S.E.E, are listed in the following tables:

<b>majority of students</b>			
<b>students</b>	<b>I.S.E.E. between € 0,00 and € 13.153,11</b>	<b>I.S.E.E. between €13.153,12 and €17.537,50</b>	<b>I.S.E.E. between €17.537,51 and €26.306,25</b>
non-resident	€ 7.654,99 <i>(of which € 760.00 for the canteen service)</i>	€ 6.656,52 <i>(of which € 760.00 for the canteen service)</i>	<i>gradually reduced from € 6.656,51 to € 3.328,26 (of which € 760.00 for the canteen service)</i>

commuter	€ 4.473,48 <i>(of which € 540.00 for the canteen service)</i>	€ 3.889,99 <i>(of which € 540.00 for the canteen service)</i>	<i>gradually reduced from € 3.889,98 to € 1.944,99 (of which € 540.00 for the canteen service)</i>
local	€ 3.085,18	€ 2.682,77	<i>gradually reduced from € 2.682,76 to € 1.341,38</i>

<b>students enrolled in two study programmes at the same time</b>			
<b>students</b>	<b>I.S.E.E. between € 0,00 and € 13.153,11</b>	<b>I.S.E.E. between €13.153,12 and €17.537,50</b>	<b>I.S.E.E. between €17.537,51 and €26.306,25</b>
non-resident	€ 9.185,99 <i>(of which € 760.00 for the canteen service)</i>	€ 7.987,82 <i>(of which € 760.00 for the canteen service)</i>	<i>gradually reduced from € 7.987,81 to € 3.993,91 (of which € 760.00 for the canteen service)</i>
commuter	€ 5.368,17 <i>(of which € 540.00 for the canteen service)</i>	€ 4.667,98 <i>(of which € 540.00 for the canteen service)</i>	<i>gradually reduced from € 4.667,97 to € 2.333,99 (of which € 540.00 for the canteen service)</i>
local	€ 3.702,21	€ 3.219,32	<i>gradually reduced from € 3.219,31 to € 1.609,66</i>

<b>female gender students enrolled in S.T.E.M Bachelor's and Master's degrees</b>		
<b>Students</b>	<b>I.S.E.E. between € 0,00 and € 17.537,50</b>	<b>I.S.E.E. between € 17.537,51 and € 26.306,25</b>
non-resident	€ 7.987,82 <i>(of which € 760.00 for the canteen service)</i>	<i>gradually reduced from € 7.987,81 to € 3.993,91 (of which € 760.00 for the canteen service)</i>
commuter	€ 4.667,98 <i>(of which € 540.00 for the canteen service)</i>	<i>gradually reduced from € 4.667,97 to € 2.333,96 (of which € 540.00 for the canteen service)</i>
local	€ 3.219,32	<i>gradually reduced from € 3.219,31 to € 1.609,66</i>

<b>Independent students</b>	
<b>Students</b>	<b>I.S.E.E. between € 0,00 and € 26.306,25</b>
non-resident	€ 6.656,52 <i>(of which € 760.00 for the canteen service)</i>

17. Regional scholarships cannot be combined with other scholarships that have similar purposes of student maintenance assigned for any reason. Scholarships granted by national or foreign institutions to support education or research abroad (mobility grants) are compatible. If students awarded a regional scholarship have already won or are simultaneously the winner of another scholarship (with the exception of mobility grants), they must opt for one or the other scholarship, giving notice within 15 days to the Financial Aid Office. Students who give up the regional scholarship also lose their eligibility for the related benefits (e.g. exemption from the payment of fees, subsidised catering and housing services).

#### **Art. 7 - I.S.E.E. and criteria for the evaluation of the financial situation**

1. The financial situation of students is identified according to the I.S.E.E. certificate, as referred to in Prime Ministerial Decree no. 159 of 5 December 2013 and subsequent amendments and additions;
2. To request the 2023 I.S.E.E. certificate for “**financial aid for the right to university education**”, students must complete the DSU (self-certification), which includes information on the household unit and on the income and

assets of each member of the household, directly from the Online Services section of the INPS website ([www.inps.it](http://www.inps.it)), or with the help of a Tax Support Centre (CAF) or a qualified professional.

The ISEE must be issued for the student applying for the benefit, and must show their tax code. In the case of two (or more) students belonging to the same household both requesting the benefit, the I.S.E.E. certificate must indicate that it applies to each student, whose tax codes must all be displayed. ISEE certificate must be without omissions/non-conformities (in case of omissions/non-conformities, they must be fixed by requesting a new I.S.E.E. certificate within the deadlines showed in the art.4, paragraph 2, letter b table).

**If your ISEE certificate has omissions/non-conformities flagged by the Revenue Agency**, you can request a new ISEE certificate where the omissions/non-conformities are rectified. Alternatively, you can choose to still use the ISEE certificate with omissions/non-conformities by filling out a form and submitting it to Financial Aid Unit. In any case the form must be sent by date indicated in art.4 paragraph 2, letter b).

The paper copy of the 2023 I.S.E.E. certificate must not be delivered to the University, which will import it automatically if drawn up according to the above characteristics and the student has sent the benefit application according to procedure. I.S.E.E. certificates for the University will not be taken into consideration without submitting the benefit application or with applications made after the aforementioned deadline; to this end, the date shown on the DSU submission receipt shall be taken as proof.

3. Students may decide to submit the Current I.S.E.E., valid as at the deadline for submitting the scholarship application (2 October 2023), in the event of the following:

- a change in the work situation, as referred to in Article 9, paragraph 1, letters a), b) and c) of Prime Ministerial Decree no. 159/2013; or
- a change in the indicator of the current income situation of more than twenty five percent, as referred to in the same Article 9, paragraph 2; or
- an interruption of the benefits foreseen by Article 4, paragraph 2, letter f) of the aforementioned Prime Ministerial Decree no. 159/2013,

pursuant to Article 10, paragraph 5 of Legislative Decree no. 147 of 15/09/2017, as amended by Art. 28-bis of Legislative Decree no. 34 of 30/04/2019, converted, with amendments, by Law 28/06/2019, n.58.

- A decrease of more than 20% in the family household's movable and immovable assets (such as bank accounts, properties, etc.) compared to what was owned on December 31 of the previous year and what is indicated in the ordinary ISEE (2 years prior) can be found in the "Extended Modalities of the current ISEE" as referred to in the Ministerial Decree of the Ministry of Labor and Social Policies, in conjunction with the Ministry of Economy and Finance, dated July 5, 2021 (published in the G.U. No. 203 on August 25, 2021), which implements Article 10, paragraph 4 of Legislative Decree No. 147 of September 15, 2017,

The Current I.S.E.E. and its I.S.R.E. income component are calculated on the basis of an I.S.E.E. certificate applicable to valid benefits for the right to education.

Students must notify the Financial Aid Office ([dirittoallostudio@unive.it](mailto:dirittoallostudio@unive.it)), within the deadline for the submission of the scholarship application of 2 October 2023, expressing clearly their intention to apply the Current I.S.E.E., indicating the INPS registration number of this certificate.

4. For the purposes of granting the benefits referred to in Article 3, the student's household is defined according to the methods outlined in Prime Ministerial Decree 5 December 2013 and in particular Article 8.
5. In the case of parents not cohabiting with the student making the application, the applicant enrolled even on PhD courses shall be considered part of the parents' household, unless both of the following requirements to be considered a financially independent student are met (residence and income requirements):
  - a) residence outside the family home, for at least two years prior to the application for their Single Substitute Declaration (DSU), in accommodation not owned by a family member;
  - b) income from employment or similar income declared for tax purposes, for at least two years, of at least €9,000.00 per year, with reference to a one-person household.
6. The parents of applicant students who are not cohabiting belong to the same household, defined according to the procedures referred to in Article 3, paragraph 2 of Prime Ministerial Decree no. 159/2013, with the exception of the cases referred to in Article 3, paragraph 3 of the aforementioned Prime Ministerial Decree if married, and the cases referred to in Article 7, paragraph 1 of the aforementioned Prime Ministerial Decree if unmarried. Should the cases referred to in Article 7, paragraph 1 of the aforementioned Prime Ministerial Decree apply, the I.S.E.E. is supplemented with an additional component, calculated on the basis of the financial situation of the non-cohabiting parent, according to the procedures referred to in Annex 2, paragraph 2 of the aforementioned Prime Ministerial Decree.
7. The household of applicants for the benefits for PhD courses is made up exclusively of the applicant, their spouse, children under the age of 18, as well as adult children, according to the rules referred to in paragraphs 2 to 5 of Article 3 of Prime Ministerial Decree no. 159/2013, and in any case without prejudice to the possibility for the beneficiary to establish the household according to the ordinary rules referred to in Article 3 of the aforementioned Prime Ministerial Decree (INPS Circular no. 171 of 18 December 2014 under the subject header "Riforma I.S.E.E. D.P.C.M. n. 159/2013").

8. Pursuant to Article 8, paragraph 3 of Legislative Decree no. 68 of 29 March 2012, the financial situation of foreign students or Italian students residing abroad is defined through the I.S.E.E.E., calculated as the sum of income received abroad and 20% of assets owned abroad, valued according to the procedures referred to in Article 7, paragraph 7 of Legislative Decree no.68 of 29 March 2012. Pending the adoption of the decree referred to in Article 7, paragraph 7 of Legislative Decree no. 68/2012, the financial situation of foreign students or Italian students residing abroad is defined through the I.S.E.E. Equivalent, as established by the Memorandum of Understanding concluded on 03/06/2015 between the National Association of Bodies for the Right to University Education (ANDISU) and the CAF centres (government office for tax assistance and information) registered on the Register of Tax Assistance Centres for employees who are members of the National Council.
9. The student must book an appointment only with the CAF affiliated with the university and must present the list of documents necessary for the calculation of the I.S.E.E. Equivalent; in the absence of such documents, the CAF will not issue an I.S.E.E. Equivalent. The operating methods for calculating the I.S.E.E. Equivalent will be indicated at the address <https://www.unive.it/pag/19734/> ISEE and Benefit Application. The licensed CAF will send the data related to the student's ISEE Parificato to the University.
10. Non-EU students, under the same treatment as Italian students, shall access the services and measures for the right to education pursuant to Article 46, paragraph 5 of Presidential Decree no. 394 of 31 August 1999.  
Pursuant to the aforementioned Article 46, paragraph 5 of Presidential Decree no. 394/1999, the financial and asset situation of non-EU students - regardless of whether the country of origin is classified as a low human developing country according to Ministerial Decree 115 of February 28, 2023 - shall be certified by specific documentation issued by the competent authorities of the country in which the income was produced and translated into Italian by the relevant local Italian diplomatic authorities. This documentation is issued by the competent foreign diplomatic or consular representatives in Italy, for countries in which it is particularly difficult to obtain certification from the local Italian Embassy, and legalized by the prefectures pursuant to Article 33 of Presidential Decree no. 445 of 28 December 2000. For the purpose of evaluating the economic condition, for students recognized as political refugees, stateless individuals, and beneficiaries of subsidiary protection, only incomes and assets held in Italy are taken into consideration.
11. The above documentation must be accompanied by documentation confirming the availability of sufficient means for the duration of time in Italy and for return to the country of origin, as established by Article 4 ("Provisions on entry and stay") of Legislative Decree no. 286 of 25 July 1998.
12. The I.S.P.E. (Equivalent Asset Situation Indicator) is calculated directly by the University on the basis of the data shown in the I.S.E.E. certificate, according to the following formula:  $I.S.P.E. = I.S.P. \text{ value} / \text{equivalence scale value}$ .
13. For access to the benefit referred to in Article 3, the I.S.E.E. certificate for financial aid for the right to university education/Current I.S.E.E./I.S.E.E. Equivalent must not exceed the cap of €26.306,25.
14. Pursuant to Article 8, paragraph 3 of Legislative Decree no. 68/2012 and Article 2, paragraph 1 of Prime Ministerial Decree no. 159 of 5 December 2013, and as defined by the Deliberazione Giunta Regionale del Veneto n. 863 of 11 July 2023, students for whom the household I.S.P.E. referred to in paragraph 12 above exceeds the cap of €40.031,27 shall be in any case excluded from the benefit.

#### **Art. 8 - Criteria for determining merit**

1. Students who are enrolled for the first time in Bachelor's and Master's degree programmes shall be awarded the scholarship solely on the basis of the I.S.E.E. requirements referred to in Article 7 above. The merit requirement for access to benefits is assessed ex post in accordance with the provisions of Article 11, paragraph 1 below.
2. Students who are enrolled for the first time in PhD programmes shall be awarded the scholarship solely on the basis of the I.S.E.E. requirements referred to in Article 7 above.
3. Students enrolled for the first time on PhD courses are only required to be admitted to the courses according to the procedures established by the respective teaching systems in order to access the benefit.
4. Student enrolled for the first time in Bachelor's degree programmes receive the second instalment of the scholarship provided that they have obtained 20 credits, without credit transfer from previous academic careers or exemptions, by 10 August 2024. The bonus referred to in paragraph 6 cannot be used to achieve this merit requirement.
5. The merit requirements for access to the benefit for students enrolled in the second year onwards of Bachelor's degree programmes are as follows:
  - a) fulfilment of any educational obligations where required at the time of admission to the courses;
  - b) for the second year, 25 credits by 10 August 2023;
  - c) for the third year, 80 credits by 10 August 2023;
  - d) for the final semester, 135 credits by 10 August 2023;
6. Students can use a 'bonus' in addition to the actual credits earned. The "bonus" does not interfere with the definition of the merit index referred to in paragraph 13 below but can be used (where necessary) exclusively to achieve the merit requirement required for each year (see previous paragraph). The bonus is valid once only during the study programme and has different values based on the year in which it is used:

- a) 5 credits, if used to obtain the benefit for the second academic year;
  - b) 12 credits, if used to obtain the benefit for the third academic year;
  - c) 15 credits, if used to obtain the benefit for subsequent academic years;
7. The bonus is considered used if it is actually necessary to achieve the requirements. The bonus quota not used in the academic year in which it was requested can be used in the subsequent ones only for the residual part (e.g. if you request the bonus for obtaining the scholarship for the second academic year and you use 3 credits out of 5 credits, for all your subsequent years you will be able to use the remaining 2 credits only).
  8. The merit requirements for access to the benefit required of the student enrolled in the second year onwards of Master's degree programmes are as follows:
    - a) for the second year, 30 credits by 10 August 2023;
    - b) for the final semester, 80 credits by 10 August 2023;
  9. To achieve the merit requirement referred to in paragraph 8, students may use the bonus accrued and not used in the previous Bachelor's degree programme, provided that the student has obtained the said degree in Italy. (e.g. if the bonus was never requested during the Bachelor's degree programme, you still have 15 bonus credits available for the Master's programme).

Students enrolled from the academic year 2023/2024 onwards whose entry qualification for the master's degree is a degree obtained abroad, will not be able to use the bonus.

10. In case of transfer from another University, internal course transfer or option, only the credits earned for the study programme for which the student requests the benefit shall be valid.
11. Except as provided in the previous paragraph, credits earned from the following shall not be considered valid:
  - exams/internships acknowledged in previous academic careers concluded with the award of the qualification or following withdrawal/forfeiture or other activities, even held before enrolment, for which an exemption has been granted in the career;
  - exams taken as single courses prior to enrolment in the Bachelor's degree and/or Master's degree programmes;
  - exams that have not been completed (partial exams shall not be considered).
12. Students enrolled in the second year onwards of PhD courses must meet the requirements for enrolment in the subsequent years foreseen by the respective teaching systems.
13. For students enrolled in the second year onwards of Bachelor's degree programmes and Master's degree programmes, the ranking is defined on the basis of the merit identified according to the number of credits and the average grade of the student in relation to the number of credits envisaged pursuant to the paragraphs 5 and 8 above and to the reference average. The reference average is given by the average of the grades achieved by the students in the same exams and in the same academic year as the applicant student. The merit index ( $I$ ) is given by the difference between the number of credits held by the student ( $CS$ ) and the minimum number of credits required for access ( $CR$ ), to which is added the difference between the average grade of the student ( $MS$ ) and the reference average grade ( $MR$ ) multiplied by a different weighting coefficient ( $P$ ) for each degree programme, inversely proportional to the difference between 30 and the degree programme average. The merit index is therefore calculated according to the following formula:
 
$$I = (CS - CR) + P * (MS - MR)$$
14. Merit calculations do not consider the number of yearly course credits, the number of credits and the years of enrolment at non-Italian universities prior to the year of first enrolment at an Italian university authorized to issue legally valid qualifications.
15. For students enrolled in the course attended with "part time" status and who in the course of their university career have changed to "full time", for the purpose of determining the number of years and the consequent merit requirement referred to in the paragraphs above, two academic years attended with "part-time" status are counted as one "full-time" year; a single academic year attended with "part-time" status will however be considered as on "full-time" year.

## **Art. 9 - Ranking formation**

1. Pursuant to Article 4, paragraph 7 of Prime Ministerial Decree 9 April 2001, the benefit rankings for the 2023/2024 academic year shall be defined according to the following procedures:
  - a) by 31 October 2023, the rankings for admission to and exclusion from the benefit shall be approved and structured as follows:
    - ranking of those enrolled for the first time in Bachelor's degree programmes, with Italian or EU citizenship, defined in ascending order on the basis of the I.S.E.E. certificate referred to in Article 7 above;
    - rankings for students enrolled in the second year onwards of Bachelor's degree programmes, Master's degree programmes, defined on the basis of merit, with reference to the criteria referred to in Article 8

above, published according to methods that take into account the number of credits and marks achieved, making it possible to compare the individual merit parameters of the students;

- ranking of students enrolled on PhD courses (who do not benefit from the scholarship referred to in Ministerial Decree 226/2021), defined in ascending order on the basis of the I.S.E.E. certificate referred to in Article 7 above.

Students who finds any irregularities in the aforementioned rankings, published by 31 October 2023 must fill in and send a “Segnalazione di Rilievo” report available on the university website [www.unive.it/dirittoallostudio](http://www.unive.it/dirittoallostudio) > Borse per il diritto allo studio, by 15 November 2023. Reports received after the above deadline shall not be considered.

- b) by 22 December 2023 the scholarship assignment rankings with the definitive indication of their status – on site/commuter/off-site will be approved for students enrolled for the first time in Bachelor's degree programmes with Italian/EU citizenship, students enrolled in the second year onwards in Bachelor's degree programmes, Master's degree programmes and students enrolled on PhD courses.

To these will be added the ranking of those enrolled for the first time in Bachelor's degree programmes with non-EU citizenship, defined in ascending order on the basis of the I.S.E.E.certificate referred to in Article 7 above;

- c) by 19 January 2024 the ranking reserved for students enrolled for the first time in Master's degree programmes will be approved with indication of eligible and not eligible students, defined in ascending order on the basis of the I.S.E.E. certificate referred to in Article 7 above. Students who finds any irregularities in this ranking must fill in and send a “Segnalazione di Rilievo” report, available on the university website [www.unive.it/dirittoallostudio](http://www.unive.it/dirittoallostudio) > Borse per il diritto allo studio, by 2 February 2024. Reports received after the above deadline shall not be considered.
- d) by 14 February 2024, the scholarship assignment rankings for students enrolled for the first time in Master's degree programmes (with the definitive indication of their status – on site/commuter/ off-site) will be approved;

2. Students must consult the rankings in the reserved area of the university website in the “Right to education and tuition fees” section, to ascertain that they are eligible or see possible reasons for exclusion.

#### **Art. 10 - Methods of payment of the scholarship**

1. The monetary part of the scholarship shall be paid in two equal half-yearly instalments.
2. The first six-monthly instalment of the scholarship shall be paid to the beneficiary student no later than 31 December 2023, except for students enrolled for the first time in a Master's degree programme, for which the deadline is deferred to 28 February 2024.
3. The accommodation fee of €1,600.00 (Article 6 paragraph 10) is deducted from the first instalment, where applicable.
4. For students enrolled in the second year onwards of Bachelor's degree programmes, Master's degree programmes, for students enrolled on PhD courses, the second instalment of the scholarship shall be paid no later than 30 June 2024.
5. For students enrolled for the first time in Bachelor's degree and Master's degree programmes, the second instalment of the scholarship shall be paid by 30 September 2024, if at least 20 credits have been earned by 10 August 2024 (10 CFU for part-time students). The bonus referred to in Article 8, paragraph 6 cannot be used to achieve this merit requirement.
6. The scholarship instalments shall be paid within the deadlines indicated in paragraphs 2, 4 and 5 above, **via payment to the Ca' Foscari CartaConto only**.
7. Students enrolled in Bachelor's degree, Master's degree and PhD programmes who submit a scholarship application **must activate the Ca' Foscari CartaConto** within 30 days of submission.

**The Ca' Foscari CartaConto shall be the sole method of paying the instalments** of any scholarship awarded and refunding the instalment paid for enrolment in the academic year 2023/2024 (with the exception of stamp duty); failure to activate it shall mean forfeiture of the right to receive the sums due.

#### **Art. 11 - Revocation/forfeiture of the scholarship and relative eligibility**

1. The scholarship, and relative eligibility, shall be revoked for students enrolled for the first time in Bachelor's degree programmes and Master's degree programmes who, by 30 November 2024, has failed to earn at least 20 credits (10 credits for part-time students), considered valid for the study programme in which the student is enrolled or, alternatively, for the study programme in which they will enrol for the academic year 2024/2025, if different from the course above. The bonus referred to in Article 8, paragraph 6 cannot be used to achieve this merit requirement.
2. In exceptional cases upon request with duly documented justification, subject to the approval of the Veneto Regional Authority, the deadline for achieving the minimum merit requirements to avoid revocation may be deferred to 28 February 2025.

3. Students who fail to earn the credits required under paragraph 1 above by 30 November 2024 must also pay the proportion of fees and contributions established by the administrative regulations in force at the university.
4. Scholarship holders and eligible non-beneficiaries who fail to earn, by the deadline of 10 August 2024, the right to receive the second instalment of the scholarship, and who have not been subject to revocation of the benefit, must pay 50% of the fees and contributions due for the academic year 2023/2024 as established by the administrative regulations in force at the university.
5. In addition to the case described in paragraph 1 above, students enrolled in Bachelor's and Master's degree programmes will also have the scholarship and its eligibility revoked in the case of:
  - a) withdrawal from the study programme during the academic year 2023/2024;
  - b) transfer to another university during the academic year 2023/2024.

For the cases mentioned in this paragraph, students must notify the Financial Aid Office of their decision at least 15 days in advance; the sector will issue indications of the amounts due following revocation of the scholarship and how to repay them. Revocation also implies forfeiture by the student of the right to any fee and tax refunds.

6. The scholarship shall be revoked for students enrolled on PhD courses who withdraw from the study programme during the 2023/2024 academic year.
7. Scholarships awarded for the academic year 2023/2024 shall be revoked for beneficiaries who graduate in the extraordinary session of the academic year 2022/2023. In this case, students must return the amounts already received, according to the procedures and times established by the Financial Aid Office and in any case before the date of graduation.
8. In case of revocation or forfeiture of the benefit, students must return the monetary amount of the scholarship according to the procedures and times established by the University and they must return the sum corresponding to the value of the catering and/or accommodation services actually used by the student during the year and calculated according to the maximum rate and, for the canteen service, according to the rate of € 4,70 per meal.

Students subject to revocation or forfeiture of the benefit must pay the proportion of fees and contributions established by the administrative regulations in force at the University.

#### **Art. 12 - Supplements and benefits for international mobility**

1. Eligible students who are not assigned a scholarship and scholarship beneficiaries in the academic year 2023/2024 who take part in international mobility programmes during the same academic year, enrolled in Bachelor's degree programmes, Master's degree programmes and PhD courses that do not benefit from the scholarship referred to in Ministerial Decree 226/2021, may apply for international mobility contributions, subject to the availability of resources and only once for each course.
2. International mobility is understood to mean the "Erasmus+ for European study" programmes, both managed by Ca' Foscari and managed by Venice International University-VIU (with the exception of the Erasmus International Credit Mobility programme) and the "Overseas" programme of international cultural exchanges outside the EU.
3. Contributions may also be available, subject to the availability of financial resources and according to the priority criterion set out in the following paragraph, for students who have not applied for the Scholarship, despite meeting the merit requirements for eligibility, due to the household financial situation exceeding the limits for the scholarship; students must submit a Benefits Application, they must meet the merit required outlined in art.8 and must not have a financial situation exceeding 40% of those foreseen by Article 7, paragraphs 13 and 14 of this call (I.S.E.E. of €36.828,75 and I.S.P.E. of €56.043,78).
4. The supplement shall be assigned, subject to availability of resources, to the students referred to in paragraphs 1 and 3 above, according to the following order of priority:
  - a) students who are eligible but non-beneficiaries in the academic year 2023/2024, based on their ranking position;
  - b) students awarded a scholarship in the academic year 2023/2024, based on their ranking position
  - c) students who have not applied for a scholarship who, for the academic year 2023/2024, meet the requirements referred to in Article 8 above and the requirements relating to the financial situation not exceeding the values indicated in paragraph 3 of this article, in ascending order based on the I.S.E.E. certificate.

The assignees of the supplement described above shall be contacted by the Financial Aid Office.

5. One essential condition for the contribution, referred to in the preceding paragraphs, is that the period of study abroad must be recognised academically in terms of validation of credits in the study programme in which the student is enrolled at Ca' Foscari. Alternatively, at the end of the period abroad, students must produce a declaration by the thesis supervisor or tutor stating that during the study period abroad, they achieved the objectives set for the final test. Failure to meet this condition shall mean the contribution will be revoked and the amounts unduly paid must be returned.



6. The regional supplement for the students referred to in paragraph 1 will be €500,00 per month, and will be assigned for the duration of the period of stay abroad, up to a maximum of ten months. The amount of any grant awarded from European Union funds or from other bilateral agreements, including non-EU, shall be deducted from the total supplement awarded.
7. In addition to the supplement referred to in the previous paragraph, there will be regional refund of return travel costs up to €100,00 for European countries and up to €500,00 for non-European countries. The term "European countries" is understood to mean the countries of the European geographical area with the exclusion of Turkey and Russia.
8. The regional supplement for the students referred to in paragraph 3 will be €125,00 per month, and will be assigned for the duration of the period of stay abroad, up to a maximum of ten months.
9. Payment shall be made in two instalments. The first instalment of 40% of the total shall be paid by 30 June 2024 if Veneto Region gives the funding resources to the University on time; the final instalment of the residual amount and refund of return travel costs for the amounts foreseen in paragraph 7 of this article shall be paid within 50 days of the end of the mobility period, subject to achieving the results foreseen in the programme and presenting the relative supporting documents to the Financial Aid Office.
10. In case of failure to achieve the results required by the programme (for example, failure to sit exams or complete educational activities agreed with the local exchange manager), the initial instalment assigned to the student, referred to in the previous paragraph, must be returned by the same to the university within 30 days of notification by the Financial Aid Office.

### **Art. 13 - Foreign students**

1. Non-EU students, under the same treatment as Italian students, shall access the services and measures for the right to education pursuant to Article 46, paragraph 5 of Presidential Decree no. 394 of 31 August 1999.
2. For the purposes of accessing the benefit, students who do not belong to the European Union are considered to be non-resident, regardless of the location of their residence in Italy and the location of their study programme, except in the case where their household resides in Italy. However, to be considered non-resident, students must pay for accommodation in the municipality of the university attended or in a municipality classified as local, for a period of at least ten months with reference to the academic year 2023/2024 (therefore between September 2023 and September 2024) and they must meet the conditions indicated in art.5, paragraph 2. If they do not meet those requirements, students shall be considered commuters.
3. The financial situation of foreign students or Italian students residing abroad shall be defined through the I.S.E.E. Equivalent, as indicated in the previous Article 7.
4. For students from particularly poor countries, including in relation to any low human development index, the list of which is established by Ministerial Decree 28 February 2023, no. 115, the assessment of the financial situation is carried out on the basis of certification by the Italian Representative in the country of origin confirming that the student does not belong to a family known to be high income and of high social standing.

Alternatively, in the case of students enrolled in a University in the country of origin, connected with agreements to the university of enrolment in Italy, this certification can be issued by the aforementioned university.

For students enrolling in the first year of Bachelor's degree and Master's degree programmes, certification that they do not belong to a family known to be high income and of high social standing can also be issued by Italian bodies authorized to provide a guarantee of financial coverage, as referred to in the current provisions on the enrolment of foreign students in Italian universities: in this case, the body issuing this certification undertakes to return the scholarship on behalf of the student in case of revocation, in accordance with the procedures set out in Article 11 of this text. Students are in any case obliged to declare any income and assets held in Italy by their household, according to the procedures indicated in the Article 7 above.

5. For the purpose of assessing the financial situation, of students recognized as political, stateless refugees and holders of subsidiary protection status, only income and assets held in Italy are taken into account according to the procedures referred to in Article 7.

### **Art. 14 - Students with disabilities**

1. Through the Financial Aid Office, the University offers students with disabilities a broad range of information to help them navigate all aspects of university life and the related administrative procedures, as well as information on the services and resources available and the how to access them. These services are structured in consideration of the different obstacles posed by specific types of disability. Actions are taken to ensure that individuals with disabilities are able to maintain full control over every aspect of their life, without having to depend on anyone else.
2. For disabled students with a recognized handicap pursuant to article 3, paragraph 1 of Italian Law no. 104 of 5 February 1992 or with disability rate (recognized by the Italian National Health Commissions) of 66% or more, who are enrolled in Bachelor's degree programmes, the benefits referred to in Article 3 shall be awarded for:
  - a) 9 semesters for Bachelor's degree programmes;
  - b) 7 semesters for Master's degree programmes.

3. Disabled students:
- a) are not subject to the provisions of art.10, paragraph 5, according to which payment of the second instalment of the scholarship is subject to achieving 20 CFU by 10 August 2024 (10 CFU for part-time students) and they are not subject to the provision of art.11, paragraph 1, according to which the scholarship is revoked to students who have not obtained 20 CFU (10 CFU for part-time students) by 30 November 2024;
- b) are subject to the provisions of art.11 paragraphs 5 and 7. Therefore the scholarship shall be revoked for disabled students if they withdraw from their studies or transfer to another University during the academic year for which they have been granted the scholarship; moreover, their scholarship shall be revoked if they graduate in the extraordinary session of the academic year prior to the one for which they have been granted the scholarship.
4. The merit requirements for access to the benefit required of disabled students enrolled in the second year onwards of Bachelor's or Master's degree programmes are:

<b>Bachelor's degree students</b>		
<b>enrolment year</b>	<b>disability rate between 66% and 80%</b>	<b>with a recognized handicap pursuant to article 3, paragraph 1 of Italian Law no. 104 of 5 February 1992 or with disability rate between 81% and 100%</b>
second year	20 CFU	15 CFU
third year	64 CFU	48 CFU
first subsequent year	108 CFU	81 CFU
final semester	144 CFU	108 CFU

<b>Master's degree students</b>		
<b>enrolment year</b>	<b>disability rate between 66% and 80%</b>	<b>with a recognized handicap pursuant to article 3, paragraph 1 of Italian Law no. 104 of 5 February 1992 or with disability rate between 81% and 100%</b>
second year	24 CFU	18 CFU
first subsequent year	64 CFU	48 CFU
final semester	96 CFU	72 CFU

These limits are increased by any credits beyond 180 attributed to the student at the time of enrolment.

5. To achieve the merit requirements referred to in the preceding paragraphs, students with disability rate equal or higher than 66% can use a bonus in addition to the credits they have already obtained, according to the same indications on art.8, paragraph 6:

<b>Bachelor's degree students</b>		
<b>enrolment year</b>	<b>disability rate between 66% and 80%</b>	<b>with a recognized handicap pursuant to article 3, paragraph 1 of Italian Law no. 104 of 5 February 1992 or with disability rate between 81% and 100%</b>
second year	4 CFU	3 CFU
third year	9 CFU	7 CFU
subsequent years	12 CFU	9 CFU

<b>Master's degree students</b>		
<b>enrolment year</b>	<b>disability rate between 66% and 80%</b>	<b>with a recognized handicap pursuant to article 3, paragraph 1 of</b>

		<b>Italian Law no. 104 of 5 February 1992 or with disability rate between 81% and 100%</b>
second year	12 CFU <i>if they have not used it in their previous career</i>	9 CFU <i>if they have not used it in their previous career</i>

Students who use their bonus CFU partially in the academic year of their request can use the remaining part of the bonus in the following academic years.

6. Students with disabilities, with handicap recognised pursuant to Art. 3, paragraph 1, of Law no. 104 of 5 February 1992, no. 104, or with a disability rate of at least 66%, are totally exempt from the tuition fees. Therefore, they do not need to pay the regional tax for the right to university education; the payment of the stamp duty is due only if they are enrolling for the first time to their study programme.

#### Art. 15 - Part-time students

1. Students assigned part-time status pursuant to the administrative provisions published on the website [www.unive.it/part-time](http://www.unive.it/part-time) can apply for the benefits referred to in Article 3 as follows:
- for students enrolled in Bachelor's degree programmes, for a period of 7 years (fourteen semesters), starting from the first year of enrolment;
  - for students enrolled in Master's degree programmes, for a period of 5 years (ten semesters), starting from the first year of enrolment;

for students enrolled in the course attended with "full time" status and who, during their university career, have opted for "part-time" status, for the purpose of determining the number of years and the consequent merit requirement referred to in paragraph 6 below, each academic year attended with full-time status is counted as two "part-time" years.

- The benefit is granted in the same way as indicated in Article 3 of this call.
- The deadline for applying for scholarships is the same as that established in Article 4 above.
- Part-time students must submit the scholarship application and must be enrolled at the University for the 2023/2024 academic year, according to the procedures indicated in the previous Article 4.

For part-time students, the Scholarship amounts equals to the 50% of the gross amount outlined in art.6 of this call. The amounts can be increased or reduced according to the provisions indicated in the aforementioned art.6. The amounts of the Scholarships, in accordance to the type of enrolment, the status and the values of I.S.E.E., are outlined in the following tables:

<b>majority of students</b>			
<b>students</b>	<b>I.S.E.E. between € 0,00 and € 13.153,11</b>	<b>I.S.E.E. between €13.153,12 and € 17.537,50</b>	<b>I.S.E.E. between €17.537,51 and €26.306,25</b>
non-resident	€ 3.827,49	€ 3.328,26	<i>gradually reduced from € 3.328,25 to €1.664,13</i>
commuter	€ 2.236,73	€ 1.944,99	<i>gradually reduced from € 1.944,98 to € 972,49</i>
local	€ 1.542,58	€ 1.341,38	<i>gradually reduced from € 1.341,37 to € 670,69</i>

<b>students enrolled in two study programmes at the same time</b>			
<b>students</b>	<b>I.S.E.E. between € 0,00 and € 13.153,11</b>	<b>I.S.E.E. between €13.153,12 and €17.537,50</b>	<b>I.S.E.E. between €17.537,51 and €26.306,25</b>
non-resident	€ 4.592,99	€ 3.993,91	<i>gradually reduced from € 3.993,90 to € 1.996,96</i>
commuter	€ 2.684,07	€ 2.333,98	<i>gradually reduced from € 2.333,97 to € 1.166,99</i>
local	€ 1.851,09	€ 1.609,65	<i>gradually reduced from € 1.609,64 to € 804,82</i>

<b>female gender students enrolled in S.T.E.M Bachelor's and Master's degrees</b>		
<b>students</b>	<b>I.S.E.E. between € 0,00 and € 17.537,50</b>	<b>I.S.E.E. between € 17.537,51 and € 26.305,25</b>
non-resident	€ 3.993,91	<i>gradually reduced from € 3.993,90 to € 1.996,96</i>
commuter	€ 2.333,98	<i>gradually reduced from € 2.333,97 to € 1.166,99</i>
local	€ 1.609,65	<i>gradually reduced from € 1.609,64 to € 804,82</i>

<b>Independent students</b>	
<b>students</b>	<b>I.S.E.E. between € 0,00 and € 26.306,25</b>
non-resident	€ 3.328,26

Scholarships shall be paid to eligible students entirely in cash and, if they use the catering service provided by the Venice ESU, they will be charged a rate of €5.70 per meal.

Reductions shall not be applied to the total scholarships awarded to students enrolled in the seventh year of a Bachelor's degree course or in the fifth year of a Master's degree course.

5. Part-time students eligible and/or beneficiaries of the scholarship are exempt from paying the fees and contributions due for the 2023/2024 academic year (with the exception of those who enrolled in University through the "Formazione PA 110 e lode" project).
6. The merit requirements for access to the benefit for part-time students enrolled in the second year onwards of Bachelor's degree programmes and Master's degree, to be obtained by 10 August 2023, are as follows:

<b>part-time students</b>		
<b>enrolment year</b>	<b>Bachelor's degree</b>	<b>Master's degree</b>
second year	12 CFU	15 CFU
third year	25 CFU	30 CFU
fourth year	60 CFU	60 CFU
fifth year	80 CFU	80 CFU
sixth year	110 CFU	-
seventh year	135 CFU	-

7. The bonus referred to in Article 8 above cannot be used to achieve this merit requirement.
8. The economic and financial conditions of the part-time student are identified with the same criteria as provided for in Article 7 above.
9. Students successfully awarded a scholarship as part-time student enrolled in the academic year 2023/2024 who lose the status for the same year, by transferring to full time, keeps the original scholarship amount due.
10. For part-time students enrolled in the second year onwards, the second instalment of the scholarship shall be paid by 30 June 2024. The fees and contributions paid in the first instalment (with the exclusion of stamp duty) shall be refunded ex officio by 28 July 2024.  
For part-time students enrolled for the first time, the second instalment of the scholarship shall be paid by 30 September 2024 if at least 10 credits have been earned by 10 August 2024. The fees and contributions paid in the first instalment shall be refunded ex officio by 28 July 2024.
11. Scholarships shall be revoked for students enrolled for the first time who, by 30 November 2024, fail to achieve at least 10 credits, attributed to the study programme in which the student is enrolled or alternatively to the study course in which they will enrol in the academic year 2023/2024, if different from the previous course. The other reasons for revocation already mentioned in Article 11 also apply.

#### **Art. 16 - Declarations: corrections and verifications**

1. Benefit applications, accompanied by information on financial situation and merit, are presented by students with the right of self-certification pursuant to Presidential Decree no. 445 of 28 December 2000.
2. The University is obliged to check the truthfulness of self-certification presented by students by means of spot checks, which involve at least 20% of those eligible to benefit from special services and measures each year.
3. For the purpose of the checks on the self-certifications and documents presented by students (ex. rental contract for confirming the non-resident student status) the University may request documentary evidence of the completeness and truthfulness of the information declared, including for the purpose of correcting material or minor errors.
4. The controls and checks on the truthfulness of student self-certification can also be performed after the benefit has been paid and with the help of the Italian finance police, to which the University sends the declarations for the relevant inspections. Direct checks may be carried out to verify the truthfulness of the information provided, performed by the Italian finance police with the banks and other financial intermediaries that manage personal assets, pursuant to Art.11, paragraph 6 of Prime Ministerial decree no. 159 of 5 December 2013; the university may also check the truthfulness of the declared household situation and perform comparisons of data on income and assets.
5. Should due administrative and tax checks reveal a declaration to be untrue, any benefit awarded shall be forfeited, even in the case of material or minor errors. This is without prejudice to the provisions of the national legislation in force. In particular, we refer to Articles 71, 75 and 76 of Presidential Decree no. 445/2000, the Criminal Code and Article 10, paragraph 3 of Legislative Decree no. 68/2012 which reads: "*Whoever [omissis] submits untruthful declarations [omissis] shall be subject to an administrative sanction consisting of the payment of a sum of three times the amount received, or the value of the services unduly used, and shall lose the right to receive other benefits for the duration of the study programme, without prejudice in any case to the application of the sanctions referred to in Article 38, paragraph 3 of Decree-Law no. 78 of 31 May 2010, converted, with amendments, by Law no. 122 of 30 July 2010, and in the penal legislation for criminal acts.*"
6. **Students must notify the Financial Aid Office promptly of any event occurring after the date the submission of the application that is significant for the purpose of awarding the scholarship, of the status (non-resident, commuter, local) or of revoking the scholarship,**

#### **Art. 17 - Head of the procedure**

1. The person in charge of the procedure, pursuant to and in accordance with Law no. 241/1990, is the director of the Office for Student Careers and the Right to Education, Dr Micaela Scarpa.

#### **Art. 18 - Information references**

For information on this call, contact the Financial Aid Office (c/o Palazzo Ca' Foscari - Dorsoduro, 3246 - 30123 - Venice) of the Teaching and Student Services Area, Office of Student Careers and Right to Education via:

- tel. +39 041 234 7575 ("Student Services" call centre)
- report to <https://www.unive.it/pag/36768>
- help desk available by appointment, to be booked online at <https://www.unive.it/pag/20068/>, during the following opening hours: Tuesday, Thursday and Friday: 9.30 - 12.30 am; Wednesday: 2.30 - 4.30 pm

#### **Art. 19 - Regulatory references**

University Statute Rector's Decree no. 750 of 8 September 2011 and subsequent amendments and additions

Italian Presidential Decree no.394 of 31 August 1999

Regional Law no.15 of 18 June 1996

Regional Law no.8 of 7 April 1998

Law no. 508 of 21 December 1999

Italian Presidential Decree no. 445 of 28 December 2000

Prime Ministerial Decree 9 April 2001

Ministerial Decree no. 270 of 22 October 2004

Legislative Decree no. 68 of 29 March 2012

Prime Ministerial Decree no.159 of 05 December 2013

Decree of the Ministry of Labour and Social Policies of 7 November 2014

Legislative Decree no. 147 of 15 September 2017

Decree-Law no. 34 of 30 April 2019

Ministerial Decree no. 157 of 12 February 2021

Ministerial Decree no. 256 of 18 March 2021

Ministerial Decree no 1320, 17 December 2021

Extended Modalities of the current ISEE as published in the Gazzetta Ufficiale No.203 August 25, 2021

Law no. 33, 12 April 2022

National Recovery and Resilience Plan (NRRP), approved by the Government on 29 April 2021

Ministerial Circular of the Ministry of University and Research no 203 of 11 May 2022

Directorate Decree of the Ministry of University and Research No. 203 of February 23, 2023  
Directorate Decree of the Ministry of University and Research No. 204 of February 23, 2023  
Ministerial Decree no. 115 of 28 February 2023  
Veneto Regional Council Resolution no. 863 of 11 July 2023  
Agreement in place with the Veneto Region.

*This call is also translated into English for informational purposes only. For the application and resolution of any dispute and for all legal effects, the Italian version only shall apply.*

Venice,

signed Area Manager  
Educational Programmes and Student Services  
Dr Francesca Magni

### **Privacy Statement**

Pursuant to Article 13 of EU Regulation 2016/679 containing “General Regulations on the Protection of Personal Data - GDPR”, applicants to this selection are informed that the processing of personal data provided by them or in any case acquired for this purpose by the university is intended solely for the completion of the selection and shall take place at the Ca' Foscari University of Venice by authorized personnel, including with the use of computerized processes, in the ways and within the limits necessary to pursue the aforementioned purposes. Data shall be retained in compliance with the rules on the retention of administrative documentation.

The Data Controller is the Ca' Foscari University of Venice, based in Dorsoduro, 3246 - 30123 - Venice Certified E-mail [protocollo@pec.unive.it](mailto:protocollo@pec.unive.it).

The provision of such data is necessary to evaluate the participation requirements and the possession of the qualifications and failure to provide them may prevent this evaluation, with the consequent exclusion from the procedure.

The rankings shall be published according to the legislation in force; no disclosure to third parties is foreseen, unless to comply with possible requests from judicial and control bodies and to carry out activities related to the provision of benefits.

Data subjects have the right to obtain from the university, in the foreseen cases, access to personal data and the rectification or erasure of said data or the restriction of processing, or the right to oppose the processing (Articles 15 et seq. of the Regulation). The request to the University is presented by contacting the Data Protection Officer at the Ca' Foscari University of Venice - Data Protection Officer, Dorsoduro, 3246 - 30123 - Venice Certified e-mail [protocollo@pec.unive.it](mailto:protocollo@pec.unive.it), e-mail: [dpo@unive.it](mailto:dpo@unive.it).

Data subjects who believe that the processing of personal data referring to them occurs in violation of the provisions of the Regulation have the right to lodge a complaint with the Italian Data Protection Authority, as foreseen by Article 77 of the Regulation, or to take legal action (Article 79 of the Regulation).