

Call for Applications for 8 Student Collaborator Positions for the Project Entitled “Ca’ Foscari on the Map”

English Synopsis of the Italian-language Call for Applications entitled “Bando per l’assegnazione delle attività di collaborazione (200 ore) di carattere mirato per il progetto ‘Ca’ Foscari on the Map” (DD no. 1006/2018, prot. no. 21496 of 13 April 2018)

DEADLINE TO APPLY: 27 April 2018

Office:	International Engagement Office (<i>Ufficio Sviluppo Internazionale</i>)
Location:	Ca’ Foscari, main administrative building
Job title:	“Ca’ Foscari on the Map” Student Collaborator
Duration:	200 hours from May 2018 through February 2019, averaging 10 hours per week
Remuneration:	€7.00 euro/hour

NB: For assistance in reading the full Italian-language “Call for Applications” (*bando*) or filling out your application, please contact the International Counselling service by writing to counselor.cf@unive.it or calling 041-234-8366. Alternatively, you can also write to the project’s administrative supervisor, Krystina Stermole, at krystina.stermole@unive.it.

Job Description

The “Ca’ Foscari on the Map” project aims to promote a greater international awareness of Ca’ Foscari’s research, cultural activities, and study experience by generating and disseminating a variety of written/visual promotional materials in four target languages – English, Chinese, Turkish and Russian. Each of the four teams will consist of 2 student collaborators and one faculty adviser, and their activities will be coordinated, facilitated and monitored by the International Engagement Office (*Ufficio Sviluppo Internazionale*). Working in their team’s target language, student collaborators will contribute to the project by translating selected university news, producing assigned reportage about people and intellectual/cultural events at Ca’ Foscari (e.g., Short Film Festival, Incroci di Civiltà, etc.) and in Venice (e.g., the Biennale, etc.), and communicating aspects their personal experience of the university and its city.

Requisites for Applicants

In order to apply, you must:

- Be a degree-seeking student enrolled at Ca' Foscari in the second year of an undergraduate degree, in any year of a master's degree, or in any year of a doctorate, and have acquired a certain number of credits depending on the year of their degree (for these credit requirements, see Article 4 of the official Italian call for applications, or *bando*)
- Be in good standing with the payment of your university tuition fees
- Possess a knowledge of:

English at the C2 level (both writing and speaking)

OR

Russian, Chinese or Turkish at the C2 level (writing and speaking) *AND* English at the B2 level

NB: These skills will be tested during the interview, so no certificates are required.

- Have not already carried out or been assigned another 200-hour collaboration (*collaborazione mirata*) with the university for the 2018/19 academic year.

Successful applicants will also:

- Possess excellent oral and written communication skills
- Be familiar with the university as a whole and especially its international aspects
- Be capable of working both collaboratively and independently
- Be available for collaboration throughout the project's duration (May 2018 through February 2019)
- Possess a familiarity with the Microsoft Office suite and the social media used in the linguistic area for which the candidate is applying

In addition, the following aspects will be favorably evaluated:

- A knowledge of additional languages beyond those required
- International study/work experience
- Journalistic or communications experience

How to Apply

To apply to be a student collaborator for the "Ca' Foscari on the Map" project, you must declare your candidacy by responding to the "Call for Applications" (*Bando*). To do so, please use your official Ca' Foscari email address to send the following elements **in PDF format** to

krystina.stermole@unive.it by **12:30pm on April 27**, indicating the **subject of the message as**

"Domanda collaborazione mirata 2018/2019 – CA' FOSCARI ON THE MAP":

1. The completed application form;
2. A complete and up-to-date curriculum vitae.

Selection Process

Phase 1: Assessment of academic record and CV

Applicants are first assessed by a comparative examination of their academic records and CVs to determine if they possess the following characteristics:

- Are enrolled in an undergraduate or graduate degree; for details regarding the credits you must have earned by the deadline for application in order to qualify as a candidate depending on your year of study, please consult Article 5 of the full-length Italian-language call for applications
- Possess a C2-level knowledge (written AND spoken) of one of the four target languages: Chinese, English, Russian OR Turkish; applicants to the Chinese, Russian and Turkish Teams must also possess a B2-level knowledge of English
- Familiarity with the Microsoft Office suite
- Familiarity with social media

Phase 2: Interview

If you satisfy the above-listed criteria, this will be communicated on **May 8** – both online and via email – together with the time and location of your interview.

The interviews will take place on **May 10 and 11**. The interview will be carried out by a committee and will serve as an opportunity to test and confirm your language skills (Team language + English). It will also serve to evaluate your skills and academic/work experience to determine how well these have prepared you for the activities associated with the job.

Announcement of Successful Applicants

The ranked list of applicants indicating who has been selected to participate in the project will be posted on the website and communicated to your university email address shortly after the interview days.

Training

There will be one 5-hour training session in the last weeks of May and a workshopping session toward the end of June. Attendance of both is obligatory.