WELCOME TO CA’ FOSCARI UNIVERSITY OF VENICE
Who are the international students?

- Degree Seekers
- Double and Joint Degrees Students
- International PhD students
- Exchange Students:
  - Erasmus+ and Erasmus+ ICM
  - Overseas
  - SEMP
  - Visiting Students
# Academic Calendar

<table>
<thead>
<tr>
<th>DEPARTMENT</th>
<th>THIRD TERM</th>
<th>THIRD TERM EXAMS</th>
<th>FOURTH TERM</th>
<th>FOURTH TERM EXAMS</th>
<th>SECOND SEMESTER EXAMS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Department of Humanities (DSU)</td>
<td>Possible rescheduled classes: 14 March – 19 March</td>
<td></td>
<td>Possible rescheduled classes: 2 May – 14 May</td>
<td></td>
<td>22 August – 10 September</td>
</tr>
<tr>
<td>Department of Management (DMA)</td>
<td></td>
<td></td>
<td>Bank Holidays: 18 April, 25 April, 1 May, 2 June</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Department of Philosophy and Cultural Heritage (DFBC)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>DEPARTMENT</th>
<th>SECOND SEMESTER</th>
<th>SECOND SEMESTER EXAMS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Department of Environmental Sciences, Informatics and Statistics (DAIS)</td>
<td>7 February – 21 May</td>
<td>30 May – 25 June</td>
</tr>
<tr>
<td>Department of Molecular Sciences and Nanosystems (DSMN)</td>
<td>Possible rescheduled classes: 16 May – 21 May</td>
<td>22 August – 10 September</td>
</tr>
<tr>
<td>Bank Holidays: 18 April, 25 April, 1 May, 2 June</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Department of Asian and North African Studies (DSAAM)</td>
<td>7 February – 21 May</td>
<td>6 June – 2 July</td>
</tr>
<tr>
<td>Department of Linguistics and Comparative Cultural Studies (DSLCC)</td>
<td>Possible rescheduled classes: 23 May – 28 May</td>
<td>22 August – 3 September</td>
</tr>
<tr>
<td>Bank Holidays: 18 April, 25 April, 1 May, 2 June</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Academic Calendar

Bank holidays

- 1 November 2021: All Saints’ Day
- 21 November 2021: Madonna della Salute Holiday
- 8 December 2020: Immaculate Conception
- 24 December 2021 – 9 January 2022: Christmas Holidays
- 18 April 2022: Easter Festivity
- 25 April 2022: Liberation Day and St. Mark’s Festivity
- 1 May 2022: Labour Day
- 2 June 2022: Republic Day
Professors’ Office Hours

- Check whether the office hours are held online (or on site)
- Check where the professor’s office is under Office
- Check their office hours under Office hours
How to Book an Appointment

According to your needs, select which type of appointment you need and then log in with your Ca’ Foscari credentials.

If you cannot find an available slot, it means that they all have already been booked. Please wait for the next appointment to be available online or write an email.

Please note that appointments will available online mainly.
University buildings

Venezia

Mestre

Porto Marghera

Treviso

Roncade
Campuses

HUMANITIES:
- Department of Humanities
  campus.umanistico@unive.it

LANGUAGES:
- Department of Asian and North African Studies
  campus.dsaam@unive.it
- Department of Linguistics and Comparative Cultural Studies
  campus.dslcc@unive.it

ECONOMICS:
- Department of Economics
- Department of Management
  campus.economico@unive.it

SCIENCE:
- Department of Environmental Sciences, Informatics and Statistics
- Department of Molecular Sciences and Nanosystems
  campus.scientifico@unive.it

TREVISO:
- campus.treviso@unive.it
Find accommodation with the Housing Office

- regional government residences;
- private residences;
- shared private apartments

Contact: housing@unive.it

Webpage: Housing and Canteens

unive.it > About > Enjoy Ca' Foscari > Housing and canteens
Buddy Programme

WHO IS A BUDDY?
A “Buddy” is a Ca’ Foscari student who acts as a mentor to international students by facilitating their integration into university and city life. A Buddy will help you become familiar with university courses, and various locations and services associated with life in Venice and its cultural environment.

HOW TO FIND A BUDDY?
Write an e-mail to buddy@unive.it
Who is an Incoming Student?

A student who comes to Ca’ Foscari to study through one of these mobility programmes:

- **Erasmus+ KA103**
- **Erasmus International Credit Mobility KA107**
- **SEMP**
- **Overseas**
- **Visiting student (free movers)**
Learning Agreement and Changes

You need to fill out the Learning Agreement with the *list of classes you want to attend in Venice.*

You can change it, if you need to delete or add courses.

We highly recommend you to start attending classes **BEFORE** making changes to the Learning Agreement!

Remember to:

1. Use the proper form
2. Check your choices with your home university
3. Submit it **FIRST** to incoming.mobility@unive.it
4. Have it signed by your home university
Course Catalogue

To consult the Course Catalogue, you need to:

1. Go to the University’s webpage: [www.unive.it](http://www.unive.it)
2. Click on the search button, on the top right of the main page
3. Type ‘course catalogue’
4. Select the page ‘Course Search’

PLEASE KEEP IN MIND TO SELECT THE 2021/2022 ACADEMIC YEAR AND TO RESPECT THE GUIDELINES
Study plan

DO NOT WORRY ABOUT YOUR STUDY PLAN:
you have time until 04th March 2022 to complete it or make changes!

> It is up to you to ADD THE COURSES in your ONLINE BOOKLET!

You will receive BY EMAIL a specific guide about HOW TO ADD YOUR COURSES IN YOUR PERSONAL AREA!
Other Classes

As a Ca’ Foscari student, you are also able to attend classes from:

- **School for International Education (SIE)** – cfsie@unive.it
- **Venice International University (VIU)** – student-services@univiu.org
Courses Timetable

- Go on your degree programme’s webpage and click on Study
- In order to find your degree programme’s webpage, please check: http://www.unive.it/pag/10478/
- To book your place in classroom, you need to download the app MyUnive
Exam Registration and Grades

To take exams you have to register online during the due registration periods, **at least 4 days before the exam date**!

Please keep in mind that **you will receive an email at your Ca’ Foscari account (matriculation number@stud.unive.it)** about either accepting or not accepting your exam results.
How to write *proper* emails to professors
from your institutional email MATRICOLA@stud.unive.it

**DOs:**

Dear Professor (use their surname),
Good morning. My name is NAME, matricola 889988, and I’m an exchange student from YOUR UNIVERSITY. My major is (major).

------ *ask them your questions politely* -----
I look forward to talking to you soon.

Best,
YOUR NAME

- Formal greetings are important!
- Remember Professors are people too
- If they don’t reply immediately, they’re most likely busy. Try again later, and be polite!

**DON’Ts:**

Hello Prof. (name),
I have a question for u: your question follows.

Can you let me know please because I’m busy and I need an answer thanks.

Btw class was great last Thursday, see you.

YOUR NAME

- Refrain from using slang or abbreviations; this is a formal email, not twitter dot com
- If you have feedback on the class make sure you address it properly
Grading System

The Italian grading system works on a scale from **18** to **30**. 18 is the lowest passing grade (sufficiency). 30L is the highest grade (30 cum laude).

**ONLY** if you pass the exam of a course will you obtain the relevant credits. Exams usually give 6 or 12 credits.

If you do not pass an exam, you can take it again.

If you do not pass an exam, this cannot be registered in the Grade Booklet, nor in the Transcript of Records. Therefore, you will not obtain the equivalent credits.
University Email @stud.unive.it

In order to access your institutional email, you need to login by using your matriculation number as username and your personal password.
University Library Service

The University Library System, which is made up of various libraries. The libraries are:

- **CFZ – Cultural Flow Zone** [www.unive.it/cfz](http://www.unive.it/cfz)
- **LIBRARY OF ECONOMICS (BEC)** [www.unive.it/bec](http://www.unive.it/bec)
- **LIBRARY OF FOREIGN LANGUAGES AND LITERATURES (BALI)** [www.unive.it/bali](http://www.unive.it/bali)
- **LIBRARY OF HUMANITIES (BAUM)** [www.unive.it/baum](http://www.unive.it/baum)
- **LIBRARY OF MATHEMATICAL, PHYSICAL AND NATURAL SCIENCES (BAS)** [www.unive.it/bas](http://www.unive.it/bas)

For further info, please visit this [webpage](https://www.unive.it/pag/40426/)
Students Societies/Associations

- Ca’ Foscari Alumni
- ESN - Erasmus Student Network
- VECHIS - Venice Chinese Italian Society
- Venice Diplomatic Society
- Shylock University Theatre Club
- Coro e Orchestra Ca’ Foscari
- Invenicement
- Marketers Club
- Storie di Questo Mondo
- NUR
- Gesshin
- JEVE
- Radio Ca’ Foscari
University services and opportunities

Ca’ Foscari Web Radio
Collaborate with the radio or complete an internship for the production of radio programmes to earn ECTS/CFU!

Zattere al Pontelungo, Dorsoduro 1392
www.radiocafoscari.it // rcfvenezia@radiocafoscari.it

University Sports Centre (CUS)
CUS offers students the chance to participate in a variety of sports (judo, aerobics, volleyball, basketball, tennis and more). There are facilities for rowing, sailing, kayaking, golf, horseback riding, climbing and swimming.

PLEASE NOTE: Contact CUS to find out which activities are offered this semester!

Fondamenta dei Cereri, Dorsoduro 2407
www.cusvenezia.it // venescus@unive.it
T +39 041 520 0144

University Theatre (CUT)
CUT Shylock collaborates with the University for innovative initiatives on cultural, social and environmental issues. It hosts visiting shows, organises experimental workshops and projects involving Italian and international students.

PLEASE NOTE: Contact CUT to find out which activities are offered this semester!

Palazzo Badoer, Rio Terà San Polo 2549
www.cut.it // info@cut.it
T +39 041 524 1647
University services and opportunities

University Orchestra and Choir
The University Orchestra and Choir gives you the opportunity to cultivate a passion for vocal or instrumental music. The repertoire ranges from medieval and Renaissance music to contemporary pieces. Anyone can join as long as they have an ear for music and/or playing skills.

PLEASE NOTE: See below contact details for information on activities offered this semester!

Prof. Vincenzo Piani (T +39 041 721 326)
www.corounive.provincia.venezia.it // corouniv@unive.it

Italian language courses
Ca’ Foscari School for International Education (CFSIE)
San Sebastiano, Dorsoduro 1686
https://www.unive.it/pag/9915/?L=0 // cfsie@unive.it

Other languages
The CLA (Centro Linguistico d’Ateneo) organises several language courses. You can choose from different languages, such as French, German, Russian, Spanish, English.

San Sebastiano, Dorsoduro 1686
www.unive.it/cla // cla@unive.it
T +39 041 234 7311
How will class attendance work?

This semester, you will be able to attend classes both in person and remotely.

To protect everyone's safety, the capacity of the classrooms will be reduced to 50% of the available spots and you will be able to reserve your place in the classroom through an online system (https://orari.unive.it/AgendaWebUnive/?view=home&include=homepage&_lang=en) or the app MyUniVE. The app can be used to reserve a place in the time slots of the different classes you want to attend in person. Upon entering the building, your temperature will be taken and the access will be permitted by showing to the reception, or by presenting to the staff assigned to monitoring access, the QR Code generated through the app/website as a proof of reservation.

Remember! to access every building you must wear a mask and have with you your green pass.

Online classes will be live streamed through the Zoom platform. The link to the ZOOM meeting will be made available on Moodle. Moodle is an online platform where, additionally, you could find other materials like recordings of lessons, videos, ppt and articles.
Here you can find the courses you are enrolled in.

How to find your courses:

Click here to enrol

Remember, the enrolment key, if present, must be asked to the teacher!

Click here to change your information and see the menu.
You are enrolled in the course.

**[LT7100-1] ISLAMOLOGIA MOD.1 (LT40) - a.a. 2021-22**

**General**
- [Bacheca degli avvisi](#) Click here to see if there are news on the course!

**Attività online**
- [Lezioni via Zoom](#)
- [Registrazioni delle lezioni in Panopto](#)

**Topic 2**

**Topic 3**

**Topic 4**

At the moment, the additional material (like recordings) is available only to enrolled students. We are trying to make everything available to pre-enrolled students too.
Italian Permit of stay

- If you are a **non EU citizen** and you wish to stay in Italy for **more than 90 days**, you must apply for a **residence permit** (permit of stay - permesso di soggiorno).

- Once in Venice, you can contact the **Immigration Team** to be supported in the application procedure. All the necessary information will be provided via email.

- Please, pay most attention to the **check list** concerning all the procedures and the documents you are required.

For more info: [immigrationteam@unive.it](mailto:immigrationteam@unive.it)
The **CartaConto** card will be your Student ID, useful for universities services, or to buy your bus pass.

- It can also be used as a **prepaid card**.
- It will be ready in a few days after your enrollment has been finalised by the Counseling and Welcome Unit. You will receive an email to pick it up.

For more info: [immigrationteam@unive.it](mailto:immigrationteam@unive.it)
The **tax code certificate** is mandatory for administrative issues: opening a bank account, registering to the Italian health service, registering an accommodation, etc.

Moreover, the tax code is needed to acquire the so called “Covid Green Pass”

For more info: **immigrationteam@unive.it**
Ca’ Foscari Covid Hub [www.unive.it/pag/40217/](www.unive.it/pag/40217/)

The Ministerial Decree of 5 August 2021 ([ITA](ITA)), requires university staff and students to obtain a basic Green Pass in order to access offline academic activities.

Please read thoroughly the Covid-19 information hub for information about:

- Procedures for obtaining Italian Green Pass (both “basic” and “super”)
- Vaccination in Venice
Useful links to learn Italian and European measures

Here you can find some useful links:

- [All information on Covid-19 measures in Italy](#) (under General measures you will find when and where it is mandatory to have a “basic” or “super” Green Pass), traveling to Italy, and other relevant info (available in all European languages).
- [Measures in place of all European countries](#), and what to do in case you wish to travel from an EU country to another (available in all European languages).
Quarantine or self-isolation upon your arrival

Please complete this survey provided by the Ministry of Foreign Affairs in order to know if you need to self-isolate upon your arrival, and for how long.

If you need assistance during your self-isolation (for example for food and basic needs delivery) you can ask for a buddy at buddy@unive.it
CA’ FOSCARI NEWS
All Ca’ Foscari news can be checked by clicking on www.unive.it/cafoscarinews. Are you a cafoscarino with a great study, internship or university life experience? Write to comunica@unive.it

RADIO CA’ FOSCARI
The Ca’ Foscari web radio is available at www.unive.it/radiocafoscari
How to reach the Counseling and Welcome Unit

**Joint and Double Degree:**
jointdegree@unive.it
Dott.ssa Debora Dai Pre’
T. 041 234 8062

**Incoming students:**
ingcoming.mobility@unive.it
Dott.ssa Ketti Borille
T. 041 234 7013

**Permit of stay, fiscal codes, CartaConto**
immigrationteam@unive.it
Dott. Marco Giulio Giatti
T. 041 234 7077
Dott. Marcello Feraco
T. 041 234 8104
Dott.ssa Matilde Nuzzo
T. 041 234 8104
THANK YOU FOR JOINING US!