



ERASMUS+ KA107

INTERNATIONAL CREDIT MOBILITY

I Call for Applications for Teaching Staff mobility

2020-2021, 2021-22 and 2022-23 Academic years

Art. 1 Purpose of the call and general regulations

1.1 This call regulates the application procedure for teaching staff mobility in the framework of the **Erasmus+ KA107 International Credit Mobility projects** between **Ca' Foscari University of Venice** and the following countries and partner Universities:

Albania *UT – University of Tirana, Tirana*

Armenia *YSU – Yerevan State University, Yerevan*

Australia *SCU – Southern Cross University, Lismore*

USYD – University of Sydney, Sydney

UOM – University of Melbourne, Melbourne

Bosnia and Herzegovina

UBL – University of Banja Luka, Banja Luka

UNSA – University of Sarajevo, Sarajevo

China (P.R.) *FU - Fudan University, Shanghai*

**BNU – Beijing Normal University, Beijing*

Georgia *TSU – Ivane Javakhishvili Tbilisi State University*

Iraq *UK – University of Kufa, Kufa*

**UoB - University of Baghdad, Baghdad*

Israel *BIU – Bar-Ilan University, Ramat Gan*

BGU – Ben Gurion University, Be'er Sheva

UoH – University of Haifa, Haifa

***WIS** – Weizmann Institute of Science, Rehovot

Japan **WU** – Waseda University, Tokyo

Jordan **UJ** – University of Jordan, Amman

Kazakhstan **KAZNU** – Al-Farabi Kazakh National University, Almaty

Mongolia **NUM** – National University of Mongolia, Ulaan Baatar

Morocco **UIR** – Université Internationale de Rabat, Rabat

UM5 – University Mohammed V, Rabat

UMI – Université Moulay Ismail de Meknès, Meknès

Palestine **ANU** – An-Najah National University, Nablus

Russian Federation

LMSU - Lomonosov Moscow State University, Moscow

United States **CCNY** – City College of New York, New York

***BU** - Boston University

SIT – Stevens Institute of Technology, Hoboken

(* all available places to BNU, UoB, WIS and BU have still to be confirmed, as Inter-Institutional Agreements with partner Universities are still under negotiation. Mobilities will not be possible until the Inter-Institutional Agreements will be signed by the partner)

Erasmus+ is the EU programme for education, training, youth and sport covering the period 2014-2020. It offers a wide range of opportunities for students and staff to study and train abroad and obtain credits which are then recognised by the sending institution.

1.2 The present Call for Applications covers two Erasmus+ International Credit Mobility projects between Ca' Foscari University of Venice and its partner universities, the first project lasts 36 months, from August 1st 2019 to July 31st 2022; the second project lasts 36 months, from August 1st 2020 to July 31st 2023.

Art. 2 Mobility duration and available places

Under this call for applications the following places are available for prospective candidates from Ca' Foscari University of Venice. For every destination, priority will be given to

candidates proposing a Mobility Programme corresponding to the main objectives of the mobility project approved by the Erasmus+ Italian Agency, as detailed below. In particular, the 20% of the maximum score envisaged for the “Proposed Work/research plan” selection criteria for every destination will be reserved to the above-mentioned coherence priority criteria (see Annex 1).

The present call for applications provides mobility grants for the 2020-2021, 2021-2022 and 2022-2023 academic years.

2.1 Mobilities to be carried out by 31st July 2022:

COUNTRY	UNIVERSITY	TOWN	LEVEL	ISCED CODES	N° OF PLACES	DAYS	TOT. INDIVIDUAL SUPPORT PER STAFF
Albania	University of Tirana	Tirana	Staff teaching	02	1	5+2	€ 1.260,00
Armenia	Yerevan State University	Yerevan	Staff teaching	0222, 022	1	14+2	€ 2.772,00
				023	1	14+2	€ 2.772,00
Australia	Southern Cross University	East Lismore	Staff teaching	041	1	14+2	€ 2.772,00
Iraq	U. of Kufa	Kufa	Staff teaching	0222	3	10+2	€ 2.160,00
Israel	Bar-Ilan	Ramat Gan	Staff teaching	06	1	8+2	€ 1.800,00
				041	1	7+2	€ 1.620,00
				041	2	14+2	€ 2.772,00
Japan	Waseda University	Tokyo	Staff training	023	1	20+2	€ 3.528,00
Jordan	U. of Jordan	Amman	Staff teaching	023	1	14+2	€ 2.772,00
			Staff teaching	011	1	7+2	€ 1.620,00
Kazakhstan	Al-Farabi Kazakh National U.	Almaty	Staff teaching	031	1	5+2	€ 1.260,00
				022	1	5+2	€ 1.260,00
				041	1	10+2	€ 2.160,00
Mongolia	National University of Mongolia	Ulaanbaatar	Staff teaching	023, 04, 05, 0221, 0222	1	14+2	€ 2.772,00
Morocco	U. Mohammed V	Rabat	Staff teaching	02, 031	1	5+2	€ 1.260,00
	U. Moulay Ismail de Meknès	Meknès		02, 031	1	5+2	€ 1.260,00
	U. Internationale de Rabat	Rabat		02, 031	3	5+2	€ 1.260,00
Palestine (West Bank)	An-Najah National University	Nablus	Staff teaching	023	1	7+2	€ 1.620,00

Russian Federation	Lomonosov Moscow State University	Moscow	Staff teaching	023	1	8+2	€ 1.800,00
United States	New York City College	New York	Staff teaching	023	1	6+2	€ 1.440,00
	Stevens Institute of Technology	Hoboken		0311, 041	2	6+2	€ 1.440,00
	Boston University	Boston		0311, 041, 052	1	6+2	€ 1.440,00

Albania

UT – University of Tirana: 1 place for 5 days + 2 travel days (for ISCED codes: 02 - Arts and Humanities).

Priority will be given to candidates proposing mobility programmes on Theoretical linguistics, Comparative Literature.

Armenia

YSU – Yerevan State University:

1 place for 14 days + 2 travel days (for ISCED codes 022, 0222 - Humanities, History and Archaeology);

Priority will be given to candidates proposing mobility programmes on Archaeology, History of Arts, Cultural Heritage conservation.

1 place for 14 days + 2 travel days (for ISCED codes 023 - Languages)

Priority will be given to candidates proposing mobility programmes on Theory and techniques of translation from Italian, Theoretical and formal Linguistics.

Australia

SCU – Southern Cross University: 1 place for 14 days + 2 travel days. ISCED code 041 (Business and Administration).

Priority will be given to candidates proposing mobility programmes on Public Management, Accountability, Performance measurement.

Iraq

UoK – University of Kufa: 3 places for 10 days + 2 travel days. ISCED code: 0222 (History and Archaeology).

Priority will be given to candidates proposing mobility programmes on Methodology of Archaeological research, Islamic Archaeology, Dissemination of archaeological researches results.

Israel

BIU - Bar-Ilan University:

1 place for 8 days + 2 travel days (for ISCED codes 06 – ICT's). Priority will be given to candidates proposing mobility programmes on Bioinformatics, Nanotechnologies.

1 place for 7 days + 2 travel days, 2 places for 14 days + 2 travel days (for ISCED code 041 – Business and Administration).

Priority will be given to candidates proposing mobility programmes on Financial Management, Human Resource Management, Marketing.

Japan

WU - Waseda University:

1 place for 20 days + 2 travel days for training (for ISCED codes 023 – Languages).

Jordan

UJ – University of Jordan:

1 place for 7 days + 2 travel days (for ISCED code 011 – Education);

Priority will be given to candidates proposing mobility programmes on Glottodidactics, Methodology of teaching of Italian as a foreign language.

1 place for 14 days + 2 travel days (for ISCED code 023 – Languages).

Priority will be given to candidates proposing mobility programmes on Arab language Linguistics and Translation.

Kazakhstan

KAZNU – Al-Farabi Kazakh National University:

1 place for 5 days + 2 travel days (for ISCED code 031 – Social and Behavioral sciences);

1 place for 5 days + 2 travel days (for ISCED code 022 – Humanities except languages);

1 place for 10 days + 2 travel days (for ISCED code 041 – Business and Administration).

Priority will be given to candidates proposing mobility programmes on Political and economical issues in Turkey and Azerbaijan, Marketing and communication for cultural heritage.

Mongolia

NUM – National University of Mongolia: *1 place for 14 days + 2 travel days. ISCED codes: 023 (Languages), 04 (Business, Administration and Law), 05 (Natural Sciences, Mathematics and Statistics), 0221 (Religion and Theology), 0222 (History and Archaeology).*

Priority will be given to candidates proposing mobility programmes on Comparative linguistics, Dialectology, Sociolinguistics and Ethnolinguistics, Relations between Venice and the Turkish and Mongolian peoples in the Middle Ages; Venetian Marcolpolis studies, International Contract Law, Comparative Legal Systems, East Asian Law and Legal History; Sustainability and Institutional Change, Public Participation in Environmental and Social Planning, Nanosystems for bio-medical and catalytic applications and interphase systems, Development of innovative materials for renewable energies, Production of bioplastics and / or compostable plastics capable of reducing their impact on the environment.

Morocco:

UM5 – University Mohammed V: *1 place for 5 days + 2 travel days. ISCED codes: 02, 031 (Arts and Humanities, Social and behavioural sciences).*

Priority will be given to candidates proposing mobility programmes on Arabic and Islam studies, International Relations, Glottodidactics, and Methodology of teaching of Italian as a foreign language

UMI – Université Moulay Ismail de Meknès: *1 place for 5 days + 2 travel days. ISCED codes: 02, 031 (Arts and Humanities, Social and behavioural sciences).*

Priority will be given to candidates proposing mobility programmes on Arabic and Islam studies, International Relations.

URI – Université Internationale de Rabat: 3 places for 5 days + 2 travel days. ISCED codes: 02, 031 (Arts and Humanities, Social and behavioural sciences).

Priority will be given to candidates proposing mobility programmes on Arabic and Islam studies, International Relations.

Palestine

ANU – An-Najah National University: 1 place for 7 days + 2 travel days. ISCED code: 023 (Languages).

Priority will be given to candidates proposing mobility programmes on Methodology of teaching of Arab as a foreign language.

Russian Federation

LMSU - Lomonosov Moscow State University: 1 place for 8 days + 2 travel days. ISCED code: 023 (Languages).

Priority will be given to candidates proposing mobility programmes on Russian linguistics and philology.

United States

CCNY – City College of New York: 1 place for 6 days + 2 travel days. ISCED code: 023 (Languages).

Priority will be given to candidates proposing mobility programmes on English and American Culture and Literature.

BU – Boston University: 1 place for 6 days + 2 travel days. ISCED code: 0311, 041, 052 (Economics, Business and Administration, Environment).

Priority will be given to candidates proposing mobility programmes related to climate change impacts and policies.

SIT – Stevens Institute of Technology: 2 places for 6 days + 2 travel days. ISCED codes: 0311, 041 (Economics, Business and administration).

Priority will be given to candidates proposing mobility programmes on fintech, financial analytics, risk analytics, big data and accounting, business intelligence, digital innovation, machine learning, artificial intelligence.

All the mobilities listed in art. 2.1 must end before the 31st of July 2022.

2.2 Mobilities to be carried out by 31st July 2023:

COUNTRY	UNIVERSITY	TOWN	LEVEL	ISCED CODES	N° OF PLACES	DAYS	TOT. INDIVIDUAL SUPPORT PER STAFF
Australia	University of Sydney	Sydney	Staff teaching	02, 03	1	20+2	€ 3.528,00
	University of Melbourne	Melbourne	Staff teaching/training	02	1	20+2	€ 3.528,00

Bosnia and Herzegovina	U. of Banja Luka	Banja Luka	Staff teaching	023, 031	1	14+2	€ 2.772,00
	U. of Sarajevo	Sarajevo		023, 031	1	5+2	€ 1.260,00
China (P.R.)	Fudan University	Shanghai	Staff teaching	02	1	13+2	€ 2.646,00
	Beijing Normal University	Beijing	Staff teaching	052	1	13+2	€ 2.646,00
					1	8+2	€ 1.800,00
				02,031	1 no travel reimbursement	10+2	€ 2.160,00
Georgia	Tbilisi State University	Tbilisi	Staff teaching	02	1	14+2	€ 2.772,00
Iraq	University of Baghdad	Baghdad	Staff teaching	011, 023	2	7+2	€ 1.620,00
Israel	Bar Ilan University	Ramat Gan	Staff teaching	04	1	14+2	€ 2.772,00
					3	10+2	€ 2.160,00
	Ben Gurion University	Be'er Sheva	Staff teaching	04	1	14+2	€ 2.772,00
	University of Haifa	Haifa	Staff teaching	02	1	14+2	€ 2.772,00
				0222	2	8+2	€ 1.800,00
Weizmann Institute of Science	Rehovot	Staff teaching	0222	1	14+2	€ 2.772,00	

Australia

USYD – University of Sydney: 1 place for 20 days + 2 travel days (for ISCED codes: 02, 03 – Arts and Humanities, Social sciences, Journalism and Information).

Priority will be given to candidates proposing mobility programmes on Roman History, Latin Epigraphy, Digital Humanities

UOM – University of Melbourne: 1 place for 20 days + 2 travel days (for ISCED codes: 023 – Languages).

Priority will be given to candidates proposing mobility programmes on Translation Studies, Linguistics

Bosnia and Herzegovina

UBL – University of Banja Luka: 1 place for 14 days + 2 travel days (for ISCED codes: 023, 031 – Languages, Social and Behavioural Sciences).

Priority will be given to candidates proposing mobility programmes on Comparative literature and/or Italianistics

UNSA – University of Sarajevo: 1 place for 5 days + 2 travel days (for ISCED codes: 023, 031 – Languages, Social and Behavioural Sciences).

Priority will be given to candidates proposing mobility programmes Comparative Literature, new technologies and training tools in language teaching

China (P.R.)

Fudan University: 1 place for 13 days + 2 travel days (for ISCED codes: 02 – Arts and Humanities).

Priority will be given to candidates proposing mobility programmes on Political Philosophy.

BNU – Beijing Normal University: 1 place for 13 days + 2 travel days (for ISCED code: 052 – Environment); 1 place for 8 days + 2 travel days (for ISCED code: 052 – Environment);

Priority will be given to candidates proposing mobility programmes on Environmental Chemistry, Environmental Risk and Climate Change, Environmental accounting and systemic integrated descriptions.

BNU – Beijing Normal University: 1 place for 10 days + 2 travel days (for ISCED codes: 02, 031- Arts and Humanities, Social and Behavioural Sciences).

Priority will be given to candidates proposing mobility programmes on institutional transformations for sustainability in China and within the framework of the Belt and Road Initiative

Georgia

TSU – Tbilisi State University: 1 place for 14 days + 2 travel days (for ISCED codes: 02 – Arts and Humanities).

Priority will be given to candidates proposing mobility programmes on Archeology of the Ancient Near East and the Caucasus, Prehistoric and Protostoric, Classical and Medieval Archeology, Ancient History and Epigraphy, Numismatics, Archaeological Research Methodologies and Laboratories of Archeology (Physical Anthropology), Georgian History, History of Georgian Literature, Eastern Ecclesiastical History, Persian and Arabic Language , Linguistics, History of Arts, Byzantine studies, Cultural history of Italy, Europe and the Near East

Iraq

U. of Baghdad: 2 places for 7 days + 2 travel days (for ISCED codes: 011, 023 – Education, Languages).

Priority will be given to candidates proposing mobility programmes on Glottodidactics, Methodology of teaching of Italian as a foreign language, Italian as a foreign language

Israel

BIU - Bar-Ilan University: 1 place for 14 days + 2 travel days (for ISCED codes: 04 – Business, administration and law); 3 places for 10 days +2 travel days (for ISCED codes: 04 – Business, administration and law).

Priority will be given to candidates proposing mobility programmes on Management of Arts, Management of Sports, Financial Management, Human Resources Management, Marketing.

BGU - Ben Gurion University 1 place for 14 days + 2 travel days (for ISCED code: 04 – Business, administration and law).

Priority will be given to candidates proposing mobility programmes on Cross cultural marketing, Management of Culture, International Management with focus on Far East countries.

University of Haifa: 1 place for 14 days + 2 travel days (for ISCED code: 02 – Arts and Humanities);

Priority will be given to candidates proposing mobility programmes on History of Israel and Palestine

University of Haifa: 2 places for 8 days +2 travel days (for ISCED code: 0222 – History and Archaeology).

Priority will be given to candidates proposing mobility programmes on Maritime Archaeology, Medieval Archaeology

Weizmann Institute of Science: 1 place for 14 days + 2 travel days (for ISCED code: 0222 – History and Archaeology).

Priority will be given to candidates proposing mobility programmes on Archaeology and History of Art of Ancient Near East, Archaeology of Anatolia and the Caucasus, Archaeology of Syro-Mesopotamia

All the mobilities listed in art. 2.2 must end before the 31st of July 2023.

Changes in availability of places, duration and other terms of mobility can arise due to partner or Erasmus National Agency requirements.

Slight duration changes might be possible due to project reasons, upon approval by the International Relations Office.

Detailed information about type, duration and periods of mobilities is available in **ANNEX I**.

Depending on the epidemiological situation related to the COVID-19 emergency, mobilities may be postponed but in any case no later than the end date of the projects (see art. 1.2). Ca' Foscari University of Venice will monitor the international situation and duly inform each beneficiary accordingly.

Art. 3 Admission requirements

3.1 In order to apply prospective candidates must be:

- “professori di prima e seconda fascia, anche a tempo determinato”;
- “ricercatori universitari e assistenti di ruolo, anche a tempo determinato”;
- “docenti a contratto”;
- “assegnisti di ricerca”;
- “titolari di contratto per prestazioni di lavoro autonomo, purchè non contestualmente iscritti a corsi di laurea triennale, magistrale/master o a corsi di dottorato, e che vantino almeno 10 anni di esperienza di didattica universitaria”

3.2 The selected beneficiaries will have to hold the above-mentioned status at the moment of application and for the whole duration of the mobility period.

3.3 The selected beneficiaries must carry out their mobility in a Partner Country different from the country of the sending organisation and their country of residence. Selected beneficiaries might be asked to provide a proof of residence.

3.4 Language proficiency

Applicants are required to be proficient:

COUNTRY	UNIVERSITY	1 st LANGUAGE REQUIRED	LEVEL	LANGUAGE CERTIFICATE REQUIRED	OTHER LANG. ACCEPTED	LEVEL	LANGUAGE CERTIFICATE REQUIRED
Albania	U. of Tirana	Albanian	B2	Any certificate can be accepted	English	B2	Any certificate can be accepted
Armenia	Yerevan State U.	English	C1	Any certificate can be accepted	Armenian	C1	Any certificate can be accepted
Australia	Southern Cross U.	English	B2	Official certificates are not mandatory			
	University of Sydney	English	B2	No certificate requested			
	University of Melbourne	English	C1	Any certificate can be accepted			
Bosnia and Herzegovina	U. of Banja Luka	English	B2	Any certificate can be accepted	Serbian	B2	Any certificate can be accepted
	U. of Sarajevo	English	B2	Any certificate can be accepted	Bosnian, Croatian, Serbian	B2	Any certificate can be accepted
China (P.R.)	Fudan U.	English	C1	Any certificate can be accepted			
	Beijing Normal U.	Chinese	See Annex 1	See Annex 1	English	See Annex 1	See Annex 1
Georgia	Tbilisi State University	English	B2	Any certificate can be accepted			
Iraq	U. of Kufa	English	B2	Any certificate can be accepted	Arabic	B2	Any certificate can be accepted
	U. of Baghdad	English	B2	Any certificate can be accepted	Italian	B2	Any certificate can be accepted

COUNTRY	UNIVERSITY	1 st LANGUAGE REQUIRED	LEVEL	LANGUAGE CERTIFICATE REQUIRED	OTHER LANG. ACCEPTED	LEVEL	LANGUAGE CERTIFICATE REQUIRED
Israel	Bar-Ilan U.	Hebrew	B2	official certificates are not mandatory	English	B2	official certificates are not mandatory
	Ben Gurion U.	Hebrew	B2	No certifications are required	English	B2	No certifications are required
	U. of Haifa	English	B2	Any certificate can be accepted			
	Weizmann Institute of Science	English	B2	Any certificate can be accepted			
Japan	Waseda U.	Japanese	B2	Any certificate can be accepted	English	B2	Any certificate can be accepted
Jordan	U. of Jordan	English	B2	any language certificate can be accepted			
Kazakhstan	Al-Farabi Kazakh National U.	Kazakh/Russian	B2	any language certificate and self-certification can be accepted	English	B2	any language certificate and self-certification can be accepted
Mongolia	National U. of Mongolia	English	B2	any language certificate and self-certification can be accepted			
Morocco	U. Mohammed V	French	B2	any language certificate can be accepted	English	B2	any language certificate can be accepted
	U. Moulay Ismail de Meknès	Arabic	B2	any language certificate can be accepted	French	B2	any language certificate can be accepted
	U. Internationale de Rabat	English	B2	language certificates are not required	French	B2	language certificates are not required
Palestine (West Bank)	An Najah University	Arabic	C2	any language certificate can be accepted	English	C1	any language certificate can be accepted

COUNTRY	UNIVERSITY	1 st LANGUAGE REQUIRED	LEVEL	LANGUAGE CERTIFICATE REQUIRED	OTHER LANG. ACCEPTED	LEVEL	LANGUAGE CERTIFICATE REQUIRED
Russian Federation	Lomonosov Moscow State U.	Russian	B2	any language certificate can be accepted	English	B2	any language certificate can be accepted
United States	New York City College	English		Professors teaching in English are welcomed			
	Stevens Institute of Technology	English					
	Boston University	English	No specific requirements	No specific requirements			

3.5 Incompatibility

- Selected beneficiaries will not be allowed to benefit from any other grant provided by the European Commission for mobility for teaching for the same period.
- Candidates with a double nationality must specify the nationality under which they submit their scholarship application.

3.6 Ineligibility

- If, at any stage in the application procedure, it is established that the information provided by the applicant has been knowingly falsified, the candidate will be disqualified from the selection process.
- Selected beneficiaries who receive an Erasmus+ grant will fully or partially reimburse the EU grant if they do not comply with the terms of the grant agreement and/or if they fail to complete and submit the final online report, unless they are prevented from completing their planned activities abroad due to a case of force majeure.

Art. 4 Activities

4.1 Teaching assignments can come in various forms and take place as seminars, lectures and tutorials. Actual teaching in this context should require the teacher to be physically present with the students. A minimum number of **8 compulsory hours** of teaching per week is required (**becoming 4 compulsory hours for the combined teaching/training mobility to the University of Melbourne**). Although email tutoring or any other forms of distance learning as well as preparation are highly encouraged, they do not count in the minimum number of 8 hours per week.

4.2 Mobility for Training to Waseda University doesn't require any minimum amount of teaching hours to be reported.

4.3 At the end of the mobility, in order to enhance the best impact of the project results, beneficiaries will be asked to provide:

- a short impact report on the template provided by the UNIVE International Relations Office;
- the EU mobility survey;

Art. 5 Economic support

5.1 Beneficiaries will receive an individual support as a contribution to their costs during their mobility, which is specified in the table below. Such individual support is intended to be a gross payment - “*compenso lordo*”, and it will be subject to the application of the Italian fiscal law.

	INDIVIDUAL SUPPORT
Teaching staff (both mobilities for teaching and for training)	180 € per day until the 14th day and 126 € per day for the following days

5.2 Travels (1 round-trip flight ticket per beneficiary) will be covered by the Erasmus+ International Credit Mobility project, according to the fixed amount assigned per destination, as follows:

TRAVEL DISTANCE	AMOUNT
Between 100 and 499 Km (Bosnia and Herzegovina – Banja Luka)	Euro 180,00 per participant
Between 500 and 1999 Km (Albania, Morocco: Meknès, Bosnia and Herzegovina - Sarajevo)	Euro 275,00 per participant
Between 2000 and 2999 Km (Armenia, Georgia, Israel, Jordan, Morocco: Rabat, Palestine, Russian Federation)	Euro 360,00 per participant

<p>Between 3000 and 3999 Km</p> <p>(Iraq)</p>	<p>Euro 530,00 per participant</p>
<p>Between 4000 and 7999 Km</p> <p>(China – Beijing, Kazakhstan, Mongolia, USA)</p>	<p>Euro 820,00 per participant</p>
<p>8000 Km or more</p> <p>(Australia, China (P.R.) – Fudan, Japan)</p>	<p>Euro 1.500,00 per participant</p>

5.3 Erasmus+ selected beneficiaries will be required to purchase their international medical insurance with their funds.

5.4 The mobility period must be carried out continuously and it must not be split into different periods. Therefore, during their mobility period beneficiaries must not carry out any teaching activity at Ca' Foscari. Teachers will be invited to provide evidence of the activity performed during their mobility (photos, video, seminars programs, etc).

5.5 Selected candidates accepting the scholarship will sign a grant agreement for mobility listing their duties and responsibilities. They will be required to comply with the local admission requirements.

5.6 Administrative support:

Support in visa application, housing, accommodation will be supplied by each host partner university. Ca' Foscari University will assist beneficiaries in obtaining such support from the receiving institution.

5.7 This call is issued notwithstanding the current regulations on missions at Ca' Foscari University (Regolamento di Ateneo per le Missioni, art. 5.9), in particular concerning the maximum daily amounts and the method of payment.

Art. 6 Admission procedure

6.1 Application

- Applicants should submit their **application form** and **all required documents** (6.2) via e-mail to the following address: icm@unive.it. **Deadline: 26th of February 2021 at 13:00 (1**

o'clock p.m. Italian time). Any application received after the deadline will not be accepted.

- A confirmation e-mail will be sent to the applicants after their application has been successfully submitted.
- The official language for the application is English. At the time of application any official documents may be submitted in original language but they must be accompanied by an English translation. At this stage non-certified translations are accepted. Selected applicants may be asked to provide certified translations of all relevant documents.
- The **application form** and **all the attachments MUST BE MERGED IN ONE PDF** file named after the Host University and the Host Country for which the application is submitted and the candidate's name and surname, following this scheme: **acronym.country.name.surname** (for example: **CCNY.usa.mario.rossi.pdf**)

6.2 Required Documents

Teaching staff must provide the following documents:

- Application form, duly filled in and signed by the applicant;
- Mobility Programme (for teaching, training or combined teaching + training, depending on the destination) signed by the applicant and by the Head of the applicant's Department;
- Copy of a valid passport (or ID if the passport is not available);
- Copy of official language certifications or, if not available, self-declaration within the Mobility Programme (section "Language skills");
- Curriculum Vitae (max 2 pages) in English including extra-curricular activities (courses, seminars, conferences, published research, etc.) and professional experience related to the fields of the mobility. Please use the European template on <https://europass.cedefop.europa.eu/en/documents/curriculum-vitae/templates-instructions.iehtml>;
- **Letter of interest signed by the prospective academic supervisor at the host university stating the availability and willingness to supervise the applicant.**

6.3. Total number of applications

Applicants can submit as many applications as the number of destinations available for this call, taking into consideration the requirements foreseen for each destination (language, etc). In such case one application per destination will be required and the personal priority ranking must be indicated in every application form.

For further details, please carefully check Annex I.

Art. 7 Selection process

7.1 Valid and eligible applications will be evaluated by a specific Evaluation Committee nominated by the Rector and composed by 4 teachers chosen among Department's Delegates to Internationalization (1 per everyone of the 4 Study areas represented at UNIVE, namely Hard Sciences, Languages, Business and Economics, Arts and Humanities) and 1 administrative staff. Applications will be evaluated according to the criteria as specified in Annex 1 for every destination, which have been jointly agreed by the partner universities and the coordinating university.

7.2 The final selection decision will consider also cross-cutting evaluation criteria such as gender balance, equal opportunities and participation of disadvantaged groups providing a more equal and fair selection process.

7.3. In order to evaluate the applications, the Evaluation Commission may resort to the external support of one or more professors who are experts in specific subjects. To do this, the Commission may choose one or more of the following institutional figures from the Ca' Foscari Departments: Department Director, Delegate for Internationalization, Education Delegate, Research Delegate.

7.4 At the end of the selection procedure Ca' Foscari University of Venice will draft a ranking list of qualified candidates. A reserve list will also be defined and will include the names of eligible candidates who may be awarded a grant in case of withdrawals/drop-out of selected candidates.

7.5 All applicants will be notified by e-mail to their institutional e-mail addresses of the selection results as soon as the evaluation procedure has been concluded.

7.6 Selected candidates will receive a **scholarship offer** and are required to **accept or reject it in written** (no later than 3 days from the notification e-mail). For every selected candidate who will renounce or not accept within the deadline, **Ca' Foscari University of Venice** will nominate a candidate from the reserve list.

7.7 Appeal Procedure

- **Rejected applicants** who feel that a mistake has been made in the process or that their application has not been fairly evaluated can file a complaint to icm@unive.it not later than **2 days after the notification e-mail**, explaining their reasons.
- Complaints from applicants who have failed to satisfy all the eligibility criteria (e.g. who have not produced the required documentation, or have applied for a scholarship but do not meet the requirements, etc.), or have failed to satisfy them within the established timeframes, will not be taken into consideration.
- The appeal procedure can only come into play if a candidate feels that the Selection Committees have not handled his/her own application in line with the principles and procedures described in the call. In other words, the appeal cannot concern the decision itself, but only an alleged error made in the process.

Art. 8 Data protection

Information relating to individuals (personal data) is collected and used in accordance with the General Data Protection Regulation (GDPR) n. 2016/679 of the European Commission, with regard to the processing of personal data by European institutions and organizations and the unrestricted circulation of such data.

Venice, 30/11/2020

The Rector

Prof. Tiziana Lippiello