



D.D. 2629/2022 PROT. 92428/III/13 of 30/09/2022

**CALL FOR APPLICATIONS FOR SELECTION FOR A MOBILITY SCHOLARSHIP ABROAD  
OFFERED BY COLGATE UNIVERSITY - STATE OF NEW YORK (USA) – 2022/2023 A.Y.**

**Art. 1 – Subject of the selection**

1. Colgate University, a private US university based in Hamilton (New York State), offers a mobility scholarship to carry out an experience in the teaching of the Italian language and culture for a beneficiary of Ca' Foscari University of Venice.
2. Thanks to the agreement signed between the two universities, the beneficiary will have the opportunity to collaborate with teachers of the Italian language, carrying out linguistic assistantships during the courses.
3. The period of stay roughly coincides with the academic year at Colgate University, i.e., August 2023 - May 2024. The exact confirmation of the dates will be given by Colgate University, after the winner has been identified. Colgate staff normally recommend arriving at least one week before the start of classes to familiarise themselves with the academic environment and to receive more detailed information regarding the work to be carried out.
4. The necessary requirements, specified in detail in this call for applications, are defined by Colgate University, which is in any case responsible for the final acceptance of the winner and the relative awarding of the scholarship.
5. The present call has been translated from Italian into English: in the event of any kind of question and/or difference, the Italian version shall prevail over the English translation.

**Art. 2 – Requirements for admission**

The opportunity indicated in the previous article (hereinafter referred to as "mobility scholarship") is directed at:

- a) students regularly enrolled in the Bachelor's Degree courses at Ca' Foscari for the academic year 2022/2023 and/or final-year students, with a weighted average of no less than 27/30 (no rounding-off is foreseen) and at least 160 confirmed and recorded university credits (CFU);
- b) students regularly enrolled in Ca' Foscari Master's Degree courses for the academic year 2022/2023 and/or final-year students, with a weighted average of no less than 27/30 (no rounding-off is foreseen) and at least 24 confirmed and recorded university credits (CFU);

- c) students regularly enrolled for the academic year 2022/2023 in the courses for research doctorates for which Ca' Foscari is the administrative headquarters;
- d) for all: have a good knowledge of the morphology and syntax of the Italian language and a knowledge of the English language certified at least at level B2 of the CEFR (Common European Framework of Reference<sup>1</sup>) or 5.0-6.0 of the IELTS<sup>2</sup>, or 87-109 of the TOEFL<sup>3</sup>.

For all the candidates mentioned above, the possession of the requirements is understood to be as of the date of submission of the application. It is possible to obtain the title before departure.

### **Art. 3 – Mobility Scholarship offered by Colgate University**

1. Colgate University assures the selected student an overall contribution, which will be announced later and which includes the costs of food, accommodation and travel.
2. The mobility scholarship will be disbursed according to the procedures to be established by Colgate University, which will provide free health insurance and accommodation during the period of stay.

### **Art. 4 - Method and deadline for submitting the application**

1. To participate in the selection referred to in this call for applications, it is necessary, under penalty of exclusion, to complete the online application form in its entirety by **10:00 a.m. (Italian time) on 26<sup>th</sup> October 2022**, available at the following web page, <http://www.unive.it/pag/7288/>, by logging in with the university account [matricola@stud.unive.it](mailto:matricola@stud.unive.it) and relative password.
2. The following documents must be attached to the online application form:
  - a) curriculum vitae (CV) written in English<sup>4</sup>
  - b) language certification as per art. 2-d)
  - c) letter of intent, written in English, in which the candidate illustrates the reasons he/she wishes to participate in the call, also indicating his/her extra-curricular interests and the qualities he deems useful to emphasise for the purposes of the requested position.

#### **ATTENTION**

*Candidates will automatically be excluded if their applications:*

- are sent in after the deadline;
- are incomplete or incorrect;
- are not drawn up on the specific forms prepared by the University;
- contain false statements.

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<sup>1</sup> See: <http://www.coe.int/en/web/common-european-framework-reference-languages/table-1-cefr-3.3-common-reference-levels-global-scale>

<sup>2</sup> See: <https://www.ielts.org/about-the-test/how-ielts-is-scored>

<sup>3</sup> See: <https://www.ets.org/toefl/ibt/scores/understand/>

<sup>4</sup> The following resume formats will be accepted: European format, chronological resume, infographic resume.

#### **Art. 5 – Selection of the candidate**

1. The applications will be evaluated by a specially appointed Committee (of which one member will be a Colgate University professor), based on the following criteria:
  - a) curriculum vitae (CV);
  - b) university career;
  - c) letter of intent;
  - d) interview, during which the candidates' linguistic knowledge, motivations and soft skills will be ascertained. The date, modality and time of the interview will be communicated to the selected candidates by email at the address indicated in the application form and cannot be changed by the candidate for any reason.

#### **Art. 6 - Ranking**

1. Following the selection, the list of eligible and non-eligible candidates will be published in the reserved area on the University website. Candidates will be notified via email.
2. Colgate University will designate the winning candidate based on the results of the interview, having considered the opinion of the Ca' Foscari University.
3. By the date indicated via email, the winner must confirm acceptance of the scholarship at the following address: [stage.estero@unive.it](mailto:stage.estero@unive.it), under penalty of immediate forfeiture of the place in the ranking.

#### **Art. 7 - Recognition of the period abroad**

1. If the winning candidate turns out to be an enrolled student, and intends to have the mobility period guaranteed by this call for applications recognised, he/she must inquire about admissibility with the reference professor of the degree/master's degree course in which he is enrolled.
2. The winner, whether a student or a recent graduate in the meantime, must follow the instructions of the Foreign Internship Unit regarding the regular beginning of the internship.
3. The training period will take place in a face-to-face manner. The winner must independently verify the conditions of the training period with Colgate University, considering the potential risks in terms of health, costs and possible inconveniences of any kind, related to carrying it out, and must sign and submit a Consent form for in-person training periods (<https://www.unive.it/pag/7194/>) to the Internships Abroad Unit.

#### **Art. 8 - Processing and confidentiality of personal data**

1. Pursuant to and for the purposes of Regulation (EU) 2016/679 (GDPR), containing the General Data Protection Regulation, both parties, in their capacity as data controllers, hereby acknowledge that the personal data of the legal representatives and the Contact Persons of the agreement indicated in Article 4 above shall be processed exclusively for the performance of all operations and activities related to this agreement and to comply with legal requirements concerning the management of the agreement. The data shall be kept for the entire duration of the agreement itself and thereafter within the terms provided for ordinary prescription. The processing will be carried out in automated and/or manual form, using methods and tools in compliance with the security measures set out in Article 32 of the GDPR, by specially authorised persons, in compliance with the provisions of Article 29 or by external persons appointed as data processors pursuant to Article 28 of the GDPR who carry out instrumental or ancillary activities. Apart from these cases, the data will not be communicated to third parties or disseminated, except in cases specifically provided for by national or European Union law.

#### **Art. 9 – Reference Office and contacts**

1. For further information please refer to:

Ca' Foscari University of Venice  
Career Service Office –Foreign Internship Unit  
Address: Ca' Foscari Headquarters - Dorsoduro 3246 – 30123 Venice  
Phone: 041 234 7575  
Email: [stage.estero@unive.it](mailto:stage.estero@unive.it)  
Website: <http://www.unive.it/pag/7288/>

2. Moreover, the Foreign Internship Unit will hold the following remote meeting to inform the students about the calls published in Autumn for the AY 2022/2023 and provide them with information on how to fill the application form.
  - DATE: 17<sup>th</sup> October 2022
  - TIME: 10:30 am (Italian time)
  - LINK: <https://unive.zoom.us/j/81336488443?pwd=amdNK2cvY2NQb0w5eigxOWVkd0xkZz09>
  - MEETING ID: 813 3648 8443
  - Passcode: bandi2002

SIGNED BY THE ADMINISTRATIVE HEAD  
Mrs. Francesca Magni

APPROVED BY THE DIRECTOR  
Mrs. Barbara Benedetti