



CALL FOR APPLICATIONS

ERASMUS+ FOR STUDIES PROGRAMME (EU) A.Y. 2022/2023

(Deadline 7th March 2022 – h 12:00 p.m.)

ART. 1 – *Description of the Programme*

- 1. Mobilities selected through the present Call are disciplined by the provisions of the 2021-2027 Erasmus+ Programme, and financed with funds of the Erasmus+ for studies Call 2021.**
- The Erasmus+ for Studies Programme (EU) provides students with the opportunity to carry out a continuous mobility period for studies abroad at one of the partner universities which have sealed an inter-institutional agreement with Ca' Foscari University of Venice.
- “Continuous mobility period” means that during the whole mobility period selected students cannot carry out the following activities at Ca' Foscari University of Venice:
 - Academic activities (courses and exams, even if provided remotely), including courses offered within the PF24CFU;
 - Tutoring activities, student collaborations, laboratory practice, internships and equivalent activities, even if carried out remotely;
 - All activities that might interfere with courses and all activities planned in the framework of the mobility period.
- Students can carry out a mobility period in a country different from the one they have their permanent address in during their studies.
- Students selected for an Erasmus+ mobility can benefit from a financial contribution, as per art. 6.
- Selected students will be required to comply with all procedures described at <https://www.unive.it/data/12637/>.
- Selected students who will not conclude all mobility procedures correctly, or who will graduate before the recognition of the activities carried out during the mobility period, will have their mobility cancelled and will be required to reimburse the grant received. Ca' Foscari University of Venice reserves the right to decide whether to block the student's academic career.
- Selected students must continue paying tuition fees at Ca' Foscari University of Venice during the whole mobility period. On the other hand, they will be exempted from corresponding tuition fees to the host university. Some universities, however, may require students to pay a contribution for the access to student services and public means of transport.

9. It is each student's responsibility to consider possible health and security risks that they might incur during the mobility, and to frequently check the website www.viaggiare Sicuri.it
10. In case the mobility is interrupted due to documented causes of force majeure, the International Office – Mobility Unit (hereafter referred to as IRO) will submit the relevant documentation to the Italian Erasmus+ National Agency INDIRE, which will decide whether to approve the request of interruption and recognise the mobility period carried out.
11. Should selected students be subject to disciplinary action, or should they have failed to comply to the regulations of previous or ongoing mobilities, their mobility will be cancelled and, should their mobility have already started, the IRO will ask for the reimbursement of the grant received.

ART. 2 - Admission criteria

1. The selection is open to all students regularly enrolled in a **Bachelor's Degree, Master's Degree or PhD programme** at Ca' Foscari University of Venice for the academic year 2021/2022. Applications of students who have not yet completed their enrolment procedure or are enrolled in Single Courses at the deadline of the present Call will not be taken into consideration. Likewise, applications of students who withdrew from the mobility in the framework of the Erasmus+ Programme for studies (Europe) during a.y. 2021/2022 for reasons not attributable to *force majeure* causes will not be taken into consideration.
2. In order to be admitted to the selection, students enrolled in a **Bachelor's Degree** must have registered in their *libretto*, by 23:59 on 7th March 2022:
 - a) At least 12 CFU, if enrolled in the first year;
 - b) At least 24 CFU, if enrolled in the second year;
 - c) At least 42 CFU, if enrolled in years following the second.

Self-certifications concerning exams taken but not registered by the above-mentioned deadline will not be accepted.

In case of transfer from another University, change of Degree Programme or system, only the credits (CFU) obtained in the framework of the programme the student is currently enrolled in will be taken into consideration. Credits (CFU) recognised from previous student careers or single courses will not be counted.

3. Students enrolled in a **Master's Degree** can apply even though they do not have any credit registered yet.
4. Students enrolled in a **PhD Programme** can apply to the present Call on condition that the administrative seat of their study programme is Ca' Foscari University of Venice.

5. All applicants must possess a level of **proficiency in the language** of instruction no lower than the one requested by the partner institution. Language requirements are specified on the website of each partner university, or at <https://www.unive.it/data/12637/>, in the 2022/2023 informative factsheet in the section "Destinations". Selected students will be required to prove their language level only after being selected, within the terms and deadlines established by the host institution.
6. The eligibility of the applications of part-time students and of students have access to additional supporting services will be evaluated by the evaluation Committee, which will consider each specific case in order to ensure an equal and inclusive selection. If selected, these applicants will have to request to change their status into full-time students and/or renounce the additional supporting systems before signing the grant agreement. The credits counted for the application and selection might be adjusted to the actual number of years since the student's enrolment.
7. All selected students must be regularly enrolled at Ca' Foscari University of Venice in order to sign the Grant Agreement and throughout the mobility period. **Students enrolled in the last year of a Bachelor's Degree applying to carry out a mobility during the first year of their Master's Degree must be regularly enrolled in a Master's Degree in order to sign their grant agreement.** The pre-evaluation of the entry requirements procedure does not correspond to the formal enrolment and therefore will not be considered as sufficient to sign the Grant Agreement.
8. Students interested in an **Erasmus+ mobility within the framework of a Double or Joint Degree Programme** must refer to the relevant *Double and Joint Degrees Call for Applications* managed by the International Office – Welcome Unit (jointdegree@unive.it) and do not need to apply to the present Call.

ART. 3 – Activities during the mobility

1. Selected students will be able to attend university courses and use the facilities available at the host institution without paying any extra tuition fees in addition to those that they will continue to pay to Ca' Foscari University of Venice.
2. The correct use of the forms available at <https://www.unive.it/data/12637/>, section "Procedures for outgoing Erasmus+ students a.y. 2022/2023", and the compliance with the approved Online Learning Agreement (hereafter referred to as OLA) will ensure to selected students the recognition of the activities carried out during their mobility, according to what agreed before their departure with the academic coordinator, and through the transferring of the relevant credits and the equivalent grades into their academic career.
3. The study activity that can be carried out during the mobility includes attendance to courses and access to the corresponding exams, as well as research activity for the final thesis: the latter, however, will not result in the registration of credits in the academic career of the student.

4. Students enrolled in a Bachelor's or Master's Degree Programme interested in carrying out research activity for the final thesis must necessarily combine this activity with courses and exams. Students enrolled in a PhD Programme are not subject to this restriction, and are allowed to carry out research activity only.
5. **Bachelor's and Master's Degree students who do not take any of the exams included in their OLA will have their mobility cancelled and will be asked to reimburse the grant received.**
6. At the end of the mobility period, only passed exams included in the *Transcript of Records* (an official document issued by the host university listing all the exams taken during the mobility) and correctly inserted in the OLA will be registered. **It is not possible to reject grades** of passed exams featured in the *Transcript of Records* as passed and included in the OLA.
7. Partial exams at Ca' Foscari University do not result in the registration of credits (CFU.) Therefore, students cannot insert partial exams among the academic activities they plan to have recognised upon their return.
8. It is possible to combine the study activity with an internship activity, with a maximum duration of two months, on condition that the latter is patronised by the host institution and included in the OLA.

ART. 4 – Destinations

1. The list of destinations is available at: <https://www.unive.it/data/12637/>, section "Destinations".
2. **The selection of the destination must be made according to the following instructions, listed at <https://www.unive.it/data/12637/>, section "Destinations":**
 - a) Disciplinary area;
 - b) Department/Faculty/School with which the agreement has been sealed, and relevant study offer;
 - c) Language requirements, as well as entry academic requirements;
 - d) Any additional restriction.
3. **The number of places/months available can be modified following the publication of the present Call, in case of variations imposed by national and European authorities managing the Programme, or by partner universities (with which the renewal of inter-institutional agreements is still in progress).**
4. Students enrolled in the third or following years of a Bachelor's Degree can apply to carry out a mobility during the first year of the Master's Degree, upon verification of the requirements described in Art.2, paragraph 2. In this case, they must select destinations open to Master's Degree students.
5. The evaluation Committee will not take responsibility for applications incompatible with the selected destinations.

ART. 5 – Duration of the mobility period

1. Students can carry out more than one Erasmus+ mobility during their academic career. The total mobility period, however, must not exceed 12 months for each study cycle (12 months during the Bachelor's Degree, 12 months during the Master's Degree, 12 months during the PhD programme). In order to calculate the total mobility period, all Erasmus+ mobilities will be taken into account (Erasmus+ for studies, Erasmus+ International Credit Mobility, Erasmus+ for Traineeship), including previous mobilities carried out while enrolled at other Universities. Virtual mobility periods will not be taken into account.
2. The mobility period must not start before 1st July 2022 and must not finish after 30th September 2023.
3. **For students enrolled in Bachelor's and Master's Degree programmes** the mobility cannot last for less than 60 days and must not exceed 12 months. Exceptions to the minimum duration of 60 days can be made only in case the partner university confirms that the official term lasts for less than 60 days. Periods of virtual mobility in addition to a period of physical mobility lasting for at least 60 days can be admissible, if authorised by the host institution and by the academic coordinator. This option results in a blended mobility, to be defined before signing the grant agreement.
4. **Students enrolled in a PhD programme can choose between two kinds of mobility:**
 - a. Short-term (5 to 30 days, with either a minimum of 75 hours of research activity carried out, or with at least 3 ECTS credits obtained) with or without a virtual component (if approved by the host institution, the academic coordinator and the thesis supervisor before signing the grant agreement);
 - b. Long-term (2 to 12 months) with or without a virtual component.
5. The expected **duration of the mobility period** is established by each agreement (see <https://www.unive.it/data/12637/>, section "Destinations"), and it generally cannot be modified, except for the options available to PhD students. The actual duration of the mobility, however, will depend on the academic calendar of each host university, and may differ by days or weeks. Requests of reduction of the mobility period will possibly be taken into consideration only in case of documented causes of *force majeure*.
6. Students enrolled in the third year of a Bachelor's Degree Programme who plan to graduate in the 2022 autumn session must select destinations for one-term or one-semester (up to 6 months) mobilities and plan their mobility period during the second semester of a.y. 2022/2023.
7. It is recommended not to plan the mobility during the semester immediately preceding the graduation session a student intends to participate in. As a matter of fact, the time required to conclude all procedures related to the mobility might compromise the graduation.

8. Any interruption of the regular academic activity at the host university must be promptly communicated to the IRO, which will decide which measures to adopt.

ART. 6 - Grants

1. The grants for the mobility shall be intended as a financial support to partially cover the expenses each student will incur.
2. Students selected to carry out an Erasmus+ mobility for studies during the a.y. 2022/2023 can benefit from the following forms of funding, for periods of physical mobility at the country of destination:
 - a) **Grant from the European Commission** (with a budget amounting to 900,900 Euros). The amounts for this grant are defined by the Italian Erasmus+ National Agency INDIRE, as per Annex 1 to the present Call. In case the available funds are insufficient to cover the total months of mobility of all selected students, the number of financed months might be reduced. This grant is not compatible with other grants from the European Commission.
 - b) **Contribution as a reimbursement of expenses with University funds** (for a budget amounting to 500,000 Euros). The amounts for this contribution will be defined after selected students have proceeded to accept their place.
 - c) **Only for students with an ISEE indicator amounting to 24,000 Euros or less, grant funded by the Italian Ministry of University** (hereafter referred to as MUR), for a budget amounting to 440,506 Euros. **The amounts related to this grant will be defined after the acquisition of the following data:**
 - Number of selected students who have accepted the place and are eligible for this grant;
 - ISEE indicator of all eligible selected students.

Students enrolled in Bachelor and Master's Degree programmes must have at least 1 CFU registered upon their return in order to obtain the grant.

The grant mentioned at point c) is guaranteed to selected students who will accept their place, but cannot be guaranteed to students in the reserve list who will be allocated to a destination following the deadline to accept the place. Moreover, the grants and contribution are guaranteed only in case the student complies with all the procedures established by the programme, by the present Call, published at <https://www.unive.it/data/12637/> and communicated by the IRO.

The grants mentioned in point a) and c) will be paid in two instalments: the 70% of the estimated total grant before the mobility, the due final instalment following the conclusion of the mobility closing procedures described at: <https://www.unive.it/data/12637/> . For PhD students, the payment of the final instalment is also subject to a positive evaluation from their Tutor.

The final instalments of the grants mentioned in point a) and c) will be paid upon recognition of at least 12 CFU for mobilities lasting for up to 6 months, of at least 24

CFU for mobilities lasting for more than 6 months. Exemptions are 2-month mobilities and PhD students mobilities, for which the entire grant/contribution will be paid regardless of the number of CFU obtained.

3. ISEE request in order to be eligible for the MUR grant:

In order to be eligible for the grant mentioned in Art. 6, paragraph 2, point c), students must request the 2022 ISEE certificate valid to access all forms of university financial aid **by 30th April 2022**. The certificate must not show omissions/discrepancies. Selected students must request the ISEE for financial aid by compiling the DSU self-certification form concerning the composition of their household and the income and asset situation of each member of the household. This can be done either by students themselves by filling in the form in the "online services" section of the INPS website (www.inps.it) or with the help of a CAF centre or professional tax consultant. Should more than one student from the same household be applying for financial aid, the certification must contain a note specifying that the ISEE applies to financial aid for each student concerned, whose Fiscal Code must be indicated on the document.

Students must NOT submit any hard copy of their 2022 ISEE certification to the IRO, which will access it directly from the INPS database. On average, the ISEE certification is issued within 10 working days from the completion of the DSU. In order to be eligible for the grant as per paragraph 2 c) of the present Article, the date of completion of DSU will be taken into account.

Non-Italian students or Italian students residing abroad: according to Italian Law, the actual income and asset situation of foreign students or Italian students residing abroad is defined through the I.S.E.E.E. indicator, which is obtained by combining and assessing the total sum of the income earned abroad and the 20% of the asset possessed abroad. Non-Italian students or Italian students residing abroad income and asset situation is defined through the ISEE/ISPE *parificato* indicator. **These students can request the ISEE *parificato* at any CAF centre and must submit it via email at erasmus@unive.it by 30th April 2022. Students who need to request the ISEE *parificato* are invited to refer to the CAF affiliated to Ca' Foscari University of Venice: CAF CGL, Venezia, Fondamenta del Gafaro 3536 - tel. 041/5491188, where they can access the service for free.**

There will not be a further deadline to submit the ISEE for reserve students who will be allocated a destination: all candidates interested in obtaining the grant are therefore invited to submit their ISEE by 30th April.

4. The Italian Erasmus+ National Agency INDIRE might provide **additional funds for selected students whose physical, psychological or, more generally, health conditions prevent them from participating in the Programme without an additional contribution**. The IRO will inform all students on the procedures to access this funding.

5. **Green travel contribution:** students who will opt for low-emission means of transport to reach their destination for the mobility can benefit from the following additional contributions:
- 50 Euros *una tantum*;
 - Up to 4 travel days financed (2 days for the outbound journey, 2 days for the return journey), if necessary, which will contribute to the definition of the total grant from the European Commission as per art. 6, paragraph 2, point a).

ART. 7 – How to Apply

- In order to apply, students must complete their application online, by accessing on the website <https://www.unive.it/pag/13526/> their Personal Area > Mobilità internazionale > Bandi di mobilità. Students must fill in all the required fields and sections, **by 12:00pm (noon) on 7th March 2022.**
- The application procedure is divided into two steps, both mandatory:
 - Filling in the Motivation Letter/Questionnaire;
 - Click on *iscrizione al bando*, and select the priority for each destination using the drop-down menu.
- In order to complete the online application, students can check the Guidelines for Online Application Procedure, available at <https://www.unive.it/data/12637/> section “How to Participate”. **As explained in the afore-mentioned guidelines, applicants must NOT attach any file to the section “Allegati”. Any attachment will not be taken into consideration for the selection.**
- Students can select up to 5 destinations, in order of priority, from one Department.** Applications indicating more than 5 destinations or destinations from different departments will be discarded during the selection procedure. In this case, ALL applications submitted by the student will be discarded. Should an applicant be interested in less than 5 destinations, they can select less.
- Students enrolled in a PhD Programme must submit – in addition to the online application - a letter from their Supervisor to certify the progress of their research activity.** The letter must be sent, penalty of exclusion, by 12:00 pm (noon) on 7th March 2022 to the IRO via email to: erasmusout@unive.it (indicating as subject: APPLICATION ERASMUS 2022/2023 - PhD STUDENT).
- Students graduating in the extraordinary session of a Bachelor’s Degree, who were not required to pay the first instalment of tuition fees for the academic year 2021/2022, and who consequently cannot use the online procedure, must submit their application by writing to erasmusout@unive.it by 4th March 2022** (indicating as subject: APPLICATION ERASMUS 2021/2022-GRADUAND). **The IRO will provide them with the instructions to apply.**

7. Applicants with disabilities are invited to contact the IRO well in advance of the deadline of the Call, should they need support to submit the application, and to receive information on the services made available by the partner universities.
8. **Any reports of technical malfunctions** in the online application will be collected by the IRO **exclusively via email to erasmusout@unive.it by 12:00 p.m. (noon) on 7th March 2022**. The IRO will consider whether to accept each report.
9. Erroneous or incomplete applications, as well as applications submitted after the deadline will be discarded.

ART. 8- Rankings and acceptance of the place

1. For students enrolled in a **Bachelor's or Master's Degree, who will select destinations from all Departments except for the Department of Humanities (hereafter referred to as DSU)**, the IRO will draw up a ranking based on the following criteria:
 - a) Weighted average mark of registered exams, normalised as compared to the average mark for students enrolled in the same study programme;
 - b) Career speed (ratio between the number of registered credits and the year of enrolment);
 - c) Enrolment in the selected department (only for some Departments – see chart below);
 - d) Questionnaire/Motivational Letter (only in case of *ex aequo*).

The weight placed (from 0 to 1) on the above-mentioned criterion a), b) and c) by each Departmental Erasmus Committee are the following:

	DSLCC(Linguistics and Comparative Cultural Studies)	DEC(Economics)	DMA(Management)	DSAAM (Asian and North African Studies)	DAIS(Environmental Sciences, Informatics and Statistics)	DSMN(Molecular Sciences and Nanosystems)	DFBC(Philosophy and Cultural Heritage)
Weighted average Mark	1	0,5	1	1	1	1	1
Carreer Speed	1	1	1	1	1	1	1
Enrolment in the selected Department	0	0	0	1	1	1	0,5

2. For destinations open both to students enrolled in Bachelor's Degree (hereafter referred to as L) and students enrolled in Master's Degree (hereafter referred to as M)

as LM), in case no restrictions or priority in terms of study programme are specified, the following restrictions will be applied during the selection process:

- DFBC (Philosophy and Cultural Heritage): as for destinations with an even number of spots, these will be equally divided between L and LM students; for destinations with an odd and exceeding 1 number of spots, a greater number of places will be allocated to LM students (e.g.: 3 spots, 1 for L students and 2 for LM students);
- DMA (Management): as for destinations with an even number of spots, these will be equally divided between L and LM students; for destinations with an odd and exceeding 1 number of spots, a greater number of places will be allocated to LM students (e.g.: 3 spots, 1 for L students and 2 for LM students);
- DSLCC (Linguistics and Comparative Cultural Studies): as for destinations with an even number of spots, these will be equally divided between L and LM; for destinations with an odd and exceeding 1 number of spots these will be equally divided between L and LM, and 1 place will be assigned via the usual selection process.

Should one or more spots for the above-mentioned destinations not be allocated due to lack of candidates enrolled in a specific study cycle, the spot will be allocated without applying the above-mentioned criteria.

3. **In order to calculate the weighted average mark and career speed only exams regularly registered by 23:59 on 7th March 2022 will be taken into account.** Self-certifications or declarations issued by professors concerning exams taken but not registered by the above-mentioned deadline will not be taken into account.
4. **Students enrolled in a PhD Programme who will select destinations from all Departments except for the DSU** will be evaluated exclusively on the basis of the Questionnaire/Motivational Letter and the letter of the Supervisor.
5. **Students who will select destinations from the DSU** will be selected by the coordinators of each exchange with the support from the members of the Departmental Erasmus Committee, on the basis of the following scheme:

EVALUATION CRITERIA	POINTS
1. Correspondence between the selected destination and the student's study plan	From 0 to 1
2. Motivation (questionnaire/motivational letter)	From 0 to 1
3.1 Students of Bachelor and Master Degrees: Weighted average mark of registered exams (not normalised as compared to the average mark)	From 0 to 1: <ul style="list-style-type: none"> • 1 if the weighted average mark is equal to 30/30 • 0,7 if the weighted average mark is between 28/30 and 29/30

for students enrolled in the same study programme)	<ul style="list-style-type: none"> • 0,4 if the weighted average mark is between 26/30 and 27/30 • 0,2 if the weighted average mark is equal to or less than 25/30
3.2 PhD students: evaluation of ongoing research	From 0 to 1
4. Priority assigned to the destination	From 0 to 1: - 1 if the priority is 1 - 0,8 if the priority is 2 - 0,5 if the priority is 3 - 0,3 if the priority is 4 - 0,1 if the priority is 5
5. Enrolment in the DSU	From 0 to 0,5: - 0,5 if enrolled in the DSU - 0 if not enrolled in the DSU
Maximum score	4,5

- Destinations will be allocated to selected students based on the score obtained, subject to availability of places for each destination.
- Applications that will not comply with the specific restrictions indicated at <https://www.unive.it/data/12637/>, section "Destinations" will be discarded.
- Each student can be selected for only one destination or be a reserve for multiple destinations. Selected students will not be included in the reserve lists. The ranking will include the names of reserve students up to the 10th position for each destination.**
- The rankings for all Departments will be published in the Personal Area at www.unive.it (section "Mobilità Internazionale") by 6th April 2022.** Any postponements of the ranking list will be notified on the website at: <https://www.unive.it/data/12637/>.
- Formal acceptance of the place must be made by selected students by 12:00 p.m on 11th April 2022 by filling in the online form available at <https://forms.gle/TA7FGoUvEg5PF1YF6>.**

When filling in the form for the acceptance of the place, students selected for a mobility up to 6 months can specify the semester during which they wish to carry out their mobility, in compliance with specific restrictions indicated in the "Destinations" section of the website: <https://www.unive.it/data/12637/>.

11. Not completing or failing to complete the form by the deadline will result in the revocation of the mobility.
12. Selected students who do not wish to accept the place must abstain from filling in the form. **If a student withdraws from the mobility after formally accepting the place, they will lose the right to participate in the Call for Applications for the new Erasmus Programme for the a.y. 2023/2024, except in case of documented causes of *force majeure*.**
13. **Students in the reserve list will NOT have to fill in the acceptance form, as they will be contacted via email in case selected students decide to cancel their mobility.**
14. Selected students who will not meet the entry requirements established by the host university during the Application procedure might be rejected following the publication of the ranking and the acceptance of the place, especially if the student does not meet all requirements. The rejection by the host university will result in the revocation of the mobility.
15. **Host universities may at any time modify the planning of mobilities, in terms of number of available places, months and semester of mobility.**
16. Non-EU citizen selected students must make sure well in advance:
 - that they hold all the travel documents required to enter and stay in the country of their mobility, by contacting the host institution to receive information concerning the necessary documents for their stay in the country (immigration policies may vary from country to country).
 - to apply for the necessary documents by contacting the competent authorities (consider that the application procedures for travel documents may take more than 90 days).
 - to hold a valid Italian stay permit when they return to Italy. The Immigration Team is available for support on the matter (immigrationteam@unive.it).

ART. 9 – Repechage of reserve students

1. Students in the reserve list might be allocated a destination following the withdrawal of selected students. They will be contacted via email at their institutional email account, starting from the day after the deadline for the acceptance of the place until the deadlines established by each partner institution for the nomination. Reserve students are, therefore, invited to check their institutional email account frequently (matriculationnumber@stud.unive.it), as the deadlines to accept the place might be tight.
2. **Reserve students who will withdraw from their mobility after formally accepting the place will lose the right to apply to the Call for Applications for the new Erasmus Programme for the a.y. 2023/2024, except for documented causes of *force majeure*.**

ART. 10 – Privacy Policy

1. The applicant's personal data are processed in accordance with the applicable domestic and European Union laws and regulations (Legislative Decree n.196/2003 and EU Regulation 2016/679) and the processing is solely aimed at carrying out the selection process. For further details, please read the privacy policy attached to this document.
2. The provision of personal data is mandatory. It is necessary to evaluate the qualifications requested to take part in the selection process.

Annexes to the Call for Applications:

- ANNEX 1: Grants from the European Commission - Italian Erasmus+ National Agency INDIRE funds
- ANNEX 2: Privacy policy

Venezia, 15/02/2022

The Rector

Prof. Tiziana Lippiello



ANNEX 1

Grants from the European Commission - Italian Erasmus+ National Agency INDIRE funds

2 TO 12- MONTH MOBILITIES:

- **Group 1** (higher living costs): Denmark, Finland, Iceland, Ireland, Luxembourg, Sweden, Lichtenstein, Norway - **€ 350** per month.
- **Group 2** (medium living costs): Austria, Belgium, Germany, France, Greece, Spain, Cyprus, Netherlands, Malta, Portugal - **€ 300** per month.
- **Group 3** (lower living costs): Bulgaria, Croatia, Czech Republic, Estonia, Latvia, Lithuania, Hungary, Poland, Romania, Slovakia, Slovenia, Former Yugoslav Republic of Macedonia, Turkey - **€ 250** per month.

SHORT-TERM MOBILITIES FOR PhD STUDENTS, FROM 5 TO 30 DAYS:

- Up to the 14th day: 70 euros per day;
- From the 15th day: 50 euros per day

PRIVACY POLICY
in accordance with article 13 of EU Regulation 2016/679

Ca' Foscari University of Venice, as part of its institutional aims and in fulfillment of the obligations set forth in article 13 of the EU Regulation 2016/679 ("Regulation"), gives you information regarding the processing of your personal data for the purpose of carrying out the selection process you wish to participate in.

1) THE DATA CONTROLLER

The data controller is Ca' Foscari University of Venice, with headquarters in Dorsoduro n. 3246, 30123 Venice (VE), in the person of the Rector.

2) DATA PROTECTION OFFICER

The University has appointed a "Data Protection Officer", who can be contacted by writing to the e-mail address dpo@unive.it or to the following address: Ca' Foscari University, Venice, Data Protection Officer, Dorsoduro n. 3246, 30123 Venice (VE).

3) PERSONAL DATA CATEGORIES, PURPOSES AND LEGAL BASIS OF DATA PROCESSING

The data processing involves the collection of personal data (such as name and surname), contact details and data relating to previous study and professional experience.

The processing of personal data is aimed solely at the completion of the selection process and will take place in a way and within the limits necessary to pursue the aforementioned purpose.

The legal basis for this processing activity is represented by art. 6.1.e) of the Regulation ("execution of a task of public interest or connected to the exercise of public powers").

The processing of personal data is based on the principles of fairness, lawfulness and transparency and the protection of the privacy and rights of the data subject, as well as the additional principles established by art. 5 of the Regulation.

4) MEANS OF DATA PROCESSING

The processing of personal data will be carried out by authorized parties (in compliance with the provisions of Article 29 of the Regulation), with the use of computerized procedures, adopting appropriate technical and organizational measures to protect them from unauthorized or illegal access, destruction, loss of integrity and confidentiality, even if accidental in nature.

5) DATA RETENTION

The data will be stored in accordance with the laws and regulations on the storage of administrative documentation.

6) RECIPIENTS AND CATEGORIES OF RECIPIENTS OF PERSONAL DATA

For the purposes set out above, in addition to specifically authorized employees and collaborators of the University, personal data may also be processed by individuals who execute outsourced activities on behalf of the Data Controller, in their capacity as External Data Processors.

The same data might be communicated to the University where you wish to spend your mobility period.

There are no further communications to third parties except to persons to whom the data must be transmitted in fulfillment of legal obligations or, on request, to judicial and supervisory authorities.

The results of any intermediate tests and final rankings will be published according to current legislation.

7) DATA COLLECTION

The collection of such data is necessary to evaluate the requirements for participation. The failure to indicate these data might preclude this assessment, with a consequent exclusion from the process.

8) DATA SUBJECTS RIGHTS AND HOW TO EXERCISE THEM

As a data subject, you have the right to obtain from the University, in the cases provided for by the Regulation, access to personal data, rectification, integration, their cancellation or processing limitation or to object to the data processing itself (articles 15 and following of the Regulation). The request can be submitted, without any particular formal procedures, by contacting the Data Protection Officer directly at dpo@unive.it or by sending a communication to the following address: Ca' Foscari University Venice - Data Protection Officer, Dorsoduro 3246, 30123 Venice. Alternatively, you can contact the Data Controller, by writing a PEC (certified email) to protocollo@pec.unive.it.

Data subjects, who believe that the processing of their personal data is in violation of the provisions of the Regulation, also have the right to file a complaint to the Data Protection Authority, as provided for by art. 77 of the Regulation itself, or to take appropriate legal action (Article 79 of the Regulation).