



Università
Ca' Foscari
Venezia

Erasmus+



Online Learning Agreement (OLA) Guide for Erasmus+ Outgoing Students Ca' Foscari University of Venice



Università
Ca' Foscari
Venezia

In order to create your **Online Learning Agreement (OLA)**, please use the link below:

<https://learning-agreement.eu/>

← → ↻ learning-agreement.eu 🔍 ☆

OLA ABOUT FAQ ELDER OLA FOR TRAINEES LOG IN

Online Learning Agreement

Prepare your Learning Agreement **online within a few steps** and share it with both home and host universities.

This platform has been developed by the Aristotle University of Thessaloniki, the European University Foundation and the Erasmus Student Network for the 21st century mobile student.

LOGIN TO ACCESS YOUR LEARNING AGREEMENT



Università
Ca' Foscari
Venezia

Click on “Log in” (top right corner) and create your Erasmus+ profile

OLA ABOUT FAQ ELDER OLA FOR TRAINEES

My account

Log in

Logging into your OLA online learning agreement

Your OLA just a click away!

Click here and write *Ca' Foscari University of Venice* as your Identity Provider

MyAcademicID

Login with

Ca' Foscari University of Venice

Examples: University of Bologna, name@auth.gr, Unimib

Ca' Foscari University of Venice unive.it

or

Then, click here



Università
Ca' Foscari
Venezia

You can now log in with your Ca' Foscari credentials and create your account

Università
Ca' Foscari
Venezia

Futuri studenti Studenti e laureati Docenti e staff Enti e aziende

Home Ricerca Didattica Servizi Terza Missione Internazionale Ateneo Eventi Sostienici

Home / Login

Autenticazione / Authentication

Per accedere al servizio #ERASMUS Service Provider Proxy inserire username e password.
To access the service, enter username and password.

Username

Password

Accedi al servizio / Access the service


Problemi di accesso? Consulta le [FAQ](#).

Single Sign-On (SSO)

Contatti in caso di problemi con l'autenticazione:

studenti:
✉ callcenterstudenti@unive.it
041 234 7575

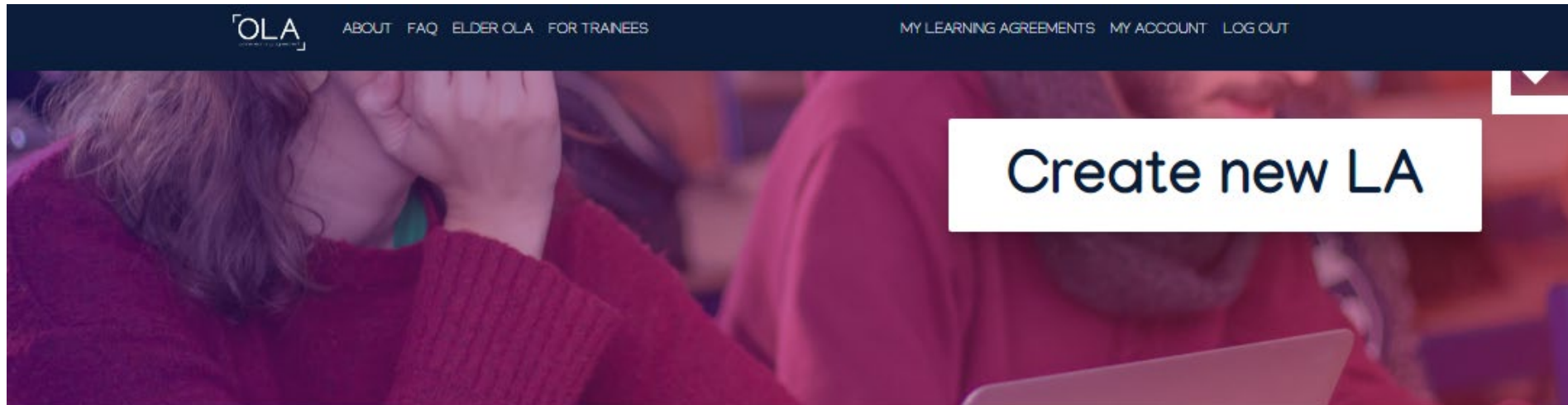
docenti e PTA:
✉ account@unive.it



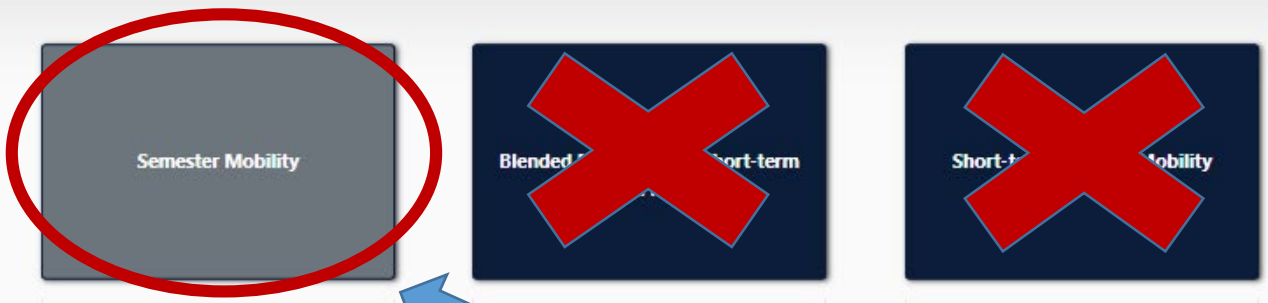


Università
Ca' Foscari
Venezia

Create your LA



Please **select your mobility type**. Choose carefully, if you pick the wrong one you'll have to start over.



Click here to create your LA



Università
Ca' Foscari
Venezia

Fill in all required
entry fields
student
information

Add your
institutional
email address



1 Student Information 2 Sending Institution Information 3 Receiving Institution Information 4 Proposed Mobility Programme 5 Virtual Components 6 Commitment

Academic year *
2022/2023

Student

First name(s) * Last name(s) *
Giulia Rossi

Email *
xxxxxx@stud.unive.it

Date of birth * Gender * Nationality *
01/01/1990 Female Italy (313)
Country to which the person belongs administratively and that issues the ID card and/or passport.

Field of Education * Field of Education Comment Study cycle *
Languages (023) (752) Bachelor or equivalent first cycle (EQF lev +)
Field of education: The ISCED-I 2013 search tool available at http://ec.europa.eu/education/international-standard-classification-of-education-isced_en should be used to find the ISCED 2013 detailed field of education and training that is closest to the subject of the degree to be awarded to the student by the Sending Institution.
Study cycle: Short cycle (EQF level 5) / Bachelor or equivalent first cycle (EQF level 6) / Master or equivalent second cycle (EQF level 7) / Doctorate or equivalent third cycle (EQF level 8).

Next



Università
Ca' Foscari
Venezia

Fill in all required entry fields Sending Institution information

Add the details of your
Academic Coordinator
(Prof. at Ca' Foscari),
who will receive the
invitation to review and
sign the agreement



1 Student Information 2 Sending Institution Information 3 Receiving Institution Information 4 Proposed Mobility Programme 5 Virtual Components 6 Commitment

Academic year *

2022/2023

Sending

Sending Institution

Country *

Italy x

Name *

Università Ca' Foscari Venezia x

Faculty/Department *

Department of Linguistics and Comparative Cultural Studies

Address *

Venezia / Venice

Erasmus Code *

VENIZUA01

Sending Responsible Person

First name(s) *

Last name(s) *

Position *

Academic coordinator

Email *

Phone number

Sending Administrative Contact Person

First name(s)

Barbara

Last name(s)

Cavalieri

Position

Institutional coordinator

Email

erasmus@unive.it

Phone number



Università
Ca' Foscari
Venezia

Fill in all required entry fields Receiving Institution information

Add the department/faculty
you are nominated for at the
host institution

Ask your host institution for
this information

The contact and responsible
person can be the same
person but it is the
responsible who will receive
the invitation to review and
sign the agreement.

The screenshot shows a web form for entering receiving institution information. At the top, a progress bar indicates six steps: 1. Student Information, 2. Sending Institution Information, 3. Receiving Institution Information (highlighted in red), 4. Proposed Mobility Programme, 5. Virtual Components, and 6. Commitment. Below the progress bar, the 'Academic year' field is set to '2022/2023'. The main section is titled 'Receiving' and contains a sub-section 'Receiving Institution'. This sub-section includes fields for 'Country' (Spain), 'Name' (Universidad de Malaga), 'Faculty/Department' (empty), 'Address' (Malaga), and 'Postal Code' (E-MALAGADI). Below this, there are two columns: 'Receiving Responsible Person' and 'Receiving Administrative Contact Person'. Both columns have fields for 'First name(s)', 'Last name(s)', 'Position', 'Email', and 'Phone number'. The titles of these two columns are circled in red. Blue arrows point from the text instructions on the left to the 'Faculty/Department' field and the 'Receiving Responsible Person' section.

Create your study plan – Proposed Mobility Programme

1 Student Information 2 Sending Institution Information 3 Receiving Institution Information 4 **Proposed Mobility Programme** 5 Virtual Components 6 Commitment

Academic year *
2022/2023

Preliminary LA

Planned start of the mobility * Planned end of the mobility *
gg/mm/aaaa gg/mm/aaaa

Table A - Study programme at the Receiving institution *
No Component added yet
Add Component to Table A

Web link to the course catalogue at the Receiving Institution describing the learning outcomes: [web link to the relevant info]

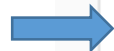
- Course catalogue: detailed, user-friendly and up-to-date information on the institution's learning environment that should be available to students before the mobility period and throughout their studies to enable them to make the right choices and use their time most efficiently. The information concerns, for example, the qualifications offered, the learning, teaching and assessment procedures, the level of programmes, the individual educational components and the learning resources. The Course Catalogue should include the names of people to contact, with information about how, when and where to contact them. Show less
- This must be an external URL such as <http://example.com>.

The main language of instruction at the Receiving Institution * The level of language competence *
- Select a value - - Select a value -

Level of language competence: a description of the European Language Levels (CEFR) is available at: <https://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

Table B - Recognition at the Sending institution *
No Component added yet
Add Component to Table B

Add the exams you plan to take at the host university



Add the equivalences at Ca' Foscari





Table C – Virtual Components

Your Online Learning Agreement has been updated. ×

- 1 Student Information
- 2 Sending Institution Information
- 3 Receiving Institution Information
- 4 Proposed Mobility Programme
- 5 **Virtual Components**
- 6 Commitment

Academic year *
2021/2022

Table C
No Paragraph added yet.

Please add the Table if you wish to indicate virtual component(s) at the receiving institution before, during or after the physical mobility to further enhance the learning outcomes.

[Add Component to Table C](#)

[Previous](#) [Next](#)

Please, do NOT fill in this table



Commitment and Signature

1 Student Information 2 Sending Institution Information 3 Receiving Institution Information 4 Proposed Mobility Programme 5 Virtual Components 6 **Commitment**

Academic year *
2022/2023

Commitment Preliminary

By digitally signing this document, the student, the Sending Institution and the Receiving Institution confirm that they approve the Learning Agreement and that they will comply with all the arrangements agreed by all parties. Sending and Receiving Institutions undertake to apply all the principles of the Erasmus Charter for Higher Education relating to mobility for studies (or the principles agreed in the Inter-Institutional Agreement for institutions located in Partner Countries). The Beneficiary Institution and the student should also commit to what is set out in the Erasmus+ grant agreement. The Receiving Institution confirms that the educational components listed are in line with its course catalogue and should be available to the student. The Sending Institution commits to recognise all the credits or equivalent units gained at the Receiving Institution for the successfully completed educational components and to count them towards the student's degree. The student and the Receiving Institution will communicate to the Sending Institution any problems or changes regarding the study programme, responsible persons and/or study period.

Clear

By clicking on "Sign and send" you also give express consent for your personal data contained herein to be transmitted to the HEI of destination.

Previous **Sign and send the Online Learning Agreement to the Responsible person at the Sending Institution for review**



Sign you OLA here!



After signing the document, click here to obtain your coordinators' signatures.

You can check the status of your OLA from your account and download a pdf copy of it.

Once the document is signed, you will receive a confirmation email.

ATTENTION: the OLA can be rejected by the coordinators. In this case, you will receive an email to update the document and will have to repeat the procedure.



Università
Ca' Foscari
Venezia

Any questions?

Contact us at erasmusout@unive.it

In case of technical issues, please
contact

support@erasmusapp.eu