

GUIDELINES ON HOW TO SUBMIT THE APPLICATION FOR REGIONAL SCHOLARSHIP

[\(https://www.unive.it/pag/19726/\)](https://www.unive.it/pag/19726/)

Main steps

1) Fill in and submit your Benefit request (an online form through which you apply for the scholarship), which will be available in your reserved area or through a dedicated link in the scholarship webpage

(<https://esse3.unive.it/auth/Autocertificazioni/Autocertificazione.do>): please note that you must select the status through which you want to apply for the scholarship (non-resident/commuter/on site, as indicated in art.5 of the scholarship call); the request must be submitted by 3 October 2022; please check that your personal data (ex. fiscal code) have been registered correctly in the website;

2) Request an ISEE Parificato (a document which measures your income level) at one of the CAF offices (tax offices) licensed with Ca' Foscari by 30 November 2022 (the list is available on the following webpage <https://www.unive.it/pag/44398/>, as well as all the instructions about how to request an ISEE Parificato) by sending the required documents to the CAF office email address cafoscari.22.23@caafcgilvenezia.it;

3) Pay the first instalment in full and complete your enrollment by 3 October 2022 if you want to enroll in a bachelor's degree course. If you want to enroll in a master's degree course, you must pay the first instalment in full by 19 December 2022.

Please note that:

- If you are applying for the off-site student status, please remember that you will also be required to upload a valid rental contract, sited in a municipality defined on site with relation to the campus and with a minimum duration of 10 months, by 30 November 2022 through the upload form which you will find in your reserved area after your enrollment.
- If you hold a degree of the same level of the course of study you are enrolling in, you will not be eligible for the scholarship nor for any other incentive.

Scholarship rankings

The ranking list with the results of the scholarship applications, through which you can check if you have been awarded a scholarship or if you have only been listed as eligible for the scholarship or if your application has been rejected, will be released after your enrollment and in any case not before December 2022 for bachelor's degree students, January/February 2023 for master's degree students.

If you are awarded a scholarship, you will be exempted from your tuition fees (therefore receiving a reimbursement in July 2023), you will be given two instalments of scholarships and a free daily meal at ESU canteens.

If you are only listed as eligible for the scholarship (meaning that you meet the requirements but we do not have funds enough to cover all the scholarships), you will be

exempted from your tuition fees and you will receive a discounted daily meal at ESU canteens.

The number of the assigned scholarships depends on the regional funds that we will be receiving and from how many students will apply for the scholarship.

Further information about scholarships

Please note that in order to receive the second instalment of your scholarship you will be required to get at least 20 ECTS by 10 August 2023 (if you do not even get those 20 CFU by 30 November 2023 your scholarship will be revoked - please see art.11).

If you want to apply for the scholarship for a.y. 2023/2024 as well, you will be required to get at least 25 ECTS (bachelor's degree requirement) or 30 ECTS (master's degree requirement) by 10 August 2023 and to repeat all the application procedure.

You will find further information on the regional call: <https://www.unive.it/pag/19726/>.

Tuition fees

Regarding your a.y. 2022/2023 tuition fees, please note that you will be required to pay the tuition fees according to your citizenship, unless you are enrolling in Digital Management bachelor's degree or Hospitality, Innovation and e-Tourism bachelor's degree, which have different tuition fees.

If you meet the requirements to get the equivalence status with Italian/EU citizens, you may be entitled to apply for reductions of tuition fees as well: the requirements are listed on the webpage <https://www.unive.it/pag/44400/>. If you do not meet those requirements, your ISEE Parificato will be considered for the purposes of the scholarship application exclusively.

In any case, in order to apply for the aforementioned regional scholarship you must pay the first instalment in full.

Inclusivity services

If you are a student with a documented disability or a specific learning difficulty (SLD), we invite you to contact Inclusion Services by sending an email to: inclusione@unive.it as you may be entitled to receive support for class attendance and study, as well as further support for exams.

For more clarifications, please contact the: [Financial Aid, Disability, Equity and Inclusivity Office/ Settore Diritto allo studio, Disabilità, Equità e Inclusione - Ufficio Carriere studenti e Diritto allo studio - Area Didattica e Servizi agli studenti](#)