



**Ca' Foscari University of Venice**  
**Department of Molecular Sciences and Nanosystems**

**Internship Regulations and Final Test**  
**Bachelors' Degree Course in Science and Technology for Cultural Heritage**  
Class L-43 Technologies for the conservation and restoration of cultural heritage

## **Internship Regulations**

### **Art. 1**

The Teaching Committee of the Degree Course in Science and Technology for Cultural Heritage (STBC), based on the internship application submitted by the student and formulated on a specific form, approves the internship project and assigns one or two "tutors" to the student:

- in the case of an "internal" internship, the tutor must be a regular academic of the Degree Courses in Science and Technology for Cultural Heritage or Conservation Science and Technology for Cultural Heritage or a University professor or a contract lecturer, provided they are approved by the Teaching Committee;
- in the case of an "external" internship, carried out at an institution, private or public research laboratory, another University, an external company (in which case it is necessary that an agreement has been stipulated in advance between the University itself and the contractor), there will be two tutors, one internal (a regular professor of the Degree Courses in Science and Technology for Cultural Heritage or Conservation Science and Technology for Cultural Heritage) and an external one indicated by the external Body itself.

In the case of internships carried out "externally", please refer to the University regulations for the necessary obligations.

To be admitted to the internship, the student must have at least 120 credits.

### **Art. 2**

The "tutor(s)" is responsible for guiding and coordinating the work carried out by the student and for promoting all the formalities required by these Regulations, except those for which it is otherwise set out. For internal training the official start will be communicated by the internal tutor.

### **Art. 3**

The internship, both external and internal, consists of carrying out study and/or research activities on a specific topic, agreed between the student and the "tutor/s". In order to acquire the 8 credits related to

the internship, the total duration to devote to this activity must be at least eight weeks. To complete the internship the student must attend the *Educational activity for bibliographic research in the field of chemistry offered by the scientific area library*.

## **Final test rules (thesis)**

### **Art.1**

The Teaching Committee of the Degree Course in Science and Technology for Cultural Heritage (STBC), based on the final exam application presented by the student and formulated on a specific form, approves the thesis project and assigns the student to one or two mentors.

Thesis mentors can be the tenured professors of the Degree Course in Science and Technology for Cultural Heritage or Conservation Science and Technology for Cultural Heritage, or a professor of the University or an adjunct professor, provided that they are approved by the Teaching Committee. The Teaching Committee can approve theses with external speakers, as long as they are supported by a professor of the Degree Courses in Science and Technology for Cultural Heritage or Conservation Science and Technology for Cultural Heritage.

To be admitted to the thesis activity the student must have obtained at least 130 credits and must have passed the internship, as attested by the mentor (s) with the simple declaration: Internship successfully passed.

### **Art. 2**

The mentors are responsible for guiding and coordinating the work done by the student and for promoting all the formalities required by these Regulations, except those for which it is otherwise set out.

### **Art. 3**

For each graduating student, the Teaching Committee designates a Final Testing Commission composed of the mentor and a co-examiner chosen from among the professors of the Degree Courses in Science and Technology for Cultural Heritage or Conservation Science and Technology for Cultural Heritage.

### **Art. 4**

The Final exam consists in the discussion of a written report, prepared by the student under the guidance of the mentor (s).

The report written in electronic format, with an accompanying message attached by the mentor must be sent to the co-examiner according to the deadlines established by the University.

### **Art. 5**

The evaluation of the final exam is carried out taking into consideration the student's entire career.

### **Art. 6**

The Final Test Commission can assign a score from 0 to 6 points; the Final Test Commission may award any bonus points, for which reference should be made to the University regulations.

The request for honours must be presented in writing to the co-examiner by the mentor. A necessary condition for being able to make the request for honours is that the score obtained by summing the weighted average of the scores obtained in the exams, the additional bonus points and the points of the final exam is greater than 110.

**Art. 7**

The proclamation and delivery of the final diploma will take place on the day of graduation, scheduled for each graduation session in the manner established by the University.

*This Regulation was approved by the Department Board of Molecular Sciences and Nanosystems at the meeting of 02/22/2019.*

*This regulation enters into force for students enrolled in the academic year 2019/2020 for the degree course in Science and Technology for Cultural Heritage, DM 270/04.*