



Università
Ca'Foscari
Venezia

Bachelor's degree in Hospitality Innovation and e-Tourism (class L-15)

Call for Applications – Summer Selection Academic Year 2023/2024



The **5** moves to ensure you keep your place

Get all the information

- **Read** the Call carefully! If you have any doubts, consult the FAQs shown on the degree programme website

Sit the TOLC-E or the SAT

- Sit the **TOLC-E or the English TOLC-E**, test organised and managed by CISIA, by **30 August 2023**
- To take the test, register on the CISIA website (www.cisiaonline.it) and pay the pre-enrolment fee
- To sit the **SAT** test visit the website collegereadiness.collegeboard.org/sat

Pre-enrol for the selection

- Fill in the application for selection by **30 August 2023**.

Accept the place

- The **rankings** will be published on **6 September 2023**: check your position and, if you have been **admitted**, accept your place by **11 September 2023** by filling in the **enrolment application** and **paying** the first installment of tuitions and fee payments. If you are **not admitted**, check from **4 pm on 15 September 2023** for the repechage list
- You can find procedures and deadlines in artt. 8 and 9



Meet the deadlines

If you fail to comply with all the deadlines and instructions in the Call, you will not be able to enrol: to avoid this risk, enter them immediately in your calendar on your smartphone or tablet! If you are a candidate with an international qualification, please consult the apply.unive.it platform for more information.

Art. 1. Purpose of the call and general principles

- a) This call governs the enrolment procedures for the first year of the Bachelor's degree programme in Hospitality Innovation and e-Tourism at the Ca' Foscari University of Venice for the Academic Year 2023/2024.
- b) Once enrolment in the Bachelor's degree programme has been completed, suspension for enrolment in another Bachelor's degree programme, outgoing transfer and internal transfer are not allowed for the first year of the course.
- c) The personal data provided by candidates will be processed, in paper or electronic form, according to the regulations in force and included in the information available on the University website page: <https://www.unive.it/pag/34663>.
- d) Candidates will be guaranteed access to the documents, in accordance with the provisions of Italian Law 241/1990 and subsequent amendments.
- e) Candidates are advised not to wait until just before the deadlines governed by this call to complete the admission procedures for the Bachelor's degree programme in question. The University shall accept no liability for any malfunctions due to technical problems and/or overload of the communication line, and/or systems, or for any errors attributable to the actions of third parties, unforeseeable circumstances and force majeure.

Art. 2. Places available

- a) The places available in the **summer selection** for Italian, EU and non-EU students residing in Italy are **20**.
- b) The **total places** available for enrolment in the first year of the Bachelor's degree programme in Hospitality Innovation and e-Tourism are **60**.
- c) Of the total number of places indicated above, **10 places** are reserved for non-EU international students needing a visa to enter Italy for long-term stays who meet the requirements of the M.I.U.R. note - Prot. No. 1291 of 16 May 2008, **of which 5 places** are reserved for students of Chinese citizenship (Marco Polo Project). Different forms of selection may be envisaged for this category of students. Further information can be found in the course descriptions on the website dedicated to international student: apply.unive.it.
- d) The places not assigned in the spring selection will be made available in the summer selection
- e) The registration of non-EU students residing abroad (in possession of the requirements set out in the M.I.U.R. note - Prot. No. 1291 of 16 May 2008) and of students with a qualification obtained abroad is subject to the evaluation of academic qualifications, via the special online procedure available at apply.unive.it.

Art. 3 Admission requirements

- a) Admission is subject to possession of one of the following academic qualifications:
 - five-year secondary school diploma, including language schools recognised by law;
 - diploma from teacher training college and art schools with a 1-year supplementary course; candidates who have not done the additional year can still participate even if, in the case of enrolment, they may be assigned grade debts to be recovered, according to the procedures established for each degree programme, within the first year of the course and without prejudice to any other additional educational obligations deriving from verification of preparation;
 - high school diploma obtained in accordance with Italian Law 27/10/1969 no. 754;
 - art diploma awarded by a State Art College;
 - European Baccalaureate title (or European high school licence) obtained in European schools located in Italy;
 - secondary school qualification obtained abroad, provided it is approved for enrolment
- b) The candidates should possess the admission requirements before the expiry date defined for preliminary enrolment (30 August 2023).
- c) Applicants with a degree obtained abroad must necessarily undergo a preliminary online evaluation on the apply.unive.it platform. Further information on procedures and deadlines can be found on the "Preliminary evaluation for international students" web page available at the following link: <https://www.unive.it/pag/12520/>

- d) Enrolment also requires possession of at least level B2 in English. The lists of recognised certificates and exemptions are published on the dedicated page (www.unive.it/language-requirements).

Art. 4 Selection and participation procedure

- a) The selection procedure is divided into two phases:
- sit the **TOLC-E or English TOLC-E**;
 - **pre-enrolment** for the Ca' Foscari selection;

4.1. Sitting the TOLC-E or English TOLC-E

- a) Sitting the TOLC-E or English TOLC-E requires:
- registration for the test on the CISIA website (www.cisiaonline.it), selecting 'TOLC at the university' or 'TOLC@CASA' and registering for the test;
 - payment of the test registration fee of **€30.00**.
- b) To participate in the selection, the TOLC-E or English TOLC-E test must be taken by midnight on 30 August 2023.
- c) For the purposes of this call, TOLC-E or English TOLC-E tests taken from January 2022 are valid.

4.2. "SAT" and "GMAT" tests

- a) Candidates who obtained a total score of at least 955 out of 1600 in the SAT test or at least 490 out of 800 in the GMAT test are exempted from taking the TOLC-E test.
- b) For the purposes of this call, SAT or GMAT tests taken from January 2022 are valid.
- c) During the pre-enrolment phase, candidates who have taken either the SAT or GMAT test must upload the certificate displaying the score achieved, as indicated in point 4.3 below.
- d) Candidates who obtained a total score of at least 955 out of 1600 in the SAT test or at least 490 out of 800 in the GMAT test shall be positioned in the ranking on the basis of the following conversion formula:

SAT/GMAT test total score conversion

TSAT = Total score achieved by the candidate in the SAT test

TGMAT = Total score achieved by the candidate in the GMAT

test T = Total score equivalent to TOLC-E or English TOLC-E score

$$T = 0.04186 \times T_{\text{SAT}} - 30.977$$

$$T = 0.087097 \times T_{\text{GMAT}} - 33.677$$

4.3. Pre-enrolment for the Ca' Foscari selection

⚠️ *The online pre-enrolment procedure allows candidates to be included in the ranking for enrolment on the Bachelor's degree programme in Hospitality Innovation and e-Tourism at Ca' Foscari University of Venice, covered by this call, using the score achieved in the TOLC-E or English TOLC-E tests. Applications submitted after the deadline or using methods other than those foreseen by this article shall not be considered.*

- a) To participate in the selection, candidates must pre-enrol online by **30 August 2023**.
- b) The online pre-enrolment procedure includes:
- **registration** on the university website (www.unive.it/registrazione or www.unive.it/registration). Those who already possess access credentials to the Reserved Area, either for being former students or for having applied to other University programmes or courses, will not be required to register.
 - it is possible to **access the reserved area** of the www.unive.it website in three ways, depending on the student's status:
 - ✓ those who already have a student number and password (because they are former students of the university) can log in with these credentials;
 - ✓ candidates of Italian nationality, or currently residing in Italy, who do not have a student number and password, must log in with SPID. To obtain the SPID <https://www.spid.gov.it/>;

- ✓ students of a nationality other than Italian, who are not currently in Italy and who do not have a student number and password, may request access credentials via the link www.unive.it/nospidaccess
- **enrolment for the admission test**, by logging in to the Reserved Area and selecting **Admission test**. To perform this procedure, in particular:
 - ✓ candidates must enter the details of a valid identification document and upload a copy (identity card, passport or driving licence);
 - ✓ candidates must select the degree course they want to enrol to;
 - ✓ upload, where held, language certificates of proficiency in English level B2 or self-certification in cases of exemption, as in art. 4.4;
 - ✓ print the pre-enrolment receipt with the pre-enrolment number that will be used to publish the final ranking. The pre-registration procedure is not completed without the printing of the receipt.
- c) Candidates who have taken either the SAT or GMAT test must upload the certificate displaying the score achieved. Candidates who have taken either the TOLC-E or the English TOLC-E test must not upload the certificate: Ca' Foscari will provide for acquisition of scores from CISIA telematically.
- d) Once the online procedure has been completed, candidates shall receive a confirmation email at the email address provided during registration.
- e) In the event of difficulties in completing the pre-enrolment procedure, candidates can request support from the Enrolment and Information Area, on the page: www.unive.it/faqsforstudents.

4.4. English language certificate of at least level B2

- a) Enrolment for the curricula taught in Hospitality Innovation and e-Tourism is subject to possession of a certificate of at least level B2 in English.
- b) The list of recognised certificates and exemptions are published on the dedicated page (www.unive.it/language-requirements).
- c) The admission test does not constitute verification of English language proficiency of at least level B2.
- d) Eligible candidates must upload the language certificate attesting to at least level B2 in English, or the special self-certification form in cases of exemption, at the time of enrolment, as specified in art.10.

Art. 5. TOLC-E or English TOLC-E

5.1. General information

- a) TOLC-E and English-TOLC-E tests are a tool for the orientation and evaluation of initial skills, delivered on a computerised platform and managed by the Interuniversity Consortium of Integrated Access Systems (CISIA). These are individual tests, that differ from student to student, made up of questions automatically and randomly selected from the CISIA TOLC database using proprietary software, created and managed by CISIA. All the TOLC tests generated, of the same type, are of the same difficulty level. The CISIA TOLC database, containing the questions used in the tests, is protected and validated by scientific commissions specifically established by CISIA.
- b) Students admitted to the TOLC test are enrolled in the fourth or fifth year of high school or have already been awarded a diploma.
- c) The TOLC test can be repeated, but only once a month (calendar month).
- d) For the purposes of the selection of this call, the best score of all TOLC- E and English TOLC-E tests taken will be considered.
- e) The CISIA website (www.cisiaonline.it) offers TOLC test simulations and provides special manuals and mentors to prepare for the test (<http://www.cisiaonline.com>).

5.2. TOLC modes

- a) TOLC-E and English-TOLC-E can be sat in both the following modes:

- **TOLC at the University**, every participant sits the test in apposite IT classrooms provided by the University, via CISIA IT platform:
- **TOLC@CASA (TOLC at home)**, every participant sits the test at home, through CISIA IT platform, in virtual, safe and controlled classrooms, where every candidate can be identified and can take the test independently.

5.3. Test subjects

- a) The TOLC-E is made up of 36 questions (13 logic, 10 verbal comprehension and 13 maths). There are also 30 questions in English, whose results do not affect the score for the admission covered by this call.
- b) The English TOLC-E is made up of 36 questions (13 logic, 10 verbal comprehension and 13 maths).
- c) The questions on Logic and Verbal Comprehension test the candidates' aptitude rather than ascertaining knowledge acquired at high school. Therefore, they do not require specific preliminary preparation.
- d) The maths section includes Number properties and operations on numbers (integers, rational numbers, real numbers). Absolute value. Polynomials (operations, factorisation). Algebraic equations and inequalities of first and second degree or reducible to these. Powers and roots. Exponentials and logarithms. Calculations with the use of logarithms. Fractional, irrational, logarithmic and exponential rational equations and inequalities. Literal calculation. Practical resolution of simple linear systems. Cartesian coordinates. Equations of straight lines and simple geometric loci (parabola, circumference, hyperbola, ellipse). Graphs of elementary functions.
- e) The TOLC-E lasts 1 hour and 30 minutes. The English section involves an additional 15 minutes; the results of the English section do not affect the evaluation outlined in this call nor does it replace any language assessments required by the degree programme for admission. This section only constitutes a sort of self-assessment for the student and makes the test more interchangeable on national level with other test centres.
- f) The English TOLC-E lasts 1 hour and 30 minutes.
- g) The test result, with the exception of the English language assessment section of the TOLC-E, is determined as follows:
 - correct answer 1 point;
 - wrong answer minus 0.25 points;
 - answer not given 0 points.

Art. 6. Sitting the TOLC test

6.1. Dates

- a) It is possible to sit the TOLC test, either as TOLC at the university or TOLC@CASA, in any of the University venues participating in TOLC-E: the list of participating university and scheduled administration dates can be found at www.cisiaonline.it.
- b) Ca' Foscari organises TOLC-E and English TOLC-E tests in TOLC at University mode on the following dates:
 - 26, 27, 28 July 2023;
 - 22, 23, 24, 25, 29, 30 August 2023.

6.2. Obligations of candidates to sit the TOLC at University test

- a) On the day of the test all candidates must:
 - bring a printed copy of the receipt of payment and registration and a valid ID or identification card;
 - Show up in the classroom at the time indicated in the receipt of payment and registration taking care to remember the CISIA reserved area login information;
 - Login to the TOLC access page. The workstation will already be set up with the page at the access link;
- b) During the test:
 - No breaks are allowed. In the event of exceptional situations, the examination board will grant a break and/or manage the assistance to the candidate. If granted, a break is possible only at the end of a section and before starting the next section

- Candidates cannot use technological tools or other media, except those necessary for participants with disabilities or DSAs for the purposes of an equal performance of the test and communicated to examination board by the competent offices. For this reason, the examination boards will collect any tool at the entrance to the classroom (recording devices, calculators, mobile phones, video cameras, or other). Candidates may use the sheet endorsed and provided by the committee and should bring only a pen.
 - Candidates are responsible for the correct conduct of the test and for any damages or fraudulent actions against the tools made available by the university participating to the test.
 - In the event of technical problems during the test candidates must immediately inform the examination board, which will provide the necessary assistance.
- c) Regulations for students to take the TOLC at University can be found by accessing the link: <https://www.cisiaonline.it/area-tematica-tolc-cisia/regolamenti/>

6.3. Support for candidates with disabilities and candidates diagnosed with specific learning disabilities (DSAs)

- a) The test is organised by the University taking into account the individual needs of candidates with disabilities, in accordance with Italian Law no. 104/1992 and subsequent amendments and students with DSAs pursuant to Italian Law no. 170/2010.
- b) Should candidates with a disability or specific learning disabilities wish to use individualised methods for performing the admission test, they must submit a specific request, attaching the relevant certification, during the TOLC-E enrolment phase. Requests will be evaluated on the basis of the documentation presented. In particular:
- candidates with disabilities can sit the admission test using the necessary aids and with additional time relative to the specific disability;
 - candidates with specific learning disorders (DSAs), as referred to in Italian Law no.170/2010, shall benefit from additional time for completing the admission test. In cases of particular certified serious disability, further measures are possible to ensure equal opportunities in completing the test;
- c) Candidates must submit the request for aid during the online pre-registration for the TOLC-E and:
- state the type and degree of disability/disorder;
 - specify any special features of the aid requested;
 - attach a certification/diagnosis attesting to having the disability/disorder declared in .PDF format;

Art. 7. Rankings

- a) For the purposes of the present call, the ranking list is drawn up on the basis of the sum of the marks obtained in the logic, verbal comprehension and mathematics sections of the TOLC-E, excluding the marks obtained in the English language section, or the English TOLC-E, referred to in article 5 above.
- b) Only candidates who have passed the TOLC-E or English TOLC-E test within the deadlines set out in this call for applications shall be eligible.
- c) In the event of a tie, priority is given to the candidate with the higher diploma mark. In case of further tie, priority is given to the younger candidate.
- d) The rankings shall be published on **6 September 2023** at 4 pm on the University website: www.unive.it/pag/41557, following the path *Enrol > Evaluations results*. The admission results will be linked to the pre-enrolment number received during the pre-enrolment phase. The persons concerned shall not be notified by the university in writing or by telephone.
- e) The ranking will also show verification of the preparation required for access to the Bachelor's degree programmes at Ca' Foscari University, as specified in the art. 10 below.

Art. 8. Enrolment of selected students and ranking scrolling

8.1 Acceptance of the place

- a) The enrolment procedure includes the enrolment of selected students and a round of repechage for any places still available.
- b) Candidates who fail to enrol according to the deadlines and procedures provided for in this article forfeit the right to enrol.

8.2 Enrolment

- a) Candidates who are selected must enrol in the manner described in art. 10 **from 6 to 11 September 2023**.
- b) Candidates classified for admission in the rankings who fail to enrol in the required manner shall be considered to all intents and purposes to have withdrawn from application.
- c) Any places vacated following withdrawal shall be made available via repechage, according to the methods indicated below.

8.3. Ranking scrolling procedure

- a) On **15 September 2023** at 4 pm, a notice will be published on the University website indicating the number of places still available.
- b) Eligible candidates interested in being assigned a place must submit a repechage application **from 15 to 18 August 2023**, selecting the dedicated option within the reserved area under the item "Admission test".
- c) The repechage ranking shall be published on the university website **on 22 August 2023** at 4 pm.
- d) Candidates admitted to the repechage ranking must accept the place in the manner indicated in art. 9 **by 25 September 2023**.
- e) On **29 September 2023**, a notice shall be published on the University website showing the number of places still available and the procedures for accepting places for candidates still classified for admission in the repechage list.

8.4. Withdrawal

- a) Candidates classified for admission in the ranking who do not accept the place in the manner indicated above shall be considered to all intents and purposes to have withdrawn from application.

Art. 9. Enrolment

9.1. Enrolment procedure

- a) Enrolment may only be performed according to the procedures outlined below.
- b) The enrolment procedure consists of two steps:
 - compilation of the online pre-enrolment application;
 - payment of the first instalment of tuition and fee payments.
- c) **Compilation of the online enrolment application** by the deadlines referred to in art. 8 above: candidates must log in to the Reserved Area of the website following the procedure used for the pre-enrolment procedure and select *Immatricolazione ai corsi ad accesso programmato*. After choosing the Master's degree programme, candidates must upload a passport-size photograph in .JPG format and the following documents:
 - recognised language certificate attesting to at least level B2 in English or self-certification in cases of exemption;
 - disability certification for students with degree of disability of 66% or more, with the right to exemption from university fees, or with degree of disability of between 50% and 65%, with the right to reduced fees;
 - for students with academic qualifications achieved abroad, any documentation that the candidate was unable to produce during the assessment of admission requirements through the special online procedure available at apply.unive.it;
 - in the case of a non-EU students residing in Italy, a copy of the residence permit;
 - any other documents useful for enrolment.
- d) **Payment of the first instalment of tuition and fee payments:** after filling the enrolment form, the candidate shall proceed by clicking on the "payments" button to receive indications on how to use the PagoPa system to pay.
- e) The payment of the first instalment must be made no later than the deadlines for acceptance of the place, as indicated in art. 8 above.
- f) Once the first instalment is paid and enrolment has been completed, this amount cannot be refunded in any circumstances.

- g) Students who are entitled to do so may pay the already reduced amount of the first instalment in accordance with the administrative provisions available at www.unive.it/tuitionfees.
- h) Non-EU students residing abroad and students with a qualification obtained abroad must also have had their academic qualifications assessed via the special online procedure and must enrol within the deadlines given in art. 8. For information, please contact the Welcome Department (welcome@unive.it).

9.2. Completion of enrolment

- a) The completion of the enrolment application and the payment of the first instalment mean that the place has been accepted but do not imply automatic enrolment. Enrolment will be completed within seven working days by the Enrolment Unit and notified via email.

Art. 10. Verification of Additional Learning Requirements (OFA) and the required language proficiency

- a) Adequate knowledge of logic, verbal comprehension, and English at a level of at least B2 is required for enrolment in the Bachelor's degree programme in Hospitality Innovation and e-Tourism.
- b) The TOLC-E and the English TOLC-E are used as a test of logical reasoning and verbal comprehension required but **do not test** knowledge of the English language at a level of at least B2.
- c) Successful candidates who do not achieve the minimum total score of **5** as the sum of the scores obtained in the 13 logical reasoning questions and the 10 verbal comprehension questions may enrol, but they will be assigned an Additional Educational Obligation (OFA), to be fulfilled by 30 September of the year following that of enrolment. If the OFA has not yet been fulfilled, from 1 October 2024 and until it has been fulfilled, you will not be able to sit profit exams in any area.
- d) The methods for recovering OFAs are available on the University website (www.unive.it/pag/41557), following the path *Study > OFA and Eligibility*.
- e) English language proficiency at the B2 level is required for admission to degree programme in Hospitality, Innovation and e-Tourism. Exemption is granted to candidates who have been awarded one of the certificates listed or meet the exemption requirements described on the dedicated web page (www.unive.it/language-requirements). Students who fail to certify B2 proficiency in English **will normally not be eligible for matriculation**.
If the enrolment deadlines of the winners do not allow any possibility of recovering any missing language requirement, the opportunity of a conditional enrollment may be granted. Students can be enrolled, paying the tuition fee, even in the absence of linguistic requirement, provided that it has to be recovered **by 25 September 2023**. In case of failure to recover the requirement, the tuition fee **will not be refunded in any circumstances and the procedure will be closed ex officio**.

Art. 11. Transfers, Internal Transfers, Enrolment with credit transfer

- a) Transfers from other universities and internal transfers to the first year of the course are not permitted. Transfers to other universities and suspension of studies are not permitted once enrolment in the first year of the course has been completed.
- b) Procedures and deadlines for enrolment with credit transfer are available on the University website <https://www.unive.it/pag/41557>, following the path *Enrol > Admission*.

For informations

- **Call Center:** www.unive.it/callcenter
- For further information on admission and enrolment procedure, **Enrolment Unit:** <https://www.unive.it/pag/20065/>
- For information and clarification about financial aid, **Financial Aid Unit:** <https://www.unive.it/pag/20068/>
- For information on enrolment with ECTS accreditation, **Scientific campus:** <https://www.unive.it/pag/20071/>

Ca' Foscari University will be closed for holiday from 12 to 20 August 2023: telephone, email or face-to-face answering services will not be guaranteed during this period.

Venice, 24 May 2023

The Rector
Prof. Tiziana Lippiello