



Università
Ca' Foscari
Venezia

Degree in Philosophy, International and Economic Studies (class L-5)

Call for Applications – Spring selection Academic year 2022/2023



The **5** moves to ensure you keep your place

Get all the informations

- **Read** the Call carefully! If you have any doubts consult the FAQs shown on the degree programme website

Register for the test

- **Fill in** the test registration application and **pay** the pre-matriculation fee
- You can find procedures and deadlines in art. 4

Sit the test

- The test will take place online on the morning of **Friday 22 April 2022**, find all the technical information in this call

Accept the place

- The **rankings** will be published on **29 Aprile 2022**: **check** your position and, if you have been admitted, accept your place **by 3 May 2022** by filling in the **pre-enrolment application** and paying the **fee**. If you are **not admitted** check from **4 pm on 10 May 2022** for the repechage list
- You can find procedures and deadlines in art. 8

Enrolled students

- **From 1 July to 1 August 2022 complete** the enrolment application and **pay** the first instalment of tuition and fee payments
- You can find procedures and deadlines in art. 9



Meet the deadlines

If you fail to comply with all the deadlines and instructions in the Call, you will not be able to enrol: to avoid this risk, enter them immediately in your calendar on your smartphone or tablet!

If you are a candidate with an international qualification, please consult the apply.unive.it platform for more information.

Art. 1. Purpose of the call and general principles

1. This call governs the enrolment procedures for the first year of the degree programme in Philosophy, International and Economic Studies at the Ca' Foscari University of Venice for the Academic Year 2022/2023.
2. Once enrolment in the degree programme has been completed, suspension for enrolment in another degree programme, outgoing transfer and internal transfer are not allowed for the first year of the course.
3. The personal data provided by candidates¹ will be processed, in paper or electronic form, according to the regulations in force and included in the information available on the University website page: <https://www.unive.it/pag/34663>.
4. Candidates will be guaranteed access to the documents, in accordance with the provisions of Italian Law 241/1990 and subsequent amendments.
5. Candidates are advised not to wait until just before the deadlines governed by this call to complete the admission procedures for the degree programme in question. The University shall accept no liability for any malfunctions due to technical problems and/or overload of the communication line, and/or systems, or for any errors attributable to the actions of third parties, unforeseeable circumstances and force majeure.

Art. 2. Places available

Spring selection of 22 April 2022

1. In the spring selection, **80** places will be made available for Italian, EU and non-EU students residing in Italy.
2. There is a **total of 150** places available for enrolment in the first year of the degree programme in Philosophy, International and Economic Studies.
3. Places not assigned in the spring selection will be made available in the summer selection.
4. Of the total number of places indicated above, **30 places** are reserved for non-EU international students needing a visa to enter Italy for long-term stays, who meet the requirements of the M.I.U.R. note – Prot. No. 1291 of 16 May 2008. Different forms of selection may be envisaged for this category of students. Further information can be found in the course descriptions on the website dedicated to international student: apply.unive.it.
5. The enrolment of non-EU students resident abroad who meet the requirements set out in the M.I.U.R. note - Prot. No. 1291 of 16 May 2008 is subject to the evaluation of academic qualifications, via the special online procedure available at apply.unive.it.

Art. 3. Admission requirements

1. Admission is subject to possession of one of the following academic qualifications:
 - five-year secondary school diploma, including language schools recognised by law;
 - diploma from teacher training college and art schools with a 1-year supplementary course; candidates who have not done the additional year can still participate even if, in the case of enrolment, they may be assigned grade debts to be recovered, according to the procedures established for each degree programme, within the first year of the course and without prejudice to any other additional educational obligations deriving from verification of preparation;
 - high school diploma obtained in accordance with Italian Law 27/10/1969 no. 754;
 - art diploma awarded by a State Art College;
 - secondary school qualification obtained abroad, provided it is approved for enrolment.
2. Students enrolled in the last year of high school who intend to get their diploma in the school year 2020/2021 can also participate in the selection.
3. EU and non-EU students with a qualification obtained abroad must necessarily undergo a preliminary online evaluation on the apply.unive.it platform. Further information on procedures and deadlines can be found on the "Preliminary evaluation for international students" web page available at the following link: <https://www.unive.it/pag/12520/>
4. Enrolment also requires possession of at least level B2 in English. The list of recognised certificates and exemptions are published on the dedicated page (www.unive.it/language-requirements).

Art. 4. Admission procedure

-  Check that all phases of the online pre-enrolment procedure have been completed correctly and pay the pre-enrolment fee of €30.00 by 12 noon on 12 April 2022. Applications submitted after the deadline or using methods other than those foreseen by this article shall not be considered.

4.1. Online pre-enrolment

- a) Online pre-enrolment can be performed on the university website **from 16 March 2022** and must be completed by **12 noon on 12 April 2022**. The online procedure is divided into two phases:
 - **registration** on the university website (www.unive.it/registrazione or www.unive.it/registration).Those who already possess access credentials to the Reserved Area, either for being former students or for having applied to other University programmes or courses, will not be required to register.

¹ From now on, for the sake of simplicity, the text of this call shall use the male gender to indicate the people to whom it is addressed, even if they include both genders.

- it is possible to **access the reserved area** of the www.unive.it website in three ways, depending on the student's status:
 - those who already have a student number and password (because they are former students of the university) can log in with these credentials;
 - candidates of Italian nationality, or currently residing in Italy, who do not have a student number and password, must log in with SPID. To obtain the SPID <https://www.spid.gov.it/>
 - students of a nationality other than Italian, who are not currently in Italy and who do not have a student number and password, may request access credentials via the link www.unive.it/nospidaccess
- **enrolment for the admission test**, by logging in to the Reserved Area and selecting **Admission test**. To perform this procedure, in particular:
 - candidates must enter the details of a valid identification document and upload a copy (identity card, passport or driving licence);
 - candidates must choose the degree programme for which they wish to take the test;
 - candidates must indicate the average marks obtained in the 4th year of high school as indicated in point 4.2 below
 - candidates must indicate whether they hold an English language certificate at least level B2, or meet the exemption requirements, and declare that they understand they have to upload it at the time of enrolment (see point 4.4);
 - the pre-enrolment fee payment button will be displayed (see point 4.3.);
 - candidates must print the receipt for enrolment for the admission test which shows the pre-enrolment number that will be used in the final ranking publication. The pre-enrolment procedure is completed only by printing the pre-enrolment receipt.

b) Once the online procedure has been completed, candidates shall receive a confirmation email at the email address provided during registration.

c) In the event of difficulties in completing the pre-enrolment procedure, candidates can request support from the Enrolment and Information Area, on the page: www.unive.it/faqsforstudents.

4.2. Academic results to be entered in the online pre-enrolment procedure

- a) For the purposes of the ranking referred to in art. 7, candidates must enter in the online pre-enrolment procedure the average of the marks obtained at the end of the school year preceding the year in which the high school diploma is awarded.
- b) These data must also be entered by candidates who have already been awarded their high school diploma.
- c) Candidates who have attended the school year preceding the year in which a high school academic qualification is awarded abroad and enrolled in the final year of a high school or who already hold a high school diploma and who have marks not expressed as a number out of 10, must first ask the high school they attend to convert them into marks out of 10.
- d) Candidates who have obtained or will obtain their qualification abroad must indicate their average marks for the year preceding that in which they obtained their qualification, using the grading or marking system used in their university of origin.

4.3. Pre-enrolment fee

- a) The payment function is activated at the end of the online pre-enrolment procedure: candidates will see a “payments” button for the guided payment procedure.
- b) The pre-enrolment fee of €30.00 must be paid after completing the online pre-enrolment procedure (see point a above).
- c) Forms of payment other than those indicated above are not accepted.
- d) The pre-enrolment fee shall not be refunded under any circumstances.

4.4. English language certificate of at least level B2

- a) In order to enrol for the degree course, candidates must hold an English language certificate of at least level B2.
- b) The list of recognised certificates and exemptions are published on the dedicated page (www.unive.it/language-requirements).
- c) The admission test **does not** constitute verification of English language proficiency of at least level B2.
- d) Eligible candidates must upload the language certificate attesting to at least level B2 in English, or the special self-certification form in cases of exemption, at the time of enrolment.

4.5. Support for candidates with disabilities and candidates diagnosed with specific learning disabilities (DSAs)

a) The test is organised by the University taking into account the individual needs of candidates with disabilities, in accordance with Italian Law no. 104/1992 and subsequent amendments and students with DSAs pursuant to Italian Law no. 170/2010.

b) Should candidates with disabilities or specific learning disabilities wish to use individualised methods for performing the admission test, they must submit a specific request, attaching the relevant medical certification. The requests will be assessed on the basis of the documentation presented. In particular:

- candidates with disabilities can sit the admission test using the necessary aids and with additional time relative to the specific disability;
- candidates with specific learning disorders (DSAs), as referred to in Italian Law no.170/2010, shall benefit from additional time (30% more) for completing the admission test. In cases of particular certified serious disability, further measures are possible to ensure equal opportunities in completing the test.

- c) Candidates must submit the request for aid during the online pre-registration; in particular, candidates must:
- state the type and degree of disability/disorder;
 - specify any special features of the aid requested;
 - attach a certification/diagnosis attesting to having the disability/disorder declared in .PDF format. The DSA diagnosis must have been issued no earlier than 3 years ago by NHS structures or by accredited specialists and facilities.
- d) To guarantee the provision of the service, it is preferable that candidates requesting aids pre-enrol by **5 April 2022**.
- e) For information, please contact the University Disability and DSA Service by writing to disabilita@unive.it.

Art. 5. Admission test

1. The test is taken in English and lasts 80 minutes; it is made up of 80 questions, prepared in order to verify:
 - understanding of one or more topical texts: 50 questions;
 - general knowledge: 30 questions;
2. The score is attributed as follows: 1 point for the correct answer, 0 for no answer; -0.33 for incorrect answers.
3. A test simulator is available on the website www.unive.it/degree/lt6 under *Enrol > Admission*.

Art. 6. Online admission test procedure

6.1. Method and time of convocation

- a) The online admission test will take place on the morning of Friday **22 April 2022**.
- b) Candidates will take the test from home and must be equipped with:
- a PC (operating system: Windows 8, or later, or LINUX) or MAC (MAC-OS 10.14, or later) equipped with webcam and microphone. The use of GOOGLE CHROME (min. version 81.0) as a browser is mandatory.
 - Internet connection with a minimum upload and download speed of 1.5 Mbps. In any case, qualification for the exam is subject to a system check in which you will be asked, in the days preceding the test, to carry out a session to check your equipment and connectivity.
 - a Smartphone or tablet (Android min v.4.1 - iOS min. v.8) equipped with a webcam. The use of a Wi-Fi connection is also recommended. You will be asked during the procedure to download an APP on your smartphone/tablet (34MB) from Google Play or App Store (depending on whether your smartphone runs an Android or iOS operating system).

The Tablet can ONLY be used to replace the Smartphone, not the PC (or MAC).

- c) Candidates will take the test in virtual classrooms that will be supervised by the exam commissioners remotely.
- d) During the test, no additional devices are permitted other than those listed above, headphones or earphones. It is forbidden to speak, go to the bathroom, consult books, texts, web pages.
- e) The room used to take the test must be sufficiently well-lit and only the candidate taking the test may be present in the room.
- f) The whole test will be recorded and may be viewed by the commission even after the test has been completed.
- g) A few days after pre-enrolment has ended, candidates will receive an email at the address indicated during registration, indicating the test procedures and the precise time of the start of the test.
- h) Candidates must check that they have entered the email address correctly during registration and should check the SPAM folder.
- i) The guidelines for taking the test can also be viewed in a special video that can be reached from the page www.unive.it/degree/lt6 under *Enrol > Admission*.

Art. 7. Ranking

1. Candidates will be included in the ranking only if they are correctly pre-enrolled for the admission test, following the procedures described in art. 4 above. The admission test results will be linked to the pre-enrolment number received during the selection pre-enrolment.
2. The merit ranking of the admitted students is drawn up exclusively on the basis of the score obtained in the test, in case of a tie, priority is given to the candidate with the higher diploma mark. In case of further tie, priority is given to the younger candidate.
3. The ranking will be published on **29 April 2022 at 4 pm** on the university website (www.unive.it), following the path www.unive.it/degree/lt6 > *Enrol > Evaluation results*. The persons concerned shall not be notified by the university in writing or by telephone.

Art. 8. Enrolment of selected students and ranking changes due to withdrawals

8.1. Acceptance of the place

- a) Candidates classified for admission in the ranking must accept the place through the dedicated online procedure by **3 May 2022**.
- b) The acceptance procedure consists of two steps:
 - compilation of the online pre-enrolment application;
 - payment of the pre-enrolment fee of €200.00. This fee is non-refundable, even in the event of failure to enrol.
- c) **Compilation of the online pre-enrolment application:** candidates must log in to the Reserved Area of the website following the procedure used for the pre-enrolment procedure and select **Immatricolazione**> corsi ad accesso programmato. After choosing the degree programme, candidates must upload a passport-size photograph in .JPG format to complete the enrolment application procedure.
- d) **Payment of the pre-enrolment fee:** at the end of the pre-enrolment application, candidates will see a "payments" button for the guided payment procedure.
- e) Candidates classified for admission in the ranking who do not accept the place in the manner indicated above shall be considered to all intents and purposes to have withdrawn from application.
- f) Any places vacated following withdrawal shall be made available via repechage, according to the methods indicated below.

8.2. Repechage procedure and ranking changes due to withdrawals

- a) On **10 May 2022 at 4 pm**, a notice will be published on the University website with the number of places still available.
- b) Eligible candidates interested in being assigned a place must submit a repechage application from **10 to 12 May 2022**, selecting the dedicated option within the reserved area under the item "Admission test".
- c) The repechage ranking shall be published on the university website on **19 May 2022 at 4 pm**.
- d) Candidates admitted to the repechage ranking must accept the place in the manner indicated in art. 8.1 by **23 May 2022**.
- e) On **31 May 2022**, a notice shall be published on the University website showing the number of places still available and the procedures for accepting places for candidates still classified for admission in the repechage list.

8.3. Withdrawal

- a) Candidates classified for admission in the ranking who do not accept the place in the manner indicated above shall be considered to all intents and purposes to have withdrawn from application but may participate in the summer selection by repeating the full competition registration procedure and paying again the pre-enrolment fee.

Art. 9. Enrolment

9.1. Deadlines for enrolment

- a) Candidates who have successfully accepted the place in the manner indicated above must enrol, under penalty of removal from the ranking, between **1 July** and **1 August 2022**, according to the procedures described below

9.2. Enrolment procedure

- a) Enrolment may only be performed according to the procedures outlined below.
- b) The enrolment procedure consists of two steps:
 - updating the enrolment application;
 - payment of the first instalment of tuition and fee payments.
- c) **Updating the enrolment application:** candidates must log in to the Reserved Area of the website following the procedure used for the pre-enrolment procedure and select "Immatricolazione" (Enrolment) and click on "Modifica domanda" (Edit application). Candidates must upload:
 - language certificate attesting to at least level B2 in English or the special self-certification form in cases of exemption
 - disability certification for students with degree of disability of 66% or more, with the right to exemption from university fees, or with degree of disability of between 50% and 65%, with the right to reduced fees;
 - for students with academic qualifications achieved abroad, any documentation that the candidate was unable to produce during the assessment of admission requirements through the special online procedure apply.unive.it;
 - in the case of a non-EU students residing in Italy, a copy of the residence permit;
 - any other documents useful for enrolment.
- d) **Payment of the first instalment of tuition and fee payments:** candidates must log in to the Reserved Area of the website Area using the username and password assigned at the end of the registration procedure and select **Immatricolazione** (Enrolment). Candidates will see a "payments" button for the guided payment procedure. The first instalment of tuition and fee payments will be deducted from the pre-enrolment fee paid upon acceptance of the place.
- e) Students who are entitled to do so may pay the already reduced amount of the first instalment in accordance with the administrative provisions available at www.unive.it/tuitionfees.
- f) Once the first instalment is paid and enrolment has been completed, this amount cannot be refunded in any circumstances.
- g) Non-EU students residing abroad and students with a qualification obtained abroad must also have had their academic qualifications assessed via the special online procedure and must enrol within the deadlines given in point 9.1 of this article.

For information, please contact the Welcome Department (welcome@unive.it).

9.3. **Completion of enrolment**

a) Updating academic qualification information and paying the first instalment **do not lead to the automatic enrolment** of the student. Enrolment will be completed within **seven working days** following payment and notified via email.

Art. 10. Transfers, Internal Transfers, Enrolment with credit transfer

1. Transfers from other universities and internal transfers to the first year of the course are not permitted. Transfers to other universities and suspension of studies are not permitted once enrolment in the first year of the course has been completed.
2. Procedures and deadlines for enrolment with credit transfer are available on the University website (www.unive.it/degree/lt6), following the path *Enrol>Admission*.

For information
on the
admission
procedure

- **Campus umanistico:** www.unive.it/humanistic-campus
- **Call Center:** www.unive.it/callcenter

Venice, 15 March 2022

The Rector
Tiziana Lippiello