



Università
Ca' Foscari
Venezia

Laurea magistrale *Crossing the Mediterranean: towards Investment and Integration (MIM)* (LM-81)

Call for applications Academic Year 2019/2020



4 steps to ensure that you will not miss out

Get informed

- Read the call carefully!

Apply to be admitted to the test

- Apply to be admitted to the test and pay the pre-enrolment fee
- For full information and deadlines see art. 4

Prepare for the interview

- Applicants admitted to the interview will be contacted to be informed about date and time

Enrol

- On the 24st of June the list of candidates admitted to the course will be published. Check your position and if you have been admitted to the course make sure to enrol by the 18th of July at 12pm. In order to do so, you will have to fill the enrolment form and pay the first instalment of University fees. If you are not on the list of admitted candidates, check again from the 24th of July at 4 pm for possible repêchages. For full information and deadlines, see art.8.



Make sure you meet the deadlines

Failing to meet relevant deadlines or to follow the application guidelines will prevent you from enrolling. Don't take any chance: save deadlines on your phone or tablet calendar!

Art. 1. Purpose of the call and general rules

1. This call regulates the procedure for enrolment in the first year of the study programme Crossing the Mediterranean: towards Investment and Integration (MIM) at Ca' Foscari University of Venice, for the academic year 2019/2020.
2. Once you have successfully enrolled in your degree programme, you will not be able to suspend your studies in order to enrol in another course or participate in inter-university or inter-faculty transfers.
3. Personal data provided by candidates¹ will be processed, on paper or in electronic form, in compliance with current regulations (Italian Legislative Decree 196/2003).
4. Candidates shall be guaranteed access to the records concerned, in accordance with Italian Law 241/1990 and subsequent amendments.
5. You are advised to carry out the enrolment procedures well before the deadlines for admission to the relevant degree programme. The University declines all responsibility for eventual malfunctioning due to technical problems and/or failure to connect due to excess traffic and/or system overload, or for any operational disturbances caused by third parties, unforeseeable circumstances or force majeure.

Art. 2. Available places

1. There are 33 places available for enrolment in the first year of the study programme Crossing the Mediterranean: towards Investment and Integration (MIM).
2. Within the total number of places indicated above, **5 places** are reserved to non-EU students resident abroad, who meet the requirements foreseen under the stated M.I.U.R. – Prot. no. 1291 dated 16 May 2008.
3. The enrolment of students with degree qualifications earned abroad (and meeting the requirements foreseen by the M.I.U.R. – Prot. n. 1291, 16th May 2008) **is conditional** to the submission and evaluation of their academic documentation through the online procedure **apply.unive.it**; all relevant material will have to be submitted at **apply.unive.it** by **14 May 2019**.

Art. 3. Admission Requirements

1. Except for what foreseen under paragraph 2, one of the following academic qualifications is required for admission to the course:
 - degree;
 - degree awarded by an Italian university according to pre-DM 509/1999 legislation or university diploma;
 - for students with qualification obtained abroad: a three-year degree, to be evaluated by the relevant academic committee.
2. Candidates not yet in possession of the qualifications set out in the previous paragraph may take part in the selection process, if they expect to be awarded their degree prior to enrolment, in accordance to the deadline specified in the call.
3. In order to be admitted to the programme MIM, students will have to demonstrate both relevant personal preparation and specific academic training, as specified in art.10.

Art. 4. Admissions procedures

⚠ Please note that once you have correctly completed all the stages of the online pre-enrolment procedure, you will need to pay the €30 pre-enrolment fee by 14 May 2019, at 12pm. Applications submitted after the deadline or failing to comply with the procedures laid down here will not be evaluated.

4.1. Pre-enrolment online

a) In order to take part in the selection, it is necessary to pre-enrol online; the online procedure will be available on Ca' Foscari's website **from 11 March 2019 to 14 May 2019 at 12.00 pm**.

The online procedure involves two stages:

- **registration** on the university website (www.unive.it/registrazione): this consists in providing general personal information, including residence and domicile, when relevant. At the end of the registration process, candidates will receive a User Name and Password, which they will use to access their Personal Area. Access to their Personal Area will be available **from the day following** the registration; through the Personal Area candidates will be able to access the subsequent enrolment stage.
- **enrolment in the admission test**; in order to enrol in the admission test, please access your Personal Area on Ca' Foscari website (www.unive.it) and click on the **Test for admission** feature. In this way candidates will be able:
 - o to indicate a valid identity document (ID, passport or driving license) and to upload it;
 - o to access the tab which will allow the payment of the pre-enrolment fee (see art. 4.2);
 - o to indicate the academic outcomes (see art. 4.3);

¹Hereinafter in the text of this publication, for the sake of simplicity the male gender is used to indicate addressees even if they belong to either gender.

- o to print the receipt attesting the participation to the admission test. The pre-enrolment procedure is not successfully concluded until the receipt has been printed.
- b) Candidates should upload the following documents:
- certification of the degree obtained, or transcript of exams for those applicants who have not yet obtained their degree. Certifications should indicate: the name of the University where the qualification was earned, name and discipline of the course completed, date of the award and class/mark of the degree, all courses/exams taken (with related scientific sector where relevant), specifying the number of credits and mark obtained;
 - curriculum vitae (in either Italian, English or French);
 - a recognised language certification attesting English proficiency at least at level B2; in specific cases, applicants may provide evidence that they belong to one of the exemption categories recognised by Ca' Foscari. A list of recognised certifications and of exonerating circumstances can be found at www.unive.it/conoscenze-linguistiche;
 - if held, a recognised language certification attesting French proficiency at least at level B1; candidates who do not hold a language certificate, should nonetheless indicate in the curriculum vitae their level of proficiency in French and the way in which this was acquired. French proficiency will be verified during the admission interview. Please note that all students will have to acquire a certificate DELF B2 by the end of the first year of the Course.
 - a letter of intent (written in either English or French);
 - a short essay (written in either English or French); the essay should not be longer than 5.000 characters, excluding spaces. Candidates should answer one of the following questions: 1) How would you respond to the ongoing refugee crisis? 2) Have you had experiences in the field of mediation? If yes, described them.
 - reference letters (max. 2). (Ideally in either English or French).
- c) Candidates already in possession of the credentials necessary to access the Personal Area (for example ex-students of the University or those who had already enrolled in other University selections) should skip the first phase of the pre-enrolment process.
- d) Candidates' enrolment in the selection process will be confirmed by email once the online procedure has been concluded. The email will be sent to the email address indicated at the time of registration.
- e) No changes can be made once the pre-enrolment procedure is concluded.
- f) For assistance during the pre-enrolment process, candidates should contact immatricolazioni@unive.it.
- g) Non-EU candidates living abroad and candidates with degrees gained abroad must ensure that their academic documents are submitted to apply.unive.it no later than **14 May 2019**.

4.2. Pre-enrolment fee

- a) At the end of the online pre-enrolment process, applicants will be required to pay a pre-enrolment fee: applicants should use the tab "pagamenti", which will provide information on how to pay the fee.
- b) The 30 Euro enrolment fee should be paid after having completed the online pre-enrolment process; for applicants living abroad the fees will have to be paid online by credit card.
- c) No methods of payment other than those indicated will be accepted.
- d) The pre-enrolment fee cannot be reimbursed.

4.3. Academic outcomes to be included in the online pre-enrolment process

- a) All candidates should include in their online pre-enrolment
- If already in possession of a degree, the degree mark achieved;
 - If not yet in possession of a degree, the average mark obtained in the exams.

4.4. Support for candidates with disabilities and special educational needs

- a) The admission test is organised by the University keeping into account the specific needs of candidates with disabilities and special needs, according to Law n. 104/1992 and successive amendments. These include candidates with a diagnosis of DSA, according to Law n. 170/2010.
- b) Candidates willing to make use of special needs provisions for the admission test, should apply for it, attaching all relevant certification.

Art. 5. Admission test

5.1. Topics and evaluation of the admission test

1. The admission test will consist in an interview, aimed at ascertaining and evaluating the candidate's general preparation, attitudes and motivations.
2. During the interview the candidate's required linguistic competences in English and French will also be verified.
3. All interviews will take place via skype call.

Art. 6. Taking the admission test

6.1. Venues and times

- a) The list of candidates admitted to the interview will be published on **27 May 2019** on the Course's dedicated webpage, accessible via www.unive.it/cdl/lm8 >Iscriversi> Esiti valutazioni.
- b) All candidates admitted to the interview stage will be contacted via email to confirm date and time of the interview.

6.2. Documents to be submitted on the day of the test

- a) Prior to the interview, candidates will be asked to show a valid identity document (identity card, passport or driving license).

Art. 7. Admission ranking

1. Candidates will be ranked on the basis of the evaluations obtained during the test. In case of equal merit, precedence will be given to candidates already in possession of a degree, over those not yet graduated at the time of pre-enrolment. In case of equal merit between graduates, precedence will be given to the candidate with higher degree marks; in case of equal merit between candidates not yet graduated, precedence will be given to the candidate with the higher weighted average of marks in the exams taken. In case of further parity, precedence will be given to the younger candidate.
2. The list of candidates admitted to the Course will be published on **24 June 2019** on the University's website (www.unive.it); in order to access the list please go to www.unive.it/cdl/lm8 >Iscriversi> Esiti valutazioni. The University will not provide further communication, either by telephone or in writing. The list of candidates admitted to the Course will contain the registration number, which was assigned to every candidate during the pre-enrolment procedure.
3. The list of admitted students will contain information on candidates' studies, minimum curriculum requirements for admission to the Course, and required evidence of language proficiency, as specified in art. 10 below.

Art. 8. Enrolment of admitted students and reserve list

8.1. General principles

- a) The enrolment process envisages the enrolment of students with the highest admission scores, followed by the repêchage of students with a lower score, in case of withdrawal of admitted students.
- b) Candidates who will fail to enrol according to the timing and the modality envisaged will lose their right to be admitted to the Course.

8.2. Enrolment of selected students

- a) Candidates selected for admission will be able to enrol **from 1 July 2019 until 18 July 2019** according to the modality described in art. 9.
- b) Selected candidates who will not have enrolled by 18 July 2018 will be considered as having withdrawn.
- c) The places eventually made available by students' withdrawal will be reassigned according to the modality indicated below.

8.3. Repêchage

- a) On **24 July 2019 at 4 pm** the number of places still available will be published on the University's website, together with the ranked list of candidates deemed admissible to the course. These will be able to proceed to enrolment.
- b) **From 24 July 2019 until 31 July 2019**, listed candidates will be able to enrol according to the modality described in art. 9.

8.4. Renouncing a place

- a) Candidates eligible for repêchage who will fail to enrol in the manner indicated above will be considered as having renounced their place.

Art. 9. How to enrol

9.1. Terms of enrolment

- a) No form of enrolment other than the one indicated below is allowed.
- b) Enrolment takes place in two steps:
 - Filling of the online enrolment application form;
 - Payment of the first instalment of university fees.
- c) In order to **complete the application for enrolment**, candidates will need to 1) access their Personal Area using the username and password assigned at the end of the pre-enrolment procedure (see art.4.1a); 2) choose the "Immatricolazione ai corsi ad accesso programmato" tab; 3) once chosen the relevant course, candidates should upload:
 - A passport size picture in .jpg format
 - Certification of English proficiency at B2 level or self-certification of exception class, if not already presented at pre-enrolment stage. (A list of accepted language certificates and exemption classes can be found at www.unive.it/conoscenze-linguistiche);

- self-certification of degree by examination, only for those candidates who had taken part in the selection before completing their degrees;
- students with disabilities equal to or greater than 66% who are exempted from payment of University fees, or with a percentage disability of between 50% and 65% who are entitled to a fee reduction, should upload certification attesting to the disability;
- For Students with degrees gained abroad, any documentation not yet submitted to apply.unive.it;
- Non-EU candidates living in Italy should upload copy of their permit to stay;
- any other document relevant to the enrolment process.

d) **Payment of the first instalment of university fees:** once the enrolment application has been completed, candidates will be able to access the "pagamenti" tab, through which they will receive full information on how to pay the University fee's first instalment.

e) The payment of the first instalment must take place **within the terms indicated for the acceptance of a place** in study programme, as indicated in art.8.

f) The first instalment of University fees cannot be reimbursed once the enrolment is completed.

g) Non-EU students resident abroad and students with degrees gained abroad must have their academic documents checked through the **apply.unive.it** procedure by **14 May 2019** and must enrol according to the terms envisaged in art. 8. For any information, please contact the Welcome Unit (**welcome@unive.it**).

9.2. Conclusion of the enrolment process

a) Students' enrolment will become fully operating **within 7 days** from the completion of the enrolment application and the payment of the first instalment. Students will receive an email.

Art. 10. Verification of the curricular requirements needed for admission to the program

1. Candidates must be able to demonstrate adequate personal preparation and must meet specific curricular requirements.
2. Adequate personal preparation entails knowledge and competences in the following areas: sociology, political sciences, geography, media and communication, anthropology, economy, languages, cultural studies, humanities, history, law, international relations, Mediterranean studies.

The adequacy of personal preparation is verified by the admission committee throughout the selection process.

Are usually considered as in possession of the required personal preparation those candidates in possession of an Italian degree in one of the following areas:

- ex D.M. 270/2004: L-11 Modern Languages and Cultures;
- ex D.M. 509/1999: 11 Modern Languages and Cultures;
- An equivalent title in other areas, if in possession of specific curricular qualifications in the Course's disciplinary areas.

3. In order to be admitted to the Course, candidates should satisfy one of the following **curricular requisites** at the time of enrolment:

At least 36 ECTS in one of the following scientific-disciplinary sectors:

Science of Antiquities, Philology, Literary and Historical Studies:

Modern Literatures and Languages (L-LIN/02, L-LIN/03, L-LIN/04, L-LIN/05, L-LIN/06, L-LIN/07, L-LIN/08, L-LIN/09, L-LIN/10, L-LIN/11, L-LIN/12, L-LIN/13, L-LIN/14, L-LIN/15, L-LIN/16, L-LIN/17, L-LIN/18, L-LIN/19, L-LIN/20, L-LIN/21);

Oriental Languages (including Hebrew, Arabic and Persian Literature and Languages) (L-OR/07, L-OR/08, L-OR/09, L-OR/12, L-OR/15);

History of Islamic Countries (L-OR/10);

Muslim Archeology and Art History (L-OR/11);

Armenian, Caucasian, Mongolian and Turkish studies (L-OR/13);

Iranian Philology, Religions and History (L-OR/14).

History Philosophy, Pedagogy and Psychology:

Contemporary History (M-STO/04), History of Religions (M-STO/06), Demology, Ethnography and Anthropology (M-DEA/01); Geography (M-GGR/01, M-GGR/02);

Theories and science of education and social education (M-PED/01);

Psychology (M-PSI/01, M-PSI/05, M-PSI/06).

Law:

Labour Law (IUS/07), Constitutional Law (IUS/08), Public law (IUS/09); Administrative Law (IUS/10); International Law (IUS/13); European Union Law (IUS/14); Comparative Public Law (IUS/21).

Economy and statistics:

Economics (SECS-P/01); Economic Policy (SECS-P/02); Economic History (SECS-P/12).

Social and Political Sciences:

Political Philosophy (SPS/01); History of political thought (SPS/02); History of Political Institutions (SPS/03); Political Science (SPS/04); History of International Relations (SPS/06); Sociology (SPS/07, SPS/08, SPS/09, SPS/10, SPS/11); African History and Institutions (SPS/13), Asian History and Institutions (SPS/14).

4. Enrolment in the course requires English proficiency at level B2 and to French proficiency at level B1; language competence in French will be verified during the interview.

Art. 11 Transfers, Internal transfers, Enrolment with acknowledgement of credits

1. Transfers from other Universities and changes of curriculum during the first year of the Course are not permitted. Transfers to other Universities after enrolment are not permitted.

2. Candidates with at least **47 CFU** recognised, will have to sit a selection test; if admitted to the ranked list (see art.7), they will be able to enrol in the first year of the course, according to the modality indicated in art. 8 e 9.

3. **Enrolment to the second year is not admitted** on the basis of CFU recognition.

For further information on enrolment based on CFU recognition, see www.unive/immatricolazioni.

For further information

- **Call Center:** T 041 234 7575, every day 9.00–13.00, Monday and Wednesday also 14.00 - 16.30
- **Servizio Orientamento:** Ca' Foscari, Dorsoduro 3246, 30123 Venezia – T 041 234 7540 - 7968 - 7936 - 7516 – E-mail orienta@unive.it
Opening hours (upon appointment): Tuesday, Wednesday, and Friday 9.30 -12.30, Wednesday also 14.30 -16.30
- **Secretariat MIM** - Educational Programmes Unit. Department of Asian and North African Studies (for information on the course and the conditions of admission):
Ca' Cappello, San Polo 2035, 30125 Venezia E-mail mim-plus-master@unive.it

Venice, 11 March 2019

Dean
Prof. Michele Bugliesi