

# Giorgia Schiavon

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Italian

EU Driving License

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[in Giorgia Schiavon](#)



## Skill Profile

- Attention to detail
- Teamwork
- Resilient
- Planning and organizing
- Problem-solving
- Communicative
- Quick learner
- Effective and efficient worker

## Current Position

2017 – ongoing

CISET/Ca' Foscari University | Student - **Master in Tourism Economics and Management**

Modules followed: Strategic marketing, Tourism enterprise Management, ICT, Destination Management

## Work experience

2016/2017

**PLISSÈ SPA (PD) | Order Manager**

- Monitoring and evaluation of all order and sales processes to ensure compliance with organizational policies
- Communication with sales agent network and customers
- Attendance at fashion fairs (Germany)

2016

**SAFILO SPA (PD) | Order Management Professional**

- Processing export orders and shipping processes prioritizing different shipments

2015/2016

**GENERAL ELECTRIC (VE) | Assistant operation Manager**

- Organization of shipments by sea/air freight/ road all over the world
- Communication with internal departments and customers to ensure all warranty complaints are solved to complete satisfaction

2014/2015

**TREVITRAVEL SRL (TV) | Booking agent for online travel agency (Swiss market)**

2013/2014

**LUFTHANSA GROUP (BRNO, CZ) | Customer Service Agent**

- Communication with customers, travel agencies and airline companies to provide effective end-to-end solutions

2012

**STARWOOD HOTELS & RESORTS (VE) (internship) | Sales & Marketing Assistant**

- Monitoring and managing social media activities
- Benchmarking of websites and review analyst
- Translations, creation of external and internal communication materials, drafting of press releases

2009

**MORELLATO & SECTOR GROUP USA INC. (NYC) (internship) | Marketing Assistant**

- Responsible for market research and database activities

## **Education and training**

*2009/2012*

Master degree in Tourism Economics – Ca' Foscari University, Venice

110/110 with distinction

2010 **Erasmus program** at **Universität Hohenheim**, Germany

*2006/2009*

Bachelor degree in International Business – Ca' Foscari University, Venice

110/110 with distinction

*2001/2006*

School leaving certificate - Technical School for Tourism

## **Foreign languages**

**Italian** native speaker

**English** fluent (writing and speaking)

**German** fluent (writing and speaking)

**Spanish** good listening and reading skills

**Czech** basic knowledge

## **Computer skills**

MS Office programs (Word, Excel, Powerpoint)

Amadeus and IATA procedures

Incoterms and country specific regulations

SAP

## **Interests & Hobbies**

Travelling and foreign cultures, reading, aerial silk