



Università  
Ca' Foscari  
Venezia

**Dipartimento  
di Economia**

VERA/ACADEMY

## **CALL FOR APPLICATIONS INCENTIVES FOR STUDENTS ENROLLING IN SUMMER & WINTER SCHOOLS IN ITALY AND ABROAD, IN-PERSON AND ON-LINE**

### **Art. 1 – Scope**

The Department of Economics, within the new VERA Centre (Venice centre in Economic and Risk Analytics for public policies), offers up to 50 incentives to students wishing to enroll in Summer or Winter Schools, whose registration deadlines shall be no later than December 31<sup>st</sup> 2021. The amount of each incentive is of up to 120 euros which will be paid as a refund of the registration fee.

If the registration fee is less than 120 euros, incentive will cover the cost of registration actually incurred by the student. If the registration fee exceeds 120 euros, the difference will be paid by the student.

Participation in the course must be relevant to the student's academic background. According to Art.4, in the application form students must describe the coherence between their academic background and the activities and objectives of the course in which they intend to enroll.

Participation in the Summer and Winter Schools cannot be recognized and validated to acquire university credits planned in the Department of Economics Master's degree program in which the student is enrolled.

### **Art. 2 – Admission requirements**

The call is reserved for students enrolled in the Department of Economics Master's Degree Courses, wishing to apply for Summer or Winter Schools, held by Italian or foreign organisations, either public or private. The enrollment must take place by 31<sup>st</sup> December 2021.

The commission reserves the right to evaluate the relevance of the course as well as the importance of the institution providing it. The decision of the commission is final.

These requirements must be met by the application submission date. Please note that student status must be held also on the starting date of the Summer or Winter School.

### **Art. 3 – Applications**

The Call will remain open from the date of publication to 31/10/2021.

Applications can be submitted at any time.

Any submitted proposal will be evaluated according to these deadline dates:

- 1<sup>st</sup> deadline: 31/05/2021
- 2<sup>nd</sup> deadline: 31/08/2021

If at the 1<sup>st</sup> deadline the number of proposals positively evaluated covers the entire funding available, increased by 20% for a reserve list, the call will be closed.

If at the 2<sup>nd</sup> deadline the number of proposals positively evaluated covers the entire funding available, increased by 20% for a reserve list, the call will be closed.

If a winner does not proceed with registration or does not attend the course, they are required to notify their withdrawal as soon as possible via e-mail to: [centro.vera@unive.it](mailto:centro.vera@unive.it).

The fee will not be refunded in case of withdrawal.

#### **Art. 4 – Applications**

Applications must be submitted by one of the following ways:

- a) Sent to the following Address of Certified Electronic Mail (CEM): [protocollo@pec.unive.it](mailto:protocollo@pec.unive.it). Please consider that the message can only be sent from another Certified Electronic Account; the application sent by a non-Certified account cannot be considered valid. Documents must be attached in PDF format only;
- b) Sent by ordinary e-mail to the following address: [centro.vera@unive.it](mailto:centro.vera@unive.it). Documents must be attached in PDF format only;
- c) Sent by certified mail with return receipt to the following address: Università Ca' Foscari - Dipartimento di Economia, San Giobbe, Cannaregio 873, 30121 Venezia. In this case, please note that the date considered as proof is the date of receipt and not the postmark date.

The application form must include the following documents:

- Annex A
- Scanned copy of a valid ID document

Applications received after the deadline or applications received through other procedures, or unsigned applications will not be considered valid.

The University is not responsible for any failure to receive communications due to incorrect or incomplete indication of address by the applicant or to the lack of or the untimely communication of change of address, as well as possible postal mistakes not attributable to the fault of the administration itself.

#### **Art. 5 – Commission and selection of applicants**

A Commission composed of Prof. Roberto Casarin, Prof. Monica Billio and Prof. Paolo Pellizzari will evaluate the candidates on the basis of their application (Annex A).

The ranking list will be formulated on the basis of the following criteria:

- weighted average exam marks;
- evaluation of the motivation included in Annex A that should set out in particular the student's interests, the coherence between their academic background and the activities and objectives of the Summer or Winter School (See Annex A);
- importance of the institution organising the Summer or Winter School.

In a preliminary session, the Commission will define the evaluation criteria and the scoring criteria.

#### **Art. 6 – Ranking list**

At the 1<sup>st</sup> deadline, the Commission will draw up a ranked list of applications (received by 31/05/2021) in order of decreasing scores of each candidate.

If funds are still available, at the 2<sup>nd</sup> deadline, the Commission will draw up a ranked list of applications (received from 1/06/2021 to 30/08/2021) in order of decreasing scores of each candidate.

If funds are still available, at the deadline of 31 October 2021, the Commission will draw up a ranked list of applications (received from 1/09/2021 to 31/10/2021) in order of decreasing scores of each candidate.

The ranked list will be published on the web site of the Department of Economics at the following web address [www.unive.it/vera](http://www.unive.it/vera), Education section, within 20 days from each intermediate deadline date and the final deadline of the call.

The rankings are official notice of the results. No further communications will be sent to applicants.

#### **Art. 7 – Assignment of incentives**

Incentives will be paid at the end of the course, as a refund of the registration fees paid by students.

Deadlines for requesting the reimbursement are:

- a) 30/09/2021 for Summer Schools incentives;
- b) 31/03/2022 for Winter Schools incentives.

Students should submit:

- a) request for reimbursement Annex B ;
- b) receipt of registration fee;
- c) proof of payment;
- d) certificate of attendance at the Summer or Winter School, issued by the institutions organising the School.

Documents are to be sent by certified mail with return receipt to the following address: Università Ca' Foscari - Dipartimento di Economia, San Giobbe, Cannaregio 873, 30121 Venezia.

The refund will be credited to the student's personal account "CartaConto Ca'Foscari" - <https://www.unive.it/pag/8742/>.

#### **Art. 8– Further regulations**

For any relevant matters not mentioned in the call, reference is made to the current University Regulation for the assignment of grants, study awards and incentives to students to sustain enrollment for courses and other specific learning activities.

#### **Art. 9 – Person in charge of the procedure**

The person in charge of the selection procedure, within Law n.241/1990, is the Secretary of the Department of Economics, Ing. Silvia Lovatti. For further information concerning the selection procedure, please send an e-mail to [centro.vera@unive.it](mailto:centro.vera@unive.it)

#### **Art.10 - Processing and protection of personal data**

Personal data sent by the candidates with the application forms will be processed according to national and European legislation (Italian Legislative Decree n. 196/2003 and Regulation EU 2016/679). For further information <https://www.unive.it/pag/36610/> .

Department.Director  
Prof. Michele Bernasconi

Person in charge of the procedure  
Ing. Silvia Lovatti