



**CALL FOR SELECTION FOR ADMISSION TO THE EXCHANGE OF 6 (SIX) STUDENTS  
“CROSS-BORDER EXCHANGE CAMP” AT JURAJ DOBRILA UNIVERSITY OF POLA  
(CROATIA) a.y. 2024/2025**

**BETWEEN**

**Juraj Dobrila University of Pula**

**E**

**Ca' Foscari University of Venice – Venice School of Management (VSM) / Department of  
Management - Agrifood Management and Innovation Lab**

**in the framework of the project entitled “Enhance enogasTronomy hEritage to  
eStAblish and Expand sustainAble Tourism”, acronym “TESTEAT”, code ITHR0200324,  
CUP H75E23000170006, approved e financed by INTERREG VI A Italy-Croatia CBC  
Programme 2021-2027**

**DEADLINE 29/04/2025 12:00 noon**

*The present document in English is to be considered as a mere translation of the provisions of the call which is available in Italian at the following link: <https://www.unive.it/pag/47974>. The text in Italian is the official text of the notice of competition for all legal intents and purposes and, in the event of non-conformity with the present document, it shall prevail.*

The Director of the Venice School of Management

HAVING REGARD to the Didactic Regulations of the University;

HAVING REGARD to the Decree of the Director rep. no. 240/2023 - prot. 0075509 of 17/03/2023, authorizing to join, as Project Partner, the project entitled “Enhance enogasTronomy hEritage to eStAblish and Expand sustainAble Tourism”, acronym “TESTEAT” - with Lead Partner AZRRI - Agency for Rural Development of Istria Ltd Pazin. Scientific Coordinator of the project Prof. Francesca Checchinato;

HAVING REGARD to the project entitled “Enhance enogasTronomy hEritage to eStAblish and Expand sustainAble Tourism”, acronym “TESTEAT”, project code ITHR0200324, CUP H75E23000170006, approved and funded by INTERREG VI A Italy-Croatia CBC Programme 2021-2027, with an expected duration of 30 months starting from 01/02/2024 and ending on 31/07/2026, subject to any extensions granted;

HAVING REGARD to the Subsidy Contract rep. no. 1767/2024 - Prot. no. 163479 of 02/07/2024 signed between the Managing Authority and the Lead Partner, AZRRI - Agency for Rural Development of Istria Ltd Pazin;

VERIFIED the financial coverage for travel expenses related to the “Cross-border exchange camp”, the costs of which are borne by the funds of the project MAN.TESTEAT.ITA\_CRO\_21\_27;

HAVING REGARD to Project Deliverable D.2.3.2 entitled “Cross-border exchange camp - One cross-border exchange camp in each country (HR & IT) will be organized. One will be dedicated to university students and one to school students. 2 summary reports to be produced for each organized camp.” as described by Application Form, organized in collaboration with Juraj Dobrila University of Pula

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HAVING REGARD to the request of Prof. Francesca Checchinato

CONFIRMED VSM's interest in offering students of interested courses of study the opportunity to participate in a cross-border, thus international, educational exchange;

### Whereas

that the University guarantees equal opportunity between men and women for access to the selection that is the subject of this notice;

that the use of the masculine gender to indicate the recipients of this notice is intended to refer to both genders and therefore only responds to the need for simplicity of the text.

La Venice School of Management dell'Università Ca' Foscari Venezia, in base a quanto citato in premessa, invita a sottoporre candidature per il bando di selezione di 6 (sei) studenti in possesso dei requisiti di cui al successivo art. 3, per l'ammissione al "Cross-border exchange camp"

### Decrees

#### Art. 1 - Announcement of the call for applications

The Venice School of Management of Ca' Foscari University of Venice, based on what is mentioned in the preamble, invites applications for the call for the selection of 6 (six) students who meet the requirements set forth in Article 3 below, for admission to the "Cross-border exchange camp"

#### Art. 2 - Description of activities

1. Venice School of Management of Ca' Foscari University Venice organizes, in cooperation Juraj Dobrila University of Pula, the exchange of Italian students in Croatia to be held in Pula, at Juraj Dobrila University from May 26 to May 30, 2025 as part of the project entitled "Enhance enogasTronomy hEritage to eStablish and Expand sustainAble Tourism", acronym "TESTEAT", project code ITHR0200324, CUP H75E23000170006 - tutor and scientific coordinator prof. Francesca Checchinato.

2. The selected students will have the opportunity to carry out the following planned activities at the Juraj Dobrila University of Pula:

- Thematic lectures and workshops
- Organized thematic visits, lectures and group work
- Professional sightseeing tour of the city of Pula

3. Lectures will be held in presence and the vehicular language will be English

4. Participation in the "Cross-border exchange camp" will in no way result in the recognition of CFU credits. More information about the exchange is available at the following webpage:

<https://www.unive.it/pag/47806/>

5. The Venice School of Management of the Ca' Foscari University of Venice shall finance the exchange limited to documented round-trip travel expenses from Venice to Pula.

For the purpose of reimbursement, up to a maximum of 200,00 euros per student, original receipts of expenses must be submitted, accompanied by receipts of payment made by so-called "tracked" systems provided for in Article 23 of Legislative Decree No. 241 of July 9, 1997. This reimbursement is also conditional on actual participation in all activities included in the exchange.

The Juraj Dobrila University of Pula will cover the costs of food, lodging and transportation on site. Overnight accommodations will be in single rooms with breakfast included and lunch and dinner will be provided, as per the attached program.

Further information regarding schedule, detailed program, logistics and reimbursement arrangements will be communicated later to the persons selected for the exchange.

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### Art. 3 - Eligibility requirements and number of available positions

1. **No. 6 (six) persons** will be admitted to participate in the exchange, divided on the basis of the following available positions:

**A) one (1) student** regularly enrolled in the a.y. 2024/2025 in the Bachelor's and Master's degree programs activated by the Venice School of Management;

**B) four (4) students** regularly enrolled in the a.y. 2024/2025 in the Master's program in [Master in Strategies and marketing for agrifood businesses](#) of the Challenge School or in the Master's program in [Master in Tourism Innovation - Events, hospitality and experience management](#) of CISET - International Center for Studies on Tourism Economics

**C) one (1) student** regularly enrolled in the a.y. 2024/2025 in the PhD in Management of the Venice School of Management

#### Required skills

- English language proficiency of B2 level or above;

Please note that the applicant may attach, in addition to the mandatory motivational letter in English, any documents, language certifications, titles or publications useful for the selection.

Those who have a degree of kinship or affinity, up to and including the fourth degree, with a professor or professor belonging to the Research Structure or structure making the call or with the Rector or Rectoress, Director or Director General or any member of the Board of Directors of the University are excluded from participation in the selection.

The requirements must be met on the date of the deadline established by this call for applications.

Applicants shall be admitted to the selection process with reservations; exclusion from the selection process, for lack of the prescribed requirements, may be ordered at any time, even after the selection process has taken place, by reasoned decision and notified to the interested party.

### Art. 4 – Deadline, submission and selection procedures for applications

#### Application deadline: 12:00 noon (Italian time) on Tuesday, 29/04/2025.

If the indicated deadline falls on a Saturday or public holiday, the deadline is extended to the first available working day.

1. In order to participate in the selection, the recipients referred to in Article 3 above should fill out appropriate application form attached to this notice:

1) send it by Certified Electronic Mail to [protocollo@pec.unive.it](mailto:protocollo@pec.unive.it) indicating in the subject line the following wording: “**Cross-border exchange camp TESTEAT**”. Please note that the validity of this submission, as established by the regulations in force, is subject to the use of certified e-mail box in turn. Therefore, sending from a simple/ordinary e-mail box will not be considered valid even if addressed to the PEC of Ca' Foscari University Venice. The University assumes no responsibility for cases of dispersion of communications sent by non-certified electronic mail. Only documents in PDF/A format must be attached to the e-mail;

2) send it by e-mail to [ricerca.management@unive.it](mailto:ricerca.management@unive.it) specifying in the subject line of the e-mail: “**Cross-border exchange camp TESTEAT.**” The applicant assumes in this case the responsibility arising from the possible non-delivery of the application and related documents.

Only documents in PDF/A format should be attached to the e-mail.

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The application should include:

- **signed curriculum vitae;**
- **a motivational letter in English** on the subject of the exchange describing the motivations for participating in the initiative, highlighting any study, research and/or work experience in the agri-food or tourism fields.
- **valid identity document.**

2. Applicants whose applications are:

- (a) received after the deadline;
  - b) incomplete or incorrect or not written on the appropriate online form;
  - (c) containing untrue statements;
- will be automatically excluded

### **Art. 5 – Selection committee and formation of rankings**

1. The selection will be made by a committee appointed by Decree of the Director, where possible, of gender balance, and composed of representatives of the TESTEAT project staff.
2. All documents attached to the application will be subject to evaluation.
3. Eligible applicants will be placed in the respective merit rankings based on the positions defined in Article 3 of this Notice.

### **Art. 6 – Publicity of selection results**

1. The rankings will be published from 07/05/2025 at the following webpage <https://www.unive.it/pag/47806/> under “**Cross-border exchange camp TESTEAT**” and will be used according to the order in which they are formulated. In case of tied positions, priority will be given to the application received first in chronological order.
2. Within the period of 3 days from the date of publication of the ranking list, successful applicants accepted to participate in the exchange must send a statement of acceptance of participation in the exchange and/or waiver by e-mail to [ricerca.management@unive.it](mailto:ricerca.management@unive.it).
3. In the case of renunciation or failure to communicate acceptance by an admitted person, within the terms communicated by the structure, the rankings will be scrolled, until the 6 positions put out to tender are reached. Notification of repechage will be made directly to the applicant by e-mail communication from the Research Sector of the Venice School of Management.  
In case of renunciation, or failure to the successful person of the selection.
4. The VSM reserves the right to contact other applicants usefully placed in the ranking list in case the number of places available for participation in the exchange increases.
5. Any communication regarding this announcement will be sent to the institutional email address [matricola@stud.unive.it](mailto:matricola@stud.unive.it)

### **Art. 7 – Person in charge of the procedure**

1. Pursuant to the provisions of Article 5 of Law 07/08/1990, No. 241, as amended and supplemented, the person responsible for the proceedings of this selection is the Secretary of the Venice School of Management- Dr. Sonia Pastrello
2. For further information, please contact the scientific coordinator of the project Prof. Francesca Checchinato and the Research Sector of the VSM (ref. Dott.ssa Paola Nadia Sampong, e-mail: [ricerca.management@unive.it](mailto:ricerca.management@unive.it))

### **Art. 8 – Processing of personal data**

The processing of personal data provided by candidates, or otherwise acquired by the University, is solely for the purpose of carrying out the selection procedure and will take place in accordance with the



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provisions of applicable national and EU legislation (Legislative Decree 196/2003 and EU Regulation 2016/679). The provision of such data is necessary to assess the participation requirements and the possession of qualifications. Please see the "Privacy" policy available and downloadable from <https://www.unive.it/informativacandidatiselezione>.

The data controller is the Ca' Foscari University of Venice, with headquarters at Dorsoduro no. 3246, 30123

Venice -PEC [protocollo@pec.unive.it](mailto:protocollo@pec.unive.it)

### Art. 9 - Final provisions

For anything not specified in this call, see the University of Venice's current regulations.

Venice, 15/04/2025

Digitally signed  
The Head of the Venice School of Management  
Prof. Anna ComacchioF.to

Digitally signed  
Seen  
The person in charge of the procedure,  
Executive Officer of the Venice School of Management,  
Sonia Pastrello.

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### Application form- “Cross-border exchange camp” TESTEAT

To the Director of the Venice School of Management  
Ca' Foscari University of Venice  
San Giobbe, Cannaregio 873  
30121 Venice, Italy

I, the undersigned \_\_\_\_\_ born in \_\_\_\_\_  
(prov. of \_\_\_\_\_) on \_\_\_\_\_, passport no. / taxpayer's code no.  
\_\_\_\_\_ resident in \_\_\_\_\_ (province of \_\_\_\_\_), in  
(street) \_\_\_\_\_ no. \_\_\_\_\_, postcode \_\_\_\_\_, nationality  
\_\_\_\_\_, tel. \_\_\_\_\_ mobile  
\_\_\_\_\_,  
e-mail \_\_\_\_\_ [certified email, if  
possessed: \_\_\_\_\_]

#### HEREBY SUBMIT

my application for the public selection process, for the “**Cross-border exchange camp - TESTEAT**” of **4 (four) days**, taking place at University Juraj Dobrila of Pula from **May 26<sup>th</sup> to May 30<sup>th</sup> 2025**, within the scope of the Research Project entitled “**Enhance enogasTronomy hEritage to eStAblish and Expand sustainAble Tourism**”, acronym “**TESTEAT**”, code **ITHR0200324**, CUP **H75E23000170006**, approved and funded by **INTERREG VI A Italy-Croatia CBC Programme 2021-2027**, Scientific Coordinator **prof. Francesca Checchinato**.

Dichiara, cosciente delle responsabilità anche penali in caso di dichiarazioni non veritiere, **ai sensi del D.P.R. 445/2000**:

I, the undersigned, fully aware of the liabilities, including criminal liability, arising from untruthful declarations, pursuant the Italian law D.P.R. 445/2000, hereby declare:

1. to hold the qualification of: \_\_\_\_\_ (please specify the kind of Degree and final evaluation)  
in \_\_\_\_\_

\_\_\_\_\_ obtained on (date) \_\_\_/\_\_\_/\_\_\_ at  
the University of/other legal entity \_\_\_\_\_ (\*).

[Note (\*) for titles obtained abroad: Candidates in possession of a qualification obtained abroad must also submit a copy of the foreign title with a translation in Italian or English language including marks obtained, accompanied by a self-declaration relating to the conformity to the original of the translation itself. The candidate who has been awarded a Diploma Supplement, may not submit any other documentation, provided that the DS provides a complete description of the nature, level, academic system and status of the studies carried out. In any case, it is advised to submit any other document useful to the evaluation of the academic title obtained]

2. to be of \_\_\_\_\_ nationality [for non-EU citizens already residing in Italy only: to hold a residence permit/research visa for \_\_\_\_\_ expiry date on \_\_\_/\_\_\_/\_\_\_];

3. to not have any kinship and affinity, up to and including the fourth degree, with any professor belonging to the Department, or with the Rector, the Chief Executive Officer or a member of the

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University Board of Directors and to be aware of the relevant provisions of Law 240/2010. Article 18, c. 1, lett b);

4. to use the following address for the purposes of this application:

PROV \_\_\_\_\_ (street) no. \_\_\_\_\_ at \_\_\_\_\_ municipality \_\_\_\_\_ POSTCODE \_\_\_\_\_  
tel. \_\_\_\_\_ landline \_\_\_\_\_  
mobile \_\_\_\_\_ email \_\_\_\_\_

undertaking to communicate any subsequent variations and recognising that the administration accepts no liability in the event of the addresses being untraceable;

The undersigned gives her/his consent for the personal data provided to be processed, in compliance with Legislative Decree no. 196/2003 and subsequent amendments and modifications and with the EU Regulation 2016/679, for the requirements related to this selection procedure. Comprehensive information on personal data processing can be found and download at the link <https://www.unive.it/pag/36550/>.

**The following are enclosed with this application:**

- motivational letter in English
- a detailed CV with professional, academic and research background;
- copy of an identity document (ID Card or passport);
- any other document required by the call;
- any other documentation deemed relevant for the evaluation.

Date, \_\_\_\_\_

Signature of the candidate  
\_\_\_\_\_

*NB: The University does not take any responsibility for cases of unavailability of the recipient or for the dispersal of communications resulting from inaccurate indication of domicile or of contact details by the candidate, failure or late communication of contact details' variation or any other reason not attributable to the University, nor from any error in postal delivery, or in any case from acts attributable to third parties, from unforeseeable circumstances or force majeure.*

*The declarations made in the application shall be considered made pursuant to the D.P.R. n. 445/2000 and subsequent amendments, by candidates entitled to use the simplified administrative certifications allowed by the aforementioned decree.*

### **INFORMATION ON PERSONAL DATA PROCESSING pursuant to Article 13 of Regulation (EU) 2016/679**

The Ca' Foscari University of Venice, as part of its institutional aims and in fulfilment of the obligations set forth in art. 13 of the 2016/679 EU Regulation ("Regulation"), provides you with information regarding the processing of personal data that you have provided to the University for the purpose of carrying out the selection procedure you wish to participate in.

#### **1) THE DATA PROCESSOR**

The data processor is the Ca' Foscari University of Venice, with headquarters in Dorsoduro n. 3246, 30123 Venice (VE), in the person of the Rector Magnificent.

#### **2) DATA PROTECTION OFFICER**

The University has appointed the "Data Protection Officer", who can be contacted by writing to the e-mail address [dpo@unive.it](mailto:dpo@unive.it) or to the following address: Ca' Foscari University, Venice, Data Protection Manager, Dorsoduro n. 3246, 30123 Venice (VE).

#### **3) PERSONAL DATA CATEGORIES, PURPOSES AND LEGAL BASIS OF DATA PROCESSING**

The data processing in question involves the provision of personal data and data relating to previous study and professional experience.

Unless the selection procedure is for protected categories, it is not necessary to provide data of a sensitive nature (for example, data concerning health status, sexual orientation or political or trade union opinions); candidates are therefore requested not to provide such data, unless deemed necessary for optimal evaluation of the position selection procedure.

The processing of personal data is aimed solely at the completion of the selection procedure and will take place in a way and within the limits necessary to pursue the aforementioned purpose.

The legal basis for this treatment is represented by art. 6.1.e) of the Regulations ("execution of a task of public interest or connected to the exercise of public powers").

The processing of personal data is based on the principles of correctness, lawfulness and transparency and the protection of the privacy and rights of the data subject, as well as the additional principles established by art. 5 of the Regulations.

#### **4) DATA PROCESSING MODALITIES**

The processing of personal data will be carried out by authorized parties (in compliance with the provisions of Article 29 of the Regulation), with the use of computerized procedures, adopting appropriate technical and



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organizational measures to protect them from unauthorized or illegal access, destruction, loss of integrity and confidentiality, even if accidental in nature.

### 5) STORAGE TIME

The data will be stored in accordance with the Regulations on the storage of administrative documentation.

### 6) RECIPIENTS AND CATEGORIES OF RECIPIENTS OF PERSONAL DATA

For the purposes set out above, in addition to specifically authorized employees and collaborators of the University, personal data may also be processed by individuals who execute outsourced activities on behalf of the Data Controller, in their capacity as External Data Processors.

The same data might be communicated to the public administrations directly interested in the legal-economic situation of the candidate hired.

There are no further communications to third parties except to persons to whom the data must be transmitted in fulfillment of legal obligations or, on request, to judicial and supervisory authorities.

The data of the hired candidate might be shared for the fulfillment of the obligations regarding transparency as per Legislative Decree n. 33/2013 and future modifications.

The results of any intermediate tests and final rankings will be published according to current legislation.

### 7) DATA PROVISION

The provision of such data is necessary to evaluate the requirements for participation and to verify academic qualifications. The failure to indicate these data might preclude this assessment, with a consequent exclusion from the procedure.

### 8) USER RIGHTS AND HOW TO EXERCISE THEM

As an interested party, you have the right to obtain from the University, in the cases provided for by the Regulations, access to personal data, rectification, integration, their cancellation or processing limitation or to object to the data processing itself (articles 15 and following of the Regulations). The request can be submitted, without any particular formal procedures, by contacting the Data Protection Officer directly at [dpo@unive.it](mailto:dpo@unive.it) or by sending a communication to the following address: Ca' Foscari University Venice - Data Protection Officer, Dorsoduro 3246, 30123 Venice. Alternatively, you can contact the Data Controller, by writing a PEC (certified email) to [protocollo@pec.unive.it](mailto:protocollo@pec.unive.it)

Interested parties, who believe that the processing of their personal data is in violation of the provisions of the Regulations, also have the right to file a complaint to the Data Protection Guarantor, as provided for by art. 77 of the Regulations itself, or to take appropriate legal action (Article 79 of the Regulations).

## CROSS-BORDER EXCHANGE CAMP PROGRAMME

as part of the “TESTEAT” project entitled “Enhance enogasTronomy hERitage to eStablish and Expand sustainAble Tourism” (code ITHR0200324 - CUP H75E23000170006)

**Venue:** Juraj Dobrila University of Pula, Faculty of Economy and Tourism “Dr. Mijo Mirković” Pula (FET)  
**Address:** Preradovićeva 1, 52100 Pula, Croatia

**Participants:** Ca' Foscari University of Venice and Juraj Dobrila University of Pula's students

### Day 1 Monday 26<sup>th</sup> May 2025

17:00-18:00	Welcome dinner at The Juraj Dobrila University of Pula
19:00	Check in at the hotel

### Day 2 Tuesday 27<sup>th</sup> May 2025

**Venue:** Juraj Dobrila University of Pula, Faculty of Economy and Tourism “Dr. Mijo Mirković” Pula (FET)  
**Address:** Preradovićeva 1, 52100 Pula, Croatia

10:00-13:00	Lectures and thematic workshop
13:00-14:30	Lunch at Juraj Dobrila University of Pula
14:30-16:30	Organized thematic sightseeing, lectures and group work
17:00-19:00	Professional sightseeing tour in the City of Pula
19:00	Dinner

### Day 3 Wednesday 28<sup>th</sup> May 2025

**Venue:** Juraj Dobrila University of Pula, Faculty of Economy and Tourism “Dr. Mijo Mirković” Pula (FET)  
**Address:** Preradovićeva 1, 52100 Pula, Croatia

10:00-13:00	Lectures and thematic workshop
13:00-14:30	Lunch at Juraj Dobrila University of Pula
14:30-16:30	Organized thematic sightseeing, lectures and group work
17:00-19:00	Free time
19:00	Dinner

### Day 4 Thursday 29<sup>th</sup> May 2025

**Venue:** Juraj Dobrila University of Pula, Faculty of Economy and Tourism “Dr. Mijo Mirković” Pula (FET)  
**Address:** Preradovićeva 1, 52100 Pula, Croatia



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10:00-13:00	Lectures and thematic workshop
13:00-14:30	Lunch at Juraj Dobrila University of Pula
14:30-18:30	Organized thematic sightseeing, lectures and group work
18:30-19:30	Dinner

**Day 5** Friday 30<sup>th</sup> May 2025

10:00	Check out from hotel, farewell and travel Pula-Venice
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The TESTEAT project is co-funded by the European Union under the Interreg VI Italy-Croatia Programme.