

INFORMATION ABOUT THE PROCESSING OF THE PERSONAL DATA OF SITE USERS

In accordance with Article 13 of Regulation (EU) 2016/679

Ca' Foscari University of Venice ("University"), as part of its institutional aims and in fulfilment of the obligations set forth in art. 13 of EU Regulation 2016/679 ("Regulation"), provides this information to those who share their personal data in order to enroll in courses and / or complete a training course at the University.

1) DATA CONTROLLER

The Data Controller is Ca' Foscari University of Venice, it has its registered office in Dorsoduro n. 3246, 30123 Venice (VE), represented by the Rector.

2) DATA PROTECTION OFFICER

The University has appointed the "Data Protection Officer", who can be contacted by writing to the e-mail address dpo@unive.it or to the following address: Ca' Foscari University, Venice, Data Protection Officer, Dorsoduro n. 3246, 30123 Venice (VE).

3) PURPOSE OF THE DATA PROCESSING AND THE NATURE OF THE DATA PROCESSED

The University processes the data acquired at the time of enrollment online, during the training course (for example, management of the study plan, registration of exams, application for graduation, etc.) and after the end of the student's career (for example, orientation activities, entering the world of work, etc.) within the scope of its institutional aims (teaching, research, technological transfer in line with "third mission", administrative issues, customer satisfaction and improvement of teaching activities and services, etc.).

In particular, in light of the aforementioned aims, the University may process, with or without the aid of electronic tools, your personal data and contact details (automatically acquiring them from the registration forms on the University site and on the enrollment site, modified by you at a later date), career data, qualifications and related certifications, photos, valid identity document. Failure to provide all or part of the aforementioned data will not allow you to complete the aforementioned enrollment procedure, precluding admission to the degree program and subsequent training chosen by you.

Moreover, if you request financial benefits concerning the right to study (for example, reduction of fees, scholarships, etc.), the University will require the ISEE certification. Students who intend to report their disability or specific learning disability (SLD) to the University in order to take advantage of the support and financial benefits will have to attach, at the time of enrollment - by accessing the online reserved area - valid certification, complete with diagnosis. Failure to provide, in whole or in part, the data will prevent applicants from taking advantage of the aforementioned support and facilities. Certification can also be submitted after matriculation by sending an email to the competent offices.

As part of our institutional aims, the University will issue a Card with banking functionality for you which, among other things, must be used as a badge of recognition for security purposes. This card is equipped with an RFID chip, which, in conjunction with the appropriate readers, allows the collection of personal information contained in the card itself. The University will use this information for security purposes only.

We would also like to inform you that the personal data contained in the CV that we will ask you to submit when you graduate will be processed by the University in the performance of the activity of intermediation between demand and supply of internships and jobs (according to the provisions laid down in Legislative Decree no. 276/2003 as amended from time to time) to allow its students and graduates to get in touch with companies and other entities. In particular, the University publishes on the website www.unive.it the CVs of the students throughout the duration of their course of studies and for the following 12 months after graduation. At the end of that period, the CVs will be automatically deleted from the website. The CVs are published in de-identified format (i.e. devoid of any personal data and other information that would allow the identity of the student/new graduate to be traced). In the performance of the activity of intermediation between demand and supply of internships and jobs and if you don't oppose it – by sending an email to careerservice@unive.it – the

University may send your CV to companies or other entities throughout the duration of your course of studies and for the following 36 months after graduation. At the end of that period, the CVs will be automatically deleted from the University databases. You may change at any time the information entered in your CV by updating it with your skills and your vocational and/or professional experiences by connecting to your Reserved Area under section "Your CV in the Career Service database".

Finally, the University may process your personal data for historical, statistical and scientific purposes, as well as to facilitate the analysis and improvement of the activities and services of teaching, research and the right to study, in the context of its institutional purposes and in compliance with the law.

The legal basis of the aforementioned data processing is represented by article 6.1.e) of the Regulation (completion of a task of public interest), for common data, and by article 9.2.g) of the Regulations, for sensitive data.

After obtaining your consent (upon registration to the website www.unive.it and the first access to the reserved area), the University may send periodic newsletters relating to University initiatives to the e-mail address indicated by you, or other cultural events, or send you text messages that inform you about University events, presentations and appointments. With your consent, the University may contact you with advertising, statistical surveys, customer satisfaction surveys, research activity surveys, which are not of an institutional nature (for which consent is not required). You can opt out of these mailings by accessing the appropriate link at the bottom of each e-mail or text message. Failure to provide consent or its subsequent revocation will not entail any consequence in terms of your training path and the use of services accessible through the reserved area of the site.

Your consent is the legal basis of this data processing, pursuant to article 6.1.a) of the Regulation.

4) DURATION OF DATA STORAGE

The data will be stored in accordance with the rules concerning the conservation of administrative documentation. The data necessary to reconstruct the student's career will be kept indefinitely.

5) PARTIES AND CATEGORIES OF PARTIES WHO HANDLE PERSONAL DATA

For the purposes mentioned above, in addition to specifically authorized employees and University collaborators, personal data may also be processed by subjects who offer the University services or accessories strictly connected to the University's institutional activities (such as, for example, AlmaLaurea and the Istituto Bancario, Treasurer of the University). The updated list of these parties can be found on the University website on the page [List of parties who have access to the data](#).

6) RIGHTS OF USERS AND HOW TO EXERCISE THEM

As a user, you have the right to obtain from the University, in the cases provided for by the Regulations, access to personal data, the correction, integration and cancellation of the data or the limitation of data processing or to opt out of the data processing itself (Article 15 and following articles of the Regulations). The request can be submitted, without any special formalities, by contacting the Data Protection Officer directly at dpo@unive.it or by sending a communication to the following address: Ca 'Foscari University Venice - Data Protection Officer, Dorsoduro 3246, 30123 Venice. Alternatively, you can contact the Data Controller, by send a PEC email to protocollo@pec.unive.it.

Users who believe that the processing of their personal data is in violation of the provisions of the Regulations also have the right to file a complaint to the Data Guarantor, as per article 77 of the Regulation, or to take pursue action through the appropriate judicial offices (Article 79 of the Regulation).