



Università
Ca' Foscari
Venezia

**Call for applications for the award of
tuition fee waivers for international students
enrolling in Bachelor's and Master's Degree Programmes at Ca' Foscari
University of Venice in the 2020/2021 academic year**

ART. 1 – Nature, amount and duration

Ca' Foscari University of Venice establishes the award of up to one hundred (100) tuition fee waivers providing exemption from the payment of tuition fees for high-achieving international students enrolling in bachelor's and master's degree programmes in the 2020/2021 academic year¹. The eventual recipients of the exemption will nonetheless be required to pay the sum of around € 187.00 to cover the regional tax for the right to education and the duty stamp (this amount pertained to the enrollments of the 2019/2020 academic year but is revised annually and can therefore be subject to variations. The sum to be paid for students enrolling in the 2020/2021 academic year will be made known at a later time).

Should the number of suitable applicants be fewer than the total amount of waivers, the university reserves the right to assign fewer than one hundred (100) exemptions.

The term “international students” describes all applicants who, regardless of their nationality, possess valid academic qualifications granting access to a bachelor's or master's degree programme in the Italian university system obtained from either a non-Italian school/university or an Italian institution located abroad.

Fee waivers cannot be assigned to students enrolling in joint or double bachelor's or master's degree programmes for which the tuition fee is due to a university other than Ca' Foscari University of Venice. Each waiver is initially assigned for a single academic year but will be renewed for the following academic year if the student has earned:

- 42 ECTS by 30 September 2021;
- 84 ECTS by 30 September 2022 (only for students enrolled in a bachelor's degree programme).

ART. 2 – Compatibility

The tuition fee waiver is *compatible* with:

- The Scholarship of € 5,000.00 awarded by Ca' Foscari University of Venice;
- The Scholarship awarded by Ca' Foscari's Department of Humanities.

The tuition fee waiver is *incompatible* with:

- The Scholarship for Student Financial Aid awarded by the Veneto region;
- The total and partial vouchers offered by Ca' Foscari International College.

¹ With the exclusion of the bachelor's degree in **Digital Management** and the master's degree entitled **Crossing the Mediterranean: Towards Investment and Integration (MIM)**. Tuition fee waiver recipients enrolling in one of these programmes will have to pay the related tuition fees indicated on apply.unive.it minus the value of the waiver they would be entitled to according to their nationality.



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Candidates are required to ascertain any incompatibility between this waiver and other waivers or scholarships by contacting the International Office / Outreach & Recruitment Unit at recruiting@unive.it.

ART. 3 – Admission requirements

In order for fee waiver applicants to be considered, they must:

1. possess a valid qualification providing access to a bachelor's or master's degree programme in the Italian university system from either a non-Italian school/university or an Italian institution located abroad. If the most recent qualification was obtained at the end of a course of study lasting only one year, the preceding qualification(s) will also be evaluated. Qualifications issued by the Republic of San Marino are considered to be Italian. The nationality of the applicant will not be taken into consideration;
2. possess the necessary requirements to access his or her chosen programme of study (these requirements can be found on the online platform apply.unive.it) either at the time of application or before enrollment at Ca' Foscari;
3. have received from Ca' Foscari a letter of enrollment eligibility for the chosen programme after completing the pre-evaluation and admission procedures on apply.unive.it. Candidates who are still in the process of obtaining their enrollment eligibility letter can nonetheless apply for a tuition fee waiver by the deadline associated with the admission round during which they are submitting their application for admission, as specified in Art. 5: their request will be taken into consideration only if they are subsequently judged eligible for enrollment.

ART. 4 – Award of tuition fee waivers

Candidates will be evaluated based on their previous high school results if applying for admission to a bachelor's degree or their university results if applying for admission to a master's degree, as well as on the statement of purpose for the degree programme(s) to which they have applied for admission. Candidates can score up to a maximum of 100 points assigned as follows:

- a maximum of 85 points for the evaluation of the candidate's previous high school or university results, as shown in the entry qualification for the chosen programme(s). To facilitate comparison, candidates will be evaluated based on their CGPA, which will be considered in direct relation to the maximum grade awarded in their education system/university/school, as specified in Art. 5, point 2). A candidate's CGPA must be at least 7.5 out of 10 in order to be eligible;
- a maximum of 10 points for the evaluation of the statement of purpose submitted together with the candidate's application for admission to the chosen degree programme(s). In order to be evaluated, the letter must be inserted in the dedicated section of the online application form completed on the apply.unive.it platform. Other motivation letters attached in the "Documents" section of the application or sent via email will not be taken into consideration;
- a maximum of 5 points for any supplementary academic qualification (1 point per additional qualification).



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The rankings will be drawn up by a commission presided over, as per the deliberation of Ca' Foscari's Board of Directors of 06/10/2017, by the Vice-Rector for International Relations, Prof. Tiziana Lippiello.

ART. 5 – Submission of applications: terms and procedures

The application for the tuition fee waiver can be submitted in response to the following calls, each with its respective deadline, **exclusively on the online platform apply.unive.it:**

- **call I: until midnight (CET) on 05/04/2020 for candidates applying for a degree programme between 02/11/2019 and 01/03/2020 (first, second and third admission rounds),**
- OR**
- **call II: until midnight (CET) on 30/04/2020 for candidates applying for a degree programme between 14/03/2020 and 30/04/2020 (fourth admission round).**

In order to submit their application, candidates must:

1. sign up on the platform apply.unive.it and register their account to submit an application to the chosen study programme(s);
2. click on their name on the upper right area of the page that appears in their personal area and then select the option “Have a reference code?”, where they will insert the following code: **FW_20_21**;
3. complete the application for their chosen study programme(s) by filling out the profile with all of the required data, uploading the necessary documentation and attaching the call's application form (Form1_EN), duly completed and signed;
4. officially submit the application by clicking on the “SUBMIT” button.

Candidates who have already submitted their application and wish to apply for a tuition fee waiver can still upload the application form and insert the reference code, provided that they do so no later than the prescribed deadline. Candidates must click on their name on the upper right area of the page that appears in their personal area and then select the option “Have a reference code?”, where they will insert the code **FW_20_21**. It is necessary to reopen the application, upload the form together with the other required documentation and resubmit the application (by clicking on the “SUBMIT” button).

Tuition fee waiver applications sent past the deadline indicated for the admission round during which candidates have sent their applications for their preferred study programme(s) will not be taken into consideration.

For clarifications regarding tuition fee waivers and the present call, students are kindly invited to send an email to the address recruiting@unive.it.

Please note that a candidate's application will be considered only if the applicant follows the above procedure carefully and precisely.



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Candidates must attach all of the documents required to complete the application for admission to a bachelor's or master's degree programme, and in particular:

1. a valid passport (EU citizens may submit an ID card);
2. certificate attesting the qualification of the candidate (official final diploma; high school mark sheet OR undergraduate transcript of records). Students must also have their high school/university issue a certificate declaring their Cumulative Grade Point Average (CGPA) if this is not already clearly indicated on the diploma/mark sheet/transcript of records.

Students who are still in the process of earning their diploma at the time of application can submit a letter of enrollment together with their official high school mark sheet or university transcript of records. These candidates must nonetheless submit their CGPA (even if this is not yet final).

The awarding of tuition fee waivers requires that a candidate obtain his or her entry qualification before the end of the enrollment period of the 2020/2021 academic year.

All documentation must be scanned in the original version and uploaded to apply.unive.it.

A professional English or Italian translation of the above documents must also be obtained and uploaded to apply.unive.it if the entry qualification documents are not already in one of these two languages.

Incomplete applications will not be taken into consideration.

PLEASE NOTE: the sole exceptions are the candidates applying to the master's degree programmes *Joint International Master in Sustainable Development* and *European Joint Master's Programme in English and American Studies*, who must apply for their master's studies through a different platform. If these candidates wish to apply for a tuition fee waiver, they shall contact directly the International Office / Outreach & Recruitment Unit at recruiting@unive.it.

ART. 6 – Preparation and approval of the candidates' ranking

The candidates' rankings will be prepared and approved by a commission presided over, as per the deliberation of Ca' Foscari's Board of Directors of 06/10/2017, by the Vice-Rector for International Relations, Prof. Tiziana Lippiello. In the event of a tie, preference will be given, in this order, to:

- the candidate who provides, in addition to the above documents, certification demonstrating his or her level of knowledge of the language(s) required to access the chosen degree programme(s) (all of the language certifications recognised by Ca' Foscari University of Venice as proof of a student's knowledge of English or Italian can be found on the following web page under the heading "Recognized Certification": www.unive.it/pag/16406/);²
- the younger applicant.

The rankings will be published on the university website (www.unive.it).

² The cases that permit exemption from the requirement to submit proof of a knowledge of the English and/or Italian language(s) can be found on the "Language requirements" page of the university website: <http://www.unive.it/pag/16406/>.



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ART. 7 – Acceptance of the award

Tuition fee waiver recipients will be notified of their success via email (the notification will be sent to the same address used to sign up to the platform apply.unive.it).

Recipients must confirm their unconditional acceptance of the fee waiver and of the conditions associated with it as outlined in the present call for applications. To do so, they must send an email clearly stating their acceptance of the fee waiver to recruiting@unive.it no later than 10 calendar days after the date of the notification. If they fail to do so, they will lose the tuition fee waiver, which will be assigned to the next suitable candidate in the ranking.

ART. 8 – Application of the tuition fee waivers' exemptions

The exemptions are awarded for the degree programme indicated by the successful applicant on his or her application.

The exemption will be maintained in the event that the applicant modifies his or her chosen degree programme during the enrollment phase (bachelor's and master's degrees of Ca' Foscari University of Venice only).

The fee waiver is effectively applied in the moment that a successful applicant completes the enrollment procedure by paying the regional tax for the right to education and the duty stamp (around € 187.00).

ART. 9 – Renouncement

A successful applicant's renouncement of the fee waiver he or she has been awarded must be communicated via email by writing to recruiting@unive.it. The fee waiver will then be assigned to the next suitable candidate in the ranking.

ART. 10 – Processing of personal data

Under article 13 of the EU Regulation 2016/679, all applicants to this call are informed that personal data provided to or acquired by the University for the purpose of this call will be used exclusively to carry out the procedure and treated electronically and/or manually at Ca' Foscari University of Venice by authorized processors, in the manner and under the conditions that are necessary to pursue the purpose of this call. The data will be kept in accordance with the rules on administrative documentation storage.

The data controller is Ca' Foscari University of Venice, which has its headquarters in Dorsoduro, 3246 – 30123 – Venice. PEC protocollo@pec.unive.it.

Data must be provided for participation requirements and qualifications to be evaluated. Incomplete data may prevent the evaluation to be carried out, thus determining the exclusion of the applicant from the procedure.

The rankings will be published in accordance with current legislation; data will not be disclosed to third parties unless this is required by the competent legal or control bodies and to perform activities connected with the provision of benefits.



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The applicants concerned have the right to obtain from the University, in the cases provided for, the access to their personal data and the amendment or erasure of said data, or the limitation to the use which concerns them, or to object their use (articles 15 et seq. of the Regulation). An appropriate request must be submitted to the University by contacting the data protection officer at Ca' Foscari University of Venice (Ca' Foscari University of Venice – Data Protection Officer, Dorsoduro 3246 – 30123 – Venice. PEC protocollo@pec.unive.it, email: dpo@unive.it).

The applicants concerned deeming that the use of their personal data is carried out in violation of the Regulation have the right to lodge a complaint with a supervisory authority, as provided for in the article 77 of the same Regulation, or to appeal to the relevant courts (article 79 of the Regulation).

The Supervisor of the tuition fee waiver awarding process is the Director of the International Office of Ca' Foscari University of Venice, Dorsoduro 3246, Venice.

The university administration reserves the right to verify the truthfulness of the information provided by all applicants. Without prejudice to the penal sanctions laid down in Art. 76 of the Italian Decree of the President of the Republic no. 445/2000, in the event that fraudulent information is discovered as a result of said verification, the applicant forfeits his or her right to the exemption.

International Office / Outreach & Recruitment Unit

Please contact the International Office / Outreach & Recruitment Unit of Ca' Foscari University of Venice for information, at the address recruiting@unive.it.

The Supervisor of the procedure is Mauro Cannone, the Director of the International Office of Ca' Foscari University of Venice.

Language

The present call for applications has been translated into English only for the purpose of dissemination. The Italian original is the only valid version of the document as far as implementation, the resolution of disputes and legal interpretation are concerned.

Venice, 17/03/2020

The Italian original version of this document is available at the following link:
<https://www.unive.it/data/30402/>, n. 357.