



Università  
Ca' Foscari  
Venezia

**Call for applications for the award of  
scholarships for international students  
enrolling in Bachelor's and Master's Degree Programs at Ca' Foscari University of  
Venice in the 2019/2020 academic year**

**DEADLINES:**

**call I: 30/11/2018**

**call II: 19/04/2019**

**call III: 28/06/2019**

**call IV: 20/09/2019**

**ART. 1 - Nature, amount and duration**

Ca' Foscari University of Venice establishes the award of up to ninety (90) one-time scholarships of € 5,000.00 minus the scholarship taxes owed to the Italian state (€ 4,575.00 net) for high-achieving international students enrolling in bachelor's and master's degree programmes in the 2019/2020 academic year.

Should the number of suitable applicants be fewer than the total amount of scholarships, the university reserves the right to assign fewer than ninety (90) scholarships.

Awarded students, unless they are also tuition fee waiver beneficiaries, are not exempt from regularly paying the tuition fee due upon enrollment.

The term "international students" describes all applicants who, regardless of their nationality, possess valid academic qualifications granting access to a bachelor's or master's degree programme in the Italian university system obtained from either a non-Italian school/university or an Italian institution located abroad.

Scholarships cannot be assigned to students enrolling in joint or double bachelor's or master's degree programmes for which the tuition fee is due to a university other than Ca' Foscari University of Venice. Each scholarship will be assigned for a single academic year and is non-renewable.

**ART. 2 – Compatibility**

The scholarship is *compatible* with:

- The tuition fee waiver awarded by Ca' Foscari University of Venice

The scholarship is *incompatible* with:

- The Scholarship for Student Financial Aid awarded by the Veneto region;
- The Scholarship awarded by Ca' Foscari's Department of Humanities;
- The total and partial vouchers offered by Ca' Foscari International College.

Candidates are required to ascertain any incompatibility between this and other scholarships by contacting the Global Engagement Office at [recruiting@unive.it](mailto:recruiting@unive.it).

**ART. 3 – Admission requirements**

In order for scholarship applicants to be considered, they must:

1. possess a valid qualification providing access to a bachelor's or master's degree program in the Italian university system from either a non-Italian school/university or an Italian institution located abroad. If the most recent qualification was obtained at the end of a course of study



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- lasting only one year, the preceding qualification/s will also be evaluated. Qualifications issued by the Republic of San Marino are considered to be Italian. The nationality of the applicant will not be taken into consideration;
2. possess the necessary requirements to access his or her chosen programme of study (these requirements can be found on the online platform [apply.unive.it](http://apply.unive.it)) either at the time of application or before enrolment at Ca' Foscari;
  3. have received from Ca' Foscari an acceptance letter to the chosen programme after completing the pre-evaluation and admission procedures on [apply.unive.it](http://apply.unive.it).

#### **ART. 4 – Award of scholarships**

Candidates are not required to have a minimum grade point average.

The rankings will be drawn up by a commission presided over, as per the deliberation of Ca' Foscari's Board of Directors of 0/10/2017, by the Vice-Rector for International Relations, Prof. Tiziana Lippiello.

#### **ART. 5 - Submission of applications: terms and procedures**

The application for the scholarship can be submitted in response to the following calls, each with its respective deadline, **exclusively on the online platform [apply.unive.it](http://apply.unive.it):**

- **call I: up to 30/11/2018**
- **call II: up to 19/04/2019**
- **call III: up to 28/06/2019 (EU citizens and non-EU citizens residing in Italy with a valid permit of stay only)**
- **call IV: up to 20/09/2019 – bachelor's degree programmes with no admission test (EU citizens and non-EU citizens residing in Italy with a valid permit of stay only).**

In order to submit their application, candidates must:

1. sign up on the platform [apply.unive.it](http://apply.unive.it) and register their account to submit an application to the chosen study programme/s;
2. click on their name on the upper right area of the page that appears in their personal area and then select the option “Have a reference code?”, where they will insert the following code: **SCH\_19\_20**;
3. complete the application for their chosen study programme/s by filling out the profile with all of the required data, uploading the necessary documentation and attaching the call's application form (Form1\_EN), duly completed and signed;
4. officially submit the application by clicking on the “SUBMIT” button.

Candidates who have already submitted their application and wish to apply for a scholarship can upload the application form and insert the reference code also at this stage, provided that they do so no later than the prescribed deadline. Candidates must click on their name on the upper right area of the page that appears in their personal area and then select the option “Have a reference code?”, where they will insert the code **SCH\_19\_20**. It is necessary to reopen the application, upload the form together with the other required documentation and resubmit the application (by clicking on the “SUBMIT” button).



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**The application to the chosen study programme/s and the application for the scholarship must BOTH be completed and submitted in the same period (EITHER by the end of call I, OR II, OR III, OR IV). Scholarship applications sent after the deadline of the call during which candidates have sent their applications for their preferred study programme/s will not be taken into consideration.**

For clarifications regarding scholarships and the present call, students are kindly invited to send an email to the address [recruiting@unive.it](mailto:recruiting@unive.it).

Please note that a candidate's application will be considered only if the applicant follows the above procedure carefully and precisely.

Candidates must attach all of the documents required to complete the application for admission to a bachelor's or master's degree programme, and in particular:

1. a valid passport (EU students may submit an ID card);
2. certificate attesting the qualification of the candidate (official final diploma; high school mark sheet OR undergraduate transcript of records). Students must also have their high school/university issue a certificate declaring their Cumulative Grade Point Average (CGPA) if this is not already clearly indicated on the diploma/mark sheet/transcript of records. Students who are still in the process of earning their diploma at the time of application can submit a letter of enrolment together with their official high school mark sheet or university transcript of records. The awarding of scholarships requires that a candidate obtain his or her entry qualification before the end of the enrolment period of the 2019/2020 academic year.

All documentation must be scanned in the original version and uploaded to [apply.unive.it](http://apply.unive.it).

A professional English or Italian translation of the above documents must also be obtained and uploaded to [apply.unive.it](http://apply.unive.it) if the entry qualification documents are not already in one of these two languages.

**Incomplete applications will not be taken into consideration.**

**NOTA BENE: the sole exceptions are the candidates applying to the master's degree programmes *Joint International Master in Sustainable Development* and *European Joint Master's Programme in English and American Studies*, who must apply for their master's studies through a different platform. If these candidates wish to apply for one of the available scholarships, they shall contact directly the Global Engagement Office at [recruiting@unive.it](mailto:recruiting@unive.it).**

#### **ART. 6 – Preparation and approval of the candidates' ranking**

The candidates' rankings will be prepared and approved by a commission presided over, as per the deliberation of Ca' Foscari's Board of Directors of 06/10/2017, by the Vice-Rector for International Relations, Prof. Tiziana Lippiello. In the event of a tie, preference will be given, in this order, to:

- the candidate who is a national of one of the developing countries identified as such by the Italian government (decree no. 351 of 03/05/2018 issued by the Italian Ministry of Education, Universities and Research). The list of these countries can be found on the



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university's website at the following link: [www.unive.it/pag/33493/](http://www.unive.it/pag/33493/)

and

the candidate who is a refugee or under international protection;

- the candidate who provides, in addition to the above documents, certification demonstrating his or her level/s of knowledge of the language/s required to access the chosen degree programme/s (all of the language certifications recognised by Ca' Foscari University of Venice as proof of a student's knowledge of English or Italian can be found on the following web page under the heading "Recognized Certification": [www.unive.it/pag/16406/](http://www.unive.it/pag/16406/));<sup>1</sup>
- the younger applicant.

The rankings will be published on the university website ([www.unive.it](http://www.unive.it)).

#### **ART. 7 – Acceptance of the award**

Scholarship recipients will be notified of their success via email (the notification will be sent to the same address used to sign up to the platform [apply.unive.it](http://apply.unive.it)).

Recipients must confirm their unconditional acceptance of the scholarship and of the conditions associated with it as outlined in the present call for applications. To do so, they must send an email clearly stating their acceptance of the scholarship to [recruiting@unive.it](mailto:recruiting@unive.it) no later than 10 calendar days after the date of the notification. If they fail to do so, they will lose the scholarship, which will be assigned to the next suitable candidate in the ranking.

#### **ART. 8 – Obligations of the recipient**

The recipient must accept all of the conditions associated with the scholarship as outlined in the present call for applications.

In the 2019/2020 academic year the recipient cannot accept the scholarships listed in Art. 2, provision 2 of the present call for applications. Candidates are nonetheless required to ascertain any incompatibility between this and other scholarships by contacting the Global Engagement Office at [recruiting@unive.it](mailto:recruiting@unive.it).

Students must commit not to withdraw from the chosen degree program before 30 September 2020, under penalty of return the amount they have already received.

#### **ART. 9 – Disbursement of the scholarship**

The scholarships are awarded for the degree programme indicated by the successful applicant on his or her application.

The scholarship will be retained in the event that the applicant modifies his or her chosen degree programme during the enrolment phase (bachelor's and master's degrees at Ca' Foscari University of Venice only).

The scholarship will be accredited on the recipient's CartaConto (a card given to all newly enrolled students providing access to all of the University's services and usable as a pre-paid card) in two instalments of € 2,287.50 (€ 2,500.00 minus the scholarship taxes owed to the Italian state).

The first instalment will be paid out after the scholarship recipient successfully completes the enrolment procedure, which must occur no later than 30 November 2019. The only exceptions

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<sup>1</sup> The cases that permit exemption from the requirement to submit proof of a knowledge of the English and/or Italian language(s) can be found on the "Language requirements" page of the university website: [www.unive.it/pag/16406/](http://www.unive.it/pag/16406/).



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are students enrolling in a master's degree programme with unlimited access during the second enrolment period (in November and December 2019), in which case the first instalment will be paid out no later than 31 January 2020.

The second instalment will be paid out no later than 30 April 2020 only if the scholarship recipient has earned at least 18 ECTS (officially appearing on his/her transcript of records) AND a weighted average of a minimum of 24/30 by 1 April 2020.

If the student fails in either respect, the second instalment will not be paid out.

#### **ART. 10 – Renouncement**

A successful applicant's renouncement of the scholarship he or she has been awarded must be communicated via email by writing to [recruiting@unive.it](mailto:recruiting@unive.it). The scholarship will then be assigned to the next suitable candidate in the ranking.

#### **ART. 11 – Processing of personal data**

Under article 13 of the EU Regulation 2016/679, all applicants to this call are informed that personal data provided to or acquired by the University for the purpose of this call will be used exclusively to carry out the procedure and treated electronically and/or manually at Ca' Foscari University of Venice by authorized processors, in the manner and under the conditions that are necessary to pursue the purpose of this call. The data will be kept in accordance with the rules on administrative documentation storage.

The data controller is Ca' Foscari University of Venice, which has its headquarters in Dorsoduro, 3246 – 30123 – Venice. PEC [protocollo@pec.unive.it](mailto:protocollo@pec.unive.it).

Data must be provided for participation requirements and qualifications to be evaluated. Incomplete data may prevent the evaluation to be carried out, thus determining the exclusion of the applicant from the procedure.

The rankings will be published in accordance with current legislation; data will not be disclosed to third parties unless this is required by the competent legal or control bodies and to perform activities connected with the provision of benefits.

The applicants concerned have the right to obtain from the University, in the cases provided for, the access to their personal data and the amendment or erasure of said data, or the limitation to the use which concerns them, or to object their use (articles 15 et seq. of the Regulation). An appropriate request must be submitted to the University by contacting the data protection officer at Ca' Foscari University of Venice (Ca' Foscari University of Venice – Data Protection Officer, Dorsoduro 3246 – 30123 – Venice. PEC [protocollo@pec.unive.it](mailto:protocollo@pec.unive.it), email: [dpo@unive.it](mailto:dpo@unive.it)).

The applicants concerned deeming that the use of their personal data is carried out in violation of the Regulation have the right to lodge a complaint with a supervisory authority, as provided for in the article 77 of the same Regulation, or to appeal to the relevant courts (article 79 of the Regulation).

The Supervisor of the scholarship awarding process is the Director of the Global Engagement Office of Ca' Foscari University of Venice, Dorsoduro 3246, Venice.

The university administration reserves the right to verify the truthfulness of the information provided by all applicants. Without prejudice to the penal sanctions laid down in Art. 76 of the Italian Decree of the President of the Republic no. 445/2000, in the event that fraudulent information is discovered as a result of said verification, the applicant forfeits his or her right to the exemption.



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**Global Engagement Office**

Please contact the Global Engagement Office of Ca' Foscari University of Venice for information, at the address [recruiting@unive.it](mailto:recruiting@unive.it).

The Supervisor of the procedure is Mauro Cannone, the Director of the Global Engagement Office of Ca' Foscari University of Venice.

**Language**

The present call for applications has been translated into English only for the purpose of dissemination. The Italian original is the only valid version of the document as far as implementation, the resolution of disputes and legal interpretation are concerned.

Venice, \_\_\_\_\_

Signed by the Manager of the Educational Programmes and Student Services Area  
Francesca Magni

The Italian original version of this document is available at the following link:  
<https://www.unive.it/data/30402/> , n. 1478.