

# FAQ – WORKSHOP STUDY PLAN AND HOW REGISTER TO EXAMS

- 1. On this website, I cannot find SIE Italian Language Courses, where can I find these courses?**

You should be able to find SIE (School for International Education) classes, then select the ones you registered for.

- 2. Where do we find the guidelines for the study plan and the registration to the exams?**

You can find them here: <https://www.unive.it/pag/37882/> at the bottom of the webpage “Guidelines on how to fill out the online booklet and register for the exams”

- 3. We must register for this term exams and later on for the other term exams, right?**

Correct, you need to register for each exam session separately.

- 4. What if my class is suspended and it is not sure if the exam will be in december?**

You should contact the professor, he/she will give you more information on the classes. If the exam won't take place you will receive information about it.

- 5. I tried to sign up for exam but when I wanted to fill survey and click this red button there wasn't any survey**

If you are not required to fill in any survey and are able to just register for the exam, then do so! Instead, if you face any technical difficulties, please try to reload the page again and re-start the process. If, after that, you are still having problems, contact us directly at [incoming.mobility@unive.it](mailto:incoming.mobility@unive.it) so we can help you.

- 6. Are we automatically enrolled on SIE language courses?**

No, you are not. You must enroll to their courses according to the instructions they give. For all questions regarding SIE and SIE courses, we kindly ask you to contact them directly at [cfsie@unive.it](mailto:cfsie@unive.it).

- 7. Does it say the personal area is in maintenance for anyone else? I cannot access it right now**

If you are still facing this problem, please contact us at [incoming.mobility@unive.it](mailto:incoming.mobility@unive.it) so we can try to find a solution.

- 8. After the first exam Period, is it possible to Change the study plan and exams for the second term?**

You will still be able to modify your Study Plan later during the Semester, however, it would be better for you to finalize it as soon as possible.

- 9. I am not coming to the website with the courses when I click "fill the new study plan"**

Try to reload the page and start the procedure once again. If you still have this technical problem, please contact us directly at [incoming.mobility@unive.it](mailto:incoming.mobility@unive.it) so we can assist you.

**10. If I sign up for an exam on October and will not pass, can I try on another date?**

Yes, you can! The first-term-exams have another appello (date) in the January/February session where you can try again!

**11. Why wasn't this mentioned before, I feel like I don't have much time to register for my exam (21 oct)**

As we said in the workshop, you have two weeks time to register for your exams. If your exam is on the 21st of October, you still have a week to register!