



Ca' Foscari  
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of Venice

# Welcome to Ca' Foscari!

Check out our Welcome Guides and enjoy some Italian hits! ;)

[www.unive.it](http://www.unive.it)

We will start the presentation soon, in the meantime scan the QR code to check out the Welcome Guide for 2025/2026 academic year:



English



Italian



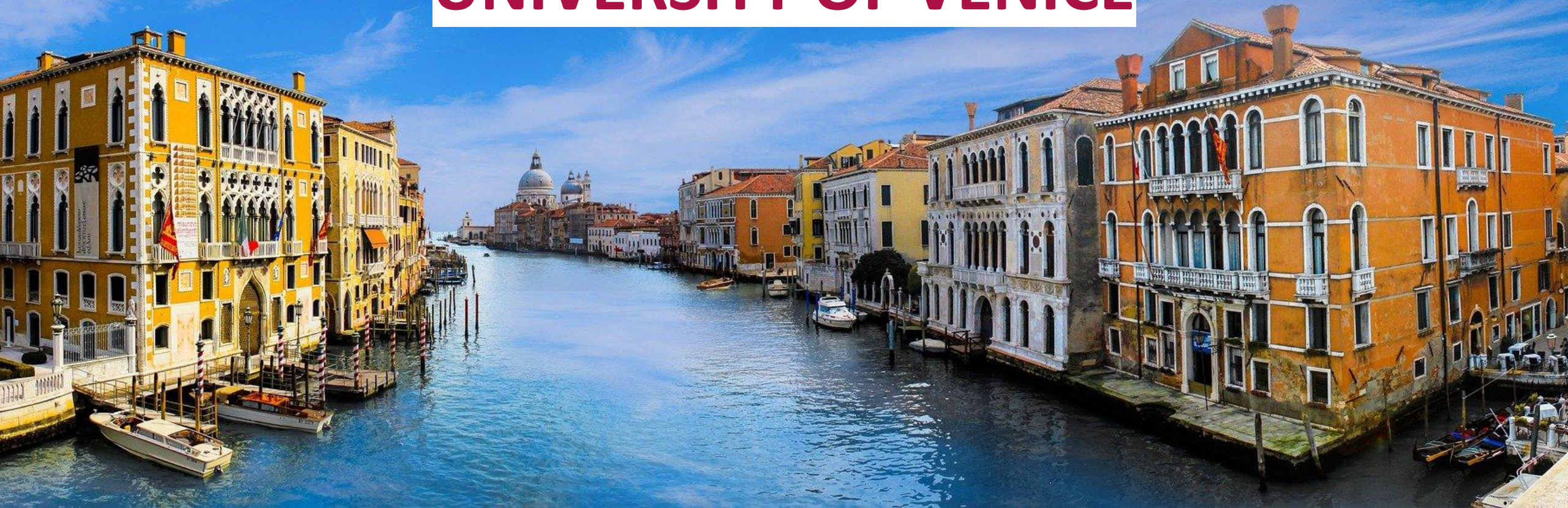




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[www.unive.it](http://www.unive.it)

# WELCOME TO CA' FOSCARI UNIVERSITY OF VENICE







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# Who is coming in Venice to study?

[www.unive.it](http://www.unive.it)

- **Degree Seeking students**
- **Double and Joint Degrees students**
- International PhD students
- Exchange Students
- Incoming Visiting Students







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# Who is a Degree Seeking student?

[www.unive.it](http://www.unive.it)

**Students holding international qualifications** who wish to enrol (or have already been enrolled) to a:

- 3-years bachelor's degree programme
- 2-years master's degree programme
- Joint or Double bachelor's or master's degree starting their programme in Venice

in order to obtain a qualification at Ca' Foscari.





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# Your journey towards Ca' Foscari

[www.unive.it](http://www.unive.it)



1. Application on [apply.unive.it](http://apply.unive.it);
2. Evaluation of the entry requirements;
3. Admission to the programme of your choice;
4. (ONLY for NON-EU students residing abroad)  
Pre-enrolment request on University and VISA application;
5. **Enrolment at Ca' Foscari University!**





Procedures, deadlines and fees for enrolment vary depending on where students come from:

- **EU students and equivalent** are citizens from European Member States and from Norway, Iceland, Liechtenstein, Swiss Confederation, Republic of San Marino, Holy See and citizens of non-EU countries regularly residing in Italy (i.e. holding a permit of stay valid for enrolment).
- **Non-EU students who require a visa** are citizens of non-European countries who require a visa for long-term stay in Italy valid for enrolment.

**Important! You must hold all the required documents for finalize the enrollment process. Check the presentation on the enrolment procedures for detailed information [at this link!](#)**





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# Online enrolment Visa seeker students

www.unive.it

- Personal information and enrolment request are being **imported automatically** from [apply.unive.it](https://apply.unive.it) to Esse3 (Ca' Foscari Student Management System)
- **Two important emails:**
  - *Enrolment procedure for 2025/2026* information on how to activate your [unive.it](https://unive.it) account
  - *Enrolment procedure: next steps* information about the payment of the first instalment





# Online enrolment

## Europeans and equivalent students

### Accepted/conditionally accepted

- Application to **open-access** bachelor/master's degree
- Personal information and enrolment request are being **imported automatically** from [apply.unive.it](http://apply.unive.it) to Esse3 (Ca' Foscari official database)
- **Two important emails:**
  - *Enrolment procedure for 2025/2026* information on how to activate your [unive.it](http://unive.it) account
  - *Enrolment procedure: next steps* information about the payment of the first instalment

### Entry test Europeans/equivalent

- Application to bachelor/master's degree **with an entry test**
- **Call for application** on [www.unive.it](http://www.unive.it)
- **Registration** on the website
- Participation at the **selection procedure**
- Each programme have a **different deadline** for paying the enrolment fee





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# Online enrolment

## What to do if you have technical issues

www.unive.it

- Read carefully the email we already sent you
- Check the webpages:
  - Enrolment for non European students who require a visa
  - Enrolment for European students and equivalent
  - Call for applications (only for European/equivalent students who took the entry test)
- Send ONE email to welcome@unive.it explaining the issue:
  - use the same email address of your apply.unive.it account
  - state who you are and for which programme you have been accepted
  - send us some screenshots of the issue







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## Online enrolment After the final confirmation

www.unive.it

- After the payment the Welcome Unit check the final documents (entry qualifications, language certificates, visa, etc) in about 7 working days
- If everything is updated you will receive:
  - email from [noreply@unive.it](mailto:noreply@unive.it) with your matricola number and password
  - email from [apply.unive.it](mailto:apply.unive.it) with information about classes, CartaConto, useful tips
- If you are missing something you will receive an email called *Missing documents for enrolment*







# Deadlines for enrolment

PROGRAMMES	NON-EU - VISA SEEKERS	EU STUDENTS AND EQUIVALENT
Limited-access BA	18 December 2025	See call for applications
Open-access BA	18 December 2025	30 September 2025 (OR 30 October 2025 + penalty fee)
Limited-access MA	18 December 2025	See call for applications
Open-access MA	18 December 2025	30 September 2025 (OR 18 December 2025 + penalty fee)

## Important note for students wishing to apply for the Veneto Region's need-based financial aid

If you wish to apply for the regional scholarship, your tuition payment and enrolment deadlines may change.

Contact the [Financial Aid Unit](#) for details.





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# Tuition fees, scholarships and incentives

[www.unive.it](http://www.unive.it)

EU STUDENTS AND EQUIVALENT	NON-EU STUDENTS REQUIRING A VISA	TUITION FEE WAIVER AND CRUI/MAECI SCHOLARSHIP HOLDERS
<b>Three instalments</b> for 2025/26 academic year: <ol style="list-style-type: none"><li>1. see deadlines for enrolment (slide 11)</li><li>2. <b>9 December 2025</b></li><li>3. <b>15 May 2026</b></li></ol>	<b>Three instalments</b> for 2025/26 academic year: <ol style="list-style-type: none"><li>1. see deadlines for enrolment (slide 11)</li><li>2. <b>9 December 2025</b> (if you pay the first instalment after December 10, this instalment will be postponed to December 23)</li><li>3. <b>15 May 2025</b></li></ol>	<b>One reduced instalment</b> for 2025/26 academic year: <ol style="list-style-type: none"><li>1. to be paid within the deadline for enrolment</li></ol>

Ca' Foscari offers a variety of **financial aids**, for more information contact  
the **Financial Aid Unit**:

- Regional scholarship
- Exemptions and reduction of fees
- Student loans
- Prizes for outstanding dissertations





- The academic year, the period in which courses and exams take place, **begins in September** and **ends in August of the following year**.
- It is divided into **two semesters**, and, for Economics and Management, Arts and Humanities and Public Policy and Social Change only, these two semester are divided into two more periods.

First Semester		Second Semester	
From September to January		From February to June	
<b>Period I</b> September - November	<b>Period II</b> November - December	<b>Period III</b> February - end of March	<b>Period IV</b> End of March - May







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# Additional Online Learning Material

## For visa seekers only

[www.unive.it](http://www.unive.it)

Ca' Foscari University support **students who require a visa** for enrolment with the opportunity to **access additional online learning material** in order to help them **keep up with classes**, as they may arrive late in Venice.

- The material will be **uploaded** by each **Professor** and can comprehends **video lessons, multimedial materials, short videos** and **tutoring services**
- It can be consulted through the **MOODLE** platform using the **provisional unive credentials** or the **matriculation number and password**
- This opportunity is already active and it will be granted **until the 30th of June 2026**
- All students will receive a **detailed e-mail** with all the information

For more information, applicants can refer to the **specific Campuses** as the **materials vary** depending on the **programme** chosen:

**Economics** [campus.economico@unive.it](mailto:campus.economico@unive.it) | **Humanities** [campus.umanistico@unive.it](mailto:campus.umanistico@unive.it) |  
**Sciences** [campus.scientifico@unive.it](mailto:campus.scientifico@unive.it) | **Languages** [campus.linguistico@unive.it](mailto:campus.linguistico@unive.it)





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## Study plan and classes

[www.unive.it](http://www.unive.it)

Campuses are in charge of this matters, if you have any questions, contact them!

- You can start **attending classes** even if your enrolment has not been finalised, using the **provisional login information**.
- Your **study plan** is the **list of learning activities** that you have to take. It has to be filled out in your Reserved Area in order to register to exams.







## Grades and exams

Campuses are in charge of this matters, if you have any questions, contact them!

- **To take exams** you must be **enrolled** and you have to **register** online in your Reserved Area during the due registration periods.
- For each activity you will have to pass an exam with a **passing grade**. The **Italian grading system** works on a scale from **18** (minimum) to **30** (maximum).
- **Once you receive a grade** for the exam, you have either **to accept or refuse it**. Keep in mind that if you do anything, the grade will register automatically.
- **Only if you pass the exam** of a course will you obtain the **relevant credits** (CFU). Exams usually give 6 or 12 credits (CFU).





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## International Welcome Week

[www.unive.it](http://www.unive.it)



Scan the QR code for all the information:







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# GOIN' APP

## Connecting students

[www.unive.it](http://www.unive.it)

Scan the QR code for all the information:





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## Buddy Programme: who is a buddy?

[www.unive.it](http://www.unive.it)

- A Buddy is a **Ca' Foscari student who acts as a mentor** to international students by **facilitating their integration** into university and city life;
- They will help you become **familiar** with university courses, and various locations and services associated **with life in Venice** and its cultural environment.
- Check your email: you should have already received an email with the buddy list







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## University buildings

[www.unive.it](http://www.unive.it)



Venezia

Mestre



Porto Marghera

Treviso

Roncade





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# University Library Service

www.unive.it

Ca' Foscari's University Library System has various libraries across Campuses:

- [Cultural Flow Zone – CFZ](#)
- [Library of Economics \(BEC\)](#)
- [Library of Foreign Languages And Literatures \(BALI\)](#)
- [Library of Humanities \(BAUM\)](#)
- [Library of Mathematical, Physical And Natural Sciences \(BAS\)](#)

For further information, please visit [the webpage of the University Library System](#).







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## CartaConto (student card)

[www.unive.it](http://www.unive.it)

- The **CartaConto** is your **student ID** and you can use it to **access University services**, such as:
  - access University libraries and request books;
  - make photocopies;
  - get student discounts (where available) in public transport, museums, ...
- Ca' Foscari has an **agreement with Gruppo Crédit Agricole Italia**, therefore, if you wish to, you can **activate it as a prepaid card** and use it to make and receive payments.
- It will be ready approximately **3 weeks after the finalization of your enrollment**: you will receive an email by the Immigration Team with all instructions on how to collect it from our Ca' Foscari shop.



**You are highly recommended to activate it in order to receive the scholarship or any fee refund you might need!**



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## Enrolment certificate: what do I need it for?

www.unive.it

Once your enrolment is finalized and you have received your student number (matricola), you can **request the enrolment certificate** for administrative procedures, such as:

- Residence permit application (issued in Italian by the Welcome Unit)
- Enrollment in the National Health System
- Venezia è Unica Card (public transport)
- Opening a bank account in Italy

The **Welcome Unit** issues enrolment certificates only in Italian language and for immigration purposes (above-mentioned).

If you need officialized certificates for other purposes or in English you should request it to the [Student Administration BA and MA](#) desk.





## Italian Residence Permit

**Non-EU citizens** staying more than 3 months in Italy must apply for a **Residence Permit** (*Permesso di Soggiorno*), even if they have a long term visa.

How to request the residence permit:

- [Checklist](#) with procedure step-by-step and mandatory documents;
- [Instructions](#) on how to fill in the application form;
- [Frequently asked questions](#).

→ **UNI-QUEST HELP DESK!**

Available **ONLY** by [appointment](#) on Tuesday morning  
@ Ca' Foscari main building, Dorsoduro 3246 ground floor





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# Health insurance

www.unive.it

**Non-European students** can decide to either enroll the National Health System or purchase a private health insurance.

- The **Italian National Health Service** will guarantee you the same services as Italian citizens. Here there is a [checklist](#) explaining in detail the registration procedure, for further info also check our [Students: your stay, insurance, transports](#).
- A **private health insurance** is also accepted, but you must inform yourself about registration procedures. Keep in mind that it must meet the following requirements:
  - it must be valid in Italy;
  - it must cover the risk of illness and accident;
  - it must be made out in your name;
  - it must be valid at least one year.

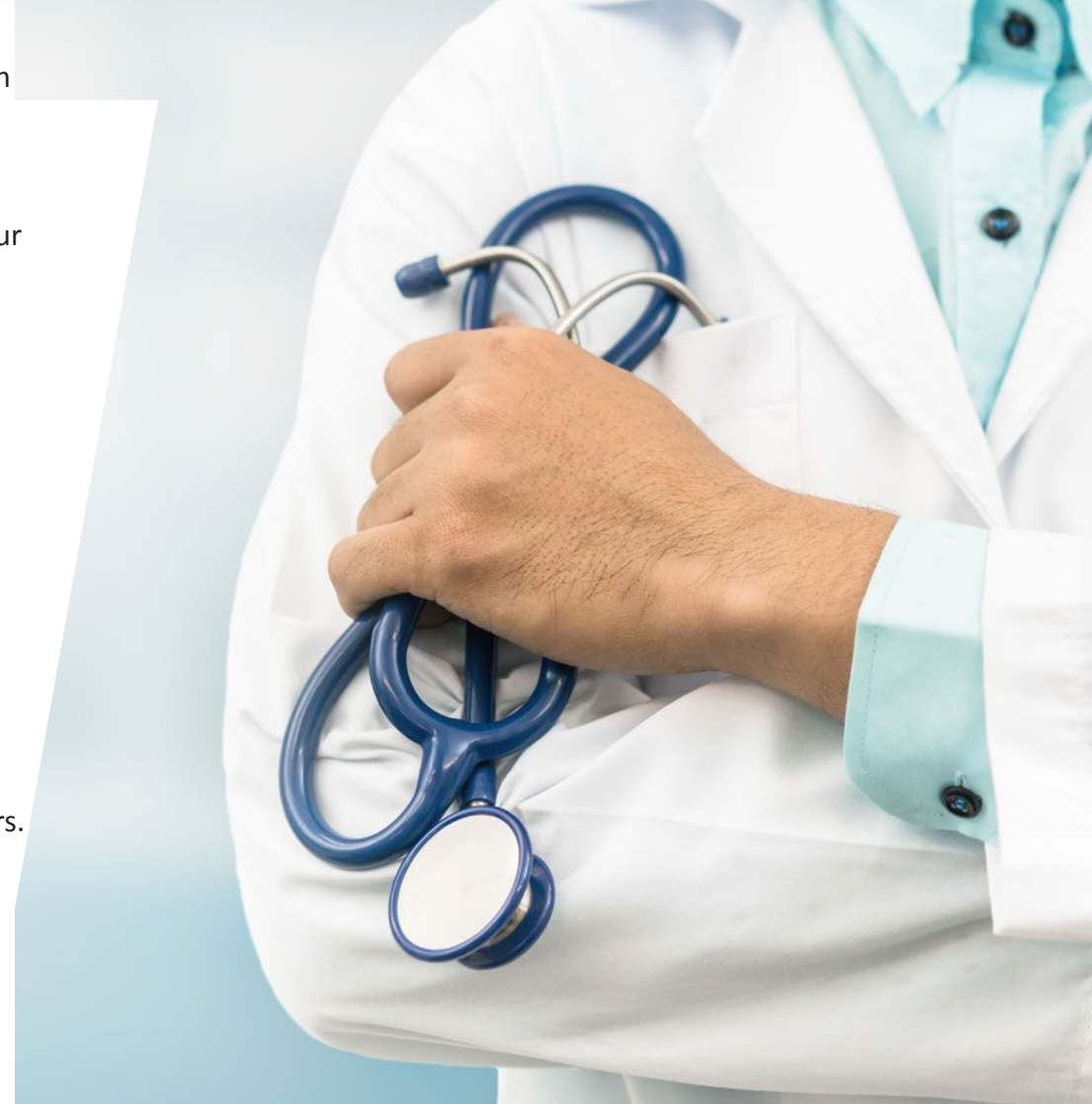
**European students** holding the the [European Health Insurance Card \(EHIC\)](#) are covered by the Italian National Health Service for all basic healthcare.

**NEW!** From September 2025, a **primary care doctor** will be available at a dedicated clinic located in the former Gb Giustinian Hospital (Dorsoduro 1454).

The doctor will be there **three times a week**—on Mondays, Wednesdays, and Fridays—during specific hours. They will provide medical consultations and prescriptions.

This medical service is completely free and open to all students.

For more information, please visit the [dedicated webpage](#)







## Tax code (Italian *Codice Fiscale*)

- The Italian *Codice Fiscale* is personal for every individual and it consists of a code of 16 alphanumeric characters;
- The *Codice fiscale* is valid only if released by the Italian Embassy/Consulate or by Agenzia delle Entrate (Italian Revenue Agency);
- The tax code you received while applying on [apply.unive.it](https://apply.unive.it) and/or on University is **only provisional, it is not the official one**;
- It is compulsory to **register accommodation contracts, open bank accounts, and receive scholarships or payments in Italy.**



### CERTIFICATO DI ATTRIBUZIONE DEL CODICE FISCALE

This is your *codice fiscale*!

CODICE FISCALE  
RSSMRA80A14H501E



RSSMRA80A14H501

COGNOME

ROSSI

NOME

MARIO

COMUNE (O STATO ESTERO) DI NASCITA

ROMA

DATA DI NASCITA  
14/01/1980

DATA 21 APRILE 2021

IL FUNZIONARIO



UFFICIO

CONS.GEN. D'ITALIA - LONDRA



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# How to write *proper* emails to Ca' Foscari's staff and professors

www.unive.it

## DOs:

- Use your institutional email MATRICOLA@stud.unive.it;
- Identify yourself by name, surname and matricola number;
- Be polite and wait patiently for an answer: professors and staff are people too :)
- Explain in detail what you are writing for and the problem you are facing;
- You can write either in English or Italian language.

Good morning sir/madam

I am

Matriculation

I am writing to you about Certificate of Enrolment document. How can i get it?

Best regards

Dear Madam/Sir,

My name is \_\_\_\_\_ an International student majoring Philosophy, International, and Economic Studies. I am writing in order to receive certificate of enrollment because I have not received it yet and I really need it to proof that I am a student in Ca' Foscari University of Venice.

## DON'Ts:

- Use different personal email addresses;
- Assume that professors and staff remember everything about you;
- Use slang or abbreviations: it is a formal email and we don't know each other;
- Forward the same email or reply after some hours/days;
- Wait last minute: usually an answer will come in 7 working days.

(nessun oggetto)

Pizzz plz arrange some seats of tolc at home of through ca foscari just give me one seat.

I spend whole the day at cisia calendar but there is no date or tolc at home through any university .

I am very sad because I meet date of August months but there's nothing appearing.

Hello!

I reached Venice since Friday 26/8

And I need to come to begin the residence permit process and enrollment?

Can I come tomorrow or what?

Thanks!





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## How to book an appointment

www.unive.it

- Until now, you have been in touch mainly with the staff of the Welcome Unit, but during your study path you will probably need to talk to **other offices' staff**.
- It is always **mandatory to book an appointment** to meet both professors and administrative staff.
- Appointments will be available mainly **online**.
- On [unive.it/myreservations](https://www.unive.it/myreservations) log-in with your Ca' Foscari credentials (even your provisional ones) and select the office or **the service you need**.
- If you cannot find an available slot, it means that they all have already been booked. Please **wait for the next appointment** to be available online or write an email.
- Note that you can't be attended if you come to any office **without an appointment**.





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# How to reach the Welcome Unit

[www.unive.it](http://www.unive.it)

**Degree-seeking students:**

[welcome@unive.it](mailto:welcome@unive.it)

Enrolment and Universitaly

**Joint and Double Degree:**

[jointdegree@unive.it](mailto:jointdegree@unive.it)

**Immigration procedures:**

[immigrationteam@unive.it](mailto:immigrationteam@unive.it)

Tax code, residence permit, health insurance, Carta Conto,  
enrolment certificates for immigration related procedures







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## Ca' Foscari Social Media

[www.unive.it](http://www.unive.it)



[facebook.com/cafoscar](https://facebook.com/cafoscar)



[facebook.com/groups/cafoscarinternational](https://facebook.com/groups/cafoscarinternational)



[twitter.com/cafoscar](https://twitter.com/cafoscar)



[instagram.com/cafoscar](https://instagram.com/cafoscar)  
[instagram.com/studentlifeinvenice](https://instagram.com/studentlifeinvenice)



[linkedin.com/school/cafoscar](https://linkedin.com/school/cafoscar)



[youtube.com/youcafoscar](https://youtube.com/youcafoscar)



[flickr.com/cafoscar](https://flickr.com/cafoscar)



[telegram.me/cafoscar](https://telegram.me/cafoscar)







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**THANK YOU FOR JOINING US!**