



Ca' Foscari
University
of Venice

Welcome to Ca' Foscari!

Check out our Welcome Guides and enjoy some Italian hits! ;) www.unive.it

We will start the presentation soon...

Scan the QR code to check out the **Welcome Guide** for 2026/2027 academic year



English



Italian

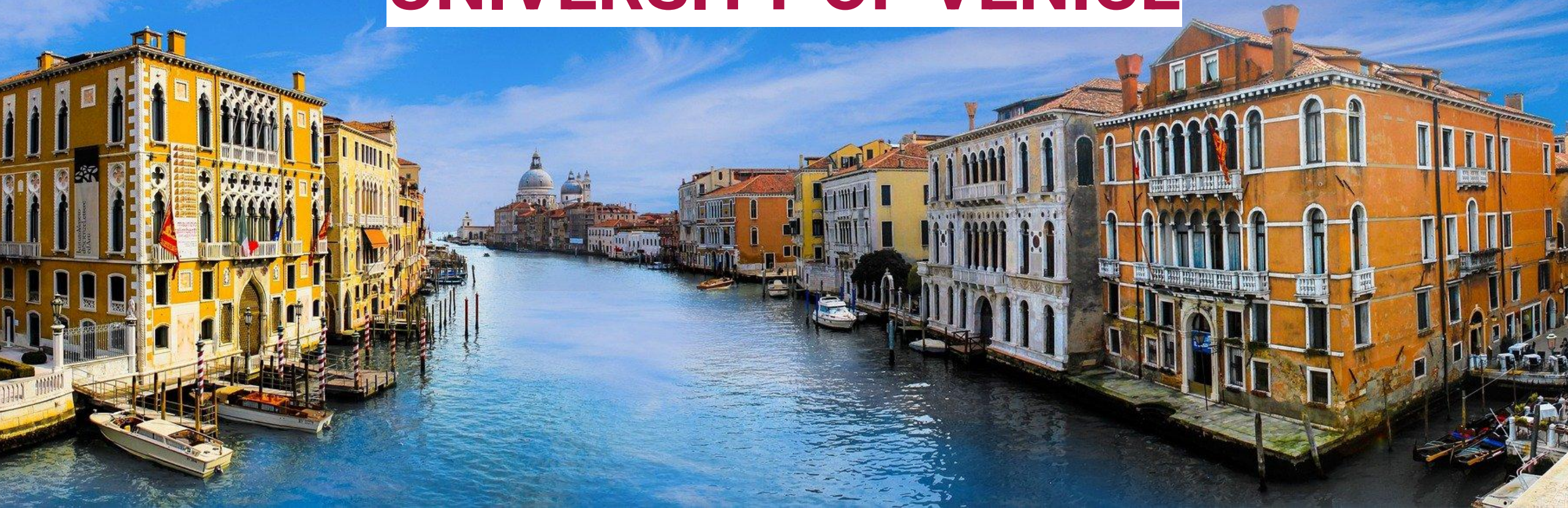




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www.unive.it

WELCOME TO CA' FOSCARI UNIVERSITY OF VENICE





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Who is coming to study in Venice?

www.unive.it

- **Degree Seeking students**
- **Double and Joint Degrees students**
- International PhD students
- Exchange Students
- Incoming Visiting Students





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Who is a Degree Seeking student?

www.unive.it

Students holding an international qualification who wish to enrol in a:

- **Bachelor's** degree programme
- **Master's** degree programme
- **Double or Joint** bachelor's or master's degree programme, starting in Venice

so to obtain an Italian qualification at Ca' Foscari University





Student categories

In our admission process, we divide students in two

Student Categories

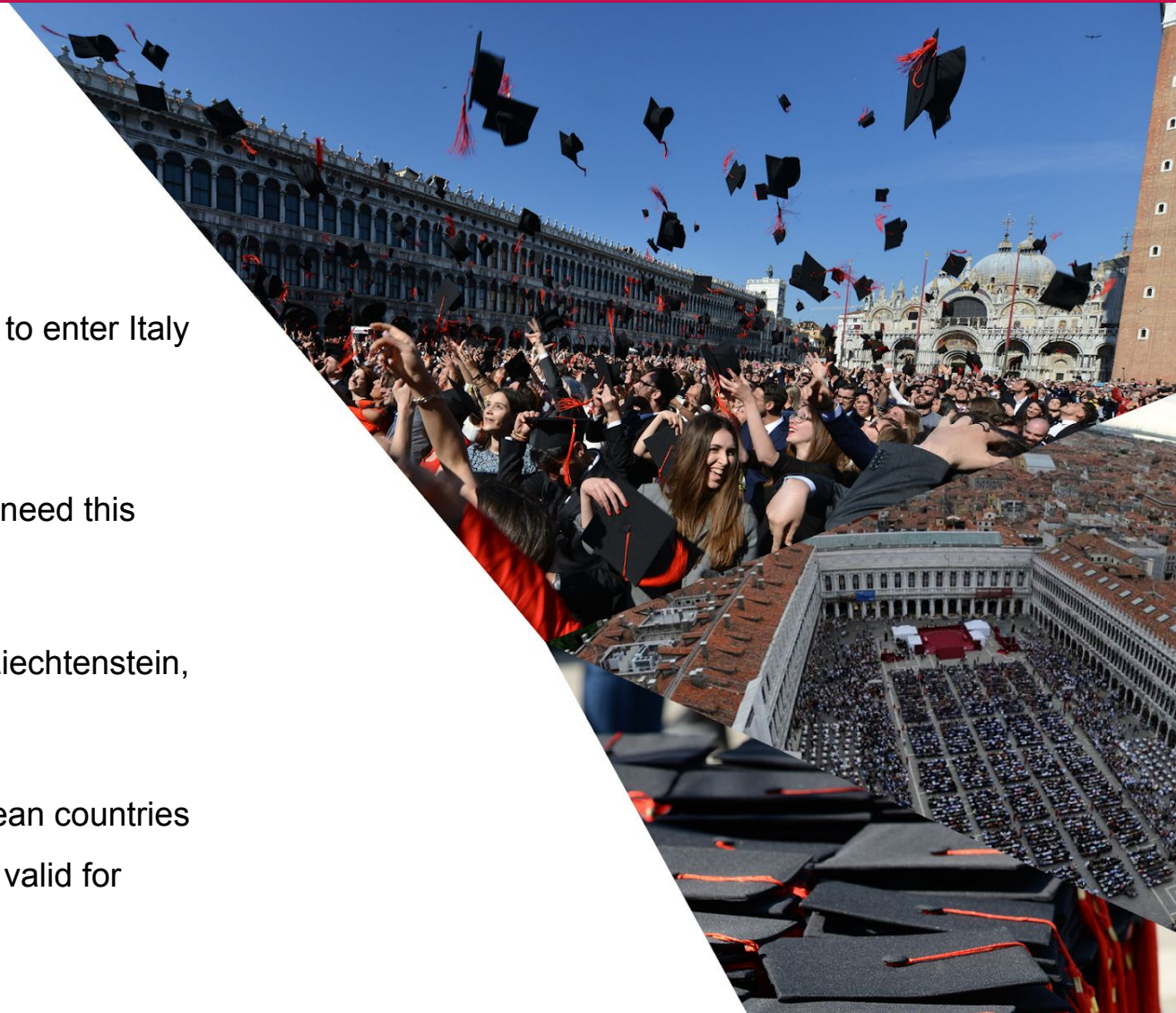
- **STUDENTS WHO REQUIRE A STUDY VISA**

They are non-European students who need a type D study visa to enter Italy for a long-term stay

- **STUDENTS WHO DO NOT REQUIRE A STUDY VISA**

They are Italian, European and equivalent students who do not need this document for entering Italy for a long-term stay.

- This category comprehends citizens of Norway, Iceland, Liechtenstein, Swiss Confederation, Republic of San Marino, Holy See
- For **equivalent students** we mean citizens of non-European countries regularly residing in Italy with an Italian Residence Permit valid for University enrolment





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Your journey towards Ca' Foscari

www.unive.it



1. Application on apply.unive.it;
2. Evaluation of the entry requirements;
3. Admission to the programme of your choice;
4. (ONLY for students who require a visa)
Pre-enrolment request on University and
VISA application;
5. **Enrolment** at Ca' Foscari University!



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Enrolment (1)

www.unive.it

- The enrolment is a completely **online administrative procedure** which is carried out by the **Welcome Unit** for all BA and MA students holding a foreign qualification
- Some **procedures, deadlines** and **tuition fees** may vary depending on:
 - **citizenship**
 - necessity of a **study visa**
 - the **programme** selected





Enrolment (2)

In order to be enrolled, you must:

- collect and provide us with all the **mandatory documents** for enrolment (see the apply.unive.it application outcome)
- **pay the first instalment** of the due tuition fees
(see the two emails with objects:
 - "*Enrolment procedure for 2026/2027*" with instructions on how to activate your unive.it account and receive the provisional credentials
 - "*Enrolment procedure: next steps*" with instructions on how to pay





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Enrolment (3)

**ONLY FOR: Italians, UE and equivalent students
applying for limited-access BA/MA programmes**

www.unive.it

In order to be enrolled, you must:

- collect and provide us with all the **mandatory documents** for enrolment (see: apply.unive.it application outcome)
- **follow the Call for Applications** that governs admission to BA/MA Degree programmes (registration, selection process, acceptance of the place, payment of the first instalment) respecting the reported **deadlines**





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Enrolment (4) related issues

www.unive.it

If you are facing issues with this procedure and/or you have not fully understand it, please:

- check if you **correctly received the previously-mentioned emails** (check the SPAM folder too) and carefully read what is reported on them
- Check the **webpages**:
 - [Enrolment for non European students who require a visa](#)
 - [Enrolment for European students and equivalent](#)
 - *Call for applications* (only for Italian, UE and equivalent students for limited-access BA/MA programmes)

If you do not find the answer to your questions, then **send an email to welcome@unive.it** (ONLY ONE!!!) explaining the issue:

- use the same email address of your apply.unive.it application
- state who you are and for which programme you have been accepted to
- explain the problem in detail (screenshots are well accepted)





Enrolment (5)

If you eventually **succeed in paying the first instalment**, the Welcome Unit will check if your apply.unive.it application contains all the mandatory documents for enrolment. This verification can take **up to 7 working days** from the date of the payment to be processed.

- **ALL THE MANDATORY DOCUMENTS**

The Welcome Unit will **enrol you** and you will receive:

- your **matriculation number and password** (via e-mail from noreply@unive.it)
- the **"Enrolled" outcome** (via apply.unive.it) with useful information about your upcoming student life

- **NOT ALL THE MANDATORY DOCUMENTS**

The Welcome Unit will **send you an email** with object **"MISSING DOCUMENTS FOR ENROLMENT | Ca' Foscari University of Venice"** with

- the list of documents to provide
- the final deadline for providing them





Deadlines for enrolment

PROGRAMMES	STUDENTS REQ. A STUDY VISA	STUDENTS NOT REQ. A STUDY VISA
Limited-access BA	18 December 2026	See call for applications
Open-access BA	18 December 2026	30 September 2026 (OR 30 October 2026 + penalty fee)
Limited-access MA	18 December 2026	See call for applications
Open-access MA	18 December 2026	30 September 2026 (OR 18 December 2026 + penalty fee)

IMPORTANT

If you wish to apply for the **Veneto Region's need-based scholarship**, your tuition payment and enrolment deadlines may change. Contact the **Financial Aid Unit** for details.



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Tuition fees, scholarships and incentives

www.unive.it

EU STUDENTS AND EQUIVALENT	NON-EU STUDENTS REQUIRING A VISA	TUITION FEE WAIVER AND CRUI/MAECI SCHOLARSHIP HOLDERS
Three instalments for 2026/27 academic year: 1. see deadlines for enrolment (slide 11) 2. 9 December 2026 3. 17 May 2027	Three instalments for 2026/27 academic year: 1. see deadlines for enrolment (slide 11) 2. 9 December 2026 (if you pay the first instalment after December 10, this instalment will be postponed to December 18) 3. 17 May 2027	One reduced instalment for 2026/27 academic year: 1. to be paid within the deadline for enrolment

Ca' Foscari offers a variety of **financial aids**, for more information contact
the **Financial Aid Unit**:

- Regional scholarship
- Exemptions and reduction of fees
- Student loans
- Prizes for outstanding dissertations





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Additional Online Learning Material

For students requiring a visa only

www.unive.it

Ca' Foscari University support **students who require a study visa** with the opportunity to **access additional online learning material** in order to help them **keep up with classes**, as they may arrive late in Venice.

- The material will be **uploaded** by each **Professor** and can comprehend **video lessons, multimedial materials, short videos and tutoring services**
- It can be consulted through the **MOODLE** platform using the **provisional unive credentials** or the **matriculation number and password**
- This opportunity is already active and it will be granted **until the 30th of June 2027**
- Students can refer to the **Welcome Unit** for information on **how to access the material**
- Students can refer to the specific **Campuses** for more information on the **type of material offered** as it may vary depending on the programme

Economics campus.economico@unive.it | **Humanities** campus.umanistico@unive.it |
Sciences campus.scientifico@unive.it | **Languages** campus.linguistico@unive.it





Study plan, classes and more (1)

"AND NOW THAT I AM ENROLLED... WHAT DO I HAVE TO DO?"

- Enter our **unive.it website**
- Navigate your specific **programme's webpage** and click the **"Study"** section
- You will find information on
 - Obbligo Formativo Aggiuntivo (OFA) / **Additional Learning Requirements** (ALR)
 - **Study plan** (*the complete list of the academic activities that students must complete in order to fulfil the degree programme requirements*)
 - **Courses and timetable**
 - **Exams**





Study plan, classes and more (2)

If you need more information, **you must refer to your Campus** as it is in charge of these aspects of university life.

- **Classes**: you can **attend** them even if you are **not yet enrolled**
- **Study plan**: you **must be enrolled** for filling it out in your unive.it Reserved Area, it is mandatory to complete as it is needed for registering to exams





Exams and grades

If you need more information, **you must refer to your Campus** as it is in charge of these aspects of university life.

- **EXAMS**: in order to sit exams, you must **register online** in your unive.it **Reserved Area** during the due registration periods. So to register, you must be **enrolled**
- **GRADE**: for each activity you will have to pass an exam with a **passing grade**. The **Italian grading system** works on a scale from **18** (minimum) to **30** (maximum)
- **ACCEPTANCE OF THE GRADE**: once you receive a grade for an exam, you have either **to accept it or refuse it**. Keep in mind that if you do nothing, the grade will register automatically
- **CREDITS**: **only if you pass the exam**, you will obtain the **relevant credits** (CFU/ECTS). Exams usually give 6 or 12 credits





Academic Year

- The academic year, the period in which courses and exams take place, **begins in September** and **ends in August** of the following year
- It is divided into **two semesters**: for some programmes only, these two semester are also divided into two more periods

First Semester		Second Semester	
From September to January		From February to June	
Period I September - November	Period II November - December	Period III February - end of March	Period IV End of March - May





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Locations and Campuses

www.unive.it



Venezia



Mestre



Porto Marghera



Treviso



Roncade



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University Library Service

www.unive.it

The **University Library System** consists of several libraries, each serving different academic fields:

CFZ

Ca' Foscari Zattere

BEC

Library of Economics

BALI

Library of Foreign Languages and
Literatures

BAUM

Library of Arts and Humanities

BAS

Science and Technology Library

BDA

Digital Library

IMPORTANT! To access the library and book services you need to book via EasyPlanning or using MyUniVE app





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Useful apps

www.unive.it



MyUniVe

Check the time and location of your classes and exams and book a seat in the library (mandatory!)



CheBateo?

Check Vaporetto routes and timetables to get around Venice by water



AVM Venezia

Find information about public transport, routes, fares and parking in Venice



hi!tide Venezia

Check high tide forecasts and keep an eye on acqua alta levels in Venice



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GOIN' APP

Connecting students

www.unive.it

Scan the QR code for all the information:





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Buddy Programme

www.unive.it

Who is a buddy?

A Buddy is a Ca' Foscari student who volunteers to support international students during their time in Venice.

 **A friendly point of contact throughout your mobility!**

How can buddies help?

Your Buddy can help you:

- Get familiar with university life and courses
- Navigate university facilities and services
- Discover useful places and services in Venice
- Meet local students and experience life in Venice

Information

For more information and to get in touch with the program:

 [Buddy programme](#)

 buddy@unive.it





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International Welcome Week

www.unive.it



Scan the QR code for all the information:





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CartaConto (student card)

www.unive.it

- The **CartaConto** is your **student ID** and you can use it to **access University services**, such as:
 - access University libraries and request books;
 - make photocopies;
 - get student discounts (where available) in public transport, museums, ...
- Ca' Foscari has an **agreement with Gruppo Crédit Agricole Italia**, therefore, if you wish to, you can **activate it as a prepaid card** and use it to make and receive payments.
- It will be ready approximately **3 weeks after the finalization of your enrollment**: you will receive an email by the Immigration Team with all instructions on how to collect it from our Ca' Foscari shop.



You are highly recommended to activate it in order to receive the scholarship or any fee refund you might need!



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Enrolment certificate: what do I need it for?

www.unive.it

Once your enrolment is finalized and you have received your student number (matricola), you can **request the enrolment certificate** for administrative procedures, such as:

- Residence permit application (issued in Italian by the Welcome Unit)
- Enrollment in the National Health System
- Venezia è Unica Card (public transport)
- Opening a bank account in Italy

The **Welcome Unit** issues enrolment certificates only in Italian language and for immigration purposes (above-mentioned).

If you need officialized certificates for other purposes or in English you should request it to the [Student Administration BA and MA](#) desk.



Italian Residence Permit

Non-EU citizens staying more than 3 months in Italy must apply for a **Residence Permit** (*Permesso di Soggiorno*), even if they have a long term visa.

How to request the residence permit:

- [Checklist](#) with procedure step-by-step and mandatory documents;
- [Instructions](#) on how to fill in the application form;
- [Frequently asked questions](#).

→ **UNI-QUEST HELP DESK!**

Available **ONLY** by [appointment](#) on Tuesday morning
@ Ca' Foscari main building, Dorsoduro 3246 ground floor





Non-European students can decide to either enroll the National Health System or purchase a private health insurance.

- The **Italian National Health Service** will guarantee you the same services as Italian citizens. Here there is a [checklist](#) explaining in detail the registration procedure, for further info also check our [Students: your stay, insurance, transports](#).
- A **private health insurance** is also accepted, but you must inform yourself about registration procedures. Keep in mind that it must meet the following requirements:
 - it must be valid in Italy;
 - it must cover the risk of illness and accident;
 - it must be made out in your name;
 - it must be valid at least one year.

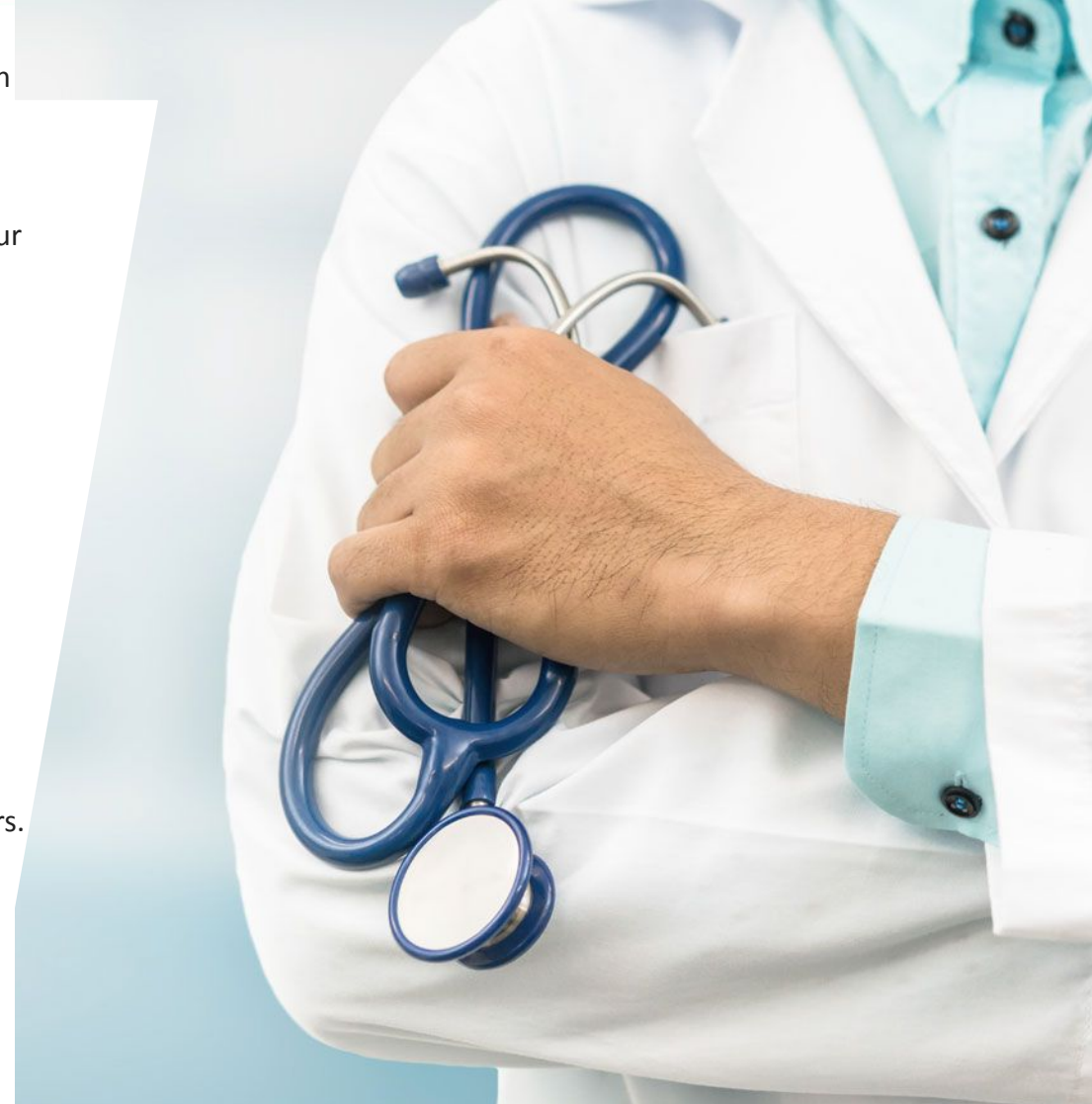
European students holding the the [European Health Insurance Card \(EHIC\)](#) are covered by the Italian National Health Service for all basic healthcare.

NEW! From September 2025, a **primary care doctor** will be available at a dedicated clinic located in the former Gb Giustinian Hospital (Dorsoduro 1454).

The doctor will be there **three times a week**—on Mondays, Wednesdays, and Fridays—during specific hours. They will provide medical consultations and prescriptions.

This medical service is completely free and open to all students.

For more information, please visit the [dedicated webpage](#)





Tax code (Italian *Codice Fiscale*)

- The Italian *Codice Fiscale* is personal for every individual and it consists of a code of 16 alphanumeric characters;
- The *Codice fiscale* is valid only if released by the Italian Embassy/Consulate or by Agenzia delle Entrate (Italian Revenue Agency);
- The tax code you received while applying on apply.unive.it and/or on University is **only provisional, it is not the official one**;
- It is compulsory to **register accommodation contracts, open bank accounts, and receive scholarships or payments in Italy.**



CERTIFICATO DI ATTRIBUZIONE DEL CODICE FISCALE

This is your *codice fiscale*!

CODICE FISCALE
RSSMRA80A14H501E



RSSMRA80A14H501

COGNOME
ROSSI

NOME
MARIO

COMUNE (O STATO ESTERO) DI NASCITA
ROMA

DATA DI NASCITA
14/01/1980

DATA 21 APRILE 2021

IL FUNZIONARIO



UFFICIO

CONS.GEN. D'ITALIA - LONDRA



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How to write *proper* emails to Ca' Foscari's staff and professors

www.unive.it

DOs:

- Use your institutional email MATRICOLA@stud.unive.it;
- Identify yourself by name, surname and matricola number;
- Be polite and wait patiently for an answer: professors and staff are people too :)
- Explain in detail what you are writing for and the problem you are facing;
- You can write either in English or Italian language.

Good morning sir/madam

I am

Matriculation

I am writing to you about Certificate of Enrolment document. How can i get it?

Best regards

Dear Madam/Sir,

My name is _____ an International student majoring Philosophy, International, and Economic Studies. I am writing in order to receive certificate of enrollment because I have not received it yet and I really need it to proof that I am a student in Ca' Foscari University of Venice.

DON'Ts:

- Use different personal email addresses;
- Assume that professors and staff remember everything about you;
- Use slang or abbreviations: it is a formal email and we don't know each other;
- Forward the same email or reply after some hours/days;
- Wait last minute: usually an answer will come in 7 working days.

(nessun oggetto)

Pizzz plz arrange some seats of tolc at home of through ca foscari just give me one seat.

I spend whole the day at cisia calendar but there is no date or tolc at home through any university .

I am very sad because I meet date of August months but there's nothing appearing.

Hello!

I reached Venice since Friday 26/8

And I need to come to begin the residence permit process and enrollment?

Can I come tomorrow or what?

Thanks!



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How to book an appointment

www.unive.it

- Until now, you have been in touch mainly with the staff of the Welcome Unit, but during your study path you will probably need to talk to **other offices' staff**.
- It is always **mandatory to book an appointment** to meet both professors and administrative staff.
- Appointments will be available mainly **online**.
- On [unive.it/myreservations](https://www.unive.it/myreservations) log-in with your Ca' Foscari credentials (even your provisional ones) and select the office or **the service you need**.
- If you cannot find an available slot, it means that they all have already been booked. Please **wait for the next appointment** to be available online or write an email.
- Note that you can't be attended if you come to any office **without an appointment**.





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How to reach the Welcome Unit

www.unive.it

Degree-seeking students:

welcome@unive.it

Enrolment and Universitaly

Joint and Double Degree:

jointdegree@unive.it

Immigration procedures:

immigrationteam@unive.it

Tax code, residence permit, health insurance, Carta Conto,
enrolment certificates for immigration related procedures





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Ca' Foscari Social Media

www.unive.it



facebook.com/cafoscar



facebook.com/groups/cafoscarinternational



twitter.com/cafoscar



instagram.com/cafoscar
instagram.com/studentlifeinvenice



linkedin.com/school/cafoscar



youtube.com/youcafoscar



flickr.com/cafoscar



telegram.me/cafoscar





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THANK YOU FOR JOINING US!