Guidelines for online application procedure

Read carefully the 2020/2021 Call (How to apply/How to apply): https://www.unive.it/data/12637/

**STEP 1**

1. Access your Personal Area and click on “Bandi di mobilità” in the “Mobilità Internazionale” section;
2. Select the Department you want to submit your application for;
3. Fill out the Motivation Letter/Questionnaire
4. After the questionnaire has been filled out, press “conferma” and go back to the main section (press “esci”)

**STEP 2**

1. Click on “iscrizione al bando”
2. Select the priority for each destination using the drop-down menu
3. Confirm the registration by clicking on “iscrivi”
4. After the procedure has been completed, a green circle will be displayed to confirm the registration
Guidelines for online application procedure

• Access your Personal Area and click on “Bandi di mobilità” in the “Mobilità Internazionale” section;
• Select the Department you want to submit your application for;
Guidelines for online application procedure

Fill out the Motivation Letter/Questionnaire;

Remember to check the less popular destinations as well! You may find the best one for you!

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**Dettaglio bando**

**Dati del bando**

- **Titolo:** Bando Erasmus+ studio Dip. di Filosofia e Beni Culturali a.a. 2020/2021
- **Compilazione:** dal 16/01/2020 10:00 al 13/02/2020 12:00
- **Domande:**
- **Oggetto:** Erasmus+ studio a.a. 2020/2021

**Questionario**

Prima dell'iscrizione al bando procedere con la compilazione del questionario.

[Lettera motivazionale bando Erasmus+ 2020]

**Sedi di destinazione**

<table>
<thead>
<tr>
<th>Sedi di destinazione</th>
<th>Cod. Erasmus</th>
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<tbody>
<tr>
<td>A GRAZ01-Riccioni Stefano-Arts-LM</td>
<td>Karl-Franzens-Università Graz A GRAZ01</td>
</tr>
</tbody>
</table>
Fill out all required fields;
Guidelines for online application procedure

Click on “avanti” until the summary page is displayed.
Guidelines for online application procedure

If necessary, edit the information inserted or press confirm;

WATCH OUT: in case you decide to cancel your application to submit a new one, the questionnaire – if confirmed – won’t be editable!!
Guida alla compilazione della procedura online

Click on “esci” to go back to the main section;
Guidelines for online application procedure

Click on “iscrizione al bando”;

**WATCH OUT**: if you do not complete the second step your application will be incomplete!!

Dettaglio bando

**Dati del bando**
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**Questionario**
Il questionario risulta regolarmente compilato.

**Sedi di destinazione**

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<td>A WIEN01-Riccioni Stefano-Arts</td>
<td>Universität Wien A WIEN01</td>
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<td>B GENT01-Maso Stefano- Philosophy and Ethics</td>
<td>UNIVERSITEIT GENT B GENT01</td>
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</table>
Guidelines for online application procedure

Select the priority for each destination using the drop-down menu;

Don’t feel obliged to choose all 5 destinations; only select the destinations which really interest you and offer courses related to your study plan.
Guidelines for online application procedure

The average grade displayed is the average grade you have when filling out the online application. **For the selection, we will evaluate your grades and credits earned until the call deadline!**

Confirm the registration clicking on “iscrivi”.

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Confirm the registration clicking on “iscrivi”. 
Guidelines for online application procedure

If you want to cancel your application click on the red cross.

WATCH OUT: do not upload any files in the attachment section!!
Guidelines for online application procedure

When the procedure has been completed a green circle will be displayed to confirm the registration. If a yellow circle is displayed the application will be incomplete.
Contacts

International Office- Mobility Unit
Erasmus outgoing
erasmusout@unive.it
041 234 7570

By appointment only: www.unive.it/lemieprenotazioni