

CALL FOR APPLICATIONS: Selection of 30 students for the Ca' Foscari – Harvard Summer School, 16th Edition, 2024

Art. 1 – Presentation

Ca' Foscari University of Venice has established a Joint International Summer School in collaboration with Harvard University so as to offer its students English-taught courses of excellence in an international context which allow for credit recognition at both Universities. Selected students can benefit from the Ca' Foscari – Harvard Summer School:

- a. to complete their studies at Ca' Foscari University through recognition of the credits acquired;
- b. to access postgraduate studies at Harvard University, or at any other tertiary education institution;
- c. to develop their curriculum vitae in preparation for entering the workforce;
- d. to come into contact with different teaching methods and styles;
- e. to enrich their personal development through an academic experience set within an intercultural context.

Art. 2 – Ca' Foscari – Harvard Summer School: courses, structure and credit recognition

1. A total of 60 students will be accepted for the Ca' Foscari – Harvard Summer School (CFHSS) in 2024, of which 30 from Ca' Foscari and 30 from Harvard.
2. Courses are taught by instructors from both Harvard and Ca' Foscari Universities, and are held in English (the official language of the programme).
3. Students attending the CFHSS can participate in supplementary extra-curricular activities such as creative workshops, guided visits, sporting and recreational activities.
4. In 2024 the CFHSS will hold the following courses:
 - a. **Designing Augmented Reality Experiences for Museums and Cultural Sites**
Fabio Pittarello – Associate Professor in Environmental Sciences, Informatics and Statistics, Ca' Foscari University
 - b. **Introduction to Financial Markets**
Paolo Pellizzari – Professor of Mathematics for Economics and Social Sciences, Ca' Foscari University
 - c. **Race and Global Migration**
Glenda Carpio – Professor of African and African American Studies and English, Harvard University
 - d. **The Ethics of Identity**
Jay Harris – Harry Austryn Wolfson Professor of Jewish Studies, Harvard University
 - e. **Shakespeare's Venice: Jews, Blacks, Muslims and Christians at the Origin of the Modern World**
Shaul Bassi – Associate Professor of English Language and Literature, Ca' Foscari University
Stephen Greenblatt - John Cogan University Professor of the Humanities, Harvard University
 - f. **Venetian Art and the Bible**
Gordon Teskey – Professor of English, Harvard University

g. Private and Public in Renaissance and Beyond

Martina Frank – Associate Professor for Art History at the Ca' Foscari University

h. Italy in a Global Context: 16th – 19th Centuries

Giulia Delogu – Assistant Professor of Early Modern History, Ca' Foscari University

5. The programme runs for 6 weeks, from June 21st until August 2nd. Classes are held in classrooms at Ca' Foscari University in the Venice city centre.
6. All courses run for a total of 30 hours. **Attendance is mandatory**. If a student is unable to attend any of the teaching activities (classes, field trips), the course instructor, and the CFHSS office must all be notified, and valid motivation must be provided. All courses will assign a percentage of the total grade to participation and any unjustified absence will affect the student's final grade. If valid motivation is not provided, or if a student accumulates too many absences, the student may be required to withdraw from the course (see art. 2.18).
7. Classes are not expected to be held online in any circumstance. Should force majeure affect the program in any way, class instructors will evaluate how best to provide students with class materials (class recordings, online tutorials, homework through online learning platforms, additional readings, and so on).
8. Students are expected to meet the prerequisites for each course as listed on the programme website, and to take them into consideration when selecting their courses.
9. The programme dates are as follows:

June 21 st :	Orientation Meeting for all students
June 24 th :	Opening Ceremony
June 24 th -28 th :	First week of classes
July 29 th - August 2 nd :	Final week of classes including exams
August 1 st :	Closing event
10. Students enrol in two courses and must indicate a total of four courses they are interested in, ranked in order of preference. It is not always possible to assign the first two preferences to every student. **Requests to take only one course only are not automatically accepted**. These must be approved by the Selection Committee and typically result in lower admission rates.
11. The CFHSS Board of Directors reserves the right to cancel any course which does not reach the minimum number of course enrolments.
12. Students who have attended previous editions of the CFHSS cannot repeat the same courses.
13. Upon successful completion of each course, students will obtain 6 credits (CFU) per course in accordance with the indications provided by the Head of Studies for their respective degree programmes ("Collegio didattico"). Further information will be available on the website.
14. Selected students will be required to enrol at the Harvard Summer School also. In doing so, they will receive a PIN through which they can access the electronic resources at Harvard University (see art. 2.15).
15. Final grades will be accessed exclusively through the PIN provided by the Harvard Summer School.
16. Credits are mandatorily recognised at both institutions; hence students **cannot refuse their grade** (see also art. 8).
17. Students wishing to withdraw from their courses during the CFHSS must withdraw officially in accordance with Harvard University policies. Refunds are not provided under any circumstances (see also art. 7.3).

18. If a student does not respect the program rules and regulations (in particular in terms of attendance and ethical behaviour), a disciplinary meeting will be called with the Program Directors to allow the student the opportunity to defend his/her actions. The student may be required to withdraw from one or both courses, at the discretion of the Program Directors. Credits will not be awarded to withdrawn students (see also art. 7.3).
19. For all information on courses, schedule, extra-curricular activities and credit recognition students can visit the CFHSS website: www.unive.it/cafoscari-harvard.
20. An information session will be held on February 26th, 11am in Sala Berengo at Ca' Foscari's main building.

Art. 3 – Admission Requirements

1. To apply for the CFHSS, students must have regularly enrolled at Ca' Foscari for the 2023/2024 academic year in the first, second or third year of an undergraduate degree (Bachelor's / "corso di laurea") by January 31st, 2024.
2. Applicants must have a good working knowledge of English (a solid B2 is expected). Students are not required to produce certification but must be able to easily interact and engage with their peers and instructors. All applicants are required to sit and pass an assessment of their language and communication skills in English in the form of an interview at the School for International Education.
3. Students who have not completed their studies within the regular period of time specified for their degree programme (i.e., are considered "fuori corso") are not eligible for selection.
4. Students who are graduating in the 2023/2024 summer session are not eligible for selection.
5. Exchange students are not eligible for selection.
6. Students who have attended previous editions of the CFHSS are eligible to apply a second time. Students cannot participate in more than two editions.

Art. 4 –Applications

1. The application form is available online here: <https://forms.gle/RUSVT5LPWpvot8sb6>
2. Applicants must include the following documents in their application:
 - a. Curriculum vitae in English in Europass format with photo in colour (<http://europass.cedefop.europa.eu/documents/curriculum-vitae>);
 - b. Ca' Foscari Transcript of records or study plan with exams
 - c. Declaration of Value (for students with international qualifications only)
3. Applications may be rejected for any of the following reasons:
 - a. received after the deadline;
 - b. incomplete or incorrect;
 - c. missing documents;
 - d. false information;
4. The application deadline is **Thursday, March 17th, 2024**.

Art. 5 – Selection and overall ranking

1. The selection process will be carried out by a Selection Committee, to be nominated by the Director of the School for International Education.
2. All students will be ranked based on their overall score which will be structured in the following way:
 - a. **50% academic performance**
 - i. For students enrolled in the first year of an undergraduate degree: final grade for the high school finishing exam ("maturità")
 - ii. For students enrolled in their second or third years of an undergraduate degree: arithmetic average (GPA)

b. 50% quality of communication and language skills

Students will pass the assessment with a minimum grade of 40/60. The interviews are expected to take place the week of March 18th. Interview times will be made available on the respective websites following the deadline for applications.

3. The Selection Committee may establish a minimum threshold of academic performance for admission (art. 5.2.a).
4. Should two or more students attain an equal placing in the ranking, precedence will be given (in this order):
 - a. students enrolled at the International College;
 - b. students applying for the first time;
 - c. the younger student
5. The rankings will be available within 7 days of the end of the selection process.
6. Students who are ranked within the top 30 places in the ranking will be admitted on condition they accept their place within the specified time frame (see art. 6).
7. Students who are ranked lower than the number of places reserved for each programme will be placed on a waitlist.
8. Students on the waitlist will be contacted following the final admission deadline (see art. 6) should a place come available.

Art. 6 – Final admission, fees and payment

1. Selected students must confirm their place within 10 days following the publication of the overall rankings (final admission deadline) by:
 - a. Filling out the online acceptance form
 - b. Paying the full programme cost
2. Fees are € 240.00 per course.
3. Should a student not confirm their place by the specified final admission deadline, students on the waitlist will be contacted.
4. All payments are to be made through PagoPA. Selected students will receive a link by which they can make the payment. All further information will be sent to students by email once the rankings have been published.

Art. 7 – Fee waiver

1. The four highest ranking students selected for the Ca' Foscari – Harvard Summer School will be provided a fee waiver for both courses (€480.00).
2. Students who are enrolling in one course only are not eligible for a fee waiver.
3. Students receiving a fee waiver who withdraw from the programme (see also art. 2.18) are required to repay the cost of the fee waiver within 14 days of officially withdrawing and in any case no later than the final date of the programme.
4. Students receiving a fee waiver who fail one or two courses are required to repay the cost of the fee waiver within 14 days of the final date of the programme.

Art. 8 – Credit recognition at Ca' Foscari

1. Course credit will be added to the students' online record book following successful completion of evaluation. Students may also receive bonus points towards their final grade upon graduation in compliance with current University regulation.
2. Admitted students are required to submit a request for credit recognition to the International Summer Schools office. The credit recognition form will be made available on the website.
3. Students can request course changes during the first week of classes but the change cannot be guaranteed.

Art. 9 – Information on Personal Data Processing

1. The data processor is Ca' Foscari University of Venice, with headquarters in Dorsoduro n. 3246, 30123 Venice (VE), in the person of the Rector Magnificent.
2. The University has appointed the "Data Protection Officer", who can be contacted by writing to the e-mail address dpo@unive.it or to the following address: Ca' Foscari University, Venice, Data Protection Manager, Dorsoduro n. 3246, 30123 Venice (VE).
3. Personal data categories, purposes and legal basis of data processing
The data processing in question involves the provision of personal data and data relating to previous study and professional experience. Unless the selection procedure is for protected categories, it is not necessary to provide data of a sensitive nature (for example, data concerning health status, sexual orientation or political or trade union opinions); candidates are therefore requested not to provide such data, unless deemed necessary for optimal evaluation of the position selection procedure. The processing of personal data is aimed solely at the completion of the selection procedure and will take place in a way and within the limits necessary to pursue the aforementioned purpose. The legal basis for this treatment is represented by art. 6.1.e) of the Regulations ("execution of a task of public interest or connected to the exercise of public powers"). The processing of personal data is based on the principles of correctness, lawfulness and transparency and the protection of the privacy and rights of the data subject, as well as the additional principles established by art. 5 of the Regulations. More information about the privacy policy can be found at this link: <https://www.unive.it/pag/36610/>.