



**Ca' Foscari University of Venice**  
**Department of Molecular Sciences and Nanosystems**

**Internship and Final Examination Regulations**  
**Bachelor's Degree Programme in Science and Technologies for Cultural Heritage**  
**L-43 Bachelor's Degree Programme - Diagnostics for the Conservation of Cultural Heritage**

**Internship Regulations**

**Article 1**

The Teaching Committee of the Bachelor's Degree Programme in Science and Technologies for Cultural Heritage approves the internship project and assigns to the student one or two tutors, based on the internship application submitted by the student on the relevant form:

- In the case of an 'internal' internship, the tutor must be a tenured professor of the Science and Technologies for Cultural Heritage or Conservation Science and Technology for Cultural Heritage Degree Programme, or a professor of the University, or an adjunct professor, provided that in the latter two cases they are approved by the Teaching Committee;
- In the case of an 'external' internship with a Body, a private or public research laboratory, another University, or an external company (in which case the University and the contracting party must previously sign an agreement), there will be two tutors, one internal (a tenured professor of the Science and Technologies for Cultural Heritage or Conservation Science and Technology for Cultural Heritage Degree Programme) and one external and appointed by the external organisation.

Regarding the necessary fulfilments for internships carried out outside the University, please refer to the University regulations.

In order to be admitted to the internship, students must have earned a minimum of 120 CFU/ECTS.

**Article 2**

Tutors are responsible for guiding and coordinating the student's work and for promoting compliance with all the requirements of these Regulations, except where otherwise provided.

Internal tutors will communicate the official start of the internships they are in charge of.

### **Article 3**

External and internal internships are equivalent to 5 CFU/ECTS. Internships consist of studying or researching a specific topic agreed with the tutor(s).

In order to complete the internship, students are required to attend the *Information Literacy - Basic Level* course delivered by the Science and Technology Library (BAS).

### **Article 4**

Students wishing to intern with an external organisation, in Italy or abroad, can make up for the 6 CFU/ECTS required for the Interdisciplinary Practical Activities (Laboratorio Interdisciplinare) with an additional 6 CFU/ECTS for the internship. To do this, they will submit an application to the Campus Services Office Secretariat.

## **Final Examination Regulations (thesis)**

### **Article 1**

The Teaching Committee of the Science and Technologies for Cultural Heritage Bachelor's Degree Programme approves the thesis project based on the final examination application submitted by the student on the relevant form, and assigns him/her/them one or two thesis supervisor/s.

Thesis supervisors must be tenured professors of the Scienze e Tecnologie per i Beni Culturali (Science and Technologies for Cultural Heritage) or Conservation Science and Technology for Cultural Heritage degree programmes, or tenured professors of the University, or adjunct professors of the degree programme, provided that, in the latter two cases, they are approved by the Teaching Committee.

The Teaching Committee may authorise a thesis to be carried out with external supervisors, provided a professor from the Scienze e Tecnologie per i Beni Culturali (Science and Technologies for Cultural Heritage) or Conservation Science and Technology for Cultural Heritage degree programmes acts as co-supervisor.

In order to be eligible to write the thesis, students must have earned at least 130 CFU/ECTS and must have passed the internship (this will be certified by the supervisor(s) with a simple statement).

### **Article 2**

Supervisors are responsible for guiding and coordinating the student's work and for promoting compliance with all the requirements of these Regulations, except where otherwise provided.

### **Article 3**

For each graduating student, the Teaching Committee appoints a Final Examination Board consisting of the supervisor and a co-supervisor (co-examiner) chosen among the faculty of the Scienze e Tecnologie per i Beni Culturali (Science and Technologies for Cultural Heritage) or Conservation Science and Technology for Cultural Heritage degree programmes.

**Article 4**

The Final Examination consists in the presentation of a dissertation written by the student under the guidance of the supervisor(s).

A digital copy of the written dissertation, together with a cover letter by the supervisor, must be sent to the co-supervisor (co-examiner) by the deadline set by the University.

**Article 5**

Assessment of the final examination will take into consideration the student's entire academic career.

**Article 6**

The Final Examination Board may assign between 0 and 6 points; the Final Examination Board may assign bonus points as described in the University Regulations.

The supervisor must submit the request for honours in writing to the co-examiner. The request for honours is subject to the following: the candidate's final degree score, determined by adding the weighted average of the scores earned in all the exams to any additional bonuses and to the final examination score, must be higher than 110.

**Article 7**

The conferment and awarding of diplomas will take place on the Graduation day. A Graduation day is scheduled in each graduation session, as per University decisions.

*These Regulations were approved by the Board of the Department of Molecular Sciences and Nanosystems during the meeting held on 17 November 2023.*

*These Regulations apply to all students enrolled in the Bachelor's Degree Programme in Science and Technologies for Cultural Heritage, Italian Ministerial Decree 270/04, from the a.y. 2023/2024.*